



The Corporation of the Town of Milton

Report To: Council

From: Glen Cowan, Chief Financial Officer / Treasurer

Date: July 14, 2025

Report No: ES-041-25

Subject: Purchasing Various - July 2025

Recommendation: THAT Council approve the budget amendments and related funding sources, as outlined on Schedule A;

THAT Council approve the budget amendment for Traffic Signs and Posts, as outlined on Schedule B;

THAT the tender award for the Nipissing Road Reconstruction and Childs Drive Reconstruction to KAPP Infrastructure Inc. in the amount of \$23,807,860 (exclusive of taxes) be approved, as outlined in Schedule C;

THAT the tender award for Ontario Street Reconstruction to Pacific Paving Limited in the amount of \$3,482,178 (exclusive of taxes) be approved, as outlined in Schedule D;

THAT the tender award for Construction of 5 Side Road and Esquesing Line Intersection to Pave-It Limited in the amount of \$1,737,290 (exclusive of taxes) be approved, as outlined in Schedule E;

THAT the contract increase for the 2025 Bridge Needs Study to GEI Consultants Canada in the amount of \$29,166 (exclusive of HST) be approved, as outlined in Schedule F;

THAT staff be delegated authority for up to a 10% contingency award(s) for any remaining consulting services costs associated with the 2025 Bridge Needs Study that are required to project completion, as outlined in Schedule F;

THAT the contract increase for Street Light and Pole Inventory and Condition Assessment to R.V. Anderson & Associates Limited in the amount of \$35,465 (exclusive of HST) be approved, as outlined in Schedule G;



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THAT staff be delegated authority for up to a 10% contingency award(s) for any remaining consulting services costs associated with the Street Light and Pole Inventory and Condition Assessment that are required to project completion, as outlined in Schedule G;

THAT the contract increase for Milborough Line Reconstruction to Gazzola Paving Limited in the amount of \$70,518 (exclusive of HST) be approved, as outlined in Schedule H;

THAT staff be delegated authority for up to a 10% contingency award(s) for any remaining consulting services costs associated with the Street Light and Pole Inventory and Condition Assessment that are required to project completion, as outlined in Schedule H;

THAT the emergency contract award for fleet repairs to truck 2196 to Kennedy Ford Sales Limited in the amount of \$27,087 (exclusive of HST) be received for information, as outlined in Schedule I;

THAT the emergency contract award for fleet repairs to loader 2156 to Brandt Tractor Ltd. in the amount of \$37,026 (exclusive of HST) be received for information, as outlined in Schedule J;

THAT the emergency contract award for heat pump compressors in rinks C&D at the Milton Sports Centre to R&R Mechanical in the amount of \$43,748 (exclusive of HST) be received for information, as outlined in Schedule K;

THAT the emergency contract award for Lower Base Line Culvert and Slope Stabilization to GEI Consultants Canada Limited in the amount of \$112,885 (exclusive of HST) be received for information, as outlined in Schedule L;

THAT the emergency contract award for Lower Base Line Culvert and Slope Stabilization to Bronte Construction in the amount of \$615,494 (exclusive of HST) be received for information, as outlined in Schedule L;

THAT the emergency contract award for Lower Base Line culvert and ditch repair to Kirby Co. General in the amount of \$182,023 (exclusive of HST) be received for information, as outlined in Schedule L;



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THAT the emergency contract award for Storm Sewer Cross Connection Rehabilitation to Graham Bros. Construction Limited in the amount of \$65,417 (exclusive of HST) be received for information, as outlined in Schedule M;

THAT the emergency contract award for Storm Sewer Cross Connection Rehabilitation to Aqua Tech Solutions in the amount of \$290,214 (exclusive of HST) be received for information, as outlined in Schedule M;

THAT the emergency contract award for Storm Sewer Cross Connection Rehabilitation to Contour Landscape Group in the amount of \$11,244 (exclusive of HST) be received for information, as outlined in Schedule M;

THAT the Manager, Procurement be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.

EXECUTIVE SUMMARY

This report is being submitted to obtain Council's authorization on the items in the attached schedules. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018.

REPORT

Background

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

Discussion

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to M) attached.

Included within this report are recommendations to award the Nipissing Road Reconstruction and Childs Drive Reconstruction, the Ontario Street Reconstruction and the construction of 5 Side Road and Esquesing Line Intersection. These projects represent significant tenders and construction works for the Town, and include various funding partnerships through grants and agreements with other municipal governments or developers.

Also included are three requests for contract increases. These awards ensure continuity with prior project phases and provide the resources to complete the scope of work required for each initiative.

Finally, staff are reporting back to council on the utilization of delegated authority for the following emergency purchases:

- Fleet repair to truck 2196
- Fleet repair to loader 2156
- Replacement of heat pump compressors in rinks C&D at Milton Sports Centre
- Lower Base Line Culvert and Slope Stabilization
- Storm Sewer Cross Connection Rehabilitation

These emergencies necessitated the timely initiation of the required work in order to ensure legislative compliance, continuity of services and/or safe conditions for the public.

