



The Corporation of the Town of Milton

Report To: Council

From: Glen Cowan, Chief Financial Officer / Treasurer

Date: June 22, 2026

Report No: ES-035-26

Subject: Purchasing Various - June 2026

Recommendation: THAT Council approve the budget amendments and related funding sources, as outlined in Schedule A;

THAT the tender award for Equipment and Operators for Road Snow Removal for the Town's Winter Control Program to Blue Chip Restoration Ltd. in the estimated amount of \$2,614,500 (exclusive of HST) for a 5-year period be approved as outlined in Schedule B;

THAT staff be delegated the authority to renew the contract with Blue Chip Restoration Ltd. for one additional 3-year term.

THAT the single source award for replacement of solar inverters at Sherwood Community Centre to EcoVolt Electric Inc. in the amount of \$38,000 (exclusive of HST), be approved as outlined in Schedule C;

THAT Deloitte LLP be appointed as the auditor for the Town of Milton and local boards for the fiscal years ending 2026 to 2030 (inclusive), and that a contract renewal to Deloitte LLP in the amount of \$577,290 (exclusive of HST) be approved as outlined in Schedule D;

THAT KPMG LLP be appointed as the external auditor for Milton Hydro Holdings Inc. and subsidiaries for the fiscal years ending 2026 and 2027, as outlined in Schedule E;

THAT the second-year contract pricing for Insurance and Risk Management Services to Marsh Canada Limited in the estimated amount of \$1,347,153 (exclusive of HST), be received for information as outlined in Schedule F;

Report To: Council

THAT the contract award made under delegated authority for the 2026 Expanded Asphalt Program to Gazzola Paving Ltd. in the amount of \$1,782,345 (exclusive of HST), be received for information as outlined in Schedule G;

THAT the contract award made under delegated authority for the Reconstruction of Appleby Line Phase 3 to Rankin Construction Inc. in the amount of \$3,755,271 (exclusive of HST), be received for information as outlined in Schedule H;

THAT the tender award for Traffic Calming Measures to Defina Haulage Ltd. in the amount of \$675,295 (exclusive of HST) be approved, as outlined in Schedule I;

THAT the Manager, Procurement be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.

EXECUTIVE SUMMARY

This report is being submitted to obtain Council's authorization on the various items on the attached schedules. Requests are being made as per the guidelines outlined in the Procurement By-law No. 039-2026 and the Budget Management Policy (Policy No.113).

REPORT

Background

Procurement of goods and services is governed by By-law No. 039-2026. Procurement activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

Discussion

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to H) attached.

Included within this report is a recommendation to award Equipment and Operators for Road Snow Removal for nine (9) single axle combination units needed to replace previously contracted equipment and expand capacity as the community grows. The term of the contract will be for a five (5) year period. The contract includes an optional renewal term, allowing the Town to renew the contract for one additional three (3) year period as required.

In addition, staff are requesting approval for a single source award for the replacement of two solar inverters at Sherwood Community Centre. The replacement units must be fully compatible with current infrastructure and monitoring software which is currently administered through an agreement with EcoVolt Electric Inc.

Staff are also recommending the appointment of Deloitte LLP as the external auditor for the Town of Milton and local boards for the fiscal years 2026 to 2030, as well as KPMG LLP as the external auditor for Milton Hydro Holdings Inc. and its subsidiaries for the fiscal years up to, and including, 2027.

The contract pricing for year two of a three year agreement period with Marsh Canada Limited for Insurance and Risk Management Services is also included for information.

Staff are reporting back to council on the utilization of delegated authority for a contract award for the 2026 Expanded Asphalt Program and Reconstruction of Appleby Line Phase 3. Both delegated authorities necessitated the timely initiation of the required work in order to avoid delay to the projects.

