



The Corporation of the
Town of Milton
COUNCIL AGENDA

October 23, 2023, 7:00 p.m.

Town Hall

150 Mary Street, Milton, ON L9T 6Z5

This meeting will be held as a hybrid meeting with Members of Council having the opportunity to participate in-person at Town Hall or electronically. At this time, members of the public are encouraged to continue to view the meeting by watching the live stream.

Should you wish to delegate to a Council meeting please complete the online delegation form at <https://forms.milton.ca/Community/Delegate-Request-Application> by 12:00 p.m. (noon) two business days before the meeting is to be held.

	Pages
1. <u>MOMENT OF SILENT REFLECTION / O' CANADA / TRADITIONAL LAND ACKNOWLEDGEMENT</u>	
2. <u>AGENDA ANNOUNCEMENTS / AMENDMENTS</u>	
3. <u>DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF</u>	
4. <u>CONSENT ITEMS</u>	
4.1 Minutes of the Council meeting held on September 11, 2023	6
4.2 Delegated Authorities Updates	15
THAT Council approves the recommended amendments to the Delegation of Authority By-law 071-2016 and Bank Signing Authority By-law 052-2021 as set out in this report;	
AND THAT the necessary by-laws, included on the October 23, 2023 Council meeting agenda, be considered for adoption.	
4.3 Britannia Secondary Plan – Scope Change and Budget Increase	25
THAT Council authorize a contract increase of \$384,909 (exclusive of HST) to Malone Given Parsons Ltd. to complete the updates required to the Britannia Secondary Plan for a change in scope to accommodate population growth beyond the 2031 planning horizon.	
AND THAT Council authorize a budget increase of \$391,684 for other	

professional fees for the Britannia Secondary Plan funded from long-term developer debt under the terms of the existing Milton Phase 4 (West) Secondary Plan Studies Funding and Reimbursement Agreement, as summarized in the financial impact section.

AND FURTHER THAT the Manager, Purchasing and Supply Chain Management be authorized to execute the contract changes, as outlined by the purchasing by-law.

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	THAT Council receive this report for information.	

4.5	Capital and Operating Financial Statements – August 2023	40
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	Subject: Fireworks Sales, Distribution and Discharge Review	
	Name: Aleem Kanji, Canadian National Fireworks Association	

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	Subject: Declaration of Intimate Partner Violence an Epidemic - Councillor Ali	
	Name : Zahraa Syeda, Sakeenah Canada	

5.3	Item for Consideration #8.2	79
	Subject: Declaration of Intimate Partner Violence an Epidemic - Councillor Ali	
	Name : Mahnoor Bano, Hum-We	

5.4	Item for Consideration #8.2	81
	Subject: Declaration of Intimate Partner Violence an Epidemic - Councillor Ali	
	Name : Abarna Nathan, SAFE (Survivor Advocates for Empowerment)	

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10.	<u>REGIONAL COUNCIL UPDATE</u>	
11.	<u>STATEMENT BY MEMBERS</u>	
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	Milton Council will convene into confidential session to discuss labor relations or employee negotiations with regards to a Contract Settlement with IATSE, Local 129 and a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the Town, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization regarding a verbal update on NG911.	
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	BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL OF THE CORPORATION OF THE TOWN OF MILTON AT ITS MEETING HELD OCTOBER 23, 2023	

15. **ADJOURNMENT**



**The Corporation of the
Town of Milton
COUNCIL MINUTES**

September 11, 2023, 7:00 p.m.

Members Present: Mayor Krantz, Councillor Ali, Councillor Best, Councillor Challinor, Councillor Malboeuf, Councillor Tesser Derksen, Councillor Ijaz, Councillor Marshall, Councillor Khalqi

The Council for the Corporation of the Town of Milton met in regular session at 7:00 p.m. This meeting was held as a hybrid meeting with Members of Council having the opportunity to participate in-person at Town Hall or electronically.

1. **MOMENT OF SILENT REFLECTION / O' CANADA / TRADITIONAL LAND ACKNOWLEDGEMENT**
2. **AGENDA ANNOUNCEMENTS / AMENDMENTS**

The Town Clerk noted that on Friday, September 8, 2023, a revised agenda was posted to the Town website with the inclusion of Staff Report CORS-045-23 Purchasing Various report, a revision to Appendix E of report CORS-042-23, and some minor housekeeping and re-numbering edits to agenda items 8.3, 14.4, 14.5 and 14.6

Furthermore, the Town Clerk noted that later on the agenda, there is a statutory public meeting scheduled with regard to a Zoning By-law Amendment application by Mattamy (Milton West) Limited, applicable to lands located at northwest corner of Britannia Road and Regional Road 25. During the course of the live meeting, members of the public who wish to speak can connect via phone only by dialing a dedicated phone number 1-(866) 511-0021, or they can email townclerk@milton.ca, and they will be given step-by-step instructions on how to enter and participate in the meeting via phone.

Staff will work to assist each of the callers for this public meeting and will start and end each of the calls in order they are received.

She also noted that these instructions will be provided again at the beginning of the public meeting. Information about how to connect will also be scrolling across the livestream video.

3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None.

At this point in the meeting, Mayor Krantz turned the Chair Position over to Acting Chair, Councillor Best.

4. CONSENT ITEMS

Res. 123-23

THAT Consent item 4.1 be approved.

Carried

4.1 Minutes of the Council meeting held on July 17, 2023

5. DELEGATIONS

6. PUBLIC MEETING

6.1 Public Meeting: Zoning By-law Amendment Application by Mattamy (Milton West) Limited, applicable to lands located at northwest corner of Britannia Road and Regional Road 25 (Town File: Z-02/18)

Jill Hogan, Commissioner, Development Services, Catherine McEwan, Korsiak, Shane Cooney, Korsiak, Taryn Green, RWDI, representatives for the applicant, and resident Oliver Park addressed Council with respect to Staff Report DS-040-23.

As no further members of the public came forward at this time, the Acting Chair closed the public meeting.

Res. 124-23

THAT Report DS-040-23, be received for information.

Carried

7. PRESENTATIONS

7.1 2024 Budget Call Report

Glen Cowan, Chief Financial Officer & Treasurer addressed Council with respect to Staff Report CORS-042-23.

Res. 125-23

1. **THAT** the Mayor be requested to consider the following when preparing the 2024 Proposed Budget for Council consideration:
 - a. That the 2024 Capital and Operating Budgets and Forecasts be prepared in alignment with the Town's Council-approved strategic plans and long-term studies (example: Strategic Plan, Official Plan, Asset Management Plan, Fiscal Impact Studies, Master Plans etc.)
 - b. That the 2024 Proposed Operating Budget be presented with a residential property tax increase of approximately 9.5% on the Town portion of the total tax levy (for an estimated total residential property tax increase of 5.37% when the Region and Education portions are considered)
2. **THAT** staff be directed to prepare a Capital and Operating Budget Reference Document for the Mayor and Council to consider.
3. **THAT** staff be directed to present options to reduce the tax levy impact for the year 2024 as well as opportunities for additional investment.

Carried

8. ITEMS FOR CONSIDERATION

8.1 Capital Variance Report – June 2023

Res. 126-23

THAT the new budget adjustments that amount to a net decrease of \$4,774,119 to approved capital projects, including the transfers to/from reserves and reserve funds as summarized in the Financial Impact section of report CORS-044-23, be approved;

THAT the capital projects identified as pending closure in Appendix B, with an approved budget totalling \$12,250,734 be closed.

Carried

8.2 Waive Rules of Procedure to Permit NOM Consideration at Council Meeting

Res. 127-23

WHEREAS Procedure By-law 007-2019, provides that Notices of Motion shall not be discussed or debated upon introduction, but shall be included on the next regular Council meeting agenda for consideration;

AND WHEREAS Section 7.9.3 of the Town of Milton Procedure By-Law 007-2019, as amended, permits a Notice of Motion to be considered upon its introduction by an affirmative vote of two-thirds of the Members present;

AND WHEREAS it is deemed impractical or not in the best interests of the Town of Milton to delay consideration;

THEREFORE BE IT RESOLVED THAT the pertinent rules contained in Section 7.9 of Procedure By-law 007-2019, be waived to permit the introduction and consideration by Council of the Notice of Motion on the Council agenda pertaining to the Support Resolution for Niagara Escarpment Biosphere (NEB).

Carried

8.3 Support Resolution for Niagara Escarpment Biosphere (NEB) - Mayor Krantz

Res. 128-23

WHEREAS the Niagara Escarpment, from Queenston in the south to Tobermory in the north, has been recognized by the United Nations Educational, Scientific and Cultural Organization (UNESCO) as a World Biosphere since 1990;

AND WHEREAS the Niagara Escarpment Biosphere (NEB) provides a range of very positive returns to Ontarians, including but not limited to promoting biodiversity of both flora and fauna, open landscape, productive agriculture and agri-tourism, traditional Indigenous knowledge and cultural history, eco-system services, a living laboratory for learning, carbon sequestration, climate change mitigation and adaptation;

AND WHEREAS the NEB is integral to the protection and enhancement agenda for the Great Lakes, especially since several of Ontario's major

riverine systems have their headwaters within the NEB that in turn feed into each of Lake Huron, Lake Erie, Lake Ontario and Georgian Bay;

AND WHEREAS oversight of the NEB has successfully transitioned from the Ontario governmental agency, the Niagara Escarpment Commission to a citizen-centred, not-for-profit organization, namely the Niagara Escarpment Biosphere Network (NEBN);

AND WHEREAS the NEBN has been established as a Co-Leadership model between Indigenous and Non-indigenous leaders, with a key objective of establishing the future direction of the NEBN as a model of delivering on the worthy goals of Canada's Truth and Reconciliation Commission as well as a demonstrated commitment to the United Nation's Declaration on the Rights of Indigenous Peoples;

AND WHEREAS the NEBN has made and continues to demonstrate its commitment to partner engagement and collaboration across many sectors and interests, including municipal, environmental, tourism, educational, youth, economic, research, and more;

AND WHEREAS the Town of Milton has demonstrated its commitment to the integrity of the NEB through policy and action over many decades;

AND WHEREAS the NEBN is seeking continuation of the official UNESCO Biosphere designation for the NEB, with the support of those who call the NEB home for work, play and study;

NOW THEREFORE BE IT RESOLVED THAT the Town of Milton strongly supports the continuation of the UNESCO Biosphere designation for the Niagara Escarpment and for the oversight model that has been established with the NEBN.

Carried

8.4 Kite fighting - Councillor Ali

Res. 129-23

WHEREAS kite fighting is a game that involves trying to cut another player's kite line. The final kite remaining in the air is the winner of the fight;

WHEREAS the game poses serious safety concerns, as it typically involves super-sharp string to attack and cut opponents kite lines and players usually replace regular kite string with sharper material like metal filament, piano wire, fishing line and line coated with glass fragments;

WHEREAS numerous Milton residents have reached out with complaints of sharp glass coated strings harming local wildlife and in one instance slicing a side view mirror right off a residents car;

WHEREAS Town of Oakville recently banned kite fighting which will just push it into Milton;

THEREFORE BE IT RESOLVED THAT staff be directed to bring back a staff report before Spring 2024 regarding options for the enforcement of fighting kites including, but not limited to, the proper disposal of kite strings and the potential to ban fighting kites within the Town on public and private property.

Carried

8.5 Purchasing Various – September 2023

Res. 130-23

THAT Council approve the budget amendments and related funding sources as outlined on Schedule A;

THAT the contract renewals for winter control services for the 2023/2024 season be approved in the estimated amounts (excluding HST) shown below and as outlined in Appendix B:

- AG Jones Services Limited - \$270,600
- Associated Paving - \$31,700
- Blue Chip Building Restoration Ltd. - \$1,281,775
- Duff Contracting - \$83,000

THAT the contract extensions for winter control services for the 2023/2024 season be approved in the estimated amounts (excluding HST) shown below and as outlined in Appendix B:

- Jones Ag Services Limited - \$45,100
- Blue Chip Building Restoration Ltd. - \$423,800

THAT the contract renewal for Road Salt to Compass Minerals Canada Corp. for the one year period from October 1, 2023 to September 30, 2024 be approved in the estimated amount of \$1,664,000 (exclusive of HST) as outlined on Schedule C.

THAT the delegated authority to award each of the three (3) remaining one-year optional contract renewal terms for years three to five in the total estimated amount of \$5,300,000 (exclusive of HST) be approved as outlined on Schedule C.

THAT the delegated authority to award the tender for the Campbellville Road Guiderail Replacement in the estimated amount of \$1,148,010 (including HST rebate) be approved as outlined on Schedule D.

THAT the three (3) year contract increase for GIS Services to ESRI Inc. in the amount of \$323,400 (exclusive of HST) be approved as outlined on Schedule E.

THAT a new five (5) year contract increase for a Point of Sale Solution (excluding concessions) to Xplor Recreation in the amount of \$336,700 (exclusive of HST) be approved as outlined on Schedule F.

THAT the contract awards for emergency site fuel clean-up to Accuworx Inc. and Edgar Howden and Sons Ltd., and for consulting services to GM BluePlan Engineering Ltd. in the total amount of \$173,618.60 (exclusive of HST) be received for information as outlined on Schedule G.

THAT the contract increase for additional consulting services in relation to the Peru Road Bridge Removal and Cul-de-Sac to GM BluePlan Limited in the amount of \$9,080 (excl. HST) be received for information as outlined on Schedule H.

THAT the proposal for the Environmental Assessment for the Construction of Main Street East, Fifth Line to Trafalgar Road be awarded to CIMA Canada Inc. in the total amount of \$792,800 (exclusive of HST) as outlined on Schedule I.

THAT the contract increase to Consat Canada Inc. for telematics for Milton Transit in the estimated amount of \$110,000 (exclusive of HST) be approved as outlined on Schedule J.

THAT the Manager, Purchasing and Supply Chain Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.

Carried

9. INTRODUCTION OF NOTICE OF MOTION

9.1 Declaration of Intimate Partner Violence an Epidemic - Councillor Ali

This motion is to be considered at the October 23, 2023 Council meeting.

10. REGIONAL COUNCIL UPDATE

11. STATEMENT BY MEMBERS

12. CONFIDENTIAL SESSION

Council did not convene into confidential session and made the following resolutions in open session:

13. OPEN SESSION

Res. 131-23

THAT the recommendations contained in Staff Report CORS-043-23 be approved.

Carried

Res. 132-23

THAT the recommendations contained in Staff Report CORS-046-23 be approved.

Carried

14. BY-LAWS

Res. 133-23

THAT By-law Numbers 065-2023, 066-2023,067-2023, 068-2023,069-2023,& 070-2023, be READ, PASSED AND NUMBERED;

AND THAT the Mayor and the Town Clerk be authorized to sign the said By-laws, seal them with the seal of the Corporation and that they be engrossed in the By-law Book.

Carried

- 14.1 065-2023 Uniform Traffic By-law 1984-1, Schedules 1, 3, 23
- 14.2 066-2023 Lift .3m Reserve Block 207 Plan 20M-1219
- 14.3 067-2023 Lift .3m Reserve Part of Block 13 Part 1 and 2 Plan 20R-22464
- 14.4 068-2023 Integrity Commissioner Appointment - and Repeal By-law 058-2018
- 14.5 069-2023 General Signing By-law
- 14.6 070-2023 Confirm Proceedings By-law

15. **ADJOURNMENT**

There being no further business to discuss the Acting Chair adjourned the meeting at 8:51 p.m.

Gordon A. Krantz, Mayor

Meaghen Reid, Town Clerk



The Corporation of the Town of Milton

Report To: Council

From: Glen Cowan, Chief Financial Officer / Treasurer

Date: October 23, 2023

Report No: CORS-049-23

Subject: Delegated Authorities Updates

Recommendation: THAT Council approves the recommended amendments to the Delegation of Authority By-law 071-2016 and Bank Signing Authority By-law 052-2021 as set out in this report;

AND THAT the necessary by-laws, included on the October 23, 2023 Council meeting agenda, be considered for adoption.

EXECUTIVE SUMMARY

- Delegation of authority allows for efficient within certain processes while appropriately managing any risks within the organization.
- The Town has an existing delegated authority by-law and a bank signing authority by-law that are subject to periodic reviews and updates as new opportunities are identified.
- Through this report, amendments are proposed to update the authorities related to the execution of certain agreements (example - data and licensing agreements that create no direct financial obligations, agreements with MPAC, extension agreements related to tax arrears).
- The addition of the Supervisor, Payroll to the list of positions that are authorized to release payroll and payroll related remittances to the bank is also recommended in order to create efficiencies and create sufficient depth in the related processes.

REPORT

Background

The Municipal Act, 2001, allows Council to delegate certain powers and duties to staff or other bodies. Such delegation can allow for efficiency in Town's operations, and timeliness in the execution of certain processes or agreements. The Town of Milton's current delegated

Background

authority by-law (By-law 071-2016) serves that purpose, as it outlines various authorities that has been provided to specific roles such as the Town Clerk, the CAO, the CFO, the Commissioners, etc. Similarly, the Town maintains a banking signing authority by-law (By-law 052-2021) that establishes the authorities required to provide instruction to the various financial institutions with which the Town engages.

Several revisions to the by-laws have been identified and are presented through this report and the related by-laws that are being presented on the same agenda. These updates pertain to the ability to execute agreements with the Municipal Property Assessment Corporation (MPAC) as well as data and licencing agreements with various software providers, the ability of staff to offer tax sale extension agreements, and to the individual staff roles that are authorized to approve the Town's payroll submission.

Discussion

Delegated Authority for MPAC Agreements

MPAC manages various agreements that require signature from the Town of Milton.

Effective January 01 2024, the Municipal License Agreement, Product Use Sheets, MPAC Terms and Conditions, Municipal Connect Terms and Conditions of Use, the Ontario Parcel Master Agreement General Municipal License Agreement and the Service Level Agreement will be consolidated into MPAC's new Data Sharing and Services Agreement (DSSA).

The modernized DSSA will better reflect how data sharing is governed between the Town of Milton and MPAC. One single document identifies the permitted uses of MPAC data by municipalities, how MPAC will protect municipal data, and outlines service level performance obligations.

The term of the DSSA is four (4) years with auto-renewal each year thereafter. Failure to sign the DSSA would not affect MPAC's statutory services, however, could result in eventual restrictions to Municipal Connect and other MPAC products.

The DSSA contains the following areas of focus:

1. The Service Level Agreement establishes service levels for a comprehensive set of MPAC services and dependencies that the Municipality will make reasonable efforts to fulfill. These are the same service levels established by MPAC in 2018 with all municipalities. Dependencies include the Municipality's timely delivery of building permits and building plans to MPAC. Notification of missed service levels has been reduced to 10 days and escalation procedures have been clarified.

Discussion

2. The MPAC Permitted Uses of Municipality Documents clarify how MPAC will use information supplied by the Municipality to fulfill its legislated mandate. In addition to meeting service levels, performing property assessment activities and fulfilling other statutory duties, MPAC will also use the Municipality's information to update its databases to provide assessment data to the Municipality, other municipalities, taxpayers and stakeholders, and commercialize data and insights to offset the Municipality's levy payments. The Municipality's information will be protected from disclosure to, and unauthorized access by, third parties.
3. The Municipality Permitted Uses of MPAC Data Products provide the Municipality and its consultants with expanded uses of MPAC data for internal planning, internal operational and external distribution uses. It also provides easier access to license custom products and for Municipality-owned and funded entities to access MPAC data.
4. Finally, the Data Terms and Conditions of Use provide a reciprocal set of terms and conditions that govern all information licensed under this DSSA. The terms and conditions acknowledge the intellectual property rights of licensed information and require that both MPAC and the Municipality protect information (including third party information) in accordance with their respective obligations under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), the Assessment Act and this DSSA. Remedies are provided in the event of unauthorized use or disclosure of the information.

In order to facilitate the future approvals with MPAC, the proposed by-law revises Section 3 of By-law No. 071-2016 by adding the following:

(d) The Chief Financial Officer & Treasurer and/or the Manager, Tax & Assessment are delegated authority to approve agreements with the Municipal Property Assessment Corporation's (MPAC), including but not limited to the Data Sharing and Services Agreement, and the Mayor and Clerk be authorized to execute such agreements.

Delegated Authority for Tax Extension Agreements

Effective Jan 01 2018, Tax Sale Extension Agreements no longer required Council authority to execute; these powers now reside with the Treasurer.

The rationale of extension agreements, which are at the discretion of the municipality, is to provide eligible applicants an extended period to repay the property tax debt, possibly avoiding an impending tax sale. Such extensions must be authorized after the registration

Discussion

of the tax arrears certificate but prior to the expiry of the 365 day redemption period. These agreements are crafted by the municipality and signed by both the applicant(s) and the municipal official(s) that have the authority to bind the corporation.

The one-year period that is in effect as a result of the registration of a tax arrears certificate is extended by the period in which the agreement is in effect. If the person entering into the agreement defaults on the terms and conditions, the agreement is terminated and the tax registration process continues from the point at which the extension agreement was executed.