Financial Impact

Financial impacts are outlined in detail on the attached Schedules A through M.

As outlined in the Schedule A, an overall increase to the capital program of \$12.4 million is required at this time. Of this amount, \$10.5 million will be funded from other municipalities and developers for their portion of the related contract awards.

Through this report, the Town is also applying a portion of the funding that was awarded to the Town through the Municipal Housing Infrastructure Program (MHIP) - Housing Enabling Core Services Stream (HECS). \$9.4 million of that funding will be allocated to the construction related phase of the project, with the remainder of the \$10.5 million to be allocated to the other project phases via the Town's June Capital Variance report.

Based on all of the above, through this report there is a net reduction in Road Development Charges required for capital projects of \$7.4 million, as well as a \$3.8 million return of funds to the Project Variance Reserve.

Respectfully submitted,



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Glen Cowan
Chief Financial Officer / Treasurer

For questions, please contact:	Sharon Telfer, Manager, Procurement	Phone: Ext. 2138
	Shirley Xie, Supervisor, Financial Reporting	Phone: Ext. 2472

Attachments

Schedule A - Reserve and Reserve Fund Transfers
Schedule B - Budget Amendment for Traffic Signs and Posts
Schedule C - Tender Award for Nipissing Rd and Childs Drive Reconstruction
Schedule D - Tender Award for Ontario Street Reconstruction
Schedule E - Tender Award for Construction of 5 Side Road and Esquesing Line
Schedule F - Contract Increase for 2025 Bridge Needs Study
Schedule G - Contract Increase for Street Light & Pole Inventory Condition Assessment
Schedule H - Contract Increase for Milborough Line Reconstruction
Schedule I - Emergency purchase Fleet Repairs - Truck 2196
Schedule J - Emergency purchase Fleet Repairs - Loader 2156
Schedule K - Emergency purchase Heat Pump Compressors at Milton Sports Centre
Schedule L - Emergency purchase Lower Base Line Culvert and Slope Stabilization
Schedule M - Emergency purchase Storm Sewer Cross Connection Rehabilitation

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the



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water, food and resources. We stand as allies with the First Nations as stewards of these lands.

Summary of Changes in Capital Project Budgets and Funding

Schedule	B	C	D	E	F	H	I	J	M	Total Change in Funding Sources Increase / (Decrease)
Project Number	C40013125	C33014625	C33015425	C35013824	C39011025	C35013525	C45011725	C45013525	C39013724	
Project Description	40 Km/H Neighbourhoods/ Raised Crosswalks	Nipissing Road Reconstruction	Ontario Street (Main St to Derry Road)	5 Side Road and Esqueving Line (New Traffic Signal)	Bridge Needs Study	Milborough Line Rehabilitation	1 Ton Crew Dump Truck	Farm Tractor/Loader	Emergency Culvert Works	
Total Approved Project Budget	\$ 96,696	\$ 17,972,065	\$ 3,598,598	\$ 1,548,090	\$ 208,203	\$ 815,275	\$ 129,955	\$ 33,979	\$ 985,311	
Recommended Budget Change										
Reserves and Reserve Funds:										
Project Variance Reserve	287,282	(855,050)	(3,079,060)	36,833	29,679	35,880	27,564	37,678	(351,571)	(3,830,765)
Development Charges:										
Roads DC		(7,695,450)		331,493						(7,363,957)
External Funding Sources:										
Provincial Grants/ Subsidies		9,356,311	3,807,214							13,163,525
Developer Recovery		665,460								665,460
Regional Recovery		9,008,296								9,008,296
Recovery from Other Municipality				368,326		35,879			376,169	780,374
Total Increase/(Decrease) in Funding	287,282	10,479,567	728,154	736,652	29,679	71,759	27,564	37,678	24,598	\$ 12,422,933
Total Revised Project Budget	\$ 383,978	\$ 28,451,632	\$ 4,326,752	\$ 2,284,742	\$ 237,882	\$ 887,034	\$ 157,519	\$ 71,657	\$ 1,009,909	

COUNCIL AUTHORITY FOR BUDGET AMENDMENT

Project Details	Budget Amendment -Traffic Signs and Posts
Recommendation	Staff are recommending a budget amendment to increase the capital budget C40013125 40 Km/H Neighbourhoods/Raised Crosswalks, in the amount of \$287,282, funded from Project Variance Reserve.
Purpose of Report	As per Budget Amendment Policy No. 113 Section 4.7.2 ii Council approval is required.
Background information	<p>The 2025 budget included capital project C40013125 40 Km/H Neighbourhoods /Raised Crosswalks to implement 40 km/h Neighbourhood Zones and raised crosswalks throughout the Town over a four year period from 2025 to 2028.</p> <p>Through the May 26, 2025 Council Meeting staff were directed to begin the implementation of the 40km/H Neighbourhood program.</p> <p>To facilitate the procurement processes staff are recommending that the 2026-2028 capital forecast for the 40 Km/H Neighbourhood/Raised Crosswalks program be advanced to the 2025 capital project budget.</p> <p>This budget amendment is requesting a total funding increase in the amount of \$287,282.</p>
Financial Planning Section: Budget Impact (includes non-refundable HST)	
Account Number(s)	C40013125
Account Description(s)	40 Km/H Neighbourhoods/Raised Crosswalks
Project Total Budget	\$96,696
Budget Increase Requested	\$287,282
Funding Source (Note 1)	Project Variance Reserve