Finally, staff are requesting authority to award the tender for Traffic Calming Measures, which also includes implementation of raised crosswalks as part of the 40 km/hr neighbourhood program and the pilot at a roundabout location. As the tender prices exceeded the approved budget and estimated amounts, Council approval is being requested. Timely award of the tender would allow for completion of these works along the originally planned time frame.



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Financial Impact

Financial impacts are outlined in detail on the attached Schedules A through I. Additional funding for the capital program amounting to \$454,210 is included within this report (primarily related to the Traffic Calming Measures tender), with funding provided from the Project Variance Reserve.

The two contract awards made under delegated authority (and reported in this report for information) resulted in a combined favourable variance for the Town of \$2,599,789. The resulting savings (less contingency) were previously returned to Town reserves and reserve funds, and used to reduce future debt requirements.

Additional pressures to the operating budget are expected in 2027 as a result of the awards for winter operations and audit services. Staff will review the related volume of activity and potential mitigation opportunities as part of the development of the 2027 budget.

Respectfully submitted,

Glen Cowan
Chief Financial Officer / Treasurer



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For questions, please contact:	Sharon Telfer, Manager, Procurement	Phone: Ext. 2138
	Shirley Xie, Supervisor, Financial Reporting	Phone: Ext. 2472

Attachments

Schedule A - Reserve and Reserve Fund Transfers

Schedule B - Tender Award Road Snow Removal

Schedule C - Single Source Award solar inverters at Sherwood Community Centre

Schedule D - Contract Renewal external auditor for the Town of Milton

Schedule E - Contract Renewal external auditor for Milton Hydro Holdings Inc.

Schedule F - Contract Renewal Insurance and Risk Management Services

Schedule G - Reporting Back 2026 Expanded Asphalt Program

Schedule H - Reporting Back Reconstruction of Appleby Line Phase 3

Schedule I - Tender Award for Traffic Calming Measures

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.

Summary of Changes in Capital Project Budgets and Funding

Schedule	C	Total Change in Funding Sources Increase / (Decrease)
Project Number	C58216226	
Project Description	Sherwood Community Centre Facility Improvements	
Total Approved Project Budget	\$ 55,211	-
Recommended Budget Change		
Project Variance Reserve	38,000	
Total Increase/(Decrease) in Funding	38,000	\$ 38,000
Total Revised Project Budget	\$ 93,211	

COUNCIL AUTHORITY FOR CONTRACT AWARDS TENDER AWARD

Project Award	Tender Award No. 26-063 – Equipment and Operators for Road Snow Removal for the Town’s Winter Control Program	
Recommendation	Staff is recommending the award of the tender for Equipment and Operators for Road Snow Removal for the Town’s Winter Control Program to Blue Chip Restoration Ltd. in the total estimated amount of \$2,614,500 (exclusive of HST) for a five year period being the lowest compliant bid received;	
Purpose of Report	In accordance with Section 10.1 of Procurement By-law No. 039-2026, Council approval is required for tender awards over \$1,000,000.	
Background information	The Town of Milton requires contracted equipment and operators to provide winter maintenance on both Town and Regional roads (as part of the Regional Maintenance Agreement). These contracts supplement the services provided by Town staff. The Town issued Tender No. 26-063 for Equipment and Operators for Road Snow Removal for the Town’s Winter Control Program. The Tender is for a total of nine (9) single axle combination units needed to replace previously contracted equipment, as well as to expand service capacity as the community grows. The term of the contract will be for a five (5) year period, commencing upon award to April 30, 2031. The contract includes an optional renewal term, allowing the Town to renew the contract for one additional three (3) year period. The contract includes a combination of a standby rate and hourly call out rate for each piece of equipment. Hourly rates will be held firm for the first year of the contract, and the Town will adjust the Hourly Rate annually for years two (2) to five (5) of the contract term in accordance with the annual rate of change in the Consumer Price Index (CPI). The contract also includes a MTO fuel index calculation, which is reconciled monthly.	
Purchasing Section: Bid Award Information		
Date bid issued	March 30, 2026	
Advertisements	Town of Milton website	
Closing Date	April 27, 2026	
# of Plan takers	Twelve (12)	
List of bid submissions inclusive of HST	Bidder Name	Total Estimated Amount for Year One
	Blue Chip Restoration Ltd.	\$590,877.00
	Rafat General Contractor Inc.	\$917,334.00
	Marquee Landscapes LTD	\$933,606.00
	Pacific Paving Limited.	\$1,008,864.00
	A & G The Road Cleaners Ltd.	\$1,128,870.00
	Ashland Construction Group Ltd.	\$2,310,624.00

