

# The Corporation of the Town of Milton Committee of Adjustment and Consent

Thursday, October 30, 2025, 6:00 p.m. Council Chambers - In Person

The Town of Milton is resuming the Committee of Adjustment and Consent (COA) meetings in person as of January 26, 2023. Applicants and interested parties can participate in person at Town Hall, Council Chambers, 150 Mary Street.

			Pages
1.	AGE	NDA ANNOUNCEMENTS / AMENDMENTS	
2.	DISC	CLOSURE OF PECUNIARY INTEREST	
3.	HOU	SEKEEPING	
4.	MINU	JTES	
	4.1	Minutes from September 25, 2025 CoA Meeting	2
5.	ITEM	IS FOR CONSIDERATION	
	5.1	A25-049/M & A25-050/M 0 & 8600 Escarpment Way A minor variance is being requested to reduce to minimum lot coverage	5
	5.2	A25-053 259 Main Street East The applicant is requesting permission to amend the definition of a dog daycare use to permit overnight dog boarding. The proposed overnight boarding use would occur within the existing building, and the application does not entail any construction or site alteration.	11
	5.3	A25-054/M 868 Willow Avenue The application seeks to facilitate a driveway expansion with a total width of 8.25 metres.	17
	5.4	A25-055/M 1505 Buttercup Court A minor variance is being requested to allow for a reduction in length in one bay of a double-car garage to facilitate the construction of an Additional Residential Unit (ARU)	23
6.		T MEETING	
	Thur	sday, November 27, 2025 at 6:00 PM	
7			



The Corporation of the

Town of Milton

Committee of Adjustment Minutes

September 25, 2025, 6:00 p.m.

The Committee of Adjustment for the Corporation of the Town of Milton met in regular session in person.

1. AGENDA ANNOUNCEMENTS / AMENDMENTS

None.

2. <u>DISCLOSURE OF PECUNIARY INTEREST</u>

None.

- 3. **HOUSEKEEPING**
- 4. MINUTES
  - 4.1 Minutes of the Committee of Adjustment August 28, 2025

**THAT** the Minutes from the August 28, 2025 Committee of Adjustment Hearing be **APPROVED** 

Carried

- 5. <u>ITEMS FOR CONSIDERATION</u>
  - 5.1 A25-046/M 256 Scott Boulevard

**THAT** the application for minor variance **BE DENIED**.

Carried

5.2 A25-047/M 397 Schreyer Crescent

THAT the application for minor variance **BE APPROVED SUBJECT TO THE FOLLOWING CONDITIONS:** 

- That plantings (in the form of trees, shrubs, hedges, or equivalent) shall be provided along portions of the western interior lot line and rear lot line to mitigate visual impacts of the proposed covered porch.
- 2. That the development shall be constructed generally in accordance with the site plan prepared by Schiller Co. and dated and stamped by Town Zoning on August 15, 2025.
- 3. THAT a Building Permit be obtained within two (2) years from the date of the decision.
- THAT the approval be subject to an expiry of two (2) years from the date of decision if the conditions are not met, if the proposed development does not proceed and/or a building permit is not secured.

Carried

## 5.3 A25-051/M 11245 Fourth Line Nassagaweya

**THAT** the application for minor variance **BE DENIED**.

Carried

## 5.4 A25-052/M 1488 Buttercup Court

THAT the application for minor variance **BE APPROVED SUBJECT TO THE FOLLOWING CONDITIONS:** 

- THAT the development shall be constructed generally in accordance with the site plan prepared by Noble Prime Solutions Ltd. and dated and stamped by Town Zoning on September 3, 2025.
- 2. THAT a Building Permit be obtained within two (2) years from the date of the decision.
- THAT the approval be subject to an expiry of two (2) years from the date of decision if the conditions are not met, if the proposed development does not proceed and/or a building permit is not secured.

Carried

# 6. <u>NEXT MEETING</u>

# 7. ADJOURNMENT

With there being no further business to discuss, the Hearing was adjourned at 6:55PM

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Scott Corbett, Secretary Treasurer



Report To: Committee of Adjustment and Consent

From: Rachel Suffern, MPA, M.Sc. (PI), MCIP, RPP

Date: October 30, 2025

File No: A25-049M and A25-050M

Subject: 0 Escarpment Way and 8600 Escarpment Way

Recommendation:

That the application for minor variance be approved, subject to the following conditions:

- 1. Both 8600 Escarpment Way and 0 Escarpment Way shall remain under common ownership;
- 2. Access from Escarpment Way shall only be permitted from existing entrances at 8600 Escarpment Way;
- 0 Escarpment Way shall not be permitted to have an entrance and must be accessed through 8600 Escarpment Way;
- That 8600 Escarpment Way shall not be leased out separately from 0 Escarpment Way and both properties shall operate as one;
- 5. Enhanced landscaping shall be provided, to the satisfaction of Planning Staff, along the James Snow Parkway frontage;
- 6. That Site Plan Approval be obtained prior to 0 Escarpment Way being used for the parking of commercial motor vehicles, associated with the existing Transportation Terminal use, and within one year from the date of decision;
- Following Site Plan Approval being granted, if one or more of these conditions/restrictions is not complied with at any time, 0 Escarpment Way shall cease to be used for the parking of commercial motor vehicles; and.
- 8. That the approval is subject to an expiry of one year if Site Plan Approval is not obtained.

# General Description of Application

Under Section 45(1) of the Planning Act, the following minor variance to Zoning By-law 016-2014, as amended, has been requested to allow:

 A Transportation Terminal, operating at 8600 Escarpment Way and 0 Escarpment Way as one unified land use, to have a cumulative Lot Coverage of 10.9% whereas Section 8.2



File #: A25-049M and A25-050M Page 2 of 5

# General Description of Application

Table 8B: Footnote (\*3) of Comprehensive Zoning By-law 016-2014, as amended, requires a minimum Lot Coverage of 25%.

The subject properties are known municipally as 0 Escarpment Way and 8600 Escarpment Way. The abutting properties are located north of James Snow Parkway on the west side of Escarpment Way. 8600 Escarpment Way is currently operating as a legally established Transportation Terminal and has two buildings, with a collective footprint of approximately 6,892 square metres, that support the principal use by way of administrative, maintenance and logistical support. 0 Escarpment Way is currently vacant with no legal land use established. Surrounding land uses generally include light industrial with service commercial to the east (fronting onto Regional Road 25).

The applicant, being the owner of both properties, intends to expand the existing transportation terminal use operating at 8600 Escarpment Way to 0 Escarpment Way. The Zoning By-law, based on the definition of a 'Lot', allows abutting parcels under common ownership to be considered one lot for the purposes of administering the Zoning By-law. While zone standards will be applied to both parcels as if they were one, each parcel remains separately conveyable and therefore require separate application numbers to ensure the requested relief, if approved, would apply to both lots.

The existing building located at 8600 Escarpment Way provides administrative, logistical and maintenance support to the transportation terminal. The applicant does not require additional space for administrative support and therefore, intends to use the additional lot area (located at 0 Escarpment Way) for additional parking and site circulation opportunity. In absence of a building being located at 0 Escarpment Way - or the existing building at 8600 Escarpment Way being expanded - a zoning deficiency, being a reduced lot coverage, will be created upon the operation expanding across both properties. Therefore, the applicant is seeking to remedy this deficiency by way of a minor variance application.

# Official Plan Designation (including any applicable Secondary Plan designations)

The subject property is designated as Industrial Area on Schedule B - Urban Land Use Plan within the Town of Milton Official Plan ('Official Plan'). The lands are further designated as Industrial Area on Schedule C.2.B - Milton 401 Industrial Business Park Secondary Plan Land Use Plan ('Secondary Plan'). Within the Official Plan and Secondary Plan, a Transportation Terminal is a permitted use.