Note 1: Through the development of the 2026 Capital Budget, the capital forecast will be reduced by the same amount as the budget increase requested in the 2025 capital budget, resulting in a net neutral impact within the entire capital program.

COUNCIL AUTHORITY FOR CONTRACT AWARDS TENDER AWARD

Project Award	Tender Award No. 24-01-00514 – Nipissing Road Reconstruction and Childs Drive Reconstruction
Recommendation	Staff is recommending the award of the tender for the reconstruction of Nipissing Road and Childs Drive to KAPP Infrastructure Inc. in the total amount of \$23,807,860 (exclusive of HST) being the lowest compliant bid received.
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for tender awards over \$1,000,000.
Background information	<p>Significant growth is anticipated on Nipissing Road, with several development applications already under review and construction underway. In order to support this growth, and the ultimate vision for the MTSA, the reconstruction of Nipissing Road is required.</p> <p>This project includes the following scope of work on Nipissing Road: curb and gutter work, pedestrian and active transportation facilities, storm sewer, wastewater main upgrades and asphalt work. The road will be widened to three lanes to provide a left turn lane along the entire road segment to support improved traffic flow driven by projected growth in the area. Active transportation opportunities will be improved with the inclusion of a multi-use pathway on the north side of the road and a sidewalk on the south side. In addition to the work on Nipissing Road, the project scope include an intersection adjustments and roadworks on other Town roads (Childs Drive (including Ontario Street intersection and right turn lane on Ontario Street), Thompson Road and Nipissing Road intersections, and the widening of Childs from Nipissing to Ontario.</p> <p>A prequalification tender was issued in late 2024, with three contractors being selected to the prequalified list. These contractors were invited to bid on the construction tender.</p> <p>The construction contract is a joint effort by the Town and Halton Region, with Halton Region contributing \$8,047,720 (ex. HST) to the contract value.</p>
Purchasing Section: Bid Award Information	
Date bid issued	June 4, 2025
Advertisements	Town of Milton website
Closing Date	July 8, 2025
# of Plan takers	Three (3) Prequalified Contractors from RFPQ 24-01-00514A

List of bid submissions inclusive of HST	KAPP Infrastructure Inc. \$26,902,881.20 Fermar Paving Ltd. \$29,047,567.21 Graham Bros. Construction \$29,368,428.40			
Median bid value	The median bid value is \$29,047,567.21. The bid submitted by KAPP Infrastructure Inc. is approximately 8.7% less than the median bid value.			
Health and Safety Requirement	Through Council Report CORS-013-18, the Town adopted the Certificate of Recognition (COR™) program as a requirement for projects with an estimated value over \$500,000. As such, only Bid submissions from Bidders that are COR™ Certified, or approved equivalent, were accepted for this Tender. The Town will also accept ISO 45001:2018 from an accreditation body recognized by the International Accreditation Forum (IAF) as an equivalent Occupational Health and Safety Management System to COR™. All three (3) bid submissions received were from COR™ or ISO 45001:2018 Certified companies.			
Financial Planning Section: Budget Impact (Note 1)				
Account Number(s)	C33014625			
Account Description	Nipissing Road Reconstruction			
Project Total Budget	\$ 17,395,897			
Contract Budget	Town	Region	Developer	Total
Actual (Net of HST Rebate)	\$14,700,000	\$0	\$0	\$14,700,000
Variance	\$15,432,555	\$8,189,360	\$604,963	\$24,226,878
Funding Source	\$732,555 (U)	\$8,189,360(U)	\$604,963 (U)	\$9,526,878(U)
	Provincial Grants/Subsidies/Development Charges/Project Variance Reserve (Note 2)	Regional Recovery	Developer Recovery	
Additional Budget Requested (Note 3 & 4)	\$73,255	\$818,936	\$60,496	\$952,688
Funding Source	Development Charges/Project Variance Reserve	Regional Recovery	Developer Recovery	

Note 1: Financial impact includes any non-refundable portion of HST

Note 2: As the project scope is eligible for Housing Enabling Core Servicing (HECS) grant, staff recommend that portion of the associated costs with contract admin and construction be refinanced as outlined on Schedule A. The funding adjustment will also be reflected in the June Capital Variance report that will be presented to Council in

September, along with the allocation of the remainder of HECS funding to the other related project accounts.