Schedule B

	The total estimated amount for the five year contract term is \$2,614,500 (exclusive of HST). The cost to be incurred will be based on the actual call-out hours required during the contract term, any future CPI increases and MTO fuel index changes. Staff are also requesting delegated authority to award the optional renewal term through an internal staff award report.
Median bid value	The median bid value is \$971,235. The bid submitted by Blue Chip Restoration Ltd. is approximately 64% less than the median bid value.

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	0690-0690-3740	0969-0690-3740
Account Description	Winter Control	Region Winter Control
Project Total Budget	N/A	N/A
Contract Budget (Note 2)	\$65,989	\$8,070
Actual (Net of HST Rebate) (Note 2)	\$109,081	\$23,945
Variance (Note 3)	\$43,092 (U)	\$15,875 (U)
Funding Source	Operating Budget	Regional Recovery (Note 4)

Note 1: Financial impact includes any non-refundable portion of HST

Note 2: Contract budget and actual reflect the estimated amount for the remaining winter months for fiscal 2026.

Note 3: Variance to budget is driven by increased standby rates and days reflective of change of the vehicle type and increased estimated hours of service based on recent historical actuals. Contract actuals are an estimate only, which will vary depending on weather conditions and will be monitored by program area staff. Any variances will be reported through the variance process. In line with the impacts identified above, this is expected to result in an increased pressure in the 2027 budget of \$193,410.

Note 4: Winter maintenance costs for Regional Roads are recovered from the Region of Halton.

COUNCIL AUTHORITY FOR CONTRACT AWARDS SINGLE SOURCE AWARD

Project Award	Single Source award to EcoVolt Electric Inc. for the replacement of two solar inverters.
Recommendation	Staff are recommending the single source award to EcoVolt Electric Inc. for the replacement of two solar inverters at Sherwood Community Centre, in the total amount of \$38,000 (exclusive of HST).
Purpose of Report	As per Section 10.1 of Procurement By-law No. 039-2026, Council approval is required for the single source award.
Background information	A recent failure of one solar inverter at Sherwood Community Centre has reduced the facility's ability to fully utilize on-site solar generation. The system operates with four inverters, two of which were previously replaced following malfunction. This project would replace the two remaining original inverters, including the failed unit and a second unit recommended for proactive replacement to mitigate the risk of further service disruption. Replacing all four inverters will restore full system capacity and consolidate monitoring through a single software platform. Given the specialized configuration of the existing system, the replacement units must be fully compatible with current infrastructure and monitoring software. Completion of this project will improve system reliability, optimize energy production, and reduce reliance on grid-supplied electricity. These outcomes support the Town's objective of maximizing renewable energy use while minimizing operating costs.
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	C58216226-A1634-7555
Account Description	Sherwood Community Centre Facility Improvements
Project Total Budget	\$55,211
Contract Budget	\$0
Actual (Net of HST Rebate)	\$38,000
Variance	\$38,000 (U)
Funding Source	Project Variance Reserve

Note 1: This project is eligible for input tax credits, therefore costs do not include HST.