On Schedule C.2.A - Milton 401 Industrial Business Park Secondary Plan Structure Plan, James Snow Parkway is identified as a 'Gateway Street'. As set out in Section C.2.2.2.1 of the Secondary Plan, the identification of a Gateway Street signals that the corridor is a key gateway to the town and requires enhanced streetscape design and treatment, along with a higher order of development on lots abutting such right-of-ways. The policies in Section C.2.4.5.8 require that lots abutting key gateways shall have screened parking by way of berming and landscaping. Planning Staff will ensure the required design principles are incorporated into the development, particularly at 0 Escarpment Way which directly abuts James Snow Parkway, through the Site Plan Approval process. Staff have recommended, as a condition of approval, that the applicant obtain Site Plan Approval within one year from the date of this minor variance decision.



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# Official Plan Designation (including any applicable Secondary Plan designations)

Based on the aforementioned and in consideration of the proposed conditions of approval, Planning Staff is of the opinion that the proposal is in conformity with the Town of Milton Official Plan and Secondary Plan.

#### **Zoning**

The subject lands are zoned as General Industrial (M2) within the Town of Milton Urban Zoning By-law 016-2014, as amended. The M2 Zone permits a range of general industrial uses such as manufacturing and Transportation Terminals.

Section 8.2 Table 8B: Footnote (\*3) requires that a lot containing a Transportation Terminal have a minimum lot coverage of 25%. To accommodate the applicant's proposal whereby two abutting lots, under common ownership, will be used collectively to continue (and expand) an existing transportation terminal, a reduced lot coverage permission is being requested. As noted above, under the Zoning By-law, the applicant can review the abutting lots as a single lot for the purposes of administering the Zoning By-law - however, by virtue of taking this approach, the increased lot area alters the lot coverage calculation and results in a deficiency.

The intent of the above-noted lot coverage requirement is to ensure that a Transportation Terminal has a significant built form component on site and area that provides administrative, maintenance and logistical support to the principal use. For clarity, standalone commercial motor vehicle parking is not a permitted use within the Zoning By-law.

With the exception of the provision for which relief is being sought, the proposal complies with all other provisions of the Zoning By-law.

#### Consultation

Public Consultation

Notice for the hearing was provided pursuant to the Planning Act on October 10, 2025. As of the writing of this report on October 22, 2025, Staff has not received any comments from members of the public.

Agency Consultation

No objections were filed with respect to the variance application from Town Staff or external agencies.

Development Engineering has requested that the applicant restore the site entrance to the satisfaction of the Town of Milton, in accordance with the Town's current standards and specifications. All works shall include the removal of any temporary granular entrances, reinstatement of curb, boulevard sod, asphalt pavement as required and grading to match the existing Town right of way. Planning Staff has included a condition to fulfill these works as a condition of approval, should this application be approved.



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#### Consultation

## **Development Services Comments**

The applicant has requested to reduce the required lot coverage associated with a Transportation Terminal - the Zoning By-law requires a minimum lot coverage of 25%, where as the applicant is proposing 10.9% (a reduction of 14.1%).

Planning Staff do not have a concern with the reduction in lot coverage on the basis that the current operation has demonstrated that the existing building is adequate in size for the associated functions in that it supports the overall operation (i.e. dispatch, administration, and maintenance). In tandem with reviewing both lots as one from a zoning perspective, the lots are proposed to function as a single lot. The added lot area (belonging to 0 Escarpment Way) will provide additional parking area, along with additional space for optimal site circulation. Further, the existing buildings are significant in that they create a substantial built-form presence on site and anchors the development from a street façade perspective.

To support the proposed expansion - and to reinforce the intent of the definition of a 'Lot' which allows the abutting parcels under common ownership to be considered as one from a zoning perspective - a series of conditions have been imposed to ensure that upon Site Plan Approval, the collective sites will function cohesively:

- The lots are required to remain under common ownership to meet the intent of the definition of a 'Lot' and maintain the adequacy of the proposed lot coverage.
- The existing access (not recognized as legal/approved by the Town) from Escarpment Way
  to 0 Escarpment Way shall be decommissioned and the boulevard restored to the Town's
  satisfaction. Further, the existing access from Escarpment Way to 8600 Escarpment Way
  will be the only legally permitted access to the collective sites to ensure that the lots function
  as a single operation as intended through this application (and Staff's recommendation).
- No portion of the collective sites shall be leased out separately as the intent of the application (and Staff's recommendation) is on the basis that a single Transportation Terminal is operating on the collective sites. Should any portion be leased out for the purposes of, included but not limited to, another Transportation Terminal or standalone commercial motor vehicle parking, it would no longer support the premise (for which this application and Staff's recommendation is based on) that both lots are operating in tandem as a single unified land use. Staff also advise that standalone commercial motor vehicle parking is not a legal use within the Town of Milton.
- The applicant is required to provide enhanced landscaping and berming along James Snow Parkway, which will be secured, to the satisfaction of Planning Staff, through the Site Plan Approval process. Planning Staff also advise that through the site plan agreement, performance guarantees are collected to ensure that the work - including landscaping - is completed in accordance with the approval.

Should this application be approved, the applicant is advised that should the lots be transferred into separate ownership in future, the relief would no longer be applicable and permissions granted through this application would be nullified. As noted above, the application's ability to meet the four-tests - including the intent of the Zoning By-law - relies heavily on the premise that the sites function as a single entity in support of a single Transportation Terminal operation. Should such condition and ownership change, 0 Escarpment Way would no longer have permission for a reduced lot coverage and any use would require separate municipal approvals.



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#### Consultation

Based on the review of this application and the inclusion of the recommended conditions of approval, Planning Staff offer no objection to the approval of this application. Subject to the fulfillment and ongoing compliance with the proposed conditions, the proposal is in conformity with the Official Plan, maintains the intent of the Zoning By-law, is desirable for the development of the subject lands, and is minor in nature.