There hasn't been a need to bring an extension by-law forward since the time that the legislative change took effect at the beginning of 2018, but with other updates happening to the Town's 2016 delegated authorities by-law a revision in relation to tax sale extensions at this time is appropriate.

In order to facilitate the future extensions, the proposed by-law revises Section 3 of By-law No. 071-2016 by adding the following:

- (e) The Manager, Tax & Assessment is delegated authority to approve extension agreements for tax arrears pursuant to Section 378 (1) of the Municipal Act, 2001.

Hosting, Professional Services, Service Level, Data and Software Licensing Agreements

The Town utilizes the services of a number of technology companies and software providers to support and enhance the services offered to the community. Although many of the terms of the agreements with these providers are incorporated into the contracts that are executed through the Town's purchasing and supply chain management business unit, there can be supplemental agreements required by these firms through the term of the engagement. These supplemental agreements take the form of hosting services agreements, professional services agreements, service level agreements (SLAs) or data-specific and/or software licensing agreements between the Town and one or more third party organizations. As these additional agreements often incorporate no direct financial commitment of obligation, the delegation to review and authorize is best positioned with the Town's Director, Information Technology. Through this, the Town can ensure that third party services, software and data management practices align to the organization's standard technology stack and are attended to with the same level of professional rigour, support and security as internally-managed technology platforms.

Discussion

As such, a new Section (Section 14) is recommended to be added to By-law No. 071-2016 as follows:

The Director, Information Technology is delegated the authority to approve hosting, professional services, service level and data and software licensing and related agreements with software or technology companies where no direct financial obligations are created, and the Mayor and Clerk be authorized to execute such agreements.

Banking Signing Authority Update

As it pertains to payroll approval, the current by-law allows the CFO/Treasurer, the Manager of Financial Planning and Policy/Deputy Treasurer and the Manager of Accounting and Payroll to authorize and release payroll and payroll related transfers and remittances to the financial institutions. Through the recommended amendment, authority will also now be provided to the Supervisor, Payroll. The supervisor role oversees the payroll business unit including the processes used prepare the transfers and remittances, and the supervisor is responsible for reviewing and validating the amounts included in the transfers. As such this role is ideally positioned to approve the transfers, and this change will ensure that sufficient depth of authorized coverage exists within the corporation to manage the volume of activity in this area.

In order to facilitate this update, it is recommended that Section 6 of By-law No. 052-2021 be amended by adding the Supervisor, Payroll to the list of positions that can authorize and release payroll and payroll related transfers and remittances to the Bank.

Financial Impact

There are no financial implications from the recommendations included in this report. Several of the authorities provided relate to the ability to execute data licensing or related agreements that have no direct financial commitment included within them. Other authorities are being extended to new roles in order to create efficiencies in the approval process.

Respectfully submitted,

Glen Cowan
Chief Financial Officer / Treasurer



The Corporation of the Town of Milton

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For questions, please contact: Glen Cowan, Chief Financial Officer / Treasurer Phone: Ext. 2151

Attachments

1. Draft by-law to amend by-law number 071-2016
2. Draft by-law to amend by-law number 052-2021

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. XXX-2023

BEING A BY-LAW TO AMEND BY-LAW NUMBER 052-2021 APPOINT BANKING SIGNING AUTHORITIES

WHEREAS section 11(2) of the *Municipal Act*, 2001, c. 25, as amended, provides a municipality with authority to pass by-laws regarding the financial management of the municipality;

AND WHEREAS Section 286 of the *Municipal Act*, S.O. 2001 authorizes the municipality to appoint a treasurer who is responsible for handling the financial affairs of the municipality, and to appoint deputy treasurers; and

AND WHEREAS Section 287 of the *Municipal Act*, S.O. 2001 authorizes the municipality to provide that the signatures may be mechanically or electronically reproduced; and

AND WHEREAS all cheques of the Corporation of the Town of Milton (the "Corporation") be drawn in the name of the Corporation;

AND WHEREAS Section 23 of the *Municipal Act*, S.O. 2001 authorizes the municipality to delegate its powers and duties under the *Municipal Act*, 2001, subject to certain requirements.

NOW THEREFORE the Council of the Corporation hereby enacts as follows:

1. **THAT** Section 6 of by-law 052-2021 be amended to read as follows:

THAT the Town designate any one of the individuals holding the following positions to authorize and release payroll and payroll related transfers and remittances to the Bank:

- the Chief Financial Officer & Treasurer,
- the Deputy Treasurer,
- the Manager, Accounting & Payroll,
- the Manager, Financial Planning and Policy,
- the Supervisor, Payroll

2. **THAT** all other provisions of By-law No. 052-2021 remain in full force and effect.

3. **THAT** this By-law comes into force on the day it is passed.

PASSED IN OPEN COUNCIL ON OCTOBER 23, 2023.

Gordon A. Krantz Mayor

Meaghen Reid Town Clerk

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. XXX-2023

BEING A BY-LAW TO AMEND BY-LAW NUMBER 071-2016, BEING A BY-LAW TO DELEGATE VARIOUS AUTHORITIES TO STAFF

WHEREAS Section 23.1 and 23.2 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, permits a municipality to delegate certain powers and duties to a person;

AND WHEREAS Council approved the Delegation of Powers and Duties policy on November 26, 2007;

AND WHEREAS Council approved by-law number 071-2016 on August 22, 2016, being a by-law to delegate various authorities to staff and Council is desirous of amending by-law number 071-2016;

NOW THEREFORE the Council of the Corporation of the Town of Milton hereby enacts as follows:

1. **THAT** Section 3 of By-law No. 071-2016 be amended by adding the following:

- d) The Chief Financial Officer & Treasurer and/or the Manager, Tax & Assessment are delegated authority to approve agreements with the Municipal Property Assessment Corporation's (MPAC), including but not limited to the Data Sharing and Services Agreement.
- e) The Manager, Tax & Assessment is delegated authority to approve extension agreements for tax arrears pursuant to Section 378 (1) of the Municipal Act, 2001.

2. **THAT** a new Section (Section 14) be added to By-law No. 071-2016 as follows:

The Director, Information Technology is delegated authority to approve data, licensing and related agreements with software companies where no direct financial obligations are created, and the Mayor and Clerk be authorized to execute such agreements.

3. **THAT** all other provisions of By-law No. 071-2016 remain in full force and effect.

4. **THAT** this By-law shall come into full force and effect on the day it is passed.

PASSED IN OPEN COUNCIL ON OCTOBER 23, 2023.

Gordon A. Krantz Mayor

Meaghen Reid Town Clerk



The Corporation of the Town of Milton

Report To: Council

From: Jill Hogan, Commissioner, Development Services
Glen Cowan, Chief Financial Officer / Treasurer

Date: October 23, 2023

Report No: DS-044-23

Subject: Britannia Secondary Plan - Scope Change and Budget Increase

Recommendation: THAT Council authorize a contract increase of \$384,909 (exclusive of HST) to Malone Given Parsons Ltd. to complete the updates required to the Britannia Secondary Plan for a change in scope to accommodate population growth beyond the 2031 planning horizon.

AND THAT Council authorize a budget increase of \$391,684 for other professional fees for the Britannia Secondary Plan funded from long-term developer debt under the terms of the existing Milton Phase 4 (West) Secondary Plan Studies Funding and Reimbursement Agreement, as summarized in the financial impact section.

AND FURTHER THAT the Manager, Purchasing and Supply Chain Management be authorized to execute the contract changes, as outlined by the purchasing by-law.

EXECUTIVE SUMMARY

- This report is seeking Council direction to increase the budget of the Britannia Secondary Plan by \$391,684 to update the draft Secondary Plan and its background studies to accommodate an additional 11,000 residents within the Secondary Plan Area for a total of 57,400 residents.
- The Milton Phase 4 (West) Landowners Group Inc. has agreed that the Britannia Secondary Plan should be planned to accommodate the additional 11,000 residents and has agreed to fund the budget increase under the terms of the existing Milton Phase 4 (West) Secondary Plan Studies Funding and Reimbursement Agreement.

EXECUTIVE SUMMARY

- As per Section 10.1 of the Purchasing By-law No. 061-2018, Council approval is required.

REPORT

Background

The Britannia Secondary Plan Area is part of the Urban Expansion Area lands that were identified and approved through Regional Official Plan Amendment 38 (ROPA 38), also known as the “Sustainable Halton Plan”, which was Halton Region’s growth management conformity exercise with the 2006 Provincial Growth Plan for the Greater Golden Horseshoe (the Growth Plan). The Urban Expansion Area lands were required to accommodate population and employment growth in the Town of Milton to 2031, to achieve conformity with the 2006 Growth Plan and to be consistent with both the Regional and Municipal growth management strategy.

To establish a detailed planning framework and development concept for infrastructure and land use for this area, the Town initiated the Britannia Secondary Plan process in June 2020. As part of the Secondary Plan process, as mandated by the Town’s Official Plan policies, the following background studies are required to be completed:

- a) Planning Policy Directives
- b) Secondary Plan Area Concept Plan/Land Use Plan
- c) Population, Employment and Housing Analysis (including affordable and assisted housing)
- d) Community Facility and Human Services Impact Analysis
- e) Parkland and Recreational Facility Strategy
- f) Green Innovation Community Assessment
- g) Urban Design Guidelines
- h) Retail/Commercial Assessment
- i) Cultural Heritage Plan (Heritage Resource Assessment)
- j) Transportation Plan
- k) Area Servicing Plan
- l) Air Quality Assessment
- m) Real Estate Market Analysis
- n) Archaeological Assessment
- o) Agricultural Impact Assessment

Background

p) Inputs for Fiscal Impact Study

Prior to proceeding with the background studies and the planning process for the Britannia Secondary Plan, the Town entered into a funding agreement with the Milton Phase 4 (West) Landowners Group Inc. (the Landowner Group) to fund the completion of the required background studies. Council authorized the execution of the funding agreement through staff report DS-011-20.

In 2020, Staff issued a competitive request for proposal (RFP) to the open market to procure a consulting firm to prepare the Britannia Secondary Plan. Through CORS-035-20, the RFP was awarded to Malone Given Parsons in the amount of \$908,372 (exclusive of HST). Change orders in the amount of \$37,450 (exclusive of HST) and \$118,510 (exclusive of HST) (PDA-072-22 / CORS-073-22) have been issued to-date. The current contract total is \$1,064,332 (exclusive of HST).

Drafts of the background studies were completed in mid-2022. Based on the findings and recommendations of the draft background studies, a draft Britannia Secondary Plan was presented to Council and the public for comment at a Public Meeting on July 18, 2022 (staff report DS-082-22).

Since the July 2022 Public Meeting, Town Staff and the Consulting Team have been reviewing comments received and continuing the consultation with key stakeholders including the Landowner Group.

Discussion

The June 2022 Draft Britannia Secondary Plan is currently planned to accommodate approximately 46,400 residents. The 2022 Draft Secondary Plan population was based on the Town's growth forecast to 2031 under the Region's Sustainable Halton Plan (ROPA 38). In November 2022, the Province approved Regional Official Plan Amendment 49 (ROPA 49). ROPA 49 projects the forecasted growth to be accommodated to 2051, to be consistent with the 2019 Provincial Growth Plan for the Greater Golden Horseshoe.

In addition to the changes to the Provincial and Regional planning framework, there have also been significant changes in the housing market over the last couple of years. In May 2023, the Town received comments from the Landowner Group proposing an estimated population of 53,000 for the Britannia Secondary Plan Area.

Taking into consideration the changes to the planning framework and the comments from the Landowner Group, the Town's Consulting Team reviewed the land use analysis and right-

Discussion

sized the population for the Britannia Secondary Plan Area to accommodate growth beyond 2031. The Consulting Team estimate that an additional 11,000 residents can be accommodated within the Britannia Secondary Plan Area, for a total of 57,400 residents. The Landowner Group has agreed that the Britannia Secondary Plan should be planned to accommodate an additional 11,000 residents.

To ensure there are sufficient community facilities, infrastructure, retail/commercial space and other community amenities to serve an increased population, the majority of the background studies for the Secondary Plan need to be updated. The Consulting Team has provided a budget estimate of \$384,909 (exclusive of HST) for the scope of work required to complete the Secondary Plan based on an increased population. In addition to updating/refining the background studies, the scope of work for the budget increase also includes additional consultations with the public and stakeholders, and updating/completing the Secondary Plan and its schedules.

The Landowner Group has reviewed the scope of work and budget estimate for the increased population and has agreed to fund the budget increase of \$391,684 (inclusive of HST) under the terms of the existing Milton Phase 4 (West) Secondary Plan Studies Funding and Reimbursement Agreement.

Should Council approve this scope change and budget increase, Town Staff and the Consulting Team will proceed to update the background studies and complete the Secondary Plan process based on the increased population. It is estimated that the remainder of the process will take approximately 6 months to complete.

The new contract total will be \$1,449,241 (exclusive of HST).

Financial Impact

The additional works identified above will result in an overall increase in the professional fees contracts of the Britannia Secondary Plan project budgets summarized as follows:

	Approved Budget	Requested Budget	Budget Amendment
C90019020 Britannia Water & Wastewater Plan	\$ 176,310	\$ 258,379	\$ 82,069
C90019220 Britannia Transportation Plan	148,386	250,248	101,862

Financial Impact

C90019420 Britannia Secondary Plan/Urban Design Guidelines	706,863	897,471	190,608
C90019520 Britannia Parks & Open Space	51,485	68,629	17,144
Total	\$ 1,083,044	\$ 1,474,727	\$ 391,684

1. Approved Budget includes all previously approved budget amendments for Other Professional Fees.
2. The above table includes the non-refundable portion of HST (1.76%).

This budget increase will be initially funded by the Landowners as required under the Milton Phase 4 (West) Secondary Plan Studies Funding and Reimbursement Agreement dated May 13th, 2020, executed under the authority of report DS-011-20. Under the Agreement, the Participating Owners are responsible for funding of the works and have agreed to fund the additional costs identified herein.

The agreement provides for a potential lump-sum repayment of the actual study costs to the Landowners provided that the Town is permitted and has chosen to include the actual study costs in a future Town Charge By-law. Recent changes to the Development Charges Act through *Bill 23: More Homes Built Faster Act, 2022*, have removed growth studies as a development charge eligible expense. As such, it is unlikely the Town will be able to include these costs in a future development charge by-law and a funding source for the potential repayment is currently uncertain.

The Landowners have been made aware of the legislative changes and the impact on their reimbursement of the Actual Study Costs. As per the financial agreement, the Town will investigate alternative funding sources for repayment to the landowners but the Town is under no obligation to provide such reimbursement if a suitable alternative funding source is unavailable.

As a result, there is no anticipated long-term financial impact to the Town of the additional works.

Respectfully submitted,

Jill Hogan
Commissioner, Development Services

Glen Cowan
Chief Financial Officer / Treasurer



The Corporation of the Town of Milton

Report #:
DS-044-23
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For questions, please contact:	Wendy Chen, Acting Senior Planner, Policy;	Phone: Ext. 2296
	Melanie Wallhouse, Manager, Development Finance & Financial Consulting; or	Phone: Ext. 2314
	Jennifer Ahern, Senior Contract Specialist	Phone: Ext. 2361

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.



The Corporation of the Town of Milton

Report To: Council

From: Andy Scott, Director, Strategic Initiatives & Business Development

Date: October 23, 2023

Report No: ES-010-23

Subject: 2022 Annual Performance Report

Recommendation: **THAT Council receive this report for information.**

EXECUTIVE SUMMARY

- In 2022 the Town began reporting annually on a series of Council endorsed performance indicators which are intended to provide a data informed summary of municipal service delivery performance.
- Staff continue to refine data collection and reporting practices with the addition of three year averages now incorporated where possible.
- Reporting is indicative of the data collected the calendar year prior. E.g. this report is reflective of data generated between Jan 1, 2022 and Dec 31, 2022.
- Data collected and analyzed for this report demonstrates a high degree of success across the majority of service delivery indicators with many programs and services returning to or exceeding pre-pandemic performance levels. Costs per capita reduced year over year in 17 of the 22 reported municipal program areas.
- This inventory of performance indicators will be leveraged as the Town identifies Key Performance Indicators aligned with its newly created Strategic Plan.

REPORT

Background

In September 2022 (via report ES-014-22) the Town of Milton established a set of consistent indicators to be reported on annually. This reporting meets Councils direction on periodic reporting (CORS-055-20).

2021 data was reported in 2022 and established a benchmark across a majority of the indicators. Through these established data indicators, the Town can now observe and highlight year over year changes, and in some instances introduce three year averages.

Appendix A to this report is a complete inventory of all indicators with data generated between Jan. 1, 2022 and Dec. 31, 2022. The balance of this report will focus on specific indicators requiring additional context, as well as consider how these indicators can be leveraged in future years as we consider Milton's new 2023-2027 Strategic Plan.

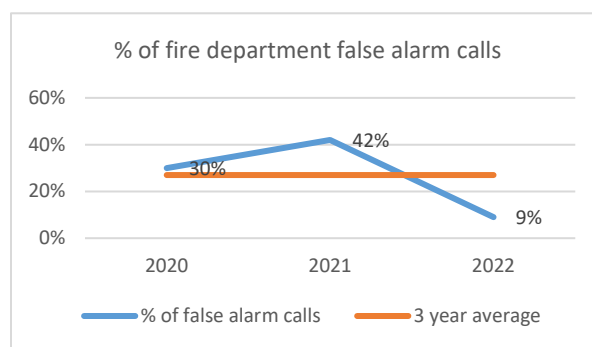
Background

Discussion

Given the volume of indicators reported, it is not possible to highlight each and provide the story behind the numbers. Because of this, a few important changes in year-over-year performance have been selected for further qualitative reporting.

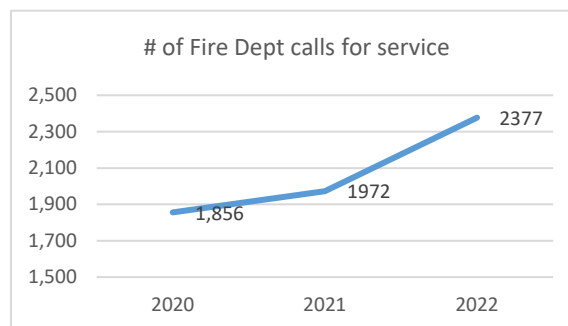
Fire Department false alarm calls

In 2020, 30% of calls were determined to be false alarm calls and this increased to 42% in 2021. False alarm calls tie up valuable resources in the event another emergency event is occurring in the community and unduly affects call volume projections which has the potential to impact service delivery planning and the service accounts for community growth.



Milton Fire and Rescue dedicated resources to address this through a variety of activities.

These efforts have resulted in a significant drop in the number of false alarm calls for service. In 2022, only 9% of calls were determined to be false alarm calls compared to 42% in 2021. It is important to note that while a decrease in false alarm calls as a portion of overall calls for service was observed, the overall call volume for Milton Fire & Rescue Services increased. In fact, the number of calls for service continues to increase year over year. Milton Fire & Rescue Services received over 400 more calls for service in 2022 than in 2021.

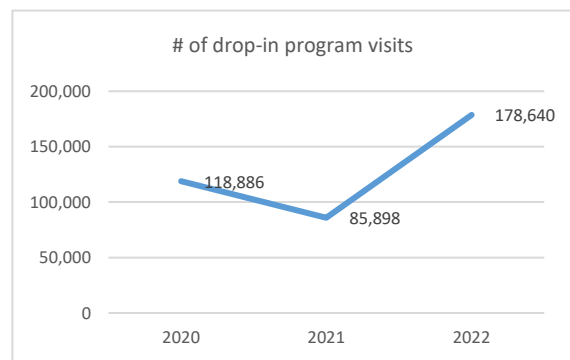
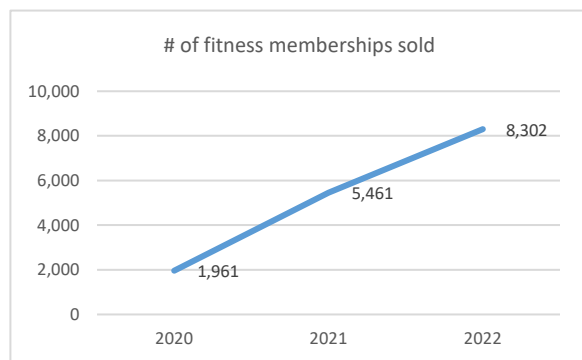
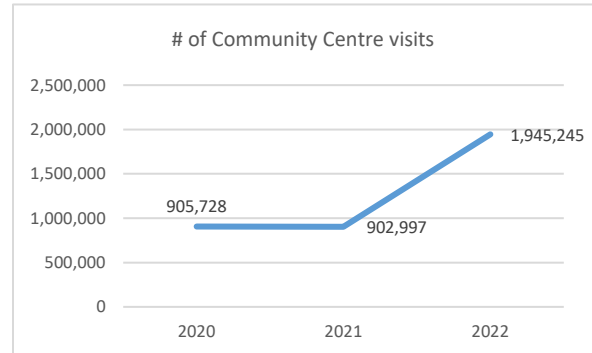


Discussion

A return to pre-pandemic facility and program usage

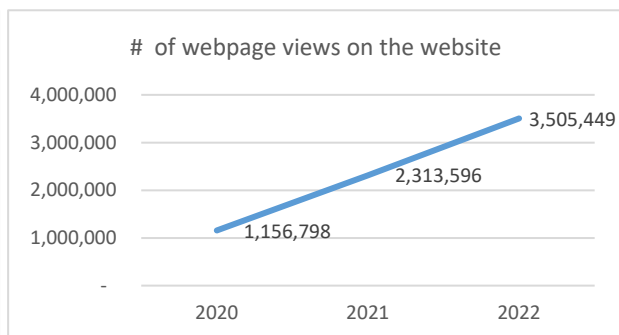
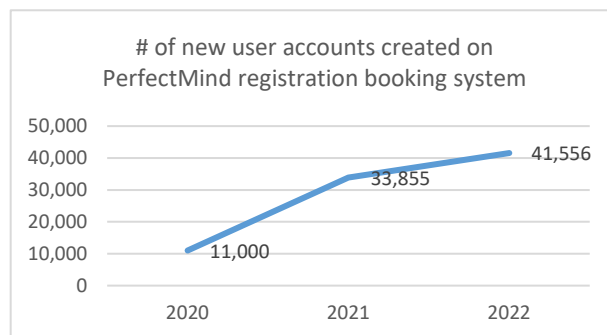
2020 and 2021 were severely impacted by the Covid-19 pandemic through the regulated emergency measures. These measures periodically closed access to our facilities and reduced programming capacity. 2022 saw a return to pre-pandemic service levels and this resulted in exponential increases in the number of residents accessing our recreational programming and facilities.