COUNCIL AUTHORITY FOR CONTRACT RENEWAL

Project Award	Appointment of Auditor and Contract Renewal
Recommendation	Staff is recommending that the appointment of Deloitte LLP as the external auditor for the Town of Milton and local boards for the fiscal years 2026 to 2030, and as well that a contract renewal with Deloitte for the 5-year period in the total amount of \$577,290 (excluding HST) be approved.
Purpose of Report	In accordance with Section 10.1 of Procurement By-law No. 039-2026, Council approval is required.
Background information	Section 296 of the Municipal Act, 2001 requires that the municipality shall appoint an auditor licensed under the Public Accounting Act, 2004 who is responsible for annually auditing the accounts and transactions of the municipality and its local boards and expressing an opinion on the financial statements of these bodies based on the audit. Further, the Act limits the length of each individual term awarded to a period not exceeding five years. The Town issued a request for proposal to the market in 2021. The request for proposal encompassed the annual financial statement audits for the Town of Milton which includes the following entities: • The Town of Milton • Milton Public Library • Downtown Business Improvement Area The RFP provided for an initial 5-year term for the fiscal years ending from 2021 to 2025. The RFP also identified a renewal option for the subsequent 5-year period (i.e. 2026 to 2030), subject to Council approval. Deloitte LLP was the successful bidder in the RFP process, and was awarded a contract through report CORS-057-21. They have successfully completed the first four audit exercises, with the fifth scheduled for the fall of 2026 (for the 2025 financial statements, as noted in report ES-008-26). Town staff engaged with Deloitte in 2026 with respect to the renewal of the contract for an additional 5-year period in accordance with the scope considered in the RFP process. Deloitte has submitted proposed terms for the renewal which are reflected in the Budget Impact section below. Of note there will be one-time costs of \$45,000 incurred in the first year in relation to the additional time and resources required for system and conversion testing in the first audit year. This relates to the Town's recent transition to modernize several key enterprise softwares, including the Town's Financial Management System. The pricing also reflects continued on-going IT specialist

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	resources from Deloitte in order to ensure audit standards are met within the context of the highly complex and integrated systems. Town staff recommend the renewal with Deloitte on the basis of the service that has been provided to date to the Town through this contract, as well as the value in having stability in the year end and audit processes as the Town transitions several critical enterprise software systems. The annual fees identified have been assessed relative to recent bid results in the municipal market, and are competitive with the awarded amounts.			
Financial Planning Section: Budget Impact (Note 1)				
Account Number(s)	2905-3630	P2001-1305-3630	9100-3630	C24110424 – A0260 - 7290
Account Description	Audit Services (Town)	Audit Services (Library)	Audit Services (DBIA)	Financial Enterprise Systems - Other Professional Fees
Contract Budget (Note 2)	\$76,239	\$8,801	\$4,400	\$45,792
Actual (Net of HST Rebate)	\$87,005	\$10,176	\$5,088	\$45,792
Variance (Note 2)	\$10,766(U)	\$1,375(U)	\$688(U)	\$0
Funding Source	Operating Budget			Project Variance Reserve

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: For the operating amounts, the budget figures reflect the 2026 Approved Budget for comparison purposes. The actuals represent Year 1 costs incurred across 2026 and 2027. Contracts against the 2026 approved budgets will be managed by the Program Area staff and will be reviewed with Financial Planning and any variances will be reported through the variance process. Additional funding requirements will be incorporated as part of the 2027 budget process.

The annual operating costs will increase in years 2 to 5 at approximately 3.0% per year (individual amounts vary due to rounding). Over the 5-year period, the total operating related cost (including net HST) amounts to \$541,658.

The \$45,792 allocated to capital reflects the one-time system and conversion testing required in relation to the Town's modernization of the FMS system and related integrations. This cost is accommodated within the existing project budget for the FMS system implementation.