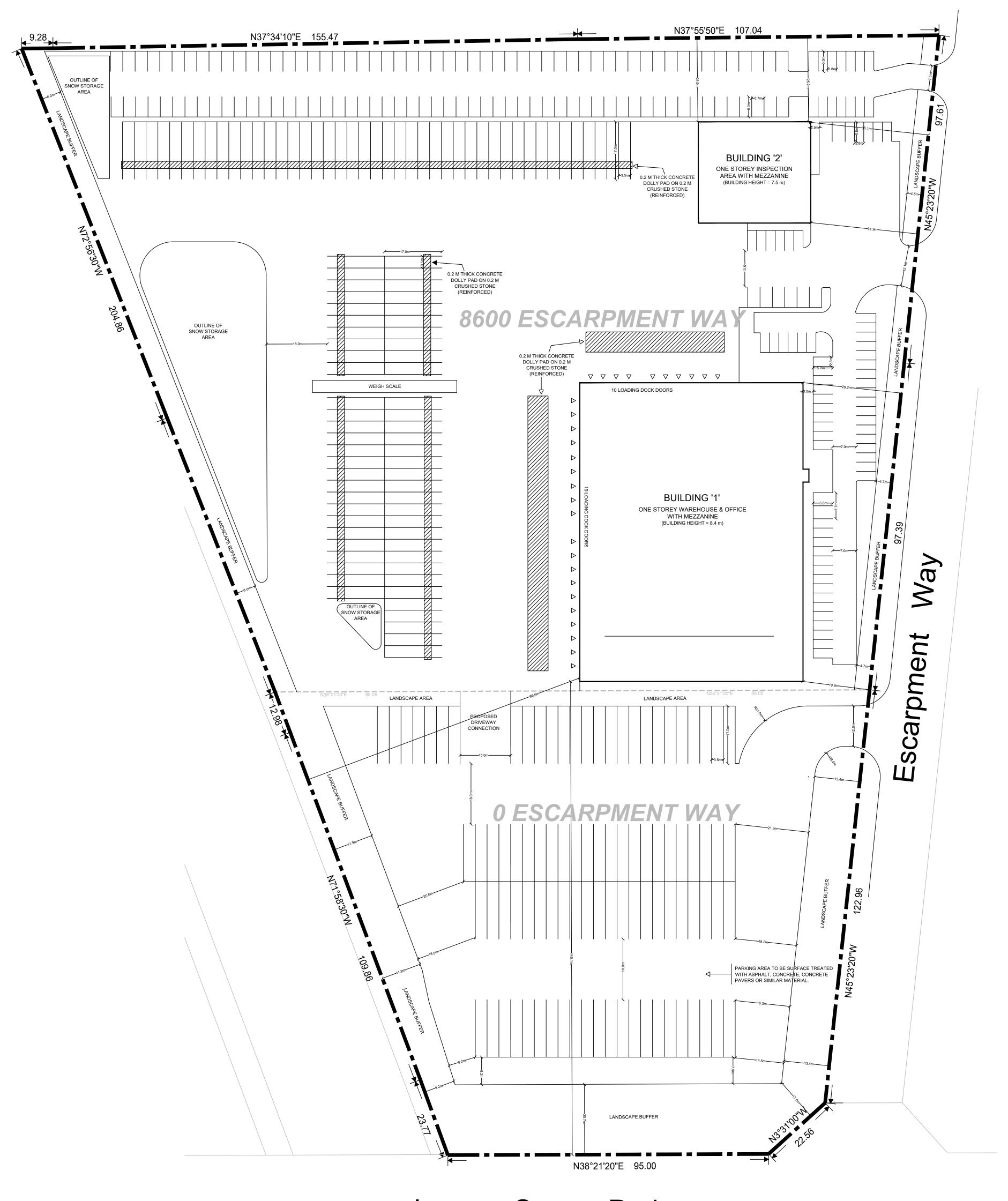
Respectfully submitted,

Rachel Suffern, MPA, M.Sc. (PI), MCIP, RPP Senior Planner, Development Review

For questions, please contact: Rachel.Suffern@Milton.ca Phone: Ext. 2263

### **Attachments**

Figure 1 - Concept Plan



James Snow Parkway

MILTON

ZONING: **REVIEWED FOR C of A** 

Town Planning Consultants

87 Skyway Avenue, Suite 200 Toronto, ON M9W 6R3 Telephone: 416.626.5445

www.designplan.ca

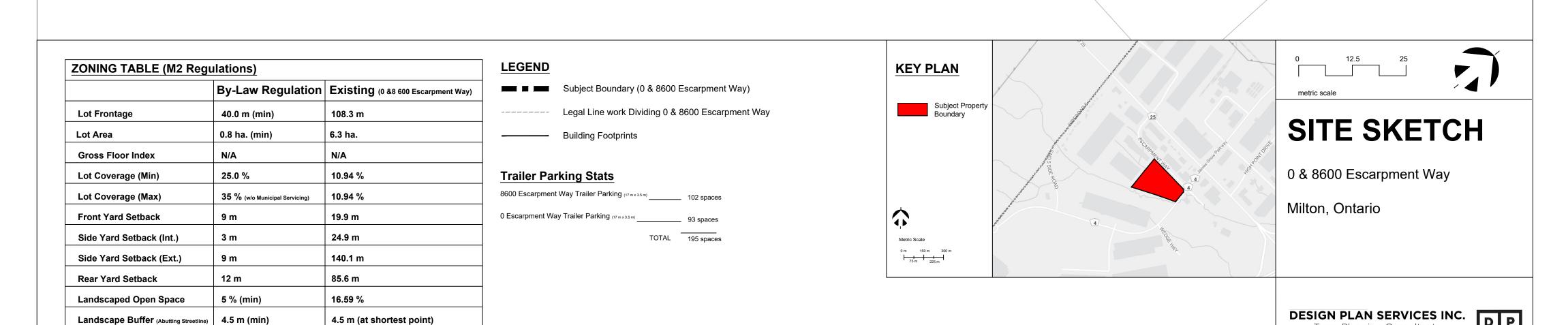
July 28th, 2025

1:600

RW

17215-9

Drawing Number Rev. Drawn



NOTES:

All measurements are in meters.

Building footprint, Subject Property boundary and line work for 8600 Escarpment Way has been derived from previous site plan completed by Battaglia Architect Inc. dated April 2006.

Subject Property boundary for 0 Escarpment Way has been derived from Plan 20M-952 dated October 31 2005.



Report To: Committee of Adjustment and Consent

From: Olivia Hayes

Date: October 30, 2025

File No: A25-053M

Subject: 459 Main Street East

Recommendation: THAT the application for minor variance BE APPROVED

SUBJECT TO THE FOLLOWING CONDITION:

1. That the applicant shall obtain a Kennel License, in compliance with all provisions outlined in Schedule E of By-law 024-2018

 That the approval be subject to an expiry of two (2) years from the date of decision if the conditions are not met, if the proposed development does not proceed and/or a building permit is not secured.

### **General Description of Application**

Under Section 45(1) of the Planning Act, the following minor variance to Zoning By-law 016-2014, as amended, has been requested to:

 Amend the definition of "dog daycare" to permit overnight boarding, whereas overnight boarding is not permitted as part of a dog daycare

The Subject Property, known municipally as 459 Main Street East, is located at the northeast intersection of Main Street East and Ontario Street, and is immediately south of a CN Rail corridor. The Subject Property is occupied by a two-storey commercial plaza which is currently operating as a dog daycare. The applicant is requesting permission to amend the definition of a dog daycare use to permit overnight dog boarding. The proposed overnight boarding use would occur within the existing building, and the application does not entail any construction or site alteration.

### Official Plan Designation (including any applicable Secondary Plan designations)

Halton Region Official Plan

Per Map 1 - Regional Structure, the Subject Property is designated Urban Area. Lands within the Urban Area have existing or planned servicing and are intended to accommodate the Region's residential and employment growth.



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### Official Plan Designation (including any applicable Secondary Plan designations)

Town of Milton Official Plan

The Subject Property is designated Central Business District per Map B - Urban Area Land Use Plan, and is designated Urban Growth Centre Mixed Use Sub-Area by Schedule C - Central Business District Land Use Plan. The Subject Property is also located within the Milton GO Major Transit Station Area.

Policy 3.5.2.1 states that the Central Business District designation shall permit a variety of uses, including commercial and specialty retail uses. Further, policy 3.5.3.5 encourages the development of a wide range of complementary uses to contribute to the vitality of the Central Business District and foster a live-work relationship.

Policy 2.1.6.3(d) directs that development of Strategic Growth Areas (including the Milton GO MTSA) shall be promoted to provide a diverse and compatible mix of land uses, including residential and employment uses, to support neighbourhoods.

It is Staff's opinion that the proposal is in conformity with the Halton Region Official Plan and the Town of Milton Official Plan.

### **Zoning**

The Subject Property is zoned Urban Growth Centre - Mixed Use, Exception 355, with a holding provision (UGC-MU\*355-H) per Zoning By-law 016-2014. The Urban Growth Centre - Mixed Use Zone permits a wide range of residential, commercial, office, institutional, and recreational uses. In 2024, a Zoning By-law Amendment was approved by Town Council to permit a dog daycare on the Subject Property (now applied through Exception 355). With respect to the holding provision on the Subject Property, a number of holding symbols have been applied to properties across the MTSA to be lifted prior to development. The existing holding symbol would not restrict the proposed overnight boarding use.

<u>Variance One:</u> Per Section 3 of the Zoning By-law, the current definition of a dog daycare excludes overnight accommodation of dogs. The applicant is proposing to amend this definition on a site-specific basis to permit overnight boarding on the Subject Property.

The current definition of a dog daycare is: "a premises used for the short-term non-veterinary care of dogs, and may include accessory grooming, training, and retail but does not include overnight accommodation of dogs, and does not include a kennel, a veterinary clinic or a veterinary hospital."

For administering the Zoning By-law on the Subject Property at 459 Main Street East, a dog daycare would be defined as: "a premises used for the short-term non-veterinary care of dogs,



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### Zoning

which may include overnight accommodation, and may include accessory grooming, training, and retail, but does not include a veterinary clinic or a veterinary hospital."

#### Consultation

#### Public Consultation

Notice for the hearing was provided pursuant to the Planning Act on October 10, 2025. As of the writing of this report on October 22, 2025, staff have not received any comments from members of the public.

Agency Consultation

No objections were filed with respect to the variance application from Town staff or external agencies.