The Town saw almost two million visits to our community centres throughout 2022, more than double what was experienced in 2020 and 2021 respectively.



Conversely, the Town observed increases in the number of residents purchasing fitness memberships and access the drop-in programming offered.

Notably, an important change since 2020 is how residents book program and facility visits.



2020 saw 11,000 residents create online accounts allowing them to purchase recreational passes and book pre-scheduled and drop-in programming. In 2020, the Town implemented the new online recreation booking system (PerfectMind / ExploreRec). Registering online as the preferred method has increased year over year, and in 2022 over

Discussion

40,000 new user accounts were created. This validates Council's investment in digital solutions as it is evident that through this data that residents have a continued desire to access programs, services and municipal information via digital platforms. Seeking digital touch points with the Town is further demonstrated by the number of webpage views over the last three years.

Speed of response - By-law inquiries

The Town used 2021 as a benchmarking year for By-law inquiries and began to measure the length of time taken to respond to an inquiry after first contact, and resolve an inquiry.

Depending on the nature of the inquiry, average response timelines varied significantly from 3.5 days for noise inquiry to 14.5 days for a zoning inquiry.

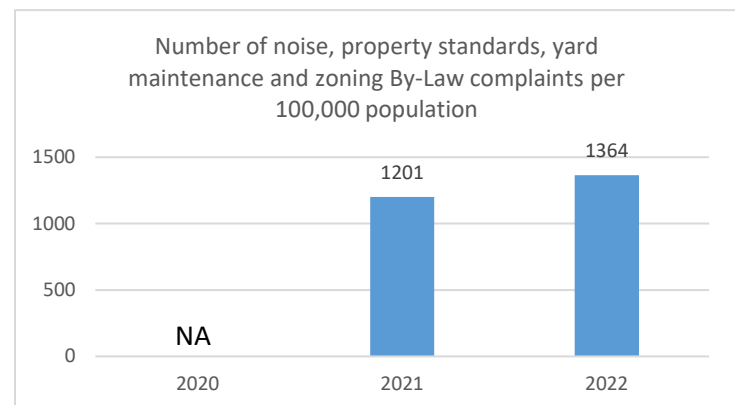
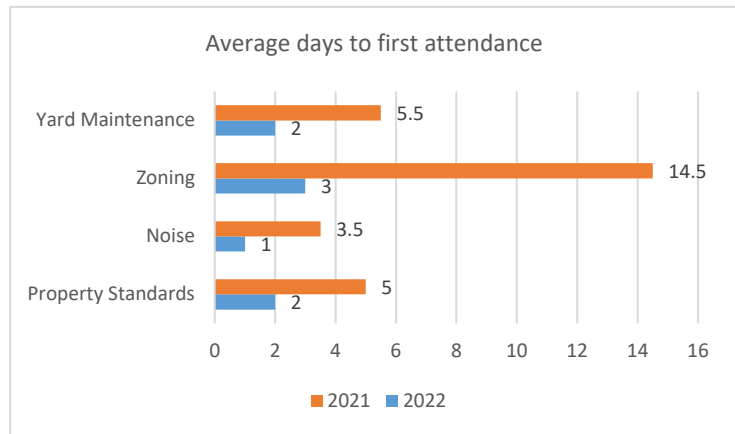
To improve response timelines, throughout early 2022 the bylaw enforcement team focused on a host of quality improvement changes. While staffing retention had been an issue, the municipal law team was able to achieve a full staffing

compliment for a sustained duration in 2022. As a result, these improvements resulted in significant reductions in the time from first receipt of a complaint/inquiry to a municipal law enforcement officer attending the location in question. The average time taken to respond on scene to a zoning inquiry for example has reduced from 14.5 days to 3 days.

This improved performance demonstrates a strong commitment to quality improvement efforts and a desire to meet resident service expectations.

A critical consideration will be the longer term implications related to achieving these service levels as Milton continues to grow. Specifically, in 2022 we saw an increase in the rate of by-law complaints received.

While it is too early to draw conclusions as 2021 was a benchmarking year, complaint volume sit will be an important indicator to monitor in future years if the rate continues to increase faster then population growth.

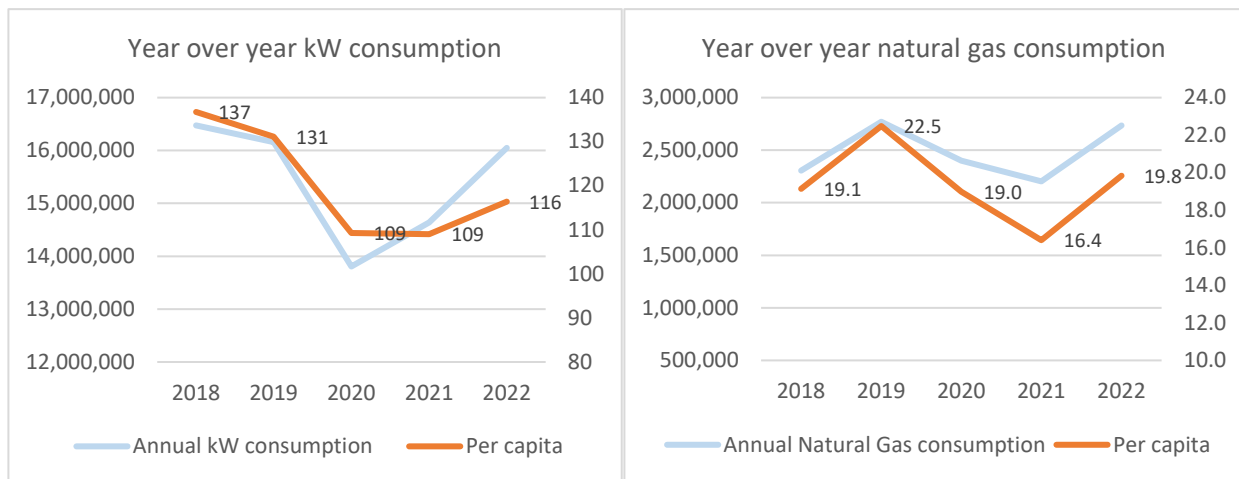


Discussion

Corporate energy use and emissions

While 2020 was a benchmark year for the creation of the Towns corporate performance indicators, year over year data on our corporate energy use and emissions has been collected as far back as 2016. It is important to look at trends over a longer period given the impact emergency measures had on our facility usage during the pandemic. Looking at years 2020 to 2022 in isolation demonstrates year over year increases in energy use and emissions. But looking over a five-year period our overall energy consumption and emissions have reduced slightly from their respective pre-pandemic peaks.

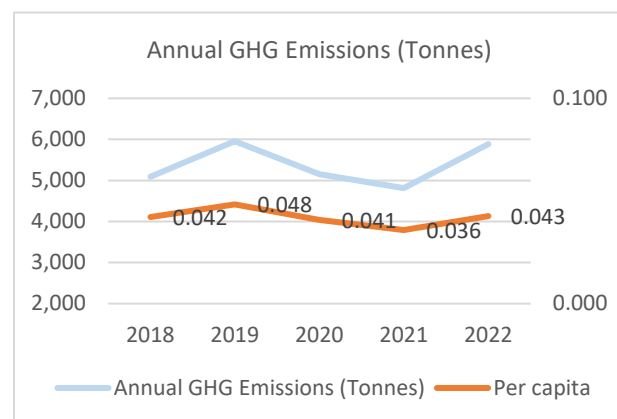
When considering the Towns population growth and the volume of residents we serve in our municipal facilities. On a per capita basis our energy consumption is trending downwards.



This is occurring due to a range of facility enhancements and upgrades which are designed to reduce the overall energy consumption and emission rates of our community facilities. An overview of all the energy efficiency enhancements the Town has undertaken in recent years is available [here](#).

As we see our facilities returning to, and even surpassing pre-pandemic use levels. We are seeing them become more efficient from an energy consumption perspective.

Report ES-014-22 recommended that performance indicators be established on a per capita or rate per 100,000 where possible. A review of emissions targets developed by other high growth communities suggest a number either established targets on a per capita basis from the outset, or have subsequently transitioned to this reporting



Discussion

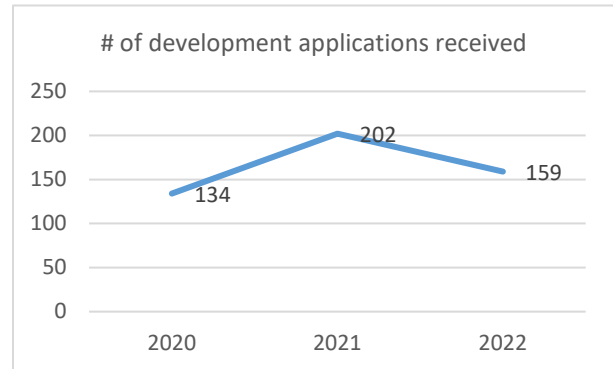
model. Staff intend to conduct further research in 2023 and transition corporate and community energy targets to a rate per capita or rate per 100,000 basis for consistency.

Underpinning community growth with quality infrastructure

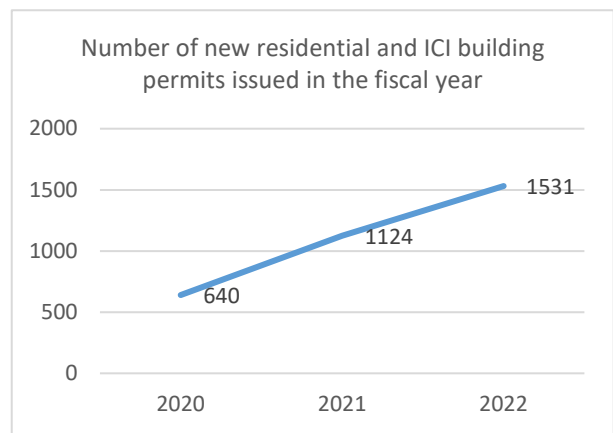
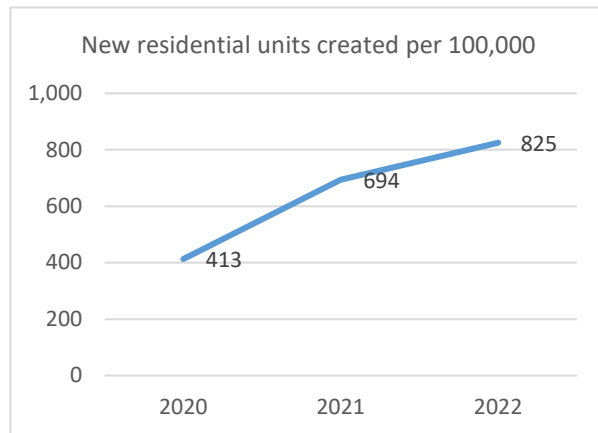
The Town continues to provide a foundation for growth across the community through the development and maintenance of high quality infrastructure.

In 2022:

- Over 20,000 meters of storm sewer lines and 390 storm sewers were added to the total municipal asset base.
- Six km of walking trails and almost 10 km of bike trails were installed.
- The Town's municipal road network increased by eight km.



Growth is anticipated to continue at pace as demonstrated by the year-over-year growth in the number of residential and non-residential building permits issued and the consistent volume of development applications received over the last three years.



Future use of performance indicators

Council recently endorsed the Town of Milton's new Strategic Plan 2023-2027. This plan establishes five overarching strategic themes to be the future focus for this term of Council. A number of the already established performance indicators align with the strategic themes identified and staff will further examine the deliverables outlined within the Strategic Plan to determine if KPI's need to be adjusted for future target setting, monitoring and reporting purposes



The Corporation of the Town of Milton

Report #:
ES-010-
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Discussion

Financial Impact

There are no immediate financial impacts anticipated by receiving this report for information however it is recommended that the inventory of performance indicators be considered during 2023 budget deliberations.

Respectfully submitted,
Andy Scott
Director, Strategic Initiatives & Business Development

For questions, please contact: Andy Scott

Phone: Ext. 2103

Attachments

Appendix A - Complete inventory of 2023 performance indicators

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.

Department	Division	Metric	2020 data	2021 data	2022 data	YoY Change	3 year average	Context (if year over year variance require requires explanation)
Executive Services	Ec. Dev	# of Investment inquiries handled	180	150	150	0	160	
Executive Services	Ec. Dev	Sq. Ft of Industrial sector development	2,600,000.00	2,792,401	914,570	-1,877,831	2,102,324	
Executive Services	Ec. Dev	Sq. Ft of Commercial sector development	-	21,097	31,920	10,823		
Executive Services	Ec. Dev	\$ construction value of non-residential buildings proposed	\$ 199,007,455.00	\$315,567,515	\$133,470,095	-182,097,420	216,015,022	
Executive Services	Ec. Dev	Sq. Ft of non-residential floor area proposed	184,529	-	1,513,082			
Executive Services	Ec. Dev	Non-residential tax base %	22%	23%	21%	-2%	22%	
Executive Services	Ec. Dev	# of Entrepreneurs and Small Businesses Assisted	-	-	161			
Executive Services	Ec. Dev	# of businesses participating in Digital Main Street Program	50	61	155	94	89	
Executive Services	Ec. Dev	Unique visitors to Milton's Economic Development website	-	1617	1955	338	1,786	
Executive Services	Ec. Dev	Cost of Planning (Inc. Ec. Dev) per capita (exc. Amortization)	\$ 20.00	\$ 20.00	\$ 3.00	\$ (17.00)	\$ 14.33	
Executive Services	Ec. Dev	% of Planning expenditure recovered via revenue	53%	57%	92%	35%	67%	
Executive Services	Fire	# of Fire Dept. calls for service	1,856	1972	2377	405	2,068	
Executive Services	Fire	% of urban calls responded (initial response - four firefighters) to in 240 seconds (Target - 90%)	-	39%	39%	0%		
Executive Services	Fire	% of rural calls responded (initial response - six firefighters) to in 840 seconds (Target - 80%)	-	19%	19%	0%		
Executive Services	Fire	# of new firefighters recruited	11	6 FT 13PT	4FT 17PT			
Executive Services	Fire	# of inspection and re-inspections (Proactive inspection program)	-	92	195	103		
Executive Services	Fire	# of orders issued to high risk settings	-	13	7	-6		
Executive Services	Fire	Number of orders brought to compliance	-	0	14	14		
Executive Services	Fire	% of false alarm calls	30%	42%	9%	-33%	27%	
Executive Services	Fire	Cost of Fire Department per capita	\$ 103.00	\$ 109.00	\$ 103.00	\$ (6.00)	\$ 105.00	
Community Services	Dept.	\$ of approved grant funding	\$8,329,094	\$ 2,061,052.00	\$ 1,993,898.06	\$ (67,153.94)	\$ 4,128,014.69	
Community Services	Recreation & Culture	\$ of funding allocated via the Milton Community Fund	\$266,027	\$ 254,872	\$ 227,847	\$ (27,025.00)	\$ 249,582.00	
Community Services	Recreation & Culture	# of community organizations in receipt of funding through the Milton Community Fund	33	26	25	-1	28	
Community Services	Recreation & Culture	# of volunteers engaged to support the delivery of programs and services	323	40	274	234	212	
Community Services	Recreation & Culture	# of fitness memberships sold	1,961	5,461	8,302	2,841	5,241	
Community Services	Recreation & Culture	# of theatre performance attendees	12,570	0	18,475	18,475	10,348	
Community Services	Recreation & Culture	# of Community Centre visits	905,728	902,997	1,945,245	1,042,248	1,251,323	
Community Services	Recreation & Culture	# of community members supported by financial assistance to access recreation and culture programming	976	505	785	280	755	
Community Services	Recreation & Culture	# of drop-in program visits	118,886	85,898	178,640	92,742	127,808	
Community Services	Recreation & Culture	# of new user accounts created on PerfectMind registration booking system	11,000	33,855	41,556	7,701	28,804	
Community Services	Recreation & Culture	# of ArtSparks events	25	2	3	1	10	
Community Services	Recreation & Culture	# of ArtSparks participants	11,000	2,528	1,813	-715	5114	
Community Services	Recreation & Culture	Cost of Sports & Recreation programming per capita (exc. Amortization)	\$ 3.00	\$ 12.00	\$ 10.00	\$ (2.00)	\$ 8.33	
Community Services	Recreation & Culture	% of Sports & Recreation programming budget recovered	94%	58%	62%	4%	71%	
Community Services	Recreation & Culture	Cost of Recreation Facilities - Other per capita	\$ 86.00	\$ 96.00	\$ 89.00	\$ (7.00)	\$ 90.33	
Community Services	Recreation & Culture	% of Recreation Facilities - Other budget recovered	50%	32%	28%	-4%	37%	
Community Services	Recreation & Culture	Cost of Cultural Services per capita	\$ 21.00	\$ 16.00	\$ 94.00	\$ 78.00	\$ 43.67	The 2022 cost per capita includes the value of the MEV land transfer value
Community Services	Facilities, Ops & Env	# (or Ha) of town parks & maintained green space	89	90	90	-	90	
Community Services	Facilities, Ops & Env	Cost of Parks per capita (exc. Amortization)	\$ 40.00	\$ 39.00	\$ 30.00	\$ (9.00)	\$ 36.33	
Community Services	Facilities, Ops & Env	Sq. Ft of indoor recreation facility space provided	598,204	598,204	598,204	-	598,204.00	
Community Services	Facilities, Ops & Env	# of trees planted	1400	1,704	1,675	-29	1,593	
Community Services	Facilities, Ops & Env	year over year kW consumption	13,806,530	14,640,086	16,050,202	1,410,116.00	14,832,273	reporting in this format started 2020 when energy consumption was significantly impacted by pandemic operating restrictions. Three year change
Community Services	Facilities, Ops & Env	year over year natural gas consumption	2,399,704	2,203,231	2,734,768	531,537.00	2,445,901	reporting in this format started 2020 when energy consumption was significantly impacted by pandemic operating restrictions. Three year change
Community Services	Facilities, Ops & Env	year over year water consumption	116,924	123,134	154,525	31,391	131,528	reporting in this format started 2020 when energy consumption was significantly impacted by pandemic operating restrictions. Three year change
Community Services	Facilities, Ops & Env	year over year GHG emissions	5,151	4,813	5,883	1,070	5,282	reporting in this format started 2020 when energy consumption was significantly impacted by pandemic operating restrictions. Three year change
Community Services	Facilities, Ops & Env	Cost of Winter Control - Except Sidewalks, Parking Lots per capita	\$ 40.00	\$ 32.00	\$ 23.00	\$ (9.00)	\$ 31.67	
Community Services	Facilities, Ops & Env	Cost of Winter Control - Sidewalks, Parking Lots only per capita	\$ 7.00	\$ 5.00	\$ 2.00	\$ (3.00)	\$ 4.67	
Community Services	Transit	# of regular service passenger trips	258,700	141,583	328,742	187,159	243,008	
Community Services	Transit	Hours of Service operated per Capita	0.3	0.34	0.35	0.01	0.33	
Community Services	Transit	Cost per hour of service operated	\$ 110.86	\$ 121.05	\$ 125.58	\$ 4.53	\$ 119.16	
Community Services	Transit	Cost of Conventional Transit Services per capita	\$ 46.00	\$ 47.00	\$ 42.00	\$ (5.00)	\$ 45.00	
Community Services	Transit	% of Operating budget recovered	26%	16%	11%	-5%	18%	
Community Services	Transit	Cost of Disabled and Special Needs Transit Services per capita	\$ 4.00	\$ 5.00	\$ 7.00	\$ 2.00	\$ 5.33	
Development Services	Development Engineering	Number of street lights operated and maintained	-	8,931	8,931	-		
Development Services	Development Engineering	Cost of Street Lighting per capita (exc. Amortization)	\$ 10.00	\$ 9.00	\$ 8.00	\$ (1.00)	\$ 9.00	
Development Services	Development Engineering	Km's of roadway (lane km) operated and maintained	-	1252.8	1260.8	8		
Development Services	Development Infrastructure	Km of Storm Sewers lines operated and maintained	-	324,196	346,001	21,805		
Development Services	Development Infrastructure	Number of Storm Sewers structures operated and maintained	-	13,476	13,866	390		
Development Services	Development Infrastructure	Number of Stormwater Management Facilities operated and maintained	-	25	34	9		
Development Services	Development Infrastructure	Number of low impact development facilities operated and maintained (green infrastructure)	-	0	12	12		
Development Services	Development Infrastructure	Cost of Storm Sewer - Urban per capita	\$ 25.00	\$ 51.00	\$ 39.00	\$ (12.00)	\$ 38.33	
Development Services	Development Infrastructure	Cost of Storm Sewer - Rural per capita	\$ 2.00	\$ 4.00	\$ 3.00	\$ (1.00)	\$ 3.00	
Development Services	Development Infrastructure	Km's of bike lanes operated and maintained	-	76.1km	85.0km	9.9km		
Development Services	Development Infrastructure	Km's of pedestrian walkways operated and maintained	-	409km	415km	6km		
Development Services	Development Infrastructure	Number of cross-walks operated and maintained	-	82	93	11		