COUNCIL AUTHORITY FOR CONTRACT EXTENSION

Project Award	Appointment of Auditor for Milton Hydro
Recommendation	Staff is recommending that Milton Town Council approve the appointment of KPMG LLP as the external auditor for Milton Hydro Holdings Inc. and its subsidiaries for the fiscal years up to, and including, 2027.
Purpose of Report	Section 5.2(f) of the Shareholder Direction relating to Milton Hydro Holdings Inc. requires Town Council approval in order to finalize the appointment of an auditor.
Background information	A Request for Proposal (RFP) was issued in the fall of 2021 to cover the audits of fiscal years 2021 to 2025. The RFP encompassed the annual audit of statements for Milton Hydro Holdings Inc. ("MHHI"), as well as the following subsidiaries: Milton Hydro Distribution Inc. ("MHDI"), Milton Energy and Generation Solutions Inc ("MEGS"), Milton Hydro Services Inc. ("MHSI"). The RFP process was undertaken on a collaborative basis with the Town of Milton, with separate evaluations and awards for each the Town and Milton Hydro. Based on the results of the RFP process and the recommendations of the Board for MHHI, Milton Town Council approved the appointment of KPMG through report CORS-006-22. As was indicated at the 2026 Annual General Meeting of MHHI, the Board would like to proceed with an extension to KPMG in relation to audit services pertaining to the 2026 and 2027 fiscal years. The current external auditor has served MHHI and its subsidiaries with continuity and effectiveness, demonstrating a strong understanding of the organization's operations, regulatory environment, and financial reporting requirements. MHHI has considered the timing of conducting a competitive auditor request for proposal ("RFP") process. While MHHI recognizes the importance of periodically testing the external audit market as a matter of good governance, it is also prudent to align such an exercise with organizational capacity and broader strategic priorities. The 2026 fiscal year includes several significant and resource-intensive initiatives, including regulatory filings, system and operational priorities, and ongoing business transformation activities. Conducting a comprehensive auditor RFP process during this period would require substantial management and Audit Committee time and could divert focus from these higher-priority initiatives. As a result, in March 2026 the Board of MHHI approved an

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extension of the current external auditor's appointment for a period that included the 2026 fiscal year as well as the potential for the 2027 fiscal year. This approach preserves audit quality and continuity while allowing management and the Audit Committee to plan for a competitive procurement process at a more appropriate time.

Milton Town Council authorization is being requested at this time in order to enact the MHHI Board resolution, in accordance with the requirements of the Shareholder Direction.

Financial Planning Section: Budget Impact

The annual audit cost, which is expected to range from \$103,950 to \$109,950 for the 2026 and 2027 year ends, will be budgeted for and paid directly by Milton Hydro.

COUNCIL AUTHORITY FOR CONTRACT AWARDS CONTRACT RENEWAL

Project Award	Contract Renewal for Insurance and Risk Management Services
Recommendation	That the pricing related to the contract renewal for Insurance and Risk Management Services for year two of a three year term of agreement to Marsh Canada Limited in the total estimated amount of \$1,347,153 (exclusive of HST) be received for information.
Purpose of Report	For Council information only
Background information	Through ES-022-25, staff awarded the insurance and risk management services contract to Marsh Canada Limited for a three-year term from July 1, 2025, to June 30, 2028. The year one contract value was \$1,302,400 (exclusive of HST). The estimated contract value for year two is \$1,347,153 (exclusive of HST). Staff will confirm the final amount with Marsh Canada Limited based on the coverage policies required for year two prior to renewal term.
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	Various Departments - 3799
Account Description	Insurance
Contract Budget	\$751,243 (6 months)
Actual (Net of HST Rebate) (Note 2)	\$722,979 (6 months)
Variance	\$28,264 (F)
Funding Source	2026 Operating Budget

Note 1: Financial impact includes the applicable non-rebatable Ontario insurance tax of 8% on most policy lines.

Note 2: Represents budget and actuals for July 1, 2026 to December 31, 2026. Insurance services for the period of January 1, 2026 to June 30, 2026 was prepaid in 2025. Approved annual budget for insurance services amounts to \$1,453,218, relative to the awarded amount.