Correspondence with Applicant

To support the proposal, Planning staff requested a written explanation from the applicant to justify the added use and explain how the application satisfies the four tests of a minor variance. This information was provided, along with a summary of the noise and odour mitigation measures implemented in the building. The applicant also provided information about how the proposed overnight boarding use would operate, including capacity and staffing details.

### **Development Services Comments**

Planning staff have no concerns with the application, and do not anticipate adverse impacts on adjacent properties. Staff are of the opinion that the application is minor in nature, maintains the intent of the Zoning By-law and Official Plan, and is desirable for the appropriate use of the land. The Subject Property received a site-specific Zoning By-law Amendment last year (By-law 065-2024) to permit a dog daycare use. The current application proposes to amend the definition of dog daycare to allow overnight boarding, which is otherwise not permitted.

A dog daycare use was first introduced to the Zoning By-law as a defined term in 2019, through a Town-initiated housekeeping amendment (By-law 038-2019). Following public consultation, staff considered the appropriateness of permitting overnight boarding as part of a dog daycare use. It was concluded that since dog daycares were new to Milton's urban area, Town staff should monitor impacts of this use prior to considering additional permission for overnight boarding. The Technical Report associated with By-law 038-2019 states that overnight boarding may be appropriate in some cases, but that each proposal should be assessed through a minor variance application where Town staff may apply any necessary conditions related to noise or odour



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#### Consultation

mitigation. The applicant has followed the appropriate route to request permission for overnight boarding.

The existing dog daycare on the Subject Property contains multiple noise and odour mitigation measures, including a customized HVAC system, 'Steril-Aire' UV Emitters, insulated walls, and regular cleaning protocols. These mitigation measures are already in place, and the application does not entail any construction or changes to the existing facility. The applicant has also noted that fewer dogs would typically be present overnight compared to the daytime dog daycare capacity. As such, Planning Staff see the proposed use as a minor change, and do not expect overnight boarding to cause negative impacts on adjacent properties.

The application maintains the intent of the Zoning By-law, which is to ensure that overnight dog accommodation contains appropriate noise and odour mitigation, and is only permitted in suitable locations. Planning staff believe the Subject Property to be appropriate for overnight boarding as the use would be situated in a commercial plaza, with no residential uses in close proximity. Further, the Subject Property abuts a rail corridor, which limits the potential for sensitive uses to be introduced on the Subject Property and abutting properties to the east. The proposed use also aligns with Official Plan policies which call for the Central Business District to support a diverse mix of uses, including a variety of commercial uses, and the proposed overnight boarding would be a complementary extension of the current dog daycare use.

Respectfully submitted,

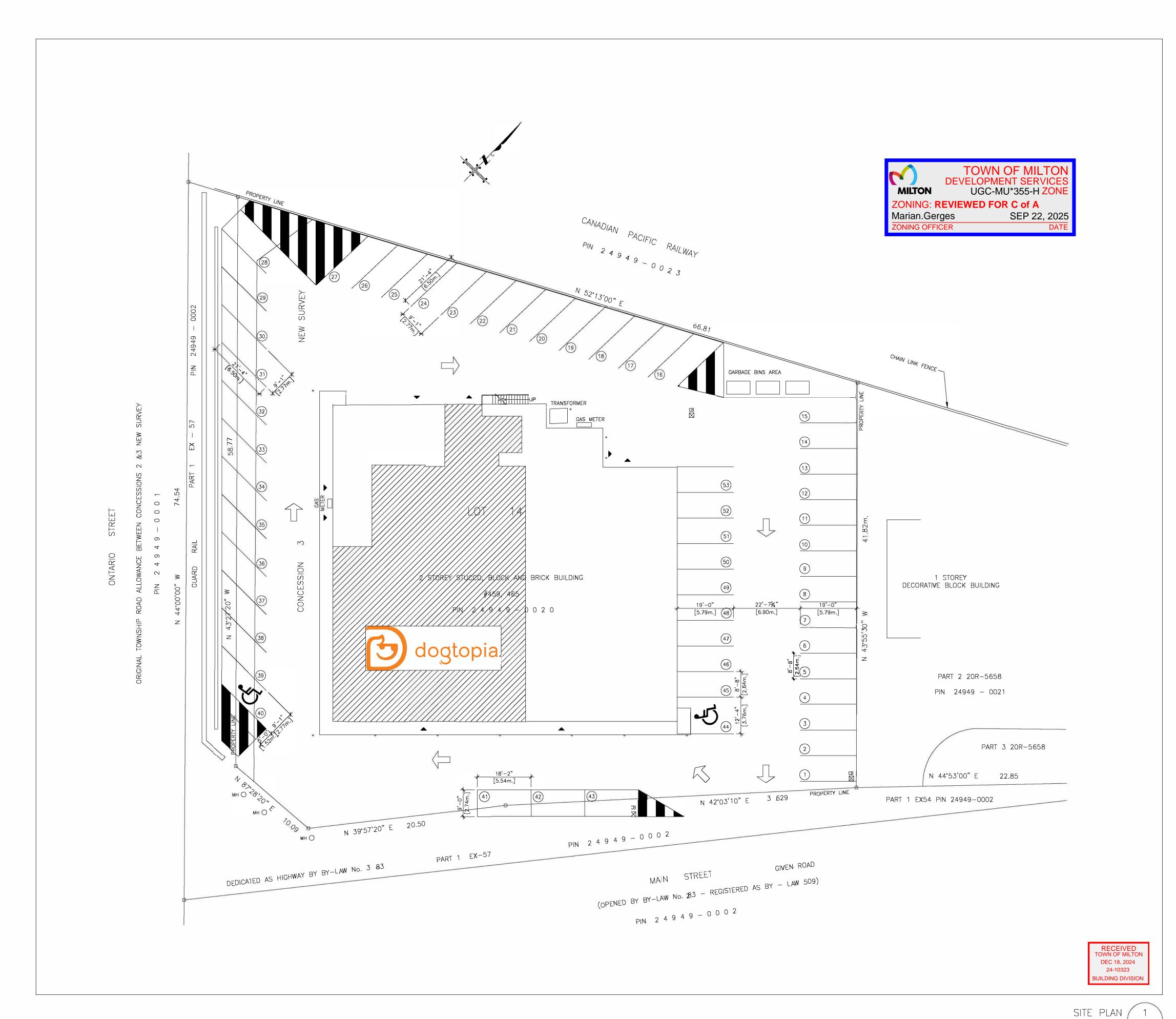
Olivia Hayes Planner, Development Review

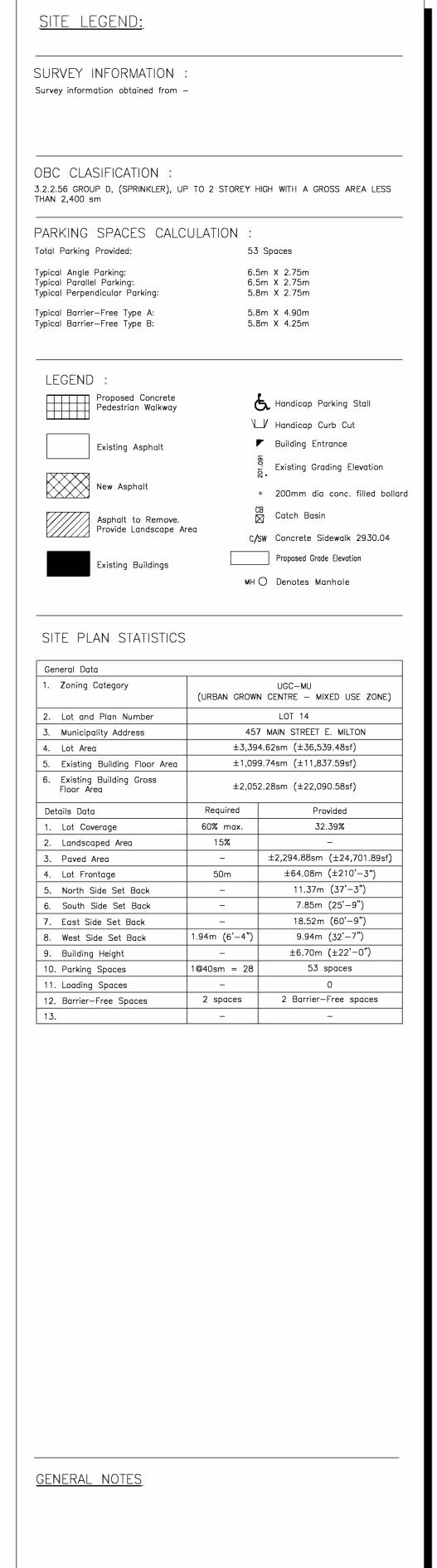
For questions, please contact: Olivia.Hayes@Milton.ca Phone: Ext. 2454