Development Services	Development Infrastructure	% of paved lane Km where the condition is rated good to very good	-	46%	84%	38%		Change is not renewable or a year over year change in condition. Change is as a result of an adjustment to review practices in
Development Services	Development Infrastructure	Number of bridges, culverts and viaducts operated and maintained	-	104	112	8		
Development Services	Development Infrastructure	% of bridges, culverts and viaducts where the condition is rated good to very good	-	84.00%	84.00%	0.00%		
Development Services	Development Infrastructure	Cost of Roadways - Paved	\$ 119.00	\$ 106.00	\$ 110.00	\$ 4.00	\$ 111.67	
Development Services	Development Infrastructure	Cost of Roadways - Bridges and Culverts per capita	\$ 12.00	\$ 11.00	\$ 12.00	\$ 1.00	\$ 11.67	
Development Services	Development Infrastructure	Number of traffic signals operated and maintained	-	56	56	0		
Development Services	Development Infrastructure	Number of traffic signs operated and maintained	-	15591	15591	0		
Development Services	Development Infrastructure	Cost of Traffic Operations per capita	\$ 62.00	\$ 59.00	\$ 48.00	\$ (11.00)	\$ 56.33	
Development Services	Development Review	# of development applications received	134	202	159	(43)	165	
Development Services	Development Review	Average Development Approval Timeline (months) - Reported Biennially	NA	10 Months	10 months	0		
Development Services	Development Review	Municipal Planning Employees per 1,000 Housing Starts	NA	53	53	0		
Development Services	Planning & Urban Design	Cost of Commercial & Industrial per capita (exc. Amortization)	\$ 12.00	\$ 11.00	\$ 9.00	\$ (2.00)	\$ 10.67	
Development Services	Planning & Urban Design	% of Commercial and Industrial expenditure recovered via revenue	11%	4%	7%	3%	7%	
Development Services	Planning & Urban Design	Cost of Planning (Inc. Ec. Dev) per capita (exc. Amortization)	\$ 20.00	\$ 20.00	\$ 3.00	\$ (17.00)	\$ 14.33	
Development Services	Planning & Urban Design	% of Planning expenditure recovered via revenue	53%	57%	92%	35%	67%	
Development Services	Planning & Urban Design	Number of Heritage Assets restored	0	1	10	9	4	
Development Services	Planning & Urban Design	Number of Heritage Assets lost	3	6	8	-3	6	
Development Services	Planning & Urban Design	Number of Heritage Assets subject to harm/at risk	0	0	1	1	0.3	
Development Services	Building Services	Number of new residential and ICI building permits issued in the fiscal year	640	1124	1531	407	1,098	
Development Services	Building Services	New residential units created per 100,000	413	694	825	131	644	
Development Services	Building Services	New secondary suites created per 100,000	116	196	169	(27)	160	
Development Services	Building Services	Cost of Building Permit & Inspection Services per capita	\$ 38.00	\$ 37.00	\$ 34.00	\$ (3.00)	\$ 36.33	
Corporate Services	LLS	Number of noise, property standards, yard maintenance and zoning By-Law complaints per 100,000 population	-	1201	1364	163		
Corporate Services	LLS	Average number of days to attend inquiry	-	See Tab	See Tab			
Corporate Services	LLS	Number of inspections per noise, property standards, yard maintenance and zoning By-Law complaints	-	2.73	3	0.27		
Corporate Services	LLS	% of compliance to noise, property standards, yard maintenance and zoning By-Laws	-	81%	81%	0%		
Corporate Services	LLS	% of all By-Law complaints represented by noise, property standards, yard maintenance and zoning By-Laws	-	55%	68%	13%		
Corporate Services	LLS	Cost of Parking - including Enforcement per capita	\$ 6.00	\$ 6.00	\$ 7.00	\$ 1.00	\$ 6.33	
Corporate Services	LLS	Cost of Protective Inspection and Control per capita	\$ 12.00	\$ 13.00	\$ 12.00	\$ (1.00)	\$ 12.33	
Corporate Services	LLS	Number of business licenses issued per 100,000 population	-	170	224	54		
Corporate Services	LLS	# of in-person customers assisted by Town Hall reception	-	13129	23338	10,209		
Corporate Services	LLS	# of live calls services by corporate reception	-	19295	22546	3,251		
Corporate Services	LLS	Number of FOI requests received per 100,000 population	-	41	35	(6)		
Corporate Services	Human Resources	Total cost for Human Resources Administration per T4 Supported	\$682	\$745	\$695	\$ (50.00)	\$ 707.33	
Corporate Services	Human Resources	Permanent voluntary employee turnover rate	2.50%	5.30%	6.49%	1%	5%	
Corporate Services	IT	# of pieces of IT hardware supported Pieces of IT hardware supported per FTE	-	1659 2.7 pieces of equipment per FTE	1807 2.7 pieces of equipment per FTE	no change		
Corporate Services	Finance	# of purchasing awards	238	252	263	11	251	
Corporate Services	Finance	\$ value of purchasing awards	\$ 60,346,979.00	\$ 84,237,207.00	\$85,984,196	\$ 1,746,989.00	\$ 76,856,127.33	
Corporate Services	Finance	% of property tax collected	95.7%	97.3%	96.7%	-1%	97%	
Corporate Services	Finance	% of variance against Gross Budget	1.3% Favorable	3.0% Favourable	0.3% Favourable	-2.70%	1.53% favourable	
Corporate Services	Strat Comms	# of website users	204,000	615,986	855,536	239,550	558,507	
Corporate Services	Strat Comms	# of visits to Let's Talk Milton	11,000	13,300	10,880	(2,420.00)	11,727	
Corporate Services	Strat Comms	# of customer inquiries submitted through the Towns website	10,100	3,783	10,360	6,577.00	8,081	
Corporate Services	Strat Comms	# of inquiries and responses through social media	8,200	5,300	4,291	(1,009.00)	5,930	Overall engagement on social media has declined industry-wide.
Corporate Services	Strat Comms	# of webpage views on the website	1,156,798	2,313,596	3,505,449	1,191,853.00	2,325,281	
Corporate Services	Dept.	Cost of General Government per capita	\$ 57.00	\$ 61.00	\$ 51.00	\$ (10.00)	\$ 56.33	



The Corporation of the Town of Milton

Report To: Council

From: Glen Cowan, Chief Financial Officer / Treasurer

Date: October 23, 2023

Report No: CORS-048-23

Subject: Capital and Operating Financial Statements - August 2023

Recommendation: **THAT report CORS-048-23 covering the capital and operating financial statements as at August 31, 2023, be received for information.**

EXECUTIVE SUMMARY

Capital and operating financial statements as at August 31, 2023 are attached for informational purposes.

REPORT

Background

In accordance with the approved Budget Management Policy (policy no. 113), the attached financial statements are being submitted for informational purposes to report on the capital and operating budgets as at August 31, 2023.

Discussion

The attached financial statements are provided for information purposes. A detailed review and report on variances to budget is completed for the month ends of May, September and December for the Operating fund and June and December for the Capital fund.

The most recent detailed review of the Operating fund was based on the May year to date balances and reported to Council through staff report CORS-34-23. That review suggested that the operating fund would be in a deficit of \$1,300,952 for year end, primarily related to a shift in the timing of planning applications and the Town's winter maintenance activities.

Staff continue to monitor areas of potential increased financial pressures in 2023 including settlements of wage contracts, winter maintenance activity, further shifts in the timing of planning applications, increased pressure on rates as contracts are renewed, as well as the impacts from the Town's 2023 compensation review and provincially announced minimum wage increase effective October 1. A re-forecasted year end operating position



The Corporation of the Town of Milton

Report #:
CORS-048-23
Page 2 of 2

Discussion

will be reported to Council in November as part of the next detailed operating variance review.

The Capital Budget has seen \$18.4 million invested in infrastructure since the June capital statements were last presented through staff report CORS-044-23. At August month end, the approved budget for capital projects totaled \$481 million, of which \$277 million (58%) had been spent to date (before commitments). Recent tender awards made include a contract for the Campbellville Road Guiderail Replacement and separately the contract for bridge and culvert rehabilitation. Spending from these awards will be reflected in the statements as progress payments are made or payment upon delivery has occurred.

Financial Impact

These statements reflect entries booked to the end of August 2023. The statements are presented on a cash basis and therefore exclude accruals.

Respectfully submitted,

Glen Cowan
Chief Financial Officer / Treasurer

For questions, please contact: Shirley Xie

Phone: 905-878-
7252 Ext. 2472

Attachments

Appendix A: Capital and Operating Financial Statements as at August 31, 2023

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.

TOWN OF MILTON
CAPITAL FINANCIAL STATEMENT
August 2023

Current Year Capital

	APPROVED BUDGET	BUDGET ADJUSTMENTS	REVISED BUDGET	LTD ACTUALS	% SPENT	VARIANCE LTD
EX Executive Services						
Active	\$1,567,176	\$96,000	\$1,663,176	\$689,419	41%	\$973,757
Total EX Executive Services	\$1,567,176	\$96,000	\$1,663,176	\$689,419	41%	\$973,757
CO Corporate Services						
Active	\$32,205,823	\$2,639,852	\$34,845,675	\$14,703,609	42%	\$20,142,066
Total CO Corporate Services	\$32,205,823	\$2,639,852	\$34,845,675	\$14,703,609	42%	\$20,142,066
CM Community Services						
Active	\$148,737,222	\$3,880,570	\$152,617,792	\$73,804,866	48%	\$78,812,925
Completed Pending Warranty	\$1,331,290	(\$108,799)	\$1,222,491	\$1,196,792	98%	\$25,699
Total CM Community Services	\$150,068,512	\$3,771,771	\$153,840,283	\$75,001,659	49%	\$78,838,624
DV Development Services						
Active	\$219,750,099	\$21,590,176	\$241,340,275	\$141,815,908	59%	\$99,524,367
Completed Pending Warranty	\$45,855,421	(\$932,234)	\$44,923,187	\$42,535,611	95%	\$2,387,577
Total DV Development Services	\$265,605,520	\$20,657,943	\$286,263,463	\$184,351,519	64%	\$101,911,944
LB Library						
Active	\$4,163,568	\$576,470	\$4,740,038	\$2,077,724	44%	\$2,662,314
Total LB Library	\$4,163,568	\$576,470	\$4,740,038	\$2,077,724	44%	\$2,662,314
Total Current Year Capital	\$453,610,599	\$27,742,036	\$481,352,635	\$276,823,929	58%	\$204,528,706

TOWN OF MILTON
CAPITAL FINANCIAL STATEMENT
August 2023

Executive Services

	APPROVED BUDGET	BUDGET ADJUSTMENTS	REVISED BUDGET	LTD ACTUALS	% SPENT	VARIANCE LTD
EX Executive Services						
Active						
Office of the CAO						
Office of the CAO						
Milton Education Village	\$99,207		\$99,207	\$25,402	26%	\$73,805
Strategic Plan Delivery	\$739,425		\$739,425	\$192,321	26%	\$547,104
Tourism Strategy	\$152,625		\$152,625	\$2,625	2%	\$150,000
Service Delivery	\$258,750	\$96,000	\$354,750	\$340,687	96%	\$14,063
Council Staff Work Plan	\$317,169		\$317,169	\$128,385	40%	\$188,784
Total Office of the CAO	\$1,567,176	\$96,000	\$1,663,176	\$689,419	41%	\$973,757
Total Office of the CAO	\$1,567,176	\$96,000	\$1,663,176	\$689,419	41%	\$973,757
Total Active	\$1,567,176	\$96,000	\$1,663,176	\$689,419	41%	\$973,757
Total EX Executive Services	\$1,567,176	\$96,000	\$1,663,176	\$689,419	41%	\$973,757
Total Executive Services	\$1,567,176	\$96,000	\$1,663,176	\$689,419	41%	\$973,757

TOWN OF MILTON
CAPITAL FINANCIAL STATEMENT
August 2023

Corporate Services

	APPROVED BUDGET	BUDGET ADJUSTMENTS	REVISED BUDGET	LTD ACTUALS	% SPENT	VARIANCE LTD
CO Corporate Services						
Active						
Corporate Services						
Finance						
Legislated Development Charge Exemptions	\$3,185,450	\$680,160	\$3,865,610	\$2,859,838	74%	\$1,005,772
Special Financial Studies	\$483,313		\$483,313	\$191,658	40%	\$291,655
Development Charges Study	\$258,750		\$258,750	\$180,592	70%	\$78,158
Asset Management Plan	\$180,250		\$180,250	\$30,275	17%	\$149,975
User Fee Update	\$77,250		\$77,250	\$2,250	3%	\$75,000
PSAB Legislative Changes	\$30,900		\$30,900	\$900	3%	\$30,000
Total Finance	\$4,215,913	\$680,160	\$4,896,073	\$3,265,514	67%	\$1,630,559
Human Resources						
Compensation Plan	\$123,600		\$123,600	\$8,688	7%	\$114,912
Employee Strategic Development	\$380,256		\$380,256	\$106,158	28%	\$274,098
Health and Safety Audit/Implementation	\$161,071		\$161,071	\$20,657	13%	\$140,414
Workplace Accommodation	\$15,450		\$15,450	\$1,748	11%	\$13,702
Total Human Resources	\$680,377		\$680,377	\$137,251	20%	\$543,126
Information Technology						
Technology Strategic Plan	\$392,697		\$392,697	\$180,221	46%	\$212,476
Technology Replacement/Upgrade	\$890,208		\$890,208	\$550,221	62%	\$339,987
Phone System Changes/Upgrade	\$180,093	\$59,452	\$239,545	\$41,140	17%	\$198,405
PC Workstation Complement Changes	\$25,155		\$25,155	\$1,528	6%	\$23,627
E-Services Strategy Implementation	\$258,389	\$132,706	\$391,095	\$45,616	12%	\$345,479
GIS/Geosmart Infrastructure	\$422,469		\$422,469	\$138,636	33%	\$283,833
Application/Software Upgrades	\$377,258		\$377,258	\$50,239	13%	\$327,019
Photocopiers	\$59,740		\$59,740	\$1,740	3%	\$58,000
Radio Communications Backup Upgrades	\$2,297,084		\$2,297,084	\$273,799	12%	\$2,023,285
Milton Air Photo Mapping	\$20,963		\$20,963	\$611	3%	\$20,352
Enterprise Content Management	\$604,934		\$604,934	\$184,235	30%	\$420,699
Enterprise Contact Management	\$221,350	\$49,599	\$270,949	\$6,447	2%	\$264,502
Emergency Operations Centre	\$89,091	\$20,681	\$109,772	\$2,595	2%	\$107,177
Mobile Parking Enforcement	\$778,608	\$26,064	\$804,672	\$202,153	25%	\$602,519
Human Resources Information System	\$4,944,176	\$137,376	\$5,081,552	\$2,641,556	52%	\$2,439,996
Microsoft 365 Migration	\$294,479		\$294,479	\$8,577	3%	\$285,902
Automatic Vehicle Locator and Road Patrol	\$294,812		\$294,812	\$8,901	3%	\$285,911
Department Specific Tech Initiatives	\$3,918,435	\$589,433	\$4,507,868	\$2,952,475	65%	\$1,555,394
Council Technology	\$51,500		\$51,500	\$1,500	3%	\$50,000
Property Tax System Replacement	\$2,124,324	(\$1,031,092)	\$1,093,232	\$70,762	6%	\$1,022,470
Citizen Portal Implementation	\$533,358		\$533,358	\$15,535	3%	\$517,823
Financial Enterprise Systems	\$342,932	\$1,327,217	\$1,670,149	\$28,198	2%	\$1,641,951
Fire Department Emergency Systems	\$107,013	\$369,259	\$476,272	\$3,117	1%	\$473,155
Facility Infrastructure and Networking	\$4,092,822	\$156,885	\$4,249,707	\$2,304,100	54%	\$1,945,607
Technology Infrastructure Initiative	\$1,880,919		\$1,880,919	\$507,960	27%	\$1,372,959
Enterprise Licencing and Compliance	\$1,506,912		\$1,506,912	\$687,790	46%	\$819,122
Audit & Accountability Fund - Phase 3 Intake		\$122,112	\$122,112	\$122,112	100%	
Total Information Technology	\$26,709,721	\$1,959,692	\$28,669,413	\$11,031,765	38%	\$17,637,649
Legislative & Legal Services						
Taxi, Uber, Ride Strategy	\$28,490		\$28,490	\$25,987	91%	\$2,503
Council Orientation Program	\$21,115		\$21,115	\$1,115	5%	\$20,000
Impact on Regulatory Framework	\$84,048		\$84,048	\$2,448	3%	\$81,600
Total Legislative & Legal Services	\$133,653		\$133,653	\$29,550	22%	\$104,103
Marketing & Government Relations						
Branding	\$466,159		\$466,159	\$239,530	51%	\$226,629
Total Marketing & Government Relations	\$466,159		\$466,159	\$239,530	51%	\$226,629
Total Corporate Services	\$32,205,823	\$2,639,852	\$34,845,675	\$14,703,609	42%	\$20,142,066
Total Active	\$32,205,823	\$2,639,852	\$34,845,675	\$14,703,609	42%	\$20,142,066
Total CO Corporate Services	\$32,205,823	\$2,639,852	\$34,845,675	\$14,703,609	42%	\$20,142,066

TOWN OF MILTON
CAPITAL FINANCIAL STATEMENT
August 2023

Corporate Services

	APPROVED BUDGET	BUDGET ADJUSTMENTS	REVISED BUDGET	LTD ACTUALS	% SPENT	VARIANCE LTD
Total Corporate Services	\$32,205,823	\$2,639,852	\$34,845,675	\$14,703,609	42%	\$20,142,066