COUNCIL AUTHORITY FOR CONTRACT AWARDS DELEGATED AUTHORITY

Project Award	Reporting back to Council on the Urgent Purchase authority utilized to award Tender No. 26-01-00050 for the 2026 Expanded Asphalt Program.
Purpose of Report	As per Section 12.3 of Procurement By-law No. 039-2026, an informational report shall be submitted to Council.
Background information	This annual program is required to rehabilitate the asphalt surface on rural roads before they deteriorate to the point where full reconstruction is required. This program is an important component in maintaining the Town of Milton's Road System. The identification of the roads is dictated by the 2023 State of Infrastructure – Roads Study. The final determination of the 2026 Expanded Asphalt Program was based on the results of road assessment, geotechnical investigation and coordination with other stakeholders. The geotechnical investigation was completed in 2025. There are two road segments included in the 2026 Expanded Asphalt Program: • Section1: First Line Nassagaweya from 11032 First Line Nassagaweya to No. 20 Side Road. • Section 2: No. 2 Side Road from Bell School Line to Tremain Road. The tender was scheduled to go to Council for approval on June 8, 2026, which was the original date included in the Council reporting schedule for 2026. A revision to this Council Meeting date was made to June 22, 2026, which is the current commencement date for the construction of this project. There was an urgency for the contract to start on time. The contractor must work with a specialized subcontractor. Based on previous experience, the subcontractor is usually booked well in advance, as they typically have a lot of commitments with several General Contractors. If the contract does not start on time, Gazzola Paving Ltd. will likely have to renegotiate with the subcontractor based on their availability, which will cause major delays for the project and Gazzola Paving Ltd. will likely not be able to deliver the project on time, as per contractual obligations.

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Purchasing Section: Bid Award Information	RFT 26-01-000050 was issued to the open market on April 17, 2026, with the tender closing date as May 11, 2026. Six (6) submissions were received from the following contractors: - Gazzola Paving Ltd. \$2,014,049.94 - Cox Construction Ltd. \$2,067,706.08 - Four Seasons Ltd. \$2,139,977.85 - Capital Paving Inc. \$2,212,540.00 - Pave-All Ltd. \$2,312,636.57 - Fermar Paving Ltd. \$2,486,564.88 The above totals include 13% HST. Staff issued PDA-052-26 to utilize Procurement By-law 039-2026, Section 12, Urgent Purchases, to proceed with the award to Gazzola Paving Ltd. in the amount of \$1,782,345 (exclusive of HST), in order to meet the contractual obligations and construction schedule timelines.
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s) Account Description Project Total Budget	C35012826-A0611-7670 2026 Expanded Asphalt Program \$4,375,566
Contract Budget Actual (Net of HST Rebate) Variance Funding Source	\$3,674,074 \$1,813,714 \$1,860,360 (F) (Note 2) Project Variance Reserve / Canada Community Building Fund

Note 1: Financial impact includes any non-refundable portion of HST

Note 2: The favourable variance, along with additional contingency of 185,257 was returned through PDA-052-26 and is therefore not included as part of Schedule A to this purchasing various report.

COUNCIL AUTHORITY FOR CONTRACT AWARDS DELEGATED AUTHORITY

Project Award	Reporting back to Council on the delegated authority utilized to award Tender No. 26-01-00510 for the Reconstruction of Appleby Line Phase 3
Purpose of Report	Staff are reporting back to Council for information for a contract award made using delegated authority.
Background information	Through ES-019-26, Council approved the delegated authority to proceed with the contract award of RFT 26-01-00510 for the Reconstruction of Appleby Line Phase 3. The RFT was issued to a list of prequalified contractors. Six (6) bids were received from the following contractors: • Rankin Construction Inc. \$4,243,456.24 • Limen Group Const. Ltd. \$6,083,384.74 • Capital Paving Inc. \$6,925,019.91 • Dufferin Construction Co. \$6,940,324.06 • Dagmar Construction Inc. \$7,538,800.94 • KAPP Infrastructure Inc. \$7,658,608.90 The above totals include 13% HST. Staff utilized internal award report PDA-044-26 to proceed with the award to Rankin Construction Inc. in total amount of \$3,755,271 (exclusive of HST).