#### **Attachments**

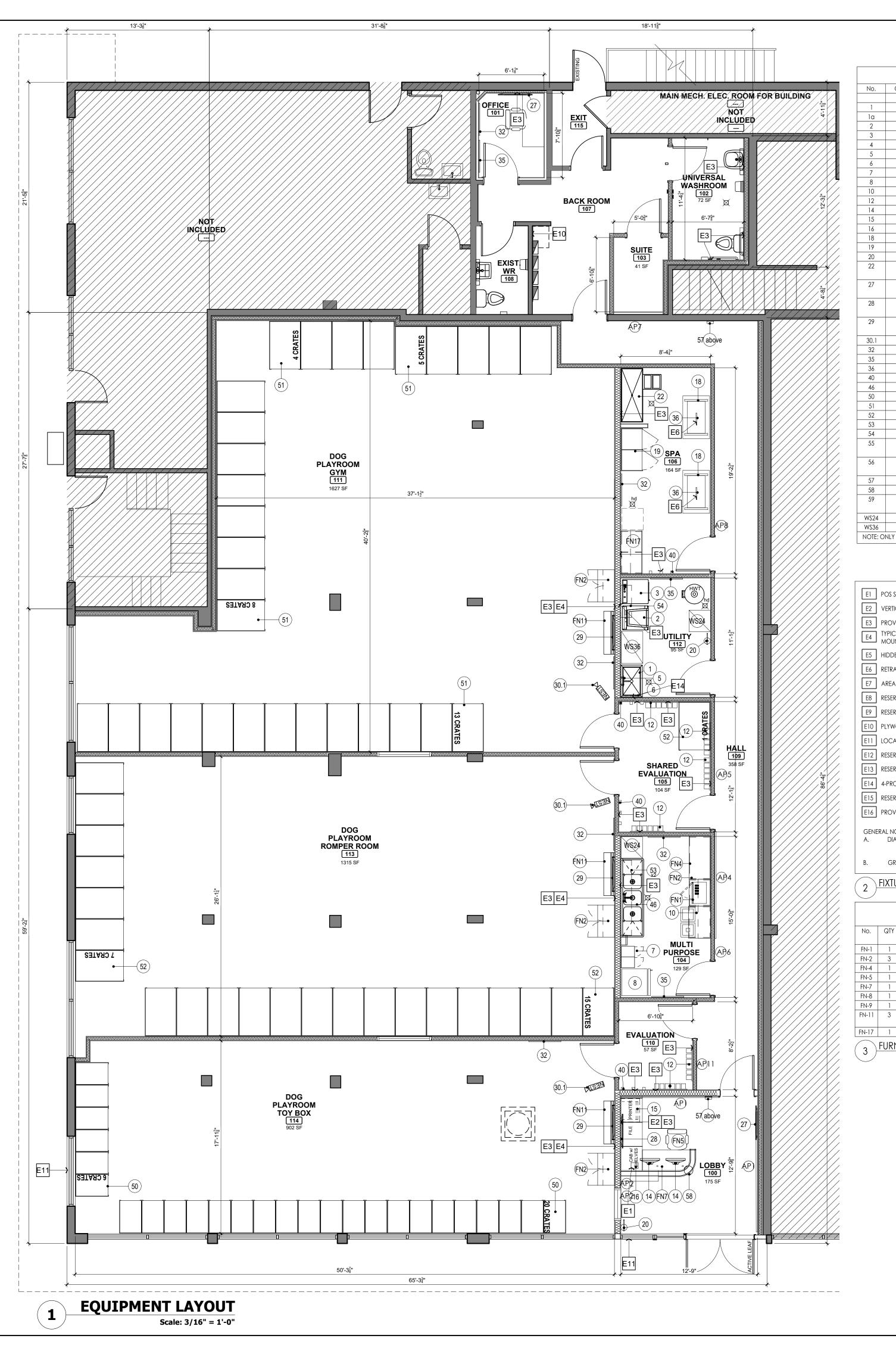
Figure 1 - Site Plan

Figure 2 – Floor Plans





SCALE:  $1/16" = 1'-0" \land A2.1$ 



				EQUIPMENT SCHEDULE			
No.	QTY	DESCRIPTION	MANUF.	MODEL	REMARKS	SUPP'D BY	INST. BY
_							
1	1	FIBREGLASS MOP SINK	FIAT PRODUCTS	MSB3624	24"x36x10"	GC	GC
la	-	FIBREGLASS MOP SINK	FIAT PRODUCTS	MSB2424	24"x24x10"	GC	GC
2	1	WASHING MACHINE	MAYTAG	MVWX655DW	WHITE FINISH (VERIFY w/ OWNER)	OWNER	GC
3	1	DRYER	MAYTAG	MEDC215EW	WHITE FINISH (VERIFY w/ OWNER)	OWNER	GC
4	1	WATER HEATER		SEE PLUMBIN DWGS	SEE PLUMBING DWGS, GEC TO TEST EXISTING GAS HWT TO CONFIRM CONDITION AND REPORT BACK TO THE OWNER	GC	GC
5	1	MOP SINK FAUCET	FIAT PRODUCTS	830-AA	c/w HOSE & HOSE CLIP	GC	GC
6	1	MOP HANGER	FIAT PRODUCTS	889-CC	24"L x 3"W	GC	GC
7	2	EMPLOYEE LOCKERS	SCHOOLLOCKERS.COM		5-TIER - GREY	OWNER	GC
8	1	REFRIGERATOR	FRIGIDAIRE	FFTR221QS	STAINLESS FINISH (VERIFY ICE MAKER W/ OWNER)	OWNER	GC
0	1	MICROWAVE	FRIGIDAIRE	FGMV175QF	STAINLESS 30" OVER-THE-RANGE	OWNER	GC
2	6	QUANTUM STORAGE LOUVERED PANEL w/18 BINS	MSC INDUSTRIAL	64610694	MOUNT B.O. PANEL @ 48"A.F.F. (ORDER EARLY)	OWNER	GC
4	1	COMPUTER & COMPONENTS	VISIONARY	DELL OPTIPLEX	COORD w/ CURRENT DOGTOPIA SPEC	OWNER	OWNE
5	1	ALL-IN-ONE PRINTER	VISIONARY	DELL ALL-IN-ONE	COORD w/ CURRENT DOGTOPIA SPEC	OWNER	OWNE
6	1	POS	-	-	TELEPHONE & CABLING BY GC	OWNER	OTHER
8	2	GROOMING TABLE	MASTER EQUIPMENT	TP7500 17		OWNER	OWNE
9	2	GROOMING KENNELS	PROSELECT/PETEDGE	ZW52028	CONTACT DOGTOPIA FOR SPECIFIC SPECIFICATIONS	OWNER	OWNE
20	3	2A10BC FIRE EXTINGUISHER	-	-	INCLUDE MOUNTING BRACKET, PROVIDE BLOCKING	GC	GC
22	1	BATH TUB 24" x 66"	MONTANA EQUIPMENT	GROOMING TUB WITH DOOR AND STAIRS	STANDARD GROOMING TUB WITH DOOR AND STAIRS. INCLUDES A HEAVY DUTY FAUCET AND SPRAYER, STRAINER WITH HAIR-CATCH SYSTEM.	OWNER	_
27	2	SECURITY MONITOR	-	-	PROVIDE RECESSED OUTLETS. MOINTORS WILL BE MOUNTED AFTER DATA TERMINATIONS ARE MADE AND WALL GRAPHICS INSTALLED. COORDINATE w/ DOGTOPIS VENDORS	OWNER	OTHER
28	1	55" WALL MOUNTED DIGTIAL MENU SCREEN	-	-	PROVIDE RECESSED OUTLETS. MONITORS WILL BE MOUNTED AFTER DATA TERMINATIONS ARE MADE AND WALL GRAPHICS INSTALLED. COORDINATE w/ DOGTOPIA VENDORS. 55" MONITOR IN PLAYROOMS.	OWNER	OTHER
29	3	55" WORKSTATION PLAYROOM MONITOR	-	-	PROVIDE RECESSED OUTLETS. MONITORS WILL BE MOUNTED AFTER DATA TERMINATIONS ARE MADE AND WALL GRAPHICS INSTALLED. COORDINATE W/ DOGTOPIA VENDORS. 55" MONITOR IN PLAYROOMS.	OWNER	OTHER
0.1	3	NEST SECURITY CAM		-		OWNER	OTHER
2	6	WHITEBOARD	-	-	48"X36" WHITE BOARD. BOTTOM OF BOARD @ 54" A.F.F	OWNER	GC
35	3	CORKBOARD	STAPLES	-		OWNER	GC
36	2	RETRACTABLE EXTENSION CORD	GLOBAL INDUSTRIAL	WCB790533	SPA. INSTALLED @ CEILING-CORNERS OF ROOM, OPPOSITE THE TUBS.	GC	GC
0	4	LEASH HOOK RACK (4 PER RACK)	RACOR	00525	MOUNT @ 67" A.F.F. 12" APART FROM ONE ANOTHER.	GC	GC
6	1	3 COMPARTMENT SINK	REGENCY	600S3162018G	PROVIDE w/ PRE RINSE SPRAY FAUCET T&S BRASS MODEL NO. MPR-8WLN-12	GC	GC
50		SMALL DOG CRATE (PLAYROOM)	-	-	FINAL QUANTITY DETERMINED BY OWNER	OWNER	
51		MEDIUM DOG CRATE (PLAYROOM)			FINAL QUANTITY DETERMINED BY OWNER	OWNER	
2	_	LARGE DOG CRATE (PLAYROOM)	-		FINAL QUANTITY DETERMINED BY OWNER	OWNER	
i3	2	7'-0" CHROME WIRE SHELVING, TWO ROWS ABOVE 3 COMP SIN	r	-	PROVIDE BLOCKING IN WALL	GC	GC