Note 3: Separate from the tender award, additional budget is required to maintain the contingency at 10% in the project, and those amounts are reflected in this line.

Note 4: Figures presented in this table reflect the distribution of the tendered value between the Town, Region and Developer (along with a 10% contingency). The Region and developer will also be responsible for funding their share of material testing, contract administration fees and coordination efforts for the project. A budget adjustment for these non-tender elements of the project will be processed through the June Capital Variance report.

COUNCIL AUTHORITY FOR CONTRACT AWARDS TENDER AWARD																							
Project Award	Tender Award No. 25-01-00515 – Ontario Street Reconstruction																						
Recommendation	Staff is recommending that the tender for the Ontario Street Reconstruction be awarded to Pacific Paving Limited in the total amount of \$3,482,178 (exclusive of HST), being the lowest compliant bid received.																						
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for tender awards over \$1,000,000.																						
Background information	The 2018 State of the Roads Infrastructure (SOTRI) report identified Ontario St., Main St. to Laurier Ave., as a candidate for asphalt rehabilitation. Project initiation was required to wait several years while the Region completed a water/wastewater project within these project limits. The warranty period for that project ended in 2024, during which the Town completed CCTV investigation of the storm sewers and have identified several repairs that are required. The scope of this project includes localized repair/replacement of storm sewer pipes and structures, concrete road base, concrete curb and gutter, asphalt kill strips, concrete sidewalk, and full depth base and surface course asphalt restoration on Ontario St. from Main St. East, to Laurier Ave.																						
Purchasing Section: Bid Award Information																							
Date bid issued	May 26, 2025																						
Advertisements	Town of Milton website																						
Closing Date	June 24, 2025																						
# of Plan takers	Seventeen (17)																						
List of bid submissions inclusive of HST	<table> <tr> <td>Pacific Paving Limited.</td><td>\$3,934,860.91</td></tr> <tr> <td>Four Seasons Site Development</td><td>\$4,010,588.66</td></tr> <tr> <td>Associated Paving & Materials Ltd.</td><td>\$4,562,305.17</td></tr> <tr> <td>Gazzola Paving Limited</td><td>\$4,692,537.22</td></tr> <tr> <td>D. Crupi & Sons Limited</td><td>\$4,934,583.44</td></tr> <tr> <td>Pave-It Limited</td><td>\$4,989,613.31</td></tr> <tr> <td>Dufferin Construction Company</td><td>\$5,443,476.68</td></tr> <tr> <td>Forest Contractors Ltd.</td><td>\$5,786,164.99</td></tr> <tr> <td>Fermar Paving Limited</td><td>\$5,988,235.00</td></tr> <tr> <td>DIG-CON International Limited</td><td>\$5,988,235.00</td></tr> <tr> <td>Graham Bros. Construction Limited</td><td>\$6,021,661.37</td></tr> </table>	Pacific Paving Limited.	\$3,934,860.91	Four Seasons Site Development	\$4,010,588.66	Associated Paving & Materials Ltd.	\$4,562,305.17	Gazzola Paving Limited	\$4,692,537.22	D. Crupi & Sons Limited	\$4,934,583.44	Pave-It Limited	\$4,989,613.31	Dufferin Construction Company	\$5,443,476.68	Forest Contractors Ltd.	\$5,786,164.99	Fermar Paving Limited	\$5,988,235.00	DIG-CON International Limited	\$5,988,235.00	Graham Bros. Construction Limited	\$6,021,661.37
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Graham Bros. Construction Limited	\$6,021,661.37																						
Median bid value	The median bid received was \$4,989,613.31. The bid submitted by Pacific Paving Limited is approximately 23% less than the median bid.																						
Health and Safety Requirement	Through Council Report CORS-013-18, the Town adopted the Certificate of Recognition (COR™) program as a requirement for projects with an estimated value over \$500,000. As such, only Bid submissions from Bidders that are COR™ Certified, or approved equivalent, were accepted for this Tender. The Town will also																						

Schedule D

accept ISO 45001:2018 from an accreditation body recognized by the International Accreditation Forum (IAF) as an equivalent Occupational Health and Safety Management System to COR™. **All eleven (11) bid submissions received were from COR™ or ISO 45001:2018 Certified companies.**

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C33015425-A0611-7670	C33015425-A0821-7650
Account Description	Ontario Street (Main St to Derry Road)	
Project Total Budget	\$3,598,598	
Contract Budget	\$1,582,500	\$1,232,810
Actual (Net of HST Rebate)	\$3,024,829	\$518,635
Variance	\$1,442,329 (U)	\$714,175(F)
Funding Source (Note 2)	Provincial Grants/ Subsidies and Project Variance Reserve	

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: As the project scope is eligible for Building Faster Fund (BFF), staff recommend that the costs associated with contract admin and construction be refinanced as outlined on Schedule A. The funding adjustment will also be reflected in the June Capital Variance report what is presenting to Council in September.