TOWN OF MILTON
CAPITAL FINANCIAL STATEMENT
August 2023

Community Services

	APPROVED BUDGET	BUDGET ADJUSTMENTS	REVISED BUDGET	LTD ACTUALS	% SPENT	VARIANCE LTD
CM Community Services						
Active						
Community Services						
Administration						
Parks Master Plan Update	\$263,339		\$263,339	\$83,726	32%	\$179,613
Recreation Master Plan (DC)	\$82,473		\$82,473	\$2,402	3%	\$80,071
Service Strategy	\$50,875	\$48,637	\$99,512	\$64,356	65%	\$35,156
FOACM Children's Program Fundraising Campaign				\$1,344,003	#DIV/0!	(\$1,344,003)
Trails Master Plan Update	\$46,004		\$46,004	\$18,334	40%	\$27,670
Climate Change & Mitigation	\$69,886		\$69,886	\$7,824	11%	\$62,062
Facility Roof Assessments	\$61,800	(\$9,486)	\$52,314	\$31,749	61%	\$20,565
Total Administration	\$574,377	\$39,151	\$613,528	\$1,552,394	253%	(\$938,866)
Parks Redevelopment						
Omagh Park Redevelopment	\$905,367	(\$830)	\$904,537	\$860,704	95%	\$43,833
Tennis Court Upgrades	\$93,645		\$93,645	\$66,756	71%	\$26,889
New Campbellville Park Redevelopment	\$832,058	\$86,232	\$918,290	\$890,259	97%	\$28,031
Beaty Trail Park Redevelopment	\$74,064	(\$1,951)	\$72,113	\$20,410	28%	\$51,703
Kingsleigh Park Redevelopment	\$569,728		\$569,728	\$564,226	99%	\$5,502
Moorelands Park Redevelopment	\$344,348	(\$4,733)	\$339,615	\$264,478	78%	\$75,137
Baldwin Park Redevelopment	\$479,266	(\$1,930)	\$477,336	\$79,822	17%	\$397,514
Chris Hadfield Park Redevelopment	\$767,640	\$186,873	\$954,513	\$663,560	70%	\$290,953
Trudeau Park Redevelopment	\$70,457	(\$904)	\$69,553	\$21,933	32%	\$47,620
Sunny Mount Park	\$324,608	(\$125)	\$324,483	\$218,966	67%	\$105,517
Community Park - Engbridge Gas Easement	\$167,333	(\$43,974)	\$123,359	\$67,124	54%	\$56,235
Park Improvements - Preservation	\$171,728		\$171,728	\$66,520	39%	\$105,208
Multi-Court Resurfacing - Preservation	\$77,303		\$77,303	\$2,252	3%	\$75,051
Implementation Trails Master Plan	\$64,931	\$29,199	\$94,130	\$54,444	58%	\$39,686
In Ground Waste Container Installation	\$160,907	(\$16,809)	\$144,098	\$106,721	74%	\$37,377
Park Amenity Audit	\$279,932	(\$63,720)	\$216,212	\$131,881	61%	\$84,331
Total Parks Redevelopment	\$5,383,315	\$167,328	\$5,550,643	\$4,080,056	74%	\$1,470,587
Parks Growth						
Community Park - External to Boyne	\$310,101	\$203,821	\$513,922	\$411,462	80%	\$102,460
Jannock Property Master Plan	\$401,718	\$30,000	\$431,718	\$82,050	19%	\$349,668
Community Park Detailed Development	\$3,949,817	(\$697,662)	\$3,252,155	\$3,225,723	99%	\$26,433
Sherwood District Park	\$930,818	(\$129,085)	\$801,733	\$777,962	97%	\$23,771
Escarpment View Lands (Formerly CMHL Prpoerty)	\$282,357		\$282,357	\$8,224	3%	\$274,133
District Park West - Boyne	\$762,398	(\$41,696)	\$720,702	\$77,938	11%	\$642,764
Boyne Village Square #3	\$387,827	\$3,720	\$391,547	\$361,528	92%	\$30,019
Cobban Neighbourhood Park - Boyne	\$2,130,490	(\$29,020)	\$2,101,470	\$1,922,362	91%	\$179,108
Walker Neighbourhood Park - Boyne	\$2,674,647	(\$72,940)	\$2,601,707	\$402,608	15%	\$2,199,099
Derry Green Union Gas Pipeline Easement	\$36,050		\$36,050	\$3,291	9%	\$32,759
Total Parks Growth	\$11,866,223	(\$732,862)	\$11,133,361	\$7,273,150	65%	\$3,860,211
Facilities Redevelopment						
Corporate Office Furniture	\$198,222	\$91,197	\$289,419	\$158,147	55%	\$131,272
Indoor Fitness Equipment	\$43,476		\$43,476	\$8,841	20%	\$34,635
Civic Facility Improvements	\$4,316,687	\$166,921	\$4,483,608	\$2,986,293	67%	\$1,497,315
Heritage Property Restoration	\$274,336	\$338,158	\$612,494	\$287,042	47%	\$325,452
Accessibility Improvements	\$318,675		\$318,675	\$9,338	3%	\$309,337
Leisure Centre Upgrades	\$1,241,386	(\$179,988)	\$1,061,398	\$704,861	66%	\$356,537
Memorial Arena Facility Improvements	\$321,748	(\$3,278)	\$318,470	\$306,143	96%	\$12,327
Tonelli Sports Centre Improvements	\$560,015	(\$216,709)	\$343,306	\$218,928	64%	\$124,378
Milton Sports Centre Upgrades	\$2,555,991	(\$264,569)	\$2,291,422	\$1,510,738	66%	\$780,684
Mattamy National Cycling Centre Improvements	\$2,430,882	(\$313,673)	\$2,117,209	\$1,133,798	54%	\$983,411
MNCC Renewable Engery System Feasibility	\$35,278		\$35,278	\$1,028	3%	\$34,250
Senior Centre Asset Restorations	\$95,288		\$95,288	\$6,823	7%	\$88,465
Milton Indoor Turf Centre Improvements	\$540,619		\$540,619	\$15,746	3%	\$524,873
FirstOntario Arts Centre Milton Facility Improvements	\$795,612	(\$26,337)	\$769,275	\$278,136	36%	\$491,139

TOWN OF MILTON
CAPITAL FINANCIAL STATEMENT
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Community Services

	APPROVED BUDGET	BUDGET ADJUSTMENTS	REVISED BUDGET	LTD ACTUALS	% SPENT	VARIANCE LTD
Brookville Yard	\$195,492	(\$17,923)	\$177,569	\$16,706	9%	\$160,863
Civic Operations Centre Facility Improvements	\$362,542	\$5,891	\$368,433	\$120,670	33%	\$247,763
Facility Parking Area Improvements	\$184,595		\$184,595	\$20,679	11%	\$163,916
Fire Halls Facility Improvements	\$996,560	(\$53,750)	\$942,810	\$422,332	45%	\$520,478
Electric Vehicle Charging Stations Strategy	\$160,907		\$160,907	\$4,687	3%	\$156,220
Total Facilities Redevelopment	\$15,628,311	(\$474,058)	\$15,154,253	\$8,210,939	54%	\$6,943,315
Facilities Growth						
Town Hall Construction/Expansion	\$604,975		\$604,975	\$19,975	3%	\$585,000
Civic Precinct		\$1,500,000	\$1,500,000			\$1,500,000
Indoor Soccer - Air Supported	\$221,963		\$221,963	\$3,808	2%	\$218,155
Sherwood Community Centre	\$42,385,963	\$949,066	\$43,335,029	\$39,222,950	91%	\$4,112,080
Seniors Centre Expansion	\$239,110		\$239,110	\$3,710	2%	\$235,400
Civic Operations Centre	\$1,239,732		\$1,239,732	\$36,491	3%	\$1,203,241
Transit Operations Centre	\$49,558,811		\$49,558,811	\$1,491,297	3%	\$48,067,514
Branch No. 2 Building	\$7,000,586	(\$334,588)	\$6,665,998	\$4,993,294	75%	\$1,672,704
Main Library Expansion	\$570,130		\$570,130	\$74,294	13%	\$495,836
Total Facilities Growth	\$101,821,270	\$2,114,478	\$103,935,748	\$45,845,818	44%	\$58,089,930
Transit						
Transit						
Transit Study Update	\$221,151		\$221,151	\$55,620	25%	\$165,531
Transit Bus Pads	\$69,625	\$36,053	\$105,678	\$26,751	25%	\$78,927
Total Transit	\$290,776	\$36,053	\$326,829	\$82,371	25%	\$244,458
Transit Fleet Replacement						
Transit Bus Non Growth: Refurbishment	\$1,131,875		\$1,131,875	\$340,393	30%	\$791,482
Total Transit Fleet Replacement	\$1,131,875		\$1,131,875	\$340,393	30%	\$791,482
Transit Fleet Growth						
Non-Fixed Route Bus	\$402,540		\$402,540	\$11,724	3%	\$390,816
Total Transit Fleet Growth	\$402,540		\$402,540	\$11,724	3%	\$390,816
Total Transit	\$1,825,191	\$36,053	\$1,861,244	\$434,488	23%	\$1,426,756
Fire						
Fire Fleet Equipment - Replacement						
Aerial Replacement/Refurbishment	\$73,725		\$73,725	\$33,282	45%	\$40,443
Training Vehicle Replacement	\$78,020		\$78,020	\$60,467	78%	\$17,553
Chief Officers Vehicle	\$78,020		\$78,020	\$76,513	98%	\$1,507
Rescue Truck Replacement/Refurbishment	\$38,295	\$1,214,508	\$1,252,803	\$83,228	7%	\$1,169,575
Pumper/Rescue Units Refurbishment	\$131,115		\$131,115	\$105,328	80%	\$25,787
Replace Rehab Van	\$133,900		\$133,900	\$3,900	3%	\$130,000
Total Fire Fleet Equipment - Replacement	\$533,075	\$1,214,508	\$1,747,583	\$362,718	21%	\$1,384,865
Fire Fleet Equipment - Growth Related						
Pumper/Rescue Growth	\$884,650	\$26,763	\$911,413	\$910,554	100%	\$860
Emergency Vehicle Technician Equipment	\$26,935		\$26,935	\$10,201	38%	\$16,734
Total Fire Fleet Equipment - Growth Related	\$911,585	\$26,763	\$938,348	\$920,755	98%	\$17,593
Fire - Replacement						
Breathing Apparatus Replacement	\$38,625		\$38,625	\$17,448	45%	\$21,177
Defibrillators Replacement	\$32,960		\$32,960	\$960	3%	\$32,000
Special Operations Equipment Replacement	\$25,750		\$25,750	\$24,013	93%	\$1,737
Thermal Image Camera Replacement	\$20,600		\$20,600	\$600	3%	\$20,000
Bunker Gear Replacement - Employee Turnover	\$100,454		\$100,454	\$97,870	97%	\$2,584
Hazardous Material Equipment Replacement	\$25,750		\$25,750	\$750	3%	\$25,000
Firefighting Hose Replacement	\$20,600		\$20,600	\$600	3%	\$20,000
Fire Prevention Equipment Replacement	\$56,650		\$56,650	\$33,009	58%	\$23,641
Battery & Radio Parts Replacement	\$15,450		\$15,450	\$450	3%	\$15,000
Firefighting Equipment Replacement	\$22,660		\$22,660	\$16,904	75%	\$5,756
Total Fire - Replacement	\$359,499		\$359,499	\$192,604	54%	\$166,895
Fire - Growth						
Specialized Equipment Training Structure - Growth	\$72,821		\$72,821	\$22,794	31%	\$50,027
Bunker Gear and Recruit Package - Growth	\$133,063		\$133,063	\$92,804	70%	\$40,259

TOWN OF MILTON
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Community Services

	APPROVED BUDGET	BUDGET ADJUSTMENTS	REVISED BUDGET	LTD ACTUALS	% SPENT	VARIANCE LTD
Vehicle Extrication Equipment Growth	\$188,278		\$188,278	\$96,995	52%	\$91,283
Total Fire - Growth	\$394,162		\$394,162	\$212,593	54%	\$181,569
Total Fire	\$2,198,321	\$1,241,271	\$3,439,592	\$1,688,670	49%	\$1,750,922
Operations						
Fleet Equipment - Replacement						
Fleet Strategy	\$180,250	\$96,414	\$276,664	\$141,479	51%	\$135,185
1 Ton Crew Dump Trucks	\$190,365	\$113,016	\$303,381	\$187,880	62%	\$115,501
1/2 Ton Pick up Replacement	\$100,288	\$4,902	\$105,190	\$2,921	3%	\$102,269
3/4 Ton Pick-ups Replacement	\$143,383	\$7,938	\$151,321	\$77,748	51%	\$73,573
Tandem Axle Dump Truck	\$1,445,356	\$946,560	\$2,391,916	\$363,524	15%	\$2,028,392
Enforcement Vehicles	\$57,409	(\$2,891)	\$54,518	\$51,015	94%	\$3,503
Sign Truck	\$750,759	\$28,324	\$779,083	\$100,089	13%	\$678,994
Haul All/Packer	\$159,465	(\$29,623)	\$129,842	\$127,842	98%	\$2,000
Multifunction Tractor	\$401,022	\$43,844	\$444,866	\$432,369	97%	\$12,497
Tractor Attachments	\$71,377		\$71,377	\$2,079	3%	\$69,298
Trackless Front Mower Deck	\$132,643	\$74	\$132,717	\$117,635	89%	\$15,082
Zero Turning Radius Mowers	\$320,330	\$21,895	\$342,225	\$263,460	77%	\$78,765
Ball Diamond Groomer	\$48,644	(\$8,159)	\$40,485	\$1,417	4%	\$39,068
Landscape Trailer	\$28,227		\$28,227	\$21,527	76%	\$6,700
Gator Utility Vehicle - Replacement	\$84,111		\$84,111	\$2,450	3%	\$81,661
Ice Resurfacer	\$113,300	\$92,601	\$205,901	\$3,300	2%	\$202,601
Total Fleet Equipment - Replacement	\$4,226,929	\$1,314,895	\$5,541,824	\$1,896,735	34%	\$3,645,088
Fleet Equipment - Growth Related						
1 Ton Dump Trucks - Growth	\$411,832	\$84,661	\$496,493	\$123,339	25%	\$373,154
Tandem Axle Trucks	\$540,884	\$66,305	\$607,189	\$15,754	3%	\$591,435
Zero Radius Mowers	\$49,584	\$4,369	\$53,953	\$1,444	3%	\$52,509
Tractors, Loaders & Back Hoes	\$639,149	\$5,964	\$645,113	\$18,616	3%	\$626,497
Fleet Mechanic Equipment	\$38,625	\$2,091	\$40,716	\$40,716	100%	-
Haul All/Packer	\$274,506	(\$501)	\$274,005	\$98,569	36%	\$175,436
Facility Maintenance Pick-Up	\$52,943	\$11,424	\$64,367	\$1,542	2%	\$62,825
Total Fleet Equipment - Growth Related	\$2,007,523	\$174,313	\$2,181,836	\$299,979	14%	\$1,881,857
Forestry						
EAB Implementation Strategy	\$139,926		\$139,926	\$67,715	48%	\$72,211
Total Forestry	\$139,926		\$139,926	\$67,715	48%	\$72,211
Surface Treatment Program						
Surface Treatment Program	\$3,065,836		\$3,065,836	\$2,454,922	80%	\$610,914
Total Surface Treatment Program	\$3,065,836		\$3,065,836	\$2,454,922	80%	\$610,914
Total Operations	\$9,440,214	\$1,489,208	\$10,929,422	\$4,719,351	43%	\$6,210,070
Total Community Services	\$148,737,222	\$3,880,570	\$152,617,792	\$73,804,866	48%	\$78,812,925
Total Active	\$148,737,222	\$3,880,570	\$152,617,792	\$73,804,866	48%	\$78,812,925
Completed Pending Warranty						
Community Services						
Parks Redevelopment						
Coulson Park Redevelopment	\$352,110	(\$15,652)	\$336,458	\$326,957	97%	\$9,501
Coxe Park Redevelopment	\$509,332	(\$43,002)	\$466,330	\$453,756	97%	\$12,574
Beaty Neighbourhood Park Redevelopment	\$413,803	(\$133,193)	\$280,610	\$278,138	99%	\$2,472
Sam Sherratt Trail Redevelopment	\$56,045	\$83,048	\$139,093	\$137,941	99%	\$1,152
Total Parks Redevelopment	\$1,331,290	(\$108,799)	\$1,222,491	\$1,196,792	98%	\$25,699
Total Community Services	\$1,331,290	(\$108,799)	\$1,222,491	\$1,196,792	98%	\$25,699
Total Completed Pending Warranty	\$1,331,290	(\$108,799)	\$1,222,491	\$1,196,792	98%	\$25,699
Total CM Community Services	\$150,068,512	\$3,771,771	\$153,840,283	\$75,001,659	49%	\$78,838,624
Total Community Services	\$150,068,512	\$3,771,771	\$153,840,283	\$75,001,659	49%	\$78,838,624

Appendix A

TOWN OF MILTON
CAPITAL FINANCIAL STATEMENT
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Development Services

	APPROVED BUDGET	BUDGET ADJUSTMENTS	REVISED BUDGET	LTD ACTUALS	% SPENT	VARIANCE LTD
DV Development Services						
Active						
Development Services Administration						
Development Services Administration						
Transportation Master Plan	\$272,064	\$10,000	\$282,064	\$74,063	26%	\$208,001
Development Eng & Parks Standards Manual	\$63,036	\$15,000	\$78,036	\$86,204	110%	(\$8,168)
Train Whistle Cessation Assessment		\$35,000	\$35,000	\$4,199	12%	\$30,801
Guiderail Inventory, Condition and Needs Assessment	\$104,288	(\$28,381)	\$75,907	\$10,916	14%	\$64,991
Retaining Wall Inventory and Condition Assessment	\$69,525	(\$7,607)	\$61,918	\$4,220	7%	\$57,698
Road Needs Study/Asset Management Plan for Roads	\$208,575	(\$33,424)	\$175,151	\$8,175	5%	\$166,976
Bridge Needs Study	\$83,430	(\$9,873)	\$73,557	\$33,728	46%	\$39,829
Total Development Services Administration	\$800,918	(\$19,285)	\$781,633	\$221,506	28%	\$560,127
Total Development Services Administration	\$800,918	(\$19,285)	\$781,633	\$221,506	28%	\$560,127
Infrastructure Management						
Urban Roads Redevelopment						
Bronte Street (Main St to Steeles Ave)	\$33,434,927	\$2,598,029	\$36,032,956	\$29,427,948	82%	\$6,605,009
Nipissing Road Redevelopment	\$1,822,485	(\$1,320,485)	\$502,000	\$211,964	42%	\$290,036
Bronte Street (Heslop to S. of Main)	\$2,560,779	(\$101,345)	\$2,459,434	\$1,814,460	74%	\$644,974
Jasper Street Reconstruction	\$624,546	\$81,576	\$706,122	\$129,795	18%	\$576,327
Asphalt Overlay Program	\$19,110,316	\$97,332	\$19,207,648	\$12,719,461	66%	\$6,488,187
High Point Drive (Hwy 25 to Parkhill Dr)	\$3,220,463		\$3,220,463	\$965,215	30%	\$2,255,248
Main St (Drew Centre to Thompson Rd)	\$1,116,910	\$141,891	\$1,258,801	\$121,510	10%	\$1,137,291
Total Urban Roads Redevelopment	\$61,890,426	\$1,496,999	\$63,387,425	\$45,390,353	72%	\$17,997,072
Urban Roads Growth						
Main St (Scott Blvd (incl. CNR Crossing) to Bronte St)	\$7,587,563	\$28,207	\$7,615,770	\$7,428,079	98%	\$187,691
Main St (JSP to 5th Line)/5th Line (Hwy 401 to Main St)	\$23,501,907	\$3,388,438	\$26,890,345	\$24,089,407	90%	\$2,800,938
Main Street (Fifth Line to Sixth Line)	\$591,282		\$591,282	\$23,163	4%	\$568,119
Thompson Road (Louis St Laurent to Derry Rd)	\$526,967	\$12,717	\$539,684	\$18,286	3%	\$521,398
5th Line (Hwy 401 to Derry Road)	\$41,483,803	\$815,132	\$42,298,935	\$21,782,473	51%	\$20,516,462
5th Line (Derry Road to Britannia Road)	\$20,639,542		\$20,639,542	\$810,805	4%	\$19,828,737
Louis St Laurent (Yates to 4th Line) formerly to Thompson Rd	\$14,208,877	(\$2,331,492)	\$11,877,385	\$11,862,819	100%	\$14,566
Louis St Laurent (James Snow Parkway to Fifth Line)		\$9,242,240	\$9,242,240	\$5,961,435	65%	\$3,280,805
Peru Road (Bridge Removal and Cul De Sac)	\$877,293		\$877,293	\$161,902	18%	\$715,391
Boulevard Works	\$895,369		\$895,369	\$55,522	6%	\$839,847
Total Urban Roads Growth	\$110,312,603	\$11,155,242	\$121,467,845	\$72,193,892	59%	\$49,273,953
Rural Roads Redevelopment						
Expanded Asphalt Program	\$5,380,576	(\$1,083,759)	\$4,296,817	\$2,618,586	61%	\$1,678,231
Appleby Line	\$2,716,430	\$2,011,437	\$4,727,867	\$2,415,590	51%	\$2,312,277
Milborough Line Rehabilitation	\$116,820		\$116,820	\$9,541	8%	\$107,279
Burnhamthorpe Rd Rehabilitation	\$179,739	\$35,047	\$214,786	\$9,171	4%	\$205,614
Campbellville Road - Guiderail Replacement	\$778,242		\$778,242	\$47,282	6%	\$730,960
Total Rural Roads Redevelopment	\$9,171,807	\$962,725	\$10,134,532	\$5,100,170	50%	\$5,034,362
Active Transportation - Redevelopment						
James Snow Parkway Multi-Use Path Replacement	\$68,598		\$68,598	\$1,998	3%	\$66,600
Total Active Transportation - Redevelopment	\$68,598		\$68,598	\$1,998	3%	\$66,600
Active Transportation - Growth						
Boyne Limestone Trails	\$697,043	\$21,225	\$718,268	\$288,431	40%	\$429,837
Boyne Pedestrian Railway Crossing	\$6,228,061	\$246,625	\$6,474,686	\$606,754	9%	\$5,867,932
Boyne Multiuse Asphalt Trails	\$467,033	\$573,319	\$1,040,352	\$601,657	58%	\$438,695
Boyne Pedestrian Bridge - Minor Crossing	\$39,162		\$39,162	\$1,141	3%	\$38,021
Total Active Transportation - Growth	\$7,431,299	\$841,169	\$8,272,468	\$1,497,983	18%	\$6,774,485
Bridges/Culverts Redevelopment						

Appendix A

TOWN OF MILTON
CAPITAL FINANCIAL STATEMENT
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Development Services