54	1	ALUMINUM WALL MOUNTED COLLAPSIBLE DRYING RACK	WOOLITE		MOUNTED @ 60" A.F.F. PROVIDE BLOCKING IN WALL (OVER DRYER)	GC	GC
55	-	LARGE DOG SUITE 6'X6'	WOOLIIE	CUSTOM	CUSTON SUITES WILL BE SUPPLIED BY OWNER. GC TOGC TO INSTALL. GC TO SUPPLY AND INSTALL FLOOR AND WALL FASTENERS SO SUIT SIZE AND CONDITIONS, NOT PROVIDED BY SUPPLIER.	OWNER	
i6	-	SMALL DOG SUITE 4'X6'		CUSTOM	CUSTON SUITES WILL BE SUPPLIED BY OWNER. GC TOGC TO INSTALL. GC TO SUPPLY AND INSTALL FLOOR AND WALL FASTENERS SO SUIT SIZE AND CONDITIONS. NOT PROVIDED BY SUPPLIER.	OWNER	GC
7	2	CCENTAID DIEEIICED				OWNED	+
7	2	SCENTAIR DIFFUSER	DEAVED AAA CHIINE CORRORATION		PROVIDE POWER. MOUNTED AT 8'-6" A.F.F.	OWNER	
i8 i9	-	TREAT MACHINE MEDIUM DOG SUITE 5'X6'	BEAVER MACHINE CORPORATION	BGB18 (SINGLE COIN MACHINE) CUSTOM	TREAT MACHINE DESK MOUNT.  CUSTON SUITES WILL BE SUPPLIED BY OWNER. GC TOGC TO INSTALL. GC TO SUPPLY AND INSTALL FLOOR AND WALL FASTENERS SO SUIT SIZE AND CONDITIONS, NOT PROVIDED BY SUPPLIER.	OWNER OWNER	
S24	2	24" WIRED SHELVING	GLOBAL INDUSTRIAL	NEXELATE WIRE SHELVING	18'x24'x74" (BINS OPTIONAL)	OWNER	GC
	2						
S36		36" WIRED SHELVING WITH QUANTITIES LISTED ARE APPLICABLE TO THIS PROJECT UNLES	GLOBAL INDUSTRIAL	NEXELATE WIRE SHELVING	18"x36"x74" (BINS OPTIONAL)	OWNER	_ G(

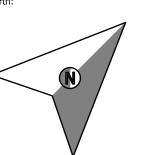
E1	POS SYSTEM AT FRONT DESK
E2	VERTICAL WALL MOUNTED DIGITAL MENU SCREEN.
E3	PROVIDE BLOCKING IN WALL (REFER TO DETAIL 6/A6.1)
E4	TYPICAL PLAYROOM WALL EQUIPMENT. REFER TO INTERIOR ELEVATIONS FOR SPACING. (REFER TO DETAIL 4/A6.1 FOR CASEWORK DETAILS/ DETAIL 8/A6.1 FOR MONITOR MOUNTING, & 6/A6.1 TYP BLOCKING DETAILS)
E5	HIDDEN LINES DENOTES OUTLINE OF APPROXIMATE LOCATION OF NEW ROOF TOP UNIT ABOVE. (REFER TO MECHANICAL DWGS FOR MORE INFORMATION)
E6	RETRACTABLE POWER REELS TO BE SUPPORTED FROM ABOVE. (REFER TO DETAIL 5/A6.01 & ELECTRICAL DWGS)
E7	AREA TO BE CLEARED OUT OF ALL REDUNDANT ELECTRICAL & PLUMBING.
E8	RESERVED
E9	RESERVED
E10	PLYWOOD BACKING FOR SECURITY EQUIPMENT.
E11	LOCATION OF SIGNAGE ABOVE. REFER TO SIGNAGE DRAWING PACKAGE.
E12	RESERVED
E13	RESERVED
E14	4-PRODUCT SOLUTION MIXER AT MOP SINK, SUPPLIED AND INSTALLED BY OWNER, GC TO PROVIDE BLOCKING IN WALL.
E15	RESERVED
E16	PROVIDE SOLID BLOCKING IN THE WALLS AND MECHANICALLY FASTEN KENNEL SUITES TO THE BLOCKING.
GENI A.	ERAL NOTES: DIAGONAL HATCHED AREA DENOTES AREAS NOT INCLUDED IN CONTRACT
В.	GREY FILL REGION INDICATES EXISTING BUILDING AREA TO REMAIN. OUTSIDE SCOPE OF WORK

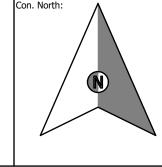
FURNITURE SCHEDULE							
No.	QTY	DESCRIPTION	MANUF.	MODEL	REMARKS	SUPP'D BY	INST. BY
FN-1	1	CUSTOM KITCHEN COUNTER	-	-	CUSTOM	G.C.	G.C.
FN-2	3	PLAYROOM CABINETS	CUSTOM	CUSTOM	REFEF TO CONSTRUCTION DETAIL 4/A6.1	G.C.	G.C.
FN-4	1	PANTRY			CUSTOM	G.C.	G.C.
FN-5	1	RECEPTION DESK CHAIR	MODWAY	EEI-210-ORA	FROM AMAZON	OWNER	OWNER
FN-7	1	CUSTOM LOBBY DESK	-	-	REFER TO INTERIOR ELEVATION DETIALS	GC	GC
FN-8	1	MANAGER DESK	-	-		OWNER	OWNER
FN-9	1	MANAGER'S CHAIR			OFFICE STAR OFC DESIGN, BLACK	OWNER	OWNER
FN-11	3	FOLD DOWN TABLE	TOWRAX	SP45HFTA	MOUNT @ 48" A.F.F PROVIDE FULL HEIGHT HEAVY BLOCKING IN WALL. LONG LEAD TIME ORDER EARLY.	GC	GC
FN-17	1	SPA CABINET			CUSTOM CASEWORK CABINETS 48" LONG	G.C.	G.C.