COUNCIL AUTHORITY FOR CONTRACT AWARDS TENDER AWARD

Project Award	Tender Award No. 25-01-00513 – Construction of 5 Side Road and Esquesing Line Intersection																	
Recommendation	Staff is recommending that the tender for 5 Side Road and Esquesing Line be awarded to Pave-Al Limited in the total amount of \$1,737,290 (exclusive of HST) being the lowest compliant bid received.																	
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for tender awards over \$1,000,000.																	
Background information	<p>This capital project is for the construction of the 5 Side Road and Esquesing Line intersection bordering the Town of Milton and Halton Hills. As such, this project will be cost shared with Halton Hills on a 50% cost basis.</p> <p>A manual turning movement count completed in 2019 determined that warrants are met for the installation of traffic control signals at this intersection. As such, this capital project was identified in the Town’s capital forecast for design works to commence in 2023 with construction following.</p> <p>Construction will consist of culvert rehabilitation (damaged by the 2024 summer storm), installation of guiderail, replacement of asphalt wearing surface approaching and throughout intersection, installation of traffic control signals, and associated grading and landscaping.</p>																	
Purchasing Section: Bid Award Information																		
Date bid issued	May 16, 2025																	
Advertisements	Town of Milton website																	
Closing Date	June 12, 2025																	
# of Plan takers	Sixteen (16)																	
List of bid submissions inclusive of HST	<table><tr><td>Pave-Al Limited</td><td>\$1,963,137.18</td></tr><tr><td>IPAC Paving Limited</td><td>\$2,004,598.82</td></tr><tr><td>Associated Paving & Materials Ltd.</td><td>\$2,050,705.07</td></tr><tr><td>Dufferin Construction Company</td><td>\$2,112,883.04</td></tr><tr><td>Rafat General Contractor Inc.</td><td>\$2,168,943.70</td></tr><tr><td>Graham Bros. Construction Limited</td><td>\$2,203,152.12</td></tr><tr><td>DIG-CON International Limited</td><td>\$2,230,812.05</td></tr><tr><td>Pacific Paving Limited</td><td>\$2,458,606.82</td></tr></table>		Pave-Al Limited	\$1,963,137.18	IPAC Paving Limited	\$2,004,598.82	Associated Paving & Materials Ltd.	\$2,050,705.07	Dufferin Construction Company	\$2,112,883.04	Rafat General Contractor Inc.	\$2,168,943.70	Graham Bros. Construction Limited	\$2,203,152.12	DIG-CON International Limited	\$2,230,812.05	Pacific Paving Limited	\$2,458,606.82
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Graham Bros. Construction Limited	\$2,203,152.12																	
DIG-CON International Limited	\$2,230,812.05																	
Pacific Paving Limited	\$2,458,606.82																	
Median bid value	The median bid received was \$2,140,913.37. The bid submitted by Pave-Al Limited is approximately 9% less than the median bid.																	

Schedule E

Health and Safety Requirement	<p>Through Council Report CORS-013-18, The Town adopted the Certificate of Recognition (COR™) program as a requirement for projects with an estimated valued over \$500,000. As such, only Bid submissions from Bidders that are COR™ Certified, or approved equivalent, were accepted for this Tender. The Town will also accept ISO 45001:2018 from an accreditation body recognized by the International Accreditation Forum (IAF) as an equivalent Occupational Health and Safety Management System to COR™.</p> <p>All eight (8) bid submissions received were from COR™ or ISO 45001:2018 Certified companies.</p>
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s) Account Description Project Total Budget	C35013824-A0611-7670 5 Side Road and Esquesing Line (New Traffic Signal) \$ 1,548,090
Contract Budget Actual (Net of HST Rebate) Variance Funding Source	\$ 1,100,000 \$ 1,767,866 \$ 667,866 (U) Recovery form Other Municipalities; Development Charges and Project Variance Reserve
Additional Budget Requested Funding Source	\$ 68,787 Recovery form Other Municipalities; Development Charges and Project Variance Reserve

Note 1: Financial impact includes any non-refundable portion of HST

Note 2: Separate from the tender award, additional budget is required to maintain the contingency at 10% in the project.