	APPROVED BUDGET	BUDGET ADJUSTMENTS	REVISED BUDGET	LTD ACTUALS	% SPENT	VARIANCE LTD
Bridge/Culvert Rehabilitation Needs	\$1,073,926	\$232,267	\$1,306,193	\$189,041	14%	\$1,117,152
Kelso Road Bridge (Structure 74)	\$150,538	\$17,339	\$167,877	\$101,066	60%	\$66,811
25 SR Bridge - 0.1 km West of Guelph Line (Structure No. 62)	\$124,803		\$124,803	\$3,635	3%	\$121,168
Fourth Line Nassagaweya Bridge Replacement (Structure 112)	\$240,908		\$240,908	\$8,584	4%	\$232,324
Total Bridges/Culverts Redevelopment	\$1,590,175	\$249,606	\$1,839,781	\$302,326	16%	\$1,537,455
Storm Water Management Rehabilitation						
SWM Quality Master Plan	\$602,550		\$602,550	\$17,550	3%	\$585,000
Stormwater Pond Maintenance	\$962,322	(\$43,031)	\$919,291	\$633,126	69%	\$286,165
Mill Pond Rehabilitation	\$3,454,047		\$3,454,047	\$199,535	6%	\$3,254,512
Storm Sewer Network Study	\$205,849	\$33,449	\$239,298	\$184,709	77%	\$54,589
Storm Sewer Network Program	\$4,933,530	\$338,327	\$5,271,857	\$397,815	8%	\$4,874,042
Total Storm Water Management Rehabilitation	\$10,158,298	\$328,745	\$10,487,043	\$1,432,734	14%	\$9,054,308
Traffic						
Traffic Infrastructure	\$155,339		\$155,339	\$30,691	20%	\$124,648
Traffic Services Safety Review	\$193,111		\$193,111	\$7,828	4%	\$185,283
Pedestrian Crossover (PXO) Program	\$211,705		\$211,705	\$52,291	25%	\$159,414
Pedestrian Crossover Decision Warrant System		\$50,880	\$50,880			\$50,880
New Traffic Signals	\$376,352	(\$110,351)	\$266,001	\$12,345	5%	\$253,656
Preemption Traffic Control System	\$46,567		\$46,567	\$1,356	3%	\$45,211
Signal Interconnect Program	\$258,880		\$258,880	\$223,447	86%	\$35,433
Transport Canada Rail Regulations	\$537,718		\$537,718	\$282,114	52%	\$255,604
Preemption Traffic Control System	\$83,572		\$83,572	\$58,146	70%	\$25,426
Traffic Calming Study - Bronte/Main St		\$35,000	\$35,000			\$35,000
Traffic Calming	\$85,068	\$110,000	\$195,068	\$9,818	5%	\$185,250
Intersection Pedestrian Signal (LSL at Diefenbaker St/Hamman Way)	\$177,037		\$177,037	\$5,156	3%	\$171,881
Total Traffic	\$2,125,349	\$85,529	\$2,210,878	\$683,192	31%	\$1,527,686
Streetlighting						
Street Light Inventory and Condition Assessment	\$451,720		\$451,720	\$15,652	3%	\$436,068
Street Lighting	\$200,329		\$200,329	\$14,714	7%	\$185,615
Street Light / Pole / Underground Power Renewal	\$131,487		\$131,487	\$43,551	33%	\$87,936
Street Light LED Replacement	\$5,133,677	(\$2,147,673)	\$2,986,004	\$2,870,560	96%	\$115,444
Total Streetlighting	\$5,917,213	(\$2,147,673)	\$3,769,540	\$2,944,476	78%	\$825,064
Parking						
Downtown Parking Study	\$80,000	(\$4,101)	\$75,899	\$61,783	81%	\$14,116
Total Parking	\$80,000	(\$4,101)	\$75,899	\$61,783	81%	\$14,116
Total Infrastructure Management	\$208,745,768	\$12,968,241	\$221,714,009	\$129,608,907	58%	\$92,105,102
Development Engineering						
Storm Water Management Growth						
SWM Boyne	\$502,507	\$24,052	\$526,559	\$217,511	41%	\$309,049
SWM Derry Green (BP2)	\$343,448	\$15,206	\$358,654	\$157,250	44%	\$201,404
SWM Sherwood	\$328,364	\$10,000	\$338,364	\$39,833	12%	\$298,531
SWM Milton Education Village	\$255,853		\$255,853	\$29,266	11%	\$226,587
SWM North Porta	\$133,900		\$133,900	\$15,237	11%	\$118,663
Total Storm Water Management Growth	\$1,564,072	\$49,258	\$1,613,330	\$459,098	28%	\$1,154,232
Total Development Engineering	\$1,564,072	\$49,258	\$1,613,330	\$459,098	28%	\$1,154,232
Planning and Development						
Planning						
Official Plan Review	\$448,081	\$726,880	\$1,174,961	\$776,520	66%	\$398,441
Urban Design Guidelines	\$225,053		\$225,053	\$73,668	33%	\$151,385
Milton Heights OMB	\$203,500	\$1,591,902	\$1,795,402	\$1,759,863	98%	\$35,539
MEV Secondary Planning/Site Specific Zoning	\$550,417	\$910,208	\$1,460,625	\$1,302,755	89%	\$157,869
Proposed CN Intermodal Facility	\$253,500	\$410,000	\$663,500	\$226,159	34%	\$437,341

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Development Services

	APPROVED BUDGET	BUDGET ADJUSTMENTS	REVISED BUDGET	LTD ACTUALS	% SPENT	VARIANCE LTD
Urban Residential Secondary Plan Phase 4	\$1,442,652	\$1,976,723	\$3,419,375	\$2,733,623	80%	\$685,752
Sustainable Halton Subwatershed Study	\$2,230,000	\$258,209	\$2,488,209	\$2,268,198	91%	\$220,011
Sustainable Halton Land Base Analysis	\$242,888	\$399,662	\$642,550	\$322,585	50%	\$319,965
Britannia E/W - Secondary Plan	\$2,389,887	\$865,568	\$3,255,455	\$1,816,046	56%	\$1,439,409
Community Improvement Plan for CBD	\$107,711		\$107,711	\$3,170	3%	\$104,541
Zoning By-Law Review	\$295,460		\$295,460	\$9,961	3%	\$285,499
Building Public Portal Implementation		\$1,000,000	\$1,000,000	\$186,679	19%	\$813,321
Trafalgar Secondary Plan Application		\$450,000	\$450,000			\$450,000
Res/Non-Res Take Up/Land Needs Study	\$250,192	\$2,811	\$253,003	\$47,170	19%	\$205,833
Total Planning	\$8,639,341	\$8,591,962	\$17,231,303	\$11,526,398	67%	\$5,704,905
Total Planning and Development	\$8,639,341	\$8,591,962	\$17,231,303	\$11,526,398	67%	\$5,704,905
Total Active	\$219,750,099	\$21,590,176	\$241,340,275	\$141,815,908	59%	\$99,524,367
Completed Pending Warranty						
Infrastructure Management						
Storm Water Management Rehabilitation						
Stormwater Pond Maintenance	\$670,401	\$702,715	\$1,373,116	\$1,051,275	77%	\$321,841
Total Storm Water Management Rehabilitation	\$670,401	\$702,715	\$1,373,116	\$1,051,275	77%	\$321,841
Urban Roads Redevelopment						
Asphalt Overlay Program	\$9,828,147	(\$782,927)	\$9,045,220	\$8,895,861	98%	\$149,359
Wheelabrator Way - Including Culvert Replacement	\$1,698,327	\$1,057,773	\$2,756,100	\$2,692,049	98%	\$64,051
Victoria Street (Bronte to James St)	\$830,947	(\$453,195)	\$377,752	\$310,222	82%	\$67,530
Elizabeth Street (Victoria St to Main St)	\$1,340,152	(\$1,055,759)	\$284,393	\$216,309	76%	\$68,084
Total Urban Roads Redevelopment	\$13,697,573	(\$1,234,108)	\$12,463,465	\$12,114,441	97%	\$349,024
Urban Roads Growth						
Main St (Scott Blvd (incl. CNR Crossing) to Bronte St)	\$3,052,500	\$3,743,586	\$6,796,086	\$6,626,782	98%	\$169,304
Louis St Laurent (4th Line to James Snow Parkway)	\$5,494,082	(\$3,457,712)	\$2,036,370	\$1,878,578	92%	\$157,792
Thompson Road (Britannia to Louis St Laurent)	\$12,110,740	\$411,969	\$12,522,709	\$11,844,215	95%	\$678,494
Total Urban Roads Growth	\$20,657,322	\$697,843	\$21,355,165	\$20,349,575	95%	\$1,005,590
Rural Roads Redevelopment						
Expanded Asphalt Program	\$7,050,159	(\$1,978,709)	\$5,071,450	\$4,726,527	93%	\$344,923
Campbell Ave (Glenda Jane Dr./Canyon Rd-Campbellville Rd.)	\$1,337,601	\$702,865	\$2,040,466	\$1,834,326	90%	\$206,140
Total Rural Roads Redevelopment	\$8,387,760	(\$1,275,844)	\$7,111,916	\$6,560,853	92%	\$551,063
Bridges/Culverts Redevelopment						
Bridge/Culvert Rehabilitation Needs	\$577,830	(\$139,172)	\$438,658	\$411,487	94%	\$27,172
Sixth Line Nassagaweya Culverts (Structures 113 and 118)	\$1,319,404	\$283,182	\$1,602,586	\$1,581,542	99%	\$21,043
Second Line Nassagaweya Bridge (Structure No. 63)	\$545,131	\$33,150	\$578,281	\$466,437	81%	\$111,844
Total Bridges/Culverts Redevelopment	\$2,442,365	\$177,160	\$2,619,525	\$2,459,466	94%	\$160,059
Total Infrastructure Management	\$45,855,421	(\$932,234)	\$44,923,187	\$42,535,611	95%	\$2,387,577
Total Completed Pending Warranty	\$45,855,421	(\$932,234)	\$44,923,187	\$42,535,611	95%	\$2,387,577
Total DV Development Services	\$265,605,520	\$20,657,943	\$286,263,463	\$184,351,519	64%	\$101,911,944
Total Development Services	\$265,605,520	\$20,657,943	\$286,263,463	\$184,351,519	64%	\$101,911,944

TOWN OF MILTON
CAPITAL FINANCIAL STATEMENT
August 2023

Library

	APPROVED BUDGET	BUDGET ADJUSTMENTS	REVISED BUDGET	LTD ACTUALS	% SPENT	VARIANCE LTD
LB Library						
Active						
Library						
Library						
Automation Replacement	\$323,984		\$323,984	\$59,479	18%	\$264,505
Collection - Replacement	\$918,368		\$918,368	\$462,349	50%	\$456,019
New Branch Equipment	\$60,660	\$251,328	\$311,988	\$287,439	92%	\$24,549
Collection - New	\$1,881,805		\$1,881,805	\$733,425	39%	\$1,148,380
Furniture Replacement	\$21,432		\$21,432	\$624	3%	\$20,808
Shelving - New	\$116,942	\$192,582	\$309,524	\$289,508	94%	\$20,016
Library Service Delivery Strategy Implementation	\$840,377		\$840,377	\$107,503	13%	\$732,874
E-Services Implementation		\$132,560	\$132,560	\$137,398	104%	(\$4,838)
Total Library	\$4,163,568	\$576,470	\$4,740,038	\$2,077,724	44%	\$2,662,314
Total Library	\$4,163,568	\$576,470	\$4,740,038	\$2,077,724	44%	\$2,662,314
Total Active	\$4,163,568	\$576,470	\$4,740,038	\$2,077,724	44%	\$2,662,314
Total LB Library	\$4,163,568	\$576,470	\$4,740,038	\$2,077,724	44%	\$2,662,314
Total Library	\$4,163,568	\$576,470	\$4,740,038	\$2,077,724	44%	\$2,662,314

**TOWN OF MILTON - SUMMARY
OPERATING FINANCIAL STATEMENT
August 2023**

	2022 YTD ACTUAL	2023 YTD ACTUAL	ANNUAL BUDGET	FORECAST CHANGES	FORECAST BUDGET	VARIANCE	PERCENT of BUDGET
MAYOR AND COUNCIL	426,966	465,209	643,301	12,645	655,946	(190,737)	71%
EXECUTIVE SERVICES	814,035	940,201	1,558,658	(239)	1,558,419	(618,218)	60%
CORPORATE SERVICES	5,740,265	8,241,314	12,782,738	(247,394)	12,535,344	(4,294,030)	66%
GENERAL GOVERNMENT	(57,696,298)	(68,990,301)	(64,469,399)	212,650	(64,256,749)	(4,733,552)	107%
COMMUNITY SERVICES	27,234,786	31,136,967	47,145,210	234,921	47,380,131	(16,243,164)	66%
DEVELOPMENT SERVICES	(3,252,160)	931,467	2,339,493	989,851	3,329,344	(2,397,877)	28%
LIBRARY	(1,845,653)	(1,984,327)		82,764	82,764	(2,067,091)	
HOSPITAL EXPANSION	(538,530)	(422,571)				(422,571)	
BIA	(193,714)	(79,861)		15,754	15,754	(95,615)	
Total TOWN OF MILTON	(29,310,303)	(29,761,902)		1,300,952	1,300,952	(31,062,854)	

TOWN OF MILTON
OPERATING FINANCIAL STATEMENT
August 2023

MAYOR AND COUNCIL

	2022 YTD ACTUAL	2023 YTD ACTUAL	ANNUAL BUDGET	FORECAST CHANGES	FORECAST BUDGET	VARIANCE	PERCENT of BUDGET
MAYOR AND COUNCIL							
MAYOR AND COUNCIL							
EXPENDITURES							
Salaries and Benefits	375,453	412,441	564,329		564,329	151,888	73%
Administrative	48,756	46,526	60,745		60,745	14,219	77%
Financial			5,000		5,000	5,000	
Purchased Goods	783	514	770		770	256	67%
Purchased Services	9,260	5,728	30,426	(325)	30,101	24,373	19%
Total EXPENDITURES	434,252	465,209	661,270	(325)	660,945	195,736	70%
REVENUE							
Financing Revenue			(5,000)		(5,000)	(5,000)	
Recoveries and Donations	(7,286)		(12,970)	12,970			
Total REVENUE	(7,286)		(17,970)	12,970	(5,000)	(5,000)	
Total MAYOR AND COUNCIL	426,966	465,209	643,300	12,645	655,945	190,736	71%
Total MAYOR AND COUNCIL	426,966	465,209	643,300	12,645	655,945	190,736	71%
Total MAYOR AND COUNCIL	426,966	465,209	643,300	12,645	655,945	190,736	71%

TOWN OF MILTON
OPERATING FINANCIAL STATEMENT
August 2023

EXECUTIVE SERVICES

	2022 YTD ACTUAL	2023 YTD ACTUAL	ANNUAL BUDGET	FORECAST CHANGES	FORECAST BUDGET	VARIANCE	PERCENT of BUDGET
EXECUTIVE SERVICES							
OFFICE OF THE CAO							
EXPENDITURES							
Salaries and Benefits	335,513	398,234	587,971		587,971	189,737	68%
Administrative	8,115	10,305	20,056		20,056	9,751	51%
Purchased Goods	7,313	7,092	5,507		5,507	(1,585)	129%
Purchased Services	6,776	8,236	49,528	(34)	49,494	41,258	17%
Total EXPENDITURES	357,717	423,867	663,062	(34)	663,028	239,161	64%
REVENUE							
Financing Revenue	(16,159)	(16,429)	(16,429)		(16,429)		100%
User Fees and Service Charges	(716)	(1,010)	(3,000)		(3,000)	(1,990)	34%
Total REVENUE	(16,875)	(17,439)	(19,429)		(19,429)	(1,990)	90%
Total OFFICE OF THE CAO	340,842	406,428	643,633	(34)	643,599	237,171	63%
STRATEGIC INITIATIVES AND ECONOMIC DEVELOPMENT							
EXPENDITURES							
Salaries and Benefits	490,289	580,973	891,314		891,314	310,341	65%
Administrative	8,214	9,960	23,537		23,537	13,577	42%
Financial		199	1,858		1,858	1,659	11%
Transfers to Own Funds	3,533	9,288	24,750		24,750	15,462	38%
Purchased Goods	2,380	3,130	8,336		8,336	5,206	38%
Purchased Services	53,549	37,741	190,028	(206)	189,822	152,081	20%
Reallocated Expenses	497	261	2,454		2,454	2,193	11%
Total EXPENDITURES	558,462	641,552	1,142,277	(206)	1,142,071	500,519	56%
REVENUE							
Financing Revenue	(10,197)	(29,083)	(85,108)		(85,108)	(56,025)	34%
Grants	(38,442)	(34,008)	(45,344)		(45,344)	(11,336)	75%
Recoveries and Donations	(25,000)						
User Fees and Service Charges	(11,628)	(44,686)	(96,799)		(96,799)	(52,113)	46%
Total REVENUE	(85,267)	(107,777)	(227,251)		(227,251)	(119,474)	47%
STRATEGIC INITIATIVES AND ECONOMIC DEVELOPMENT	473,195	533,775	915,026	(206)	914,820	381,045	58%
Total EXECUTIVE SERVICES	814,037	940,203	1,558,659	(240)	1,558,419	618,216	60%
Total EXECUTIVE SERVICES	814,037	940,203	1,558,659	(240)	1,558,419	618,216	60%

TOWN OF MILTON
OPERATING FINANCIAL STATEMENT
August 2023

CORPORATE SERVICES

	2022 YTD ACTUAL	2023 YTD ACTUAL	ANNUAL BUDGET	FORECAST CHANGES	FORECAST BUDGET	VARIANCE	PERCENT of BUDGET
CORPORATE SERVICES							
FINANCE							
EXPENDITURES							
Salaries and Benefits	3,026,507	3,358,750	5,484,136	(116,624)	5,367,512	2,008,762	63%
Administrative	32,945	35,008	86,800		86,800	51,792	40%
Financial	4,458	3,560	5,406		5,406	1,846	66%
Purchased Goods	28,681	16,999	41,832		41,832	24,833	41%
Purchased Services	238,515	179,073	323,702	969	324,671	145,598	55%
Total EXPENDITURES	3,331,106	3,593,390	5,941,876	(115,655)	5,826,221	2,232,831	62%
REVENUE							
Financing Revenue	(2,405,610)	(2,282,062)	(2,726,344)		(2,726,344)	(444,282)	84%
Recoveries and Donations		306				(306)	
User Fees and Service Charges	(604,479)	(641,575)	(1,079,430)	(1,525)	(1,080,955)	(439,380)	59%
Reallocated Revenue	(88,893)	(138,944)	(333,466)		(333,466)	(194,522)	42%
Total REVENUE	(3,098,982)	(3,062,275)	(4,139,240)	(1,525)	(4,140,765)	(1,078,490)	74%
Total FINANCE	232,124	531,115	1,802,636	(117,180)	1,685,456	1,154,341	32%
INFORMATION TECHNOLOGY							
EXPENDITURES							
Salaries and Benefits	1,746,495	2,231,918	3,509,441	(103,527)	3,405,914	1,173,996	66%
Administrative	6,506	15,886	33,325	168	33,493	17,607	47%
Purchased Goods	1,247,860	1,781,875	2,456,460		2,456,460	674,585	73%
Purchased Services	892,528	907,195	1,490,022	970	1,490,992	583,797	61%
Total EXPENDITURES	3,893,389	4,936,874	7,489,248	(102,389)	7,386,859	2,449,985	67%
REVENUE							
Financing Revenue	(311,741)	(335,450)	(726,480)		(726,480)	(391,030)	46%
Recoveries and Donations	58						
User Fees and Service Charges		(31)	(100)		(100)	(69)	31%
Reallocated Revenue	(15,127)	(52,234)	(126,740)		(126,740)	(74,506)	41%
Total REVENUE	(326,810)	(387,715)	(853,320)		(853,320)	(465,605)	45%
Total INFORMATION TECHNOLOGY	3,566,579	4,549,159	6,635,928	(102,389)	6,533,539	1,984,380	70%
HUMAN RESOURCES							
EXPENDITURES							
Salaries and Benefits	708,333	952,628	1,427,810		1,427,810	475,182	67%
Administrative	90,661	105,028	214,428		214,428	109,400	49%
Purchased Goods	28,882	2,087	5,857		5,857	3,770	36%
Purchased Services	107,111	86,392	173,428	1,616	175,044	88,652	49%
Total EXPENDITURES	934,987	1,146,135	1,821,523	1,616	1,823,139	677,004	63%
REVENUE							
Financing Revenue	(153,594)	(157,130)	(356,721)		(356,721)	(199,591)	44%
Reallocated Revenue	(95,957)	(106,740)	(171,194)		(171,194)	(64,454)	62%
Total REVENUE	(249,551)	(263,870)	(527,915)		(527,915)	(264,045)	50%
Total HUMAN RESOURCES	685,436	882,265	1,293,608	1,616	1,295,224	412,959	68%
LEGISLATIVE & LEGAL SERVICES							
EXPENDITURES							
Salaries and Benefits	1,841,176	2,050,328	3,440,325	(36,080)	3,404,245	1,353,917	60%
Administrative	22,884	36,226	74,169		74,169	37,943	49%
Financial	22,484	21,068	35,000		35,000	13,932	60%
Transfers to Own Funds		225,000	225,000		225,000		100%
Purchased Goods	10,496	11,379	27,999		27,999	16,620	41%
Purchased Services	632,817	618,928	861,406	10,499	871,905	252,977	71%
Reallocated Expenses	70,165	130,333	111,467		111,467	(18,866)	117%