3 FURNITURE SCHEDULE

TOWN OF MILTON
DEVELOPMENT SERVICES
UGC-MU\*355-H ZONE
ZONING: REVIEWED FOR C of A
Marian.Gerges SEP 22, 2025
ZONING OFFICER DATE

DRAWINGS MUST NOT BE SCALED.
CONTRACTOR MUST CHECK AND
VERIFY ALL DIMENSIONS,
SPECIFICATIONS AND DRAWINGS
ON SITE AND REPORT ANY TO
DISCREPANCIES TO THE
ARCHITECT PRIOR PROCEEDING
WITH ANY OF THE WORK.





OF ARCHITECTS Z

ELROYVAN GROLL
LICENCE
4707



GENERAL NOTE:
FOR ALL NON STRUCTURAL ELEMENTS AND
COPONENTS G.C. TO ENSURE THAT THE
REQUIREMENTS OF THE OBC 4.1.8.18 (1) NEED
TO BE MET" AND THAT

"SUPPLIERS/INSTALLERS ARE TO SUBMIT TO
THE ARCHITECT/ENGINEER OF RECORD A
SIGNED AND SEALED COPY OF THE DRAWINGS,
CALCULATIONS PROVING CONFORMANCE WITH
THE CODE REQUIREMENT

7/22/24 COORDINATION CH

11/20/23 ISSUED FOR PERMIT CH

11/9/23 ISSUED FOR REVIEW CH

10/12/23 ISSUED FOR ENGINEERING CH

No: Date: Description: Ch



2 St. Clair Avenue W., F18, Toronto, ON, M4V 1L5 905-339-2811 vangrollassociates.com

459 MAIN ST. E. UNIT #1 MILTON, ON.

N/A Job #: 23-143-126

MAIN LEVEL
EQUIPMENT LAYOUT

RECEIVED
TOWN OF MILTON
DEC 18, 2024
24-10323
BUILDING DIVISION
Date:

CHL

d By:

DOGTOPIA
e:

3/16" = 1'-0"

10/5/2023



Report To: Committee of Adjustment and Consent

From: Olivia Hayes

Date: October 30, 2025

File No: A25-054M

Subject: 868 Willow Avenue

Recommendation: THAT the application for minor variance BE APPROVED

SUBJECT TO THE FOLLOWING CONDITIONS:

 That the development shall be constructed generally in accordance with the site plan prepared by the applicant and dated and stamped by Town Zoning on September 22, 2025.

THAT the approval be subject to an expiry of two (2) years from the date of decision if the conditions are not met, if the proposed development does not proceed and/or a building permit is not secured.

# **General Description of Application**

Under Section 45(1) of the Planning Act, the following minor variance to Zoning By-law 016-2014, as amended, has been requested to:

Permit a driveway width of 8.25 metres, whereas a maximum width of 8 metres is allowed

The Subject Property, known municipally as 868 Willow Avenue, is located generally south of Steeles Avenue East and west of Thompson Road. Currently, the Subject Property is occupied by a 2-storey detached dwelling with an attached garage. The existing driveway has an approximate width of 6 metres. The application seeks to facilitate a driveway expansion with a total width of 8.25 metres.

### Official Plan Designation (including any applicable Secondary Plan designations)

Halton Region Official Plan

Per Map 1 - Regional Structure, the Subject Property is designated Urban Area. Lands within this designation have existing or planned servicing, and are intended to accommodate the Region's residential and employment growthlt is Staff's opinion that the proposal is in conformity with the Town of Milton Official Plan.



File #: A25-054M Page 2 of 4

### Official Plan Designation (including any applicable Secondary Plan designations)

Town of Milton Official Plan

The Subject Property is designated Residential Area per Schedule B - Urban Area Land Use Plan, with a Mature Neighbourhood Overlay. The Residential Area designation identifies lands within the Urban Area where the predominant use of land is intended to be a mix of low, medium and high density residential development.

Section 2.8.2 of the Official Plan establishes urban design policies, and policy 2.8.2.2 states that one objective of the Official Plan is to achieve a consistently high standard of design in the built environment that is complementary to, and compatible with, existing development and the Town's natural and cultural heritage in all areas including site, building and landscape design.

Policy 2.8.3.51 states that the Town shall encourage landscape design that supports the maintenance of naturalized space, replacement of lost vegetation, use of native species, and enhancement of ecological stability.

With respect to Mature Neighbourhood Areas, policy 3.2.1.9 stipulates that proposed development should be generally consistent with the setbacks, orientation and building separation distances within the Mature Neighbourhood Area; landscaping and fencing is encouraged to maintain established aesthetics and privacy.

It is Staff's opinion that the proposal is in conformity with the Halton Region Official Plan and the Town of Milton Official Plan.

### Zoning

The Subject Property is zoned Low Density Residential 6 Zone (RLD6) by Zoning By-law 016-2014, with a Mature Neighbourhoods Overlay. The Low Density Residential 6 Zone permits detached dwellings, duplexes, and semi-detached dwellings, in addition to home daycare and home occupation uses.

<u>Variance One:</u> Section 5.6.2(v)(d)(E) of the Zoning By-law states that for lots with a frontage greater than 11.5 metres, the maximum permitted width of a residential driveway is 8 metres. The applicant is requesting a maximum driveway width of 8.25 metres, which would accommodate three adjacent vehicular parking spaces.

#### Consultation

Public Consultation



File #: A25-054M Page 3 of 4

#### Consultation

Notice for the hearing was provided pursuant to the Planning Act on October 10, 2025. As of the writing of this report on October 22, 2025, staff have not received any comments from members of the public.

Agency Consultation

No objections were filed with respect to the variance application from Town staff or external agencies.

### **Development Services Comments**

Planning staff have no concerns with the application, and do not anticipate adverse impacts on adjacent properties. Staff are of the opinion that the application is minor in nature, maintains the intent of the Zoning By-law and Official Plan, and is desirable for the appropriate use of the land,

The application entails a driveway width of 8.25 metres, whereas the Zoning By-law permits a maximum width of 8 metres for lots with a frontage greater than 11.5 metres. As the Zoning By-law requires a vehicular parking space to have a minimum width of 2.75 metres, a total driveway width of 8.75 metres is necessary to accommodate three side-by-side parking spaces. Planning staff are of the opinion that the requested variance is minor in nature and would not have detrimental effects on the Subject Property or on the surrounding area. The intent of the abovenoted Zoning By-law provision is to ensure that driveway widths remain proportional to the lot frontage, and to preserve adequate soft landscaping space for front yards. By maintaining more than half the front yard width as soft landscaping and preserving sufficient space for plantings, the application upholds this intent.

Policies of the Official Plan call for high-quality urban design, and for landscaping to be complementary to existing development. The Subject Property is also within a Mature Neighbourhood Area, where the Official Plan encourages landscaping to maintain established aesthetics. The proposed 0.25 metres of additional driveway width will have a negligible impact on the front yard as viewed from the public realm, and adequate soft landscaping will be maintained on the Subject Property. Further, the applicant has confirmed that no tree removal will be necessary to accommodate the widened driveway.