COUNCIL AUTHORITY FOR CONTRACT AWARDS CONTRACT INCREASE

Project Award	Contract Increase for the 2025 Bridge Needs Study
Recommendation	<p>Staff is recommending approval to proceed with a contract increase to GEI Consultants Canada for the 2025 Bridge Needs Study in the total amount of \$29,166 (exclusive of HST).</p> <p>Staff is also recommending that delegated authority be provided to approve change orders (if required) up to an aggregate value of 10% of the revised value of the award to GEI Consultants Canada.</p>
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>Through internal staff report PDA-CRAN-25-051-22, staff awarded RFP 25-051-14 for the 2025 Bridge, Culvert and Retaining Wall Condition Assessment in the amount of \$207,780 (exclusive of HST). No change orders have been issued to-date. The current contract total remains at \$207,780 (exclusive of HST).</p> <p>This contract increase, in the amount of \$29,166 (exclusive of HST) is for additional work required to facilitate a request from the Town to include:</p> <ul style="list-style-type: none"> • Investigation work to try and determine the source of extensive ceiling water leakage at Structure 1018 on Main St W • Water sampling and chlorine testing • Hydrovac test pit • CCTV inspection of STM, Sanitary and subdrains • Site visit with Contractor to Review Repair Solutions <p>The rates used are consistent with previous rates charged under this contract, and are consistent with those in the initial request for proposal. Staff have reviewed and validated the work identified.</p> <p>The new contract total will be \$236,946 (exclusive of HST).</p>

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C39011025-N0613-7290
Account Description	Bridge Needs Study
Project Total Budget	\$208,203
Contract Budget	\$0
Actual (Net of HST Rebate)	\$29,679

Variance	\$29,679 (U)
Funding Source	Project Variance Reserve

Note 1: Financial impact includes any non-refundable portion of HST.

COUNCIL AUTHORITY FOR CONTRACT AWARDS CONTRACT INCREASE

Project Award	Contract Increase – Street Light Inventory and Condition Assessment Report
Recommendation	<p>Staff is recommending approval to proceed with a contract increase to R.V. Anderson & Associates Limited for the Street Light and Pole Inventory and Condition Assessment in the total amount of \$35,465 (exclusive of HST).</p> <p>Staff is also recommending that delegated authority be provided to approve change orders (if required) up to an aggregate value of 10% of the revised value of the award to R.V. Anderson & Associates Limited.</p>
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>Through CORS-056-23, Council approved the delegated authority to staff to proceed with the award of RFP 23-568 for a Street Light and Pole Condition Assessment via an internal staff report. At the conclusion of the RFP evaluation, staff utilized PDA-109-23 to award the project in the amount of \$121,783 (exclusive of HST). The results were presented back to Council through CORS-060-23. There have been no change orders issued to-date. The current contract total remains \$121,783 (exclusive of HST).</p> <p>This contract increase of \$35,465 (exclusive of HST) is for additional time and effort required for data gap filling and associated analysis, additional field inspections, and subsequent updating to the draft report.</p> <p>Compared to the original award amount and effort identified in the proposal, staff have determined that the additional fee request is valid and reflects the additional effort required, beyond that originally anticipated in the project assignment.</p> <p>The new contract total will be \$157,248 (exclusive of HST).</p>
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	C4100123-N0650-7290
Account Description	Street Light Inventory and Condition Assessment
Project Total Budget	\$231,407
Contract Budget	\$32,485
Actual (Net of HST Rebate)	\$36,089
Variance	\$3,604 (U)
Funding Source	Reallocation of line items within the project

Note 1: Financial impact includes any non-refundable portion of HST.

COUNCIL AUTHORITY FOR CONTRACT AWARDS CONTRACT INCREASE

Project Award	Contract Increase for the Milborough Line Reconstruction
Recommendation	<p>Staff is recommending approval to proceed with a contract increase for the Milborough Line Reconstruction to Gazzola Paving Limited for additional construction work in the total amount of \$70,518 (exclusive of HST).</p> <p>Staff is also recommending that delegated authority be provided to approve change orders (if required) up to an aggregate value of 10% of the revised value of the award to Gazzola Paving Limited.</p>
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>Through internal staff report PDA-043-25, staff awarded Tender 25-01-00511 for the Milborough Line Reconstruction to Gazzola Paving Limited in the amount of \$526,429 (exclusive of HST). There have been no change orders issued to-date. The current contract remains at \$526,429 (exclusive of HST).</p> <p>The contract increase is for additional funds in the amount of \$70,518 (exclusive of HST) for the installation of subdrain and the addition of aramid fibers to the asphalt mix. The addition of subdrain is a result of unforeseen drainage issues throughout the project limits. The subdrain, along with the strengthened asphalt mix with aramid fibers, will provide a cost-effective solution to improve drainage under the road base and protect against future potholes, cracking, and damage claims.</p> <p>Staff have reviewed the quotations provided by Gazzola Paving Limited and have validated the additional work is justified and the costs are appropriate.</p> <p>The new contract total will be \$596,947 (exclusive of HST).</p> <p>Milborough Line is a boundary road with the City of Hamilton. Cost sharing agreement was executed June 19, 2023. Hamilton will be covering 50% of the Construction cost.</p>
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	C35013525-A0611-7670 /N0613-7655
Account Description	Milborough Line Rehabilitation
Project Total Budget	\$815,275
Contract Budget	\$0
Actual (Net of HST Rebate)	\$71,759

Variance

Funding Source (Note 2)

\$71,759 (U)

Recovery from Other Municipalities; Project
Variance Reserve

Note 1: Financial impact includes any non-refundable portion of HST.