TOWN OF MILTON
OPERATING FINANCIAL STATEMENT
August 2023

CORPORATE SERVICES

	2022 YTD ACTUAL	2023 YTD ACTUAL	ANNUAL BUDGET	FORECAST CHANGES	FORECAST BUDGET	VARIANCE	PERCENT of BUDGET
Total EXPENDITURES	2,600,022	3,093,262	4,775,366	(25,581)	4,749,785	1,656,523	65%
REVENUE							
Financing Revenue	(796,372)	(74,545)	(292,909)		(292,909)	(218,364)	25%
Recoveries and Donations	(85,338)	(3,816)	(21,500)		(21,500)	(17,684)	18%
User Fees and Service Charges	(873,407)	(1,209,458)	(2,392,051)		(2,392,051)	(1,182,593)	51%
Total REVENUE	(1,755,117)	(1,287,819)	(2,706,460)		(2,706,460)	(1,418,641)	48%
Total LEGISLATIVE & LEGAL SERVICES	844,905	1,805,443	2,068,906	(25,581)	2,043,325	237,882	88%
STRATEGIC COMMUNICATIONS							
EXPENDITURES							
Salaries and Benefits	572,956	628,217	1,032,403	(3,984)	1,028,419	400,202	61%
Administrative	8,115	18,551	22,984		22,984	4,433	81%
Purchased Goods	1,359	1,633	8,300		8,300	6,667	20%
Purchased Services	25,871	26,938	119,977	123	120,100	93,162	22%
Total EXPENDITURES	608,301	675,339	1,183,664	(3,861)	1,179,803	504,464	57%
REVENUE							
Financing Revenue	(197,083)	(202,003)	(202,003)		(202,003)		100%
Total REVENUE	(197,083)	(202,003)	(202,003)		(202,003)		100%
Total STRATEGIC COMMUNICATIONS	411,218	473,336	981,661	(3,861)	977,800	504,464	48%
Total CORPORATE SERVICES	5,740,262	8,241,318	12,782,739	(247,395)	12,535,344	4,294,026	66%
Total CORPORATE SERVICES	5,740,262	8,241,318	12,782,739	(247,395)	12,535,344	4,294,026	66%

TOWN OF MILTON
OPERATING FINANCIAL STATEMENT
August 2023

GENERAL GOVERNMENT

	2022 YTD ACTUAL	2023 YTD ACTUAL	ANNUAL BUDGET	FORECAST CHANGES	FORECAST BUDGET	VARIANCE	PERCENT of BUDGET
GENERAL GOVERNMENT							
GENERAL GOVERNMENT							
EXPENDITURES							
Salaries and Benefits	26,105	200				(200)	
Administrative	36,687	49,721	120,000		120,000	70,279	41%
Financial	4,243,072	4,610,289	5,328,957		5,328,957	718,668	87%
Transfers to Own Funds	31,698,169	33,180,489	44,817,917	1,881,458	46,699,375	13,518,886	71%
Purchased Services	213,534	151,491	88,865	(320)	88,545	(62,946)	171%
Reallocated Expenses	8,381						
Total EXPENDITURES	36,225,948	37,992,190	50,355,739	1,881,138	52,236,877	14,244,687	73%
REVENUE							
External Revenue Transferred to Reserves	(7,197,582)	(11,817,532)	(16,130,156)	(1,728,375)	(17,858,531)	(6,040,999)	66%
Financing Revenue	(6,056,256)	(6,221,001)	(6,139,400)	(1,341,254)	(7,480,654)	(1,259,653)	83%
Taxation	(77,077,389)	(85,010,845)	(85,427,006)	4,625	(85,422,381)	(411,536)	100%
Payments In Lieu	(1,020,098)	(1,041,432)	(1,028,464)	(15,401)	(1,043,865)	(2,433)	100%
Recoveries and Donations	(32,989)	106				(106)	
User Fees and Service Charges	(1,666,243)	(1,948,302)	(3,749,476)	1,411,917	(2,337,559)	(389,257)	83%
Reallocated Revenue	(871,691)	(943,485)	(2,350,636)		(2,350,636)	(1,407,151)	40%
Total REVENUE	(93,922,248)	(106,982,491)	(114,825,138)	(1,668,488)	(116,493,626)	(9,511,135)	92%
Total GENERAL GOVERNMENT	(57,696,300)	(68,990,301)	(64,469,399)	212,650	(64,256,749)	4,733,552	107%
Total GENERAL GOVERNMENT	(57,696,300)	(68,990,301)	(64,469,399)	212,650	(64,256,749)	4,733,552	107%
Total GENERAL GOVERNMENT	(57,696,300)	(68,990,301)	(64,469,399)	212,650	(64,256,749)	4,733,552	107%

TOWN OF MILTON
OPERATING FINANCIAL STATEMENT
August 2023

COMMUNITY SERVICES

	2022 YTD ACTUAL	2023 YTD ACTUAL	ANNUAL BUDGET	FORECAST CHANGES	FORECAST BUDGET	VARIANCE	PERCENT of BUDGET
COMMUNITY SERVICES							
RECREATION AND CULTURE FACILITIES							
EXPENDITURES							
Salaries and Benefits	3,131,247	3,844,755	6,291,765	(57,274)	6,234,491	2,389,736	62%
Administrative	9,438	14,737	40,021	2,000	42,021	27,284	35%
Financial	51,903	76,427	170,497		170,497	94,070	45%
Transfers to Own Funds	1,731,905	1,985,236	2,071,849		2,071,849	86,613	96%
Purchased Goods	212,923	376,644	856,987	(593)	856,394	479,750	44%
Purchased Services	2,519,333	2,963,060	6,245,587	(51,505)	6,194,082	3,231,022	48%
Reallocated Expenses	100,669	121,692	179,466		179,466	57,774	68%
Total EXPENDITURES	7,757,418	9,382,551	15,856,172	(107,372)	15,748,800	6,366,249	60%
REVENUE							
Financing Revenue	(237,406)	(257,687)	(395,117)	19,918	(375,199)	(117,512)	69%
Grants	(626,992)	(564,725)	(989,811)	(16,823)	(1,006,634)	(441,909)	56%
Recoveries and Donations	(52,277)	(59,950)	(75,947)	(15,529)	(91,476)	(31,526)	66%
User Fees and Service Charges	(3,185,489)	(3,977,982)	(7,720,261)	(17,500)	(7,737,761)	(3,759,779)	51%
Reallocated Revenue	(179,422)	(194,075)	(424,355)		(424,355)	(230,280)	46%
Total REVENUE	(4,281,586)	(5,054,419)	(9,605,491)	(29,934)	(9,635,425)	(4,581,006)	52%
RECREATION AND CULTURE FACILITIES	3,475,832	4,328,132	6,250,681	(137,306)	6,113,375	1,785,243	71%
ADMINISTRATION AND CIVIC FACILITIES							
EXPENDITURES							
Salaries and Benefits	1,872,842	2,315,755	3,850,360	(142,446)	3,707,914	1,392,159	62%
Administrative	29,640	21,734	50,838		50,838	29,104	43%
Financial	50,182	33,858	59,893		59,893	26,035	57%
Transfers to Own Funds	297,505	320,620	460,049	(71,201)	388,848	68,228	82%
Purchased Goods	41,133	37,066	89,685		89,685	52,619	41%
Purchased Services	1,002,258	993,133	1,647,204	8,441	1,655,645	662,512	60%
Reallocated Expenses	67,704	65,762	94,193		94,193	28,431	70%
Total EXPENDITURES	3,361,264	3,787,928	6,252,222	(205,206)	6,047,016	2,259,088	63%
REVENUE							
Financing Revenue	(1,010,024)	(846,964)	(1,647,141)	221,263	(1,425,878)	(578,914)	59%
Recoveries and Donations	(13,732)	(12,078)	(17,138)		(17,138)	(5,060)	70%
User Fees and Service Charges	(170,411)	(207,721)	(336,846)		(336,846)	(129,125)	62%
Total REVENUE	(1,194,167)	(1,066,763)	(2,001,125)	221,263	(1,779,862)	(713,099)	60%
ADMINISTRATION AND CIVIC FACILITIES	2,167,097	2,721,165	4,251,097	16,057	4,267,154	1,545,989	64%
PROGRAMS							
EXPENDITURES							
Salaries and Benefits	2,303,500	3,221,035	5,268,377	(59,745)	5,208,632	1,987,597	62%
Administrative	16,882	10,470	62,158		62,158	51,688	17%
Financial	85,796	163,563	584,955		584,955	421,392	28%
Transfers to Own Funds			23,350	55,000	78,350	78,350	
Purchased Goods	97,500	132,948	260,172	(2,233)	257,939	124,991	52%
Purchased Services	153,299	263,132	858,082	(16,530)	841,552	578,420	31%
Reallocated Expenses	9,715	7,803	83,161		83,161	75,358	9%
Total EXPENDITURES	2,666,692	3,798,951	7,140,255	(23,508)	7,116,747	3,317,796	53%
REVENUE							
Financing Revenue	(22,195)	(87,054)	(656,244)	(55,000)	(711,244)	(624,190)	12%
Grants	(43,200)	(43,832)	(68,421)		(68,421)	(24,589)	64%
Recoveries and Donations	(54,953)	(173,184)	(403,005)		(403,005)	(229,821)	43%
User Fees and Service Charges	(2,244,538)	(4,089,951)	(5,851,192)	54,635	(5,796,557)	(1,706,606)	71%
Reallocated Revenue	(3,577)	(1,850)	(6,500)		(6,500)	(4,650)	28%

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COMMUNITY SERVICES

	2022 YTD ACTUAL	2023 YTD ACTUAL	ANNUAL BUDGET	FORECAST CHANGES	FORECAST BUDGET	VARIANCE	PERCENT of BUDGET
Total REVENUE	(2,368,463)	(4,395,871)	(6,985,362)	(365)	(6,985,727)	(2,589,856)	63%
Total PROGRAMS	298,229	(596,920)	154,893	(23,873)	131,020	727,940	(456%)
OPERATIONS							
EXPENDITURES							
Salaries and Benefits	4,565,058	5,112,744	7,514,473	24,452	7,538,925	2,426,181	68%
Administrative	9,152	9,007	57,161		57,161	48,154	16%
Transfers to Own Funds	1,809,887	1,986,091	1,986,091		1,986,091		100%
Purchased Goods	1,072,219	1,358,946	1,878,929	(89,810)	1,789,119	430,173	76%
Purchased Services	4,339,964	4,535,818	7,964,707	30,226	7,994,933	3,459,115	57%
Fleet Expenses	835,643	992,772	1,326,890		1,326,890	334,118	75%
Reallocated Expenses	2,842,534	2,520,521	4,116,673		4,116,673	1,596,152	61%
Total EXPENDITURES	15,474,457	16,515,899	24,844,924	(35,132)	24,809,792	8,293,893	67%
REVENUE							
Financing Revenue	(133,200)	(218,993)	(279,764)	(49,548)	(329,312)	(110,319)	67%
Recoveries and Donations	(2,082,296)	(1,555,198)	(3,673,817)	496,836	(3,176,981)	(1,621,783)	49%
User Fees and Service Charges	(481,751)	(790,194)	(1,220,899)	(51,608)	(1,272,507)	(482,313)	62%
Reallocated Revenue	(3,195,627)	(2,978,073)	(4,563,839)	(51,538)	(4,615,377)	(1,637,304)	65%
Total REVENUE	(5,892,874)	(5,542,458)	(9,738,319)	344,142	(9,394,177)	(3,851,719)	59%
Total OPERATIONS	9,581,583	10,973,441	15,106,605	309,010	15,415,615	4,442,174	71%
TRANSIT							
EXPENDITURES							
Salaries and Benefits	207,802	294,160	446,095		446,095	151,935	66%
Administrative	9,599	9,867	18,531		18,531	8,664	53%
Financial			300		300	300	
Transfers to Own Funds	1,468,853	1,767,390	1,767,390		1,767,390		100%
Purchased Goods	3,934	610	13,778		13,778	13,168	4%
Purchased Services	2,690,405	3,385,679	5,822,654	695	5,823,349	2,437,670	58%
Fleet Expenses	813,621	925,482	2,149,883		2,149,883	1,224,401	43%
Reallocated Expenses	89,159	127,930	66,826	51,538	118,364	(9,566)	108%
Total EXPENDITURES	5,283,373	6,511,118	10,285,457	52,233	10,337,690	3,826,572	63%
REVENUE							
Financing Revenue	(977,940)	(978,132)	(978,132)		(978,132)		100%
Grants	(115,557)						
Recoveries and Donations	(32,048)	(521,939)	(784,496)		(784,496)	(262,557)	67%
User Fees and Service Charges	(484,435)	(716,614)	(1,160,188)	19,899	(1,140,289)	(423,675)	63%
Total REVENUE	(1,609,980)	(2,216,685)	(2,922,816)	19,899	(2,902,917)	(686,232)	76%
Total TRANSIT	3,673,393	4,294,433	7,362,641	72,132	7,434,773	3,140,340	58%
FIRE							
EXPENDITURES							
Salaries and Benefits	6,778,708	8,035,834	12,521,212		12,521,212	4,485,378	64%
Administrative	61,007	73,219	125,961	3,543	129,504	56,285	57%
Financial	3,111	3,517	3,000		3,000	(517)	117%
Transfers to Own Funds	1,048,572	1,106,306	1,106,306		1,106,306		100%
Purchased Goods	79,028	74,108	76,794	18,068	94,862	20,754	78%
Purchased Services	160,030	176,861	335,396	(3,283)	332,113	155,252	53%
Fleet Expenses	134,583	160,168	186,753	187	186,940	26,772	86%
Reallocated Expenses			453		453	453	
Total EXPENDITURES	8,265,039	9,630,013	14,355,875	18,515	14,374,390	4,744,377	67%
REVENUE							
Financing Revenue	(10,199)	(10,408)	(10,408)		(10,408)		100%
Grants	(4,900)	(18,068)	(2,500)	(18,068)	(20,568)	(2,500)	88%

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COMMUNITY SERVICES

	2022 YTD ACTUAL	2023 YTD ACTUAL	ANNUAL BUDGET	FORECAST CHANGES	FORECAST BUDGET	VARIANCE	PERCENT of BUDGET
Recoveries and Donations	(101,718)	(88,193)	(164,000)		(164,000)	(75,807)	54%
User Fees and Service Charges	(109,572)	(96,636)	(159,669)	(1,545)	(161,214)	(64,578)	60%
Total REVENUE	(226,389)	(213,305)	(336,577)	(19,613)	(356,190)	(142,885)	60%
Total FIRE	8,038,650	9,416,708	14,019,298	(1,098)	14,018,200	4,601,492	67%
Total COMMUNITY SERVICES	27,234,784	31,136,959	47,145,215	234,922	47,380,137	16,243,178	66%
Total COMMUNITY SERVICES	27,234,784	31,136,959	47,145,215	234,922	47,380,137	16,243,178	66%

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DEVELOPMENT SERVICES

	2022 YTD ACTUAL	2023 YTD ACTUAL	ANNUAL BUDGET	FORECAST CHANGES	FORECAST BUDGET	VARIANCE	PERCENT of BUDGET
DEVELOPMENT SERVICES							
PLANNING SERVICES							
EXPENDITURES							
Salaries and Benefits	1,202,637	1,442,402	2,446,846	(163,296)	2,283,550	841,148	63%
Administrative	13,749	17,955	50,509		50,509	32,554	36%
Purchased Services	74,081	43,811	56,934	2,806	59,740	15,929	73%
Total EXPENDITURES	1,290,467	1,504,168	2,554,289	(160,490)	2,393,799	889,631	63%
REVENUE							
Financing Revenue	(258,876)	(322,128)	(596,711)		(596,711)	(274,583)	54%
Recoveries and Donations	(23,903)	(9,864)	(54,200)	48,900	(5,300)	4,564	186%
User Fees and Service Charges	(1,378,390)	(1,502,076)	(2,853,534)	860,757	(1,992,777)	(490,701)	75%
Total REVENUE	(1,661,169)	(1,834,068)	(3,504,445)	909,657	(2,594,788)	(760,720)	71%
Total PLANNING SERVICES	(370,702)	(329,900)	(950,156)	749,167	(200,989)	128,911	164%
BUILDING SERVICES							
EXPENDITURES							
Salaries and Benefits	2,126,977	2,453,165	5,171,897	(1,020,592)	4,151,305	1,698,140	59%
Administrative	47,094	65,766	156,362	(22,699)	133,663	67,897	49%
Financial	(1)	(2)				2	
Transfers to Own Funds	3,496,175	323,230	3,989,862	(3,989,862)		(323,230)	
Purchased Goods	1,227	1,939	16,301		16,301	14,362	12%
Purchased Services	26,438	36,952	56,966	(489)	56,477	19,525	65%
Reallocated Expenses	822,357	954,111	2,720,794		2,720,794	1,766,683	35%
Total EXPENDITURES	6,520,267	3,835,161	12,112,182	(5,033,642)	7,078,540	3,243,379	54%
REVENUE							
Financing Revenue	(25,864)	(9,264)	(9,264)	(372,414)	(381,678)	(372,414)	2%
Recoveries and Donations		(3,562)				3,562	
User Fees and Service Charges	(11,366,556)	(4,424,818)	(12,102,915)	5,406,057	(6,696,858)	(2,272,040)	66%
Total REVENUE	(11,392,420)	(4,437,644)	(12,112,179)	5,033,643	(7,078,536)	(2,640,892)	63%
Total BUILDING SERVICES	(4,872,153)	(602,483)	3	1	4	602,487	
INFRASTRUCTURE MANAGEMENT							
EXPENDITURES							
Salaries and Benefits	1,270,787	1,342,249	2,480,624	(251,673)	2,228,951	886,702	60%
Administrative	15,999	12,766	38,018	(240)	37,778	25,012	34%
Financial	227,951	228,454	246,094		246,094	17,640	93%
Transfers to Own Funds	29,257	33,920	33,920		33,920		100%
Purchased Goods	33,943	11,229	67,702		67,702	56,473	17%
Purchased Services	790,686	1,054,666	2,115,944	9,459	2,125,403	1,070,737	50%
Reallocated Expenses	1,212		7,926		7,926	7,926	
Total EXPENDITURES	2,369,835	2,683,284	4,990,228	(242,454)	4,747,774	2,064,490	57%
REVENUE							
Financing Revenue	(721,988)	(880,641)	(1,394,473)	156,848	(1,237,625)	(356,984)	71%
Recoveries and Donations	(7,644)	(21,361)	(14,767)	(3,000)	(17,767)	3,594	120%
User Fees and Service Charges	(129,558)	(203,543)	(370,452)	(90,050)	(460,502)	(256,959)	44%
Total REVENUE	(859,190)	(1,105,545)	(1,779,692)	63,798	(1,715,894)	(610,349)	64%
Total INFRASTRUCTURE MANAGEMENT	1,510,645	1,577,739	3,210,536	(178,656)	3,031,880	1,454,141	52%
DEVELOPMENT ENGINEERING							
EXPENDITURES							
Salaries and Benefits	1,167,183	1,305,002	2,100,806		2,100,806	795,804	62%
Administrative	17,447	13,572	34,462		34,462	20,890	39%
Transfers to Own Funds		85,430		85,430	85,430		100%
Purchased Goods			200		200	200	

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DEVELOPMENT SERVICES

	2022 YTD ACTUAL	2023 YTD ACTUAL	ANNUAL BUDGET	FORECAST CHANGES	FORECAST BUDGET	VARIANCE	PERCENT of BUDGET
Purchased Services	133,273	(56,998)	323,142	68,696	391,838	448,836	(15%)
Total EXPENDITURES	1,317,903	1,347,006	2,458,610	154,126	2,612,736	1,265,730	52%
REVENUE							
Financing Revenue	(69,831)	(327,142)	(311,874)		(311,874)	15,268	105%
Recoveries and Donations	(14,842)	(7,617)	(77,570)		(77,570)	(69,953)	10%
User Fees and Service Charges	(1,030,056)	(1,095,576)	(2,425,237)	265,036	(2,160,201)	(1,064,625)	51%
Reallocated Revenue	(38,775)	(35,630)	(232,010)		(232,010)	(196,380)	15%
Total REVENUE	(1,153,504)	(1,465,965)	(3,046,691)	265,036	(2,781,655)	(1,315,690)	53%
Total DEVELOPMENT ENGINEERING	164,399	(118,959)	(588,081)	419,162	(168,919)	(49,960)	70%
ADMINISTRATION							
EXPENDITURES							
Salaries and Benefits	246,354	300,753	471,794		471,794	171,041	64%
Administrative	9,481	9,284	11,565		11,565	2,281	80%
Purchased Goods	7,210	11,993	37,950	(8,062)	29,888	17,895	40%
Purchased Services	132,017	176,407	247,969	12,999	260,968	84,561	68%
Total EXPENDITURES	395,062	498,437	769,278	4,937	774,215	275,778	64%
REVENUE							
Financing Revenue	(77,448)	(85,079)	(102,083)		(102,083)	(17,004)	83%
Recoveries and Donations	(1,965)	(8,026)		(4,503)	(4,503)	3,523	178%
User Fees and Service Charges		(257)		(257)	(257)		100%
Total REVENUE	(79,413)	(93,362)	(102,083)	(4,760)	(106,843)	(13,481)	87%
Total ADMINISTRATION	315,649	405,075	667,195	177	667,372	262,297	61%
Total DEVELOPMENT SERVICES	(3,252,162)	931,472	2,339,497	989,851	3,329,348	2,397,876	28%
Total DEVELOPMENT SERVICES	(3,252,162)	931,472	2,339,497	989,851	3,329,348	2,397,876	28%