Respectfully submitted,

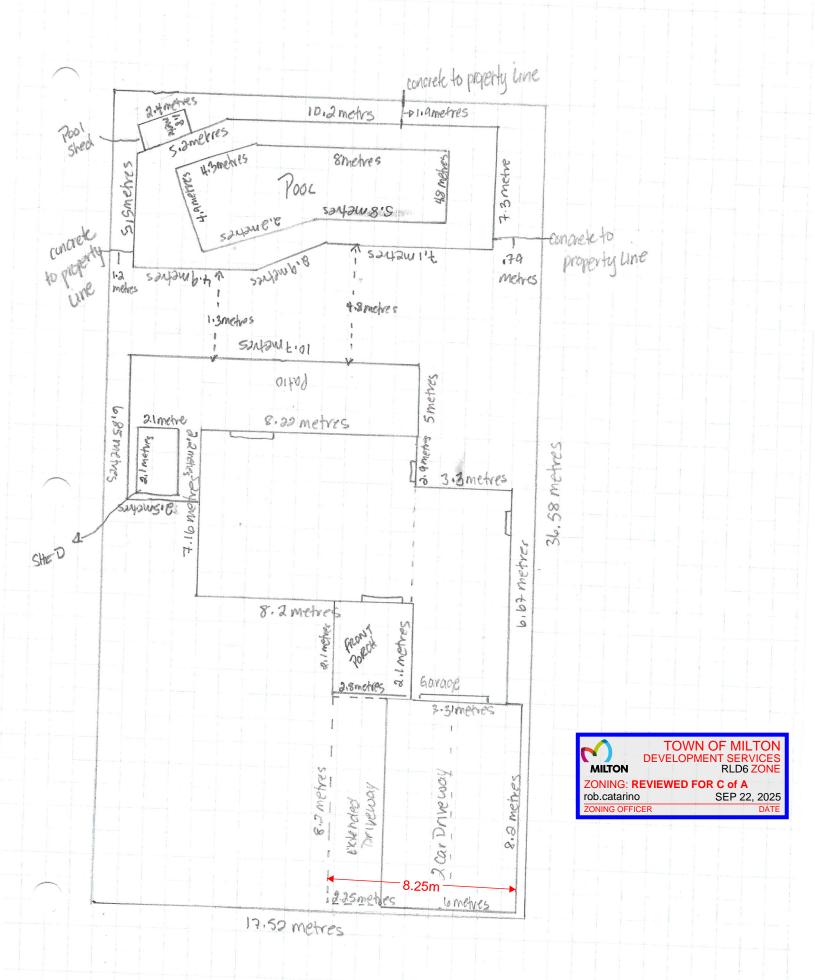
Olivia Hayes, B.E.S. Planner, Development Review

For questions, please contact: Olivia.Hayes@Milton.ca Phone: Ext. 2454



File #: A25-054M Page 4 of 4

Attachments				
Figure 1 - Site Plan				
Figure 2 - Lot Plan				



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N 40°09'05"E 57.17'15.5 metres 868 WILLOW AVE SWALE 18.29 metres 11.5 metres 1.83 metres 4.3m 8.26 metres 17,53 metres



Report To: Committee of Adjustment and Consent

From: Taylor Wellings, MSc (PI), MCIP, RPP

Date: October 30, 2025

File No: A-25-055M

Subject: 1505 Buttercup Court

Recommendation: THAT the application for minor variance BE APPROVED

SUBJECT TO THE FOLLOWING CONDITIONS:

 That the development shall be constructed in accordance with the site plan prepared by IRV Design and stamped by Town Zoning on September 23, 2025.

- 2. That a Building Permit be obtained within two (2) years from the date of the decision; and
- That the approval be subject to an expiry of two (2) years from the date of decision if the conditions are not met, if the proposed development does not proceed and/or a building permit is not secured.

### General Description of Application

Under Section 45(1) of the Planning Act, the following minor variance to Zoning By-law 016-2014, as amended, has been requested:

• To allow one bay of a double-car garage to have a minimum unobstructed length of 4.7 metres, - 1.3 metres difference in one parking bay

The subject property is known municipally as 1505 Buttercup Court and located north of Britannia Road and west of Savoline Boulevard. The subject property contains a single-detached dwelling with an attached two-car garage. Surrounding uses are residential and primarily single-detached dwellings.

The applicant is proposing to establish an Additional Residential Unit (ARU) in the basement of the existing single-detached dwelling. The ARU will utilize an existing above-grade side entrance in the interior side yard to access the unit and as part establishing this entrance a fire-rated corridor is required in the garage as per the standards of the Ontario Building Code (OBC). Due to the location and encroachment of the fire-rated corridor, the minimum internal dimension requirements for a parking space in one-bay of the garage are not met which has triggered the need for a minor variance.



File #: A-25-055M Page 2 of 4

# Official Plan Designation (including any applicable Secondary Plan designations)

The subject property is designated Residential Area on Schedule B of the Urban Land Use Plan of the Town of Milton Official Plan as well as Schedule C.10.C of the Boyne Secondary Plan. The Residential Area designation permits a variety of residential uses, including single detached dwellings and accessory structures and buildings.

Both the Town's Official Plan as well as the Boyne Secondary Plan provide permissions for Additional Residential Units (ARUs) within the Residential Area designation. Section 2.7.3.17 of the Town's Official Plan provides permissions for Additional Residential Units (ARUs), subject to the following criteria:

- a) An ARU shall not be located on lands identified as hazard lands or as being within the regulatory flood plain, unless where specifically permitted by the Conservation Authority;
- b) An ARU will be compatible with neighbouring properties and the surrounding neighbourhood by taking into consideration scale and built form;
- c) An ARU must be connected to adequate municipal water and sewage services;
- d) An ARU must have no adverse effect on stormwater management systems;
- e) An ARU must have no adverse effect on site drainage as demonstrated through a grading plan;
- f) Safe access to an ARU must be ensured by meeting fire and emergency service requirements;
- g) Severance of an ARU from the lot shall not be permitted; and,
- h) An ARU shall be registered with the Town in accordance with the provisions of the Municipal Act.

Planning staff are satisfied that the proposed development is in conformity with the above-noted criteria. It is Staff's opinion that the proposal is in conformity with the Regional and Town policy.

#### Zoning

The subject lands are zoned Site Specific Residential Medium Density 1 (RMD1\*220) under the Town of Milton Zoning By-law 016-2014, as amended. The RMD1 zone permits a variety of residential uses, including ARUs.

Section 4.2.2.1 v) of the Town's Zoning By-law requires a minimum internal dimension of a double-car garage or larger with two or more separate doors to be 5.5 metres wide by 6.0 metres long by 2.1 metres in height, of which 5.5 metres wide by 5.3 metres long by 2.1 metres in height shall be unobstructed area with the exception of one stair.

The applicant is requesting permission to allow one-bay of a double-car garage to have a minimum unobstructed length of 4.7 metres, a difference of - 1.3 metres in one parking bay, to facilitate the proposed development.



File #: A-25-055M Page 3 of 4

#### Consultation

Public Consultation

Notice for the hearing was provided pursuant to the Planning Act on October 22, 2025. As of the writing of this report on October 30, 2025, staff have not received any comments from members of the public.

Agency Consultation

No objections were filed with respect to the variance application from Town staff or external agencies.

## **Development Services Comments**

The applicant has requested a minor variance to facilitate the construction of an Additional Residential Unit (ARU) within the existing basement of a single-detached dwelling with a two-car garage on the subject property. The ARU will utilize an existing above-grade side entrance in the interior side yard to access the unit and as part of establishing this entrance a fire-rated corridor is required in the garage as per the standards of the Ontario Building Code (OBC).

Due to the location and encroachment of the fire-rated corridor, the minimum internal dimension requirements for a parking space in one-bay of the garage are not met which has triggered the need for a minor variance.

The applicant is requesting permission to allow one-bay of a double-car garage to have a minimum unobstructed length of 4.7 metres, a difference of - 1.3 metres in one parking bay, to facilitate the proposed development. The applicant has provided Planning staff with photographs that demonstrate that a car is able to park and fit in the garage adjacent to the fire rated corridor. Since it has been demonstrated that the one-bay of the garage can operate as intended and a vehicle is able to fit properly, Planning staff do not have concerns with the proposed variance. Further, there is no impact to the surrounding properties or to the front façade of the dwelling to establish the ARU.

Planning staff have reviewed the requested variance and offer no objection to its approval. Planning staff are of the opinion that the requested variance is minor in nature, conforms to the general intent of both the Official Plan and Zoning By-law and is desirable for the development and use of the subject property.

Respectfully submitted, Taylor Wellings



File #: A-25-055M Page 4 of 4

Taylor Wellings, MSc (PI), MCIP, RPP Planner, Development Review

For questions, please contact: Phone: Ext. 2311

**Attachments** 

Figure 1 - Site Plan