COUNCIL AUTHORITY FOR CONTRACT AWARDS EMERGENCY CONTRACT AWARD

Project Award	Emergency Contract Award for Fleet Repairs - Truck 2196
Recommendation	Staff proceeded with the contract award for emergency Fleet Repairs - Truck 2196 to Kennedy Ford Sales Limited in the total amount of \$27,087 (exclusive of HST). This award is being received for information.
Purpose of Report	As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information.
Background information	The engine piston on Truck 2196 broke apart, causing damage to the inside of the cylinder wall. This was non-repairable and the engine had to be replaced. When this happened, it also pumped oil into the EGR and the air intake, requiring additional parts replacement. This type of repair is major and not a normal maintenance routine. This truck was required for our summer Horticulture Department program and repairs were required immediately.
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	C45011725-A0611-7110
Account Description	1 Ton Crew Dump Truck
Project Total Budget	\$129,955
Contract Budget	\$0
Actual (Net of HST Rebate)	\$27,564
Variance	\$27,564(U)
Funding Source	Project Variance Reserve

Note 1: Financial impact includes any non-refundable portion of HST.

COUNCIL AUTHORITY FOR CONTRACT AWARDS EMERGENCY CONTRACT AWARD

Project Award	Emergency Contract Award for Fleet Repairs - Loader 2156
Recommendation	Staff proceeded with the contract award for emergency Fleet Repairs - Loader 2156 to Brandt Tractor Ltd. in the total amount of \$37,026 (exclusive of HST). This award is being received for information.
Purpose of Report	As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information.
Background information	Loader unit 2156 incurred an oil cooler leak following contact with another piece of equipment, resulting in the loss of oil from the front differential. With no lubrication, the gears overheated and broke apart requiring repair. The front drive axle differential had to be completely disassembled and rebuilt with all new gears, seals and pins. This type of repair required it to be sent out to the dealer, as they have the expertise and the equipment to perform this type of repair. The loader is used for our winter and summer programs and repair was required immediately
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	C45013525-A0611-7110
Account Description	Farm Tractor/Loader
Project Total Budget	\$33,797
Contract Budget	\$0
Actual (Net of HST Rebate)	\$37,678
Variance	\$37,678 (U)
Funding Source	Project Variance Reserve

Note 1: Financial impact includes any non-refundable portion of HST.

COUNCIL AUTHORITY FOR CONTRACT AWARDS EMERGENCY CONTRACT AWARD

Project Award	Emergency Contract Award for the replacement of the Heat Pump Compressors for the Refrigeration system in rinks C&D at the Milton Sports Centre.
Recommendation	Staff proceeded with the contract award for the emergency repairs to R&R Mechanical in the total amount of \$43,748 (exclusive of HST). This award is being received for information.
Purpose of Report	As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information.
Background information	<p>On May 30, 2025, staff noticed a fluctuation in the ice rink C&D refrigeration system temperatures, the refrigeration vendor R&R Mechanical was called in to investigate and concluded the concern was with Heat Pump 6 and Heat Pump 10. The compressors on these units needed to be replaced.</p> <p>Without these repairs, and the projected increase in outdoor temperatures and humidity, the facility's ability to maintain the refrigeration system to operational standards would be compromised, affecting user satisfaction and facility functionality. As such staff proceeded with the repairs</p>

Financial Planning Section: **Budget Impact** (Note 1)

Account Number(s)	F1315-1324-3740
Account Description	Milton Sports Centre - Ice Maintenance Contracts
Budget Remaining in 2025	\$19,519
Actual Cost	\$44,518
Variance (Note 2)	\$24,999 (U)
Funding Source	Operating Budget

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: Program area staff will work towards managing the cost of the emergency repairs within the overall facilities budget. Facility maintenance spending will continue to be reviewed as the year progresses and any variances will be reported through the variance processes.

COUNCIL AUTHORITY FOR CONTRACT AWARDS EMERGENCY CONTRACT AWARD

Project Award	Emergency Contract Award for Lower Base Line Culvert and Slope Stabilization
Recommendation	<p>Staff proceeded with the contract award for geotechnical investigation, design and contract administration and inspection for emergency culvert repair and slope stabilization on Lower Base Line to GEI Consultants Canada Limited in the total amount of \$112,845 (exclusive of HST);</p> <p>Staff proceeded with the contract award for the construction portion of the emergency culvert repair and slope stabilization works on Lower Base Line to Bronte Construction in the total amount of \$615,494 (exclusive of HST);</p> <p>Staff proceeded with the contract award for the emergency replacement of culverts and emergency ditch repair on Lower Base Line to Kirby Co. General in the total amount of \$182,023 (exclusive of HST).</p> <p>This award is being received for information.</p>
Purpose of Report	As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information.
Background information	<p>Following significant rainfall events in July 2024, emergency road closures on Lower Base Line (Regional Road 25 to Fourth Line) were required to complete timely repairs on Lower Base Line. Significant damage occurred near 2252 and 1670 Lower Base Line, particularly to the slope on the south side of the road.</p> <p>Staff retained GEI Consultants Canada Limited, a civil engineering roster consultant to perform detailed geotechnical investigation and slope stability analysis. Upon completion of the reports/investigations a scope of work was determined for the required repairs to the road. The scope of work was shared with 3 local contractors to provide a bid and timeframe to complete the repairs. Staff subsequently selected Bronte Construction to complete these repairs as their quote was the lowest and the timing was in line with our expectations.</p> <p>As this section of Lower Base Line is a boundary road, repair costs are shared 50/50 with the Town of Oakville. This work required an emergency award to GEI Consultants Canada Limited in the amount of \$112,845 (exclusive of HST) for geotechnical investigation, design and contract administration and inspection, and an award to Bronte Construction in the amount of \$615,494 (exclusive of HST) for the construction work. Construction work</p>