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C35000525-A0611-7670
Account Description	Appleby Line
Project Total Budget	\$6,384,312
Contract Budget	\$4,560,793
Actual (Net of HST Rebate)	\$3,821,364
Variance	\$739,429 (F)
Funding Source	Project Variance Reserve/Development Charges/Tax Supported Debt

Note 1: Financial impact includes any non-refundable portion of HST

Note 2: A favourable variance of \$350,000 has been retained in the account due to the complexity and sensitivity of the Appleby Line corridor, which is located within the escarpment area and in proximity to the regulated Rattlesnake Conservation Area. Additional work may be required during construction. The remaining funds were returned in accordance with PDA-044-26 and are therefore not included in Schedule A of this purchasing report.

COUNCIL AUTHORITY FOR CONTRACT AWARDS TENDER AWARD

Project Award	Tender Award No. 26-01-00514 – Traffic Calming Measures at Various Locations within the Town of Milton
Recommendation	Staff is recommending the award of the tender for Traffic Calming Measures at Various Locations within the Town of Milton to Defina Haulage Ltd. in the total amount of \$675,295 (exclusive of HST) being the lowest compliant bid received;
Purpose of Report	As per Budget Management Policy No. 113 (Section 4.7.2 ii) Council approval is required.
Background information	This contract award is for implementation of the Annual Traffic Calming program (three streets in 2026 – Armstrong Boulevard, Etheridge Avenue and Woodward Avenue), the implementation of the raised crosswalks along school frontages on collector roads, which is part of the 40km/hr neighborhood program, as well as the “pilot” traffic calming (raised cross walks) at roundabouts (on Louis St. Laurent Avenue and Kennedy Circle East, and on Bronte Street South at Whitlock Avenue and Etheridge Avenue). Historically the traffic calming work was tendered as part of the annual asphalt overlay program; however due to volume of work and operational constraints (including the requirement to complete work in July and August due to the location of the raised crosswalks), a separate tender was issued for 2026. The tender was issued to the open market, and three bids were submitted. In accordance with the Town’s Purchasing By-law, the lowest compliant bid is recommended for award. The total tendered cost is \$416,210 (including non-refundable portion of HST) above the available capital budget. While the award value is within \$1,000,000, the unfavourable variance exceeds staff’s delegated authority for budget amendments and requires Council approval in accordance with the Budget Amendment Policy. The higher-than-budgeted cost is primarily attributable to increased unit rates compared to prior years, where similar traffic calming works were procured as part of broader asphalt overlay contracts. Accordingly, this report is being brought forward to request Council approval for the required budget amendment to address the funding shortfall associated with the tender award, in order to ensure timely initiation of the related works.
Purchasing Section: Bid Award Information	
Date bid issued	May 14, 2026
Advertisements	Town of Milton website
Closing Date	June 16, 2026

Schedule I

# of Plan takers	Six (6)	
List of bid submissions inclusive of HST	Defina Haulage Ltd	\$ 763,083.35
	Royal Ready Construction Ltd.	\$ 835,154.75
	Arenes Construction Ltd	\$ 1,641,565.69
Financial Planning Section: Budget Impact (Note 1)		
Account Number(s)	C40012626	C40013125
Account Description	Traffic Calming	40 Km/H Neighbourhoods/ Raised Crosswalks
Project Total Budget	\$321,873	\$383,978
Contract Budget	\$214,309	\$56,661
Actual (Net of HST Rebate)	\$341,196	\$345,984
Variance	\$126,887 (U)	\$289,323 (U)
Funding Source	Project Variance Reserve	Project Variance Reserve

Note 1: Financial impact includes any non-refundable portion of HST