Schedule L

	<p>has been completed, and a final inspection will take place in the fall. The final inspection costs are accounted for in the award to GEI, and the total construction award to Bronte Construction includes a 2.5% warranty holdback, which will be released upon satisfactory inspection in the fall of 2025.</p> <p>Additionally, two culverts failed on Lower Base Line (one east of Trafalgar Road, and one just east of Tremaine Road). The culvert replacement east of Trafalgar cost \$49,379.58 (exclusive of HST) and the culvert replacements and ditch repair east of Tremaine Road cost \$132,643.70 (exclusive of HST), for a total award of \$182,023 (exclusive of HST). For clarity, these two culverts are 100% Town of Milton assets.</p> <p>In addition to the three major contract awards mentioned above, the project has incurred some additional costs related to project management recovery and road material and supplies in the total amount of \$83,524 (incl. non-refundable HST).</p>
Account Number(s) Account Description Project Total Budget	C39013724-A0611/A0613 Emergency Culvert Works \$985,311
Contract Budget Actual (Net of HST Rebate) Variance Funding Source	\$ 0 \$ 1,009,908 \$ 1,009,908 (U) Project Variance Reserve and Recovery from Other Municipality

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: A budget amendment in the amount of \$985,311 has been reported through the 2024 Year-End Capital Variance report ES-012-25. Further funding adjustments based on the final costs have been reflected in schedule A.

COUNCIL AUTHORITY FOR CONTRACT AWARDS EMERGENCY CONTRACT AWARD

Project Award	Emergency Contract Award for Storm Sewer Cross Connection Rehabilitation
Recommendation	<p>Staff proceeded with the contract award for the emergency Cross Connection Rehabilitation at Morse Place to Graham Bros. Construction Limited in the total amount of \$65,417 (exclusive of HST)</p> <p>Staff proceeded with the contract award for the emergency Cross Connection Rehabilitation at 4 locations to Aqua Tech Solutions in the total amount of \$290,214 (exclusive of HST).</p> <p>Staff proceeded with the contract award for the emergency Cross Connection Rehabilitation Landscape Repairs at Moorelands Cres. to Contour Landscape Group in the total amount of \$11,244 (exclusive of HST)</p> <p>This report is being received for information.</p>
Purpose of Report	As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information.
Background information	<p>In the summer of 2024 Aqua Tech Solutions Inc. was awarded design for the 2024 Storm Sewer Rehabilitation Project (24-01-00509) which included CCTV storm sewer investigation. Through the fall of 2024, multiple locations of storm sewer cross connections were identified. These locations include residences on:</p> <ul style="list-style-type: none"> • Morse Place • Birch Avenue • Sunnyvale Crescent • Valleyview Crescent • Moorelands Crescent <p>At these locations, residential sanitary services were mistakenly connected to the Town's storm sewer system when the homes were originally constructed. These cross connections are considered spills by the MECP (Ministry of the Environment, Conservations and Parks). Consistent with the Town's SOP for Sanitary/Storm Sewer Cross Connection, the spills were reported to the MECP Spills Action Center, which requires the Town to restore the connections as fast as reasonably possible.</p> <p>As a result, this work required emergency contract work.</p> <p>An emergency contract award was made to Graham Bros.</p>

Schedule M

	<p>Construction Limited in the amount of \$65,417 (exclusive of HST) for repair and restoration work at Morse Place.</p> <p>An emergency contract award to Aqua Tech Solutions in the amount of \$290,214 (exclusive of HST) for investigation and rehabilitation of the cross connections.</p> <p>An award to Contour Landscape Group in the amount of \$11,244 (ex. HST) for the landscape work at Moorelands Cres.</p>
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Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	0110-0436-3740
Account Description	Urban Stormwater Maintenance
Project Total Budget	N/A
Contract Budget	\$0
Actual (Net of HST Rebate) (Note 2)	\$306,764
Variance	\$306,764 (U)
Funding Source	Operating Budget

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: Actual represents spending incurred in 2025. Unfavourable variances will be reported through the September variance process.