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LIBRARY

	2022 YTD ACTUAL	2023 YTD ACTUAL	ANNUAL BUDGET	FORECAST CHANGES	FORECAST BUDGET	VARIANCE	PERCENT of BUDGET
LIBRARY							
LIBRARY							
EXPENDITURES							
Salaries and Benefits	2,226,030	2,543,719	4,158,747		4,158,747	1,615,028	61%
Administrative	29,867	38,626	53,629		53,629	15,003	72%
Financial	3,925	3,916	5,821		5,821	1,905	67%
Transfers to Own Funds	634,686	678,988	678,988		678,988		100%
Purchased Goods	234,868	301,851	372,983	46,714	419,697	117,846	72%
Purchased Services	307,749	283,769	534,031	(24,287)	509,744	225,975	56%
Reallocated Expenses	181,844	194,847	392,230		392,230	197,383	50%
Total EXPENDITURES	3,618,969	4,045,716	6,196,429	22,427	6,218,856	2,173,140	65%
REVENUE							
Financing Revenue	(18,919)	(21,696)	(21,696)		(21,696)		100%
Taxation	(5,308,486)	(5,901,548)	(5,901,548)		(5,901,548)		100%
Grants	(53,667)	(37,063)	(57,554)	(23,734)	(81,288)	(44,225)	46%
Recoveries and Donations	(13,146)	(5,091)	(14,596)	(1,000)	(15,596)	(10,505)	33%
User Fees and Service Charges	(70,404)	(64,648)	(201,037)	85,071	(115,966)	(51,318)	56%
Total REVENUE	(5,464,622)	(6,030,046)	(6,196,431)	60,337	(6,136,094)	(106,048)	98%
Total LIBRARY	(1,845,653)	(1,984,330)	(2)	82,764	82,762	2,067,092	
Total LIBRARY	(1,845,653)	(1,984,330)	(2)	82,764	82,762	2,067,092	
Total LIBRARY	(1,845,653)	(1,984,330)	(2)	82,764	82,762	2,067,092	

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HOSPITAL EXPANSION

	2022 YTD ACTUAL	2023 YTD ACTUAL	ANNUAL BUDGET	FORECAST CHANGES	FORECAST BUDGET	VARIANCE	PERCENT of BUDGET
HOSPITAL EXPANSION							
HOSPITAL EXPANSION							
EXPENDITURES							
Financial	1,963,037	2,076,685	2,499,256		2,499,256	422,571	83%
Total EXPENDITURES	1,963,037	2,076,685	2,499,256		2,499,256	422,571	83%
REVENUE							
Financing Revenue	(2,501,566)	(2,499,256)	(2,499,256)		(2,499,256)		100%
Total REVENUE	(2,501,566)	(2,499,256)	(2,499,256)		(2,499,256)		100%
Total HOSPITAL EXPANSION	(538,529)	(422,571)				422,571	
Total HOSPITAL EXPANSION	(538,529)	(422,571)				422,571	
Total HOSPITAL EXPANSION	(538,529)	(422,571)				422,571	

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BIA

	2022 YTD ACTUAL	2023 YTD ACTUAL	ANNUAL BUDGET	FORECAST CHANGES	FORECAST BUDGET	VARIANCE	PERCENT of BUDGET
BIA							
BIA							
EXPENDITURES							
Salaries and Benefits	97,734	137,110	173,391	26,300	199,691	62,581	69%
Administrative		22				(22)	
Financial	2,128	3,250	4,500		4,500	1,250	72%
Purchased Goods	4,027	14,884	13,500	6,130	19,630	4,746	76%
Purchased Services	95,060	111,395	209,096	3,311	212,407	101,012	52%
Reallocated Expenses	3,385	3,676	6,000	(1,200)	4,800	1,124	77%
Total EXPENDITURES	202,334	270,337	406,487	34,541	441,028	170,691	61%
REVENUE							
Financing Revenue	(36,604)	(29,740)	(29,740)		(29,740)		100%
Taxation	(244,707)	(258,162)	(258,086)		(258,086)	76	100%
Grants	(51,489)	(14,043)	(4,000)	(18,787)	(22,787)	(8,744)	62%
Recoveries and Donations	(48,693)	(34,009)	(26,500)		(26,500)	7,509	128%
User Fees and Service Charges	(14,556)	(14,244)	(18,500)		(18,500)	(4,256)	77%
Reallocated Revenue			(69,661)		(69,661)	(69,661)	
Total REVENUE	(396,049)	(350,198)	(406,487)	(18,787)	(425,274)	(75,076)	82%
Total BIA	(193,715)	(79,861)		15,754	15,754	95,615	
Total BIA	(193,715)	(79,861)		15,754	15,754	95,615	
Total BIA	(193,715)	(79,861)		15,754	15,754	95,615	

Hello Town Clerk's Staff,

Please note the following response to Delegate Request Application has been submitted at Wednesday September 13th 2023 8:50 AM with reference number 2023-09-13-012.

<https://forms.milton.ca/Management/Response/View/879b62b6-9640-4769-a541-b07c82c655bf>

Application Information

- **First Name:**
Aleem
- **Last Name**
Kanji
- **Email Address:**
[REDACTED]
- **Phone number:**
[REDACTED]
- **Town**
Milton
- **Are you representing a group?**
Yes
- **Group Name**
Canadian National Fireworks Association
- **Town**
Milton
- **Council Meeting Date**
10/23/2023

- **Please indicate how you intend to participate during the Council Meeting**
In person
- **Please describe the issue you intend to present:**
Fireworks
- **Please describe specific actions you want Council to take:**
Dependent on what the staff report details
- **Please provide your comments in support of or in opposition to the staff recommendation:**
Dependent on what the staff report details

Do you give your permission to be audio and video recorded on the Town of Milton's live Council meeting stream?

Yes I give my permission



Hello Town Clerk's Staff,

Please note the following response to Delegate Request Application has been submitted at Monday October 2nd 2023 7:05 AM with reference number 2023-10-02-002.

<https://forms.milton.ca/Management/Response/View/13cfde8c-5a2e-4a23-8de3-b08f8320111d>

Application Information

- **First Name:**
Zahraa
- **Last Name**
Syeda
- **Email Address:**
[REDACTED]
- **Phone number:**
[REDACTED]
- **Are you representing a group?**
Yes
- **Group Name**
Sakeenah Canada
- **Town**
Milton
- **Please indicate how you intend to participate during the Council Meeting**
In person
- **Please describe the issue you intend to present:**
Sakeenah Canada's services and work as well as the heightening need for these services in society.

A Place of Possibility



- **Please describe specific actions you want Council to take:**
Use Sakeenah Canada as a resource to support those in need.
- **Please provide your comments in support of or in opposition to the staff recommendation:**

Do you give your permission to be audio and video recorded on the Town of Milton's live Council meeting stream?

Yes I give my permission



Hello Town Clerk's Staff,

Please note the following response to Delegate Request Application has been submitted at Tuesday October 3rd 2023 1:48 PM with reference number 2023-10-03-065.

<https://forms.milton.ca/Management/Response/View/9a59907a-4785-4f9d-b1a1-b090fd2fa5db>

Application Information

- **First Name:**
Mahnoor
- **Last Name**
Bano
- **Email Address:**
[REDACTED]
- **Phone number:**
[REDACTED]
- **Street Address:**
[REDACTED]
- **Town**
Mississauga
- **Postal Code:**
[REDACTED]
- **Are you representing a group?**
Yes
- **Group Name**
Hum-We



- **Street Address:**
810 Nipissing Road
- **Town**
Milton
- **Postal Code:**
L9T 4Z9
- **Council Meeting Date**
10/23/2023
- **Please indicate how you intend to participate during the Council Meeting**
In person
- **Please describe the issue you intend to present:**
To highlight the work done by Hum-We as an organization and to bring forth issues related to domestic violence and abuse.
- **Please describe specific actions you want Council to take:**
N/A
- **Please provide your comments in support of or in opposition to the staff recommendation:**
N/A

Do you give your permission to be audio and video recorded on the Town of Milton's live Council meeting stream?

Yes I give my permission



Hello Town Clerk's Staff,

Please note the following response to Delegate Request Application has been submitted at Monday October 9th 2023 12:00 PM with reference number 2023-10-09-010.

<https://forms.milton.ca/Management/Response/View/02cf5f57-6575-4f6a-a575-b0965bab03e8>

Application Information

- **First Name:**
Abarna
- **Last Name**
Nathan
- **Email Address:**
[REDACTED]
- **Phone number:**
[REDACTED]
- **Street Address:**
[REDACTED]
- **Town**
North York
- **Postal Code:**
[REDACTED]
- **Are you representing a group?**
Yes
- **Group Name**
SAFE (Survivor Advocates for Empowerment)



5.2 - DELEGATIONS Declaration of Intimate Partner Violence an Epidemic

- **Street Address:**
726 Parker Crescent
- **Town**
Burlington
- **Postal Code:**
L7R 3A3
- **Council Meeting Date**
10/23/2023
- **Please indicate how you intend to participate during the Council Meeting**
In person
- **Please describe the issue you intend to present:**
We are looking to speak on Councillor Ali's motion to declare intimate partner violence an epidemic. We will be speaking on our organization's activities and mission, and one of our members will share a personal story.
- **Please describe specific actions you want Council to take:**
Declare intimate partner violence an epidemic.
- **Please provide your comments in support of or in opposition to the staff recommendation:**
We advocate in Ontario to end gender based violence and are in full support if declaring it as an epidemic in communities across Ontario.
- **Do you give your permission to be audio and video recorded on the Town of Milton's live Council meeting stream?**
Yes I give my permission

Hello Town Clerk's Staff,

Please note the following response to Delegate Request Application has been submitted at Wednesday September 13th 2023 8:50 AM with reference number 2023-09-13-012.

<https://forms.milton.ca/Management/Response/View/879b62b6-9640-4769-a541-b07c82c655bf>

Application Information

- **First Name:**
Aleem
- **Last Name**
Kanji
- **Email Address:**
[REDACTED]
- **Phone number:**
[REDACTED]
- **Town**
Milton
- **Are you representing a group?**
Yes
- **Group Name**
Canadian National Fireworks Association
- **Town**
Milton
- **Council Meeting Date**
10/23/2023

- **Please indicate how you intend to participate during the Council Meeting**
In person
- **Please describe the issue you intend to present:**
Fireworks
- **Please describe specific actions you want Council to take:**
Dependent on what the staff report details
- **Please provide your comments in support of or in opposition to the staff recommendation:**
Dependent on what the staff report details

Do you give your permission to be audio and video recorded on the Town of Milton's live Council meeting stream?

Yes I give my permission



Hello Town Clerk's Staff,

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<https://forms.milton.ca/Management/Response/View/13cfde8c-5a2e-4a23-8de3-b08f8320111d>

Application Information

- **First Name:**
Zahraa
- **Last Name**
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[REDACTED]
- **Phone number:**
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Sakeenah Canada
- **Town**
Milton
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In person
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A Place of Possibility



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Hello Town Clerk's Staff,

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<https://forms.milton.ca/Management/Response/View/9a59907a-4785-4f9d-b1a1-b090fd2fa5db>

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- **Phone number:**
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- **Street Address:**
[REDACTED]
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Mississauga
- **Postal Code:**
[REDACTED]
- **Are you representing a group?**
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- **Group Name**
Hum-We



- **Street Address:**
810 Nipissing Road
- **Town**
Milton
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10/23/2023
- **Please indicate how you intend to participate during the Council Meeting**
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- **Please describe the issue you intend to present:**
To highlight the work done by Hum-We as an organization and to bring forth issues related to domestic violence and abuse.
- **Please describe specific actions you want Council to take:**
N/A
- **Please provide your comments in support of or in opposition to the staff recommendation:**
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Hello Town Clerk's Staff,

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<https://forms.milton.ca/Management/Response/View/02cf5f57-6575-4f6a-a575-b0965bab03e8>

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- **Town**
North York
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SAFE (Survivor Advocates for Empowerment)



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- **Town**
Burlington
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L7R 3A3
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We advocate in Ontario to end gender based violence and are in full support if declaring it as an epidemic in communities across Ontario.
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Yes I give my permission



The Corporation of the Town of Milton

Report To: Council

From: Jill Hogan, Commissioner, Development Services

Date: October 23, 2023

Report No: DS-049-23

Subject: Public Meeting and Initial Report: Official Plan Amendment and Zoning By-law Amendment Applications by Milteron Developments Ltd., applicable to lands known municipally as 8010-8015 Derry Road West, Milton. (Town Files: LOPA 02/23 & Z-07/23)

Recommendation: **THAT Development Services Report DS-049-23 BE RECEIVED FOR INFORMATION**

EXECUTIVE SUMMARY

The applicant is seeking amendments to the Town of Milton Official Plan and Zoning By-law 016-2014, as amended, to facilitate the construction of a three-storey 27-unit stacked townhouse building, amend the parking rates for the proposed stacked townhouse and apartment buildings and increase the maximum gross floor area for accessory buildings.

The application is complete pursuant to the requirements of the Planning Act and is being processed accordingly. Upon completion of the consultation and review process, a Technical Report, including recommendations, will be brought forward for Council consideration. The Technical Report will address issues raised through the consultation and review process.

REPORT

Background

Owner:

Milteron Developments Ltd., 3625 Dufferin Street, Toronto, ON.

Applicant:

Korsiak Urban Planning, 277 Lakeshore Road East, Oakville, ON.

Location/Description:

The subject lands are located in Ward 3, at the southeast corner of Regional Road 25 and Derry Road within the Bristol Survey Secondary Plan. The lands are currently being

Background

constructed to accommodate 3 apartment buildings (25-storey, 20-storey, and 14-storey) and 34 townhouse units, with associated underground and surface parking.

Surrounding land uses include commercial plazas to the north and northwest, a gas bar and associated car wash to the west and a tributary of Sixteen Mile Creek to the immediate south and east of the subject lands. Grade-related residential subdivisions exist to the west of the subject lands, to the north beyond the commercial uses, and to south and east beyond Sixteen Mile Creek.

Previous Approvals:

In June of 2019, Council approved an Official Plan Amendment and Zoning By-law Amendment (Files: LOPA 07/17 & Z-012/17) to facilitate the construction of three apartment buildings with heights of 16, 20 and 25-storey's, five 3-storey townhouse buildings, one 3-storey stacked townhouse building and associated parking and amenity areas. Through the subsequent Site Plan application, the applicant removed the 24 unit 3-storey stacked townhouse building and incorporated those units within the apartment buildings. This was achieved through a minor variance application (File: A20-040) as the site specific Zoning By-law Amendment contained a maximum number of apartment units. The total number of dwelling units remained as approved through the Official Plan Amendment. Additionally, the height of the approved 16-storey apartment building was reduced to 14-storeys through the detailed design.

Proposal:

The applicant is seeking amendments to the Town of Milton Official Plan and Zoning By-law 016-2014, as amended, to facilitate the construction of a three-storey 27-unit stacked townhouse building, including increasing the maximum residential density, amend the parking rates for the proposed stacked townhouse and apartment buildings and increase the maximum gross floor area for accessory buildings.

Figure 2 illustrates the proposed concept plan. The application proposes one 27-unit stacked townhouse building, shown as Building "D", along with associated parking and a 74.5 square metre amenity area, located in the north east portion of the subject lands. The remainder of the site, currently under construction, was previously approved to accommodate the development of three apartment buildings ranging from 25 to 14 storey's, and 34 traditional townhouses, associated underground/surface parking and outdoor amenity areas. Site access to the site is provided via Regional Road 25 and Derry Road.

The following reports have been submitted in support of this application:

- Planning Justification Report, prepared by Korsiak Urban Planning, dated July 2023.
- Functional Servicing and Stormwater Management Report, prepared by Candevcon Limited, dated October 5, 2017, revised August 14, 2023.
- Noise Study, prepared by RWDI Air Inc. dated August 21, 2023.

Background

- Public Engagement Strategy, prepared by Korsiak Urban Planning, dated July 7, 2023
- Slope Stability Review, prepared by Sirati & Partners, dated April 10, 2023
- Traffic Impact Study, prepared by GHD Limited, dated August 21, 2023
- Urban Design Brief, prepared by Kirkor Architects & Planners, dated August 17, 2023.

Discussion

Planning Policy

The subject lands are designated Secondary Mixed Use Node as shown on Schedule B - Urban Area Land Use Plan within the Town's Official Plan. Additionally, Schedule K - Intensification Areas of the Plan has identified Derry Road and Regional Road 25 as "Intensification Corridors" and the subject lands as an "Intensification Area".

The Secondary Mixed Use Node designation provides a range of commercial uses to serve the surrounding residential uses, including a major food store, as well as a location for office and institutional and a full range of residential uses including low, medium and high densities. The Official Plan defines "intensification corridors" as: "intensification areas identified along major roads, arterials or higher order transit corridors that have the potential to provide a focus for higher density mixed use development consistent with planned transit service levels". The subject lands are located within a designated Secondary Mixed Use Node Area and within an identified intensification area along an identified intensification corridor at Regional Road 25 and Derry Road. The Official Plan defines "intensification area" as "lands identified within the Urban Area that are to be the focus for accommodating intensification. Intensification Areas include Urban Growth Centres, Major Transit Station Areas, Intensification Corridors and Mixed Use Nodes.

In 2019, the Town of Milton Council approved Official Plan Amendment Number 56, which designated the subject lands as Special Policy Area No.36, as shown on Schedule I1 - Urban Area Specific Policy Areas. This amendment permitted the subject lands to be developed to provide three high-rise residential buildings with heights of 25, 20 and 16 storeys, a 3-storey stacked townhouse building and five 3-storey townhouse buildings, with a maximum density of 283 units per hectare. The applicants have applied for an Official Plan Amendment to increase the maximum density to 295 units per hectare to accommodate the 27-unit stacked townhouse building. Attached as Appendix 1 to this Report is a Draft Official Plan Amendment.

Zoning By-law 016-2014, as amended

The subject lands are currently zoned a site specific Residential High Density (RHD*261) zone under the Town of Milton Zoning By-law 016-2014, as amended. The site specific

Discussion

zoning accommodates the development of the lands for three apartment buildings (with a maximum height of 25 storey's), stacked townhouse dwellings, townhouse dwellings and contains numerous site specific provisions and standards to accommodate the specific development, including setbacks, parking requirements, number of apartment units, among others. As indicated previously, a minor variance (File A20-040) was approved by the Committee of Adjustment to permit an increase in apartment units to 614 and to accommodate a reduction in the rear yards of the townhouse dwellings located at the rear of the property.

The applicants have requested a Zoning By-law Amendment to further reduce the required parking for apartment buildings and stacked townhouse dwellings to 1.0 spaces per dwelling unit plus 0.2 visitor spaces per dwelling unit. As it relates to apartment units, the site specific RHD*261 requires 1.03 spaces per 1 bedroom units and 1.15 spaces for all other bedroom units, plus 0.25 visitor parking spaces per visitor. For the stacked townhouse building, the site specific zoning requires 1.15 spaces per dwelling unit and 0.25 visitor spaces. Additionally, the applicants are seeking an increase in the maximum combined gross floor area of 270 square metres for accessory buildings whereas the by-law permits a maximum of 25 square metres. The applicant has indicated that the increased floor area is required to accommodate 3 bicycle storage shelters (73 square metres each), a pool shed (11.75 square metres), a garbage building (12.37 square metres), as well as to allow for space for future needs. A Draft Zoning By-law is attached to this report as Appendix 2.

Site Plan Control

Should the application be approved, the applicant will be required to receive Site Plan Approval. All other permitted development is also subject to site plan approval. Accordingly, the applicants have previously been granted Site Plan Approval for Building "A" (File SP 21/19) and Building "B" (File SP 05/22).

Public Consultation and Review Process

Notice for the public meeting was provided pursuant to the requirements of the Planning Act on September 28, 2023.

The application held a virtual Public Information Centre (PIC) on Tuesday May 30, 2023. The purpose of the PIC was to provide the public with an informal opportunity to not only view the drawings and concepts illustrating the proposal, but also to ask questions of the applicant and consultants and learn about the application process. Staff were present at the PIC as well. The PIC was attended by one member of the public and Councillor Khalqi. The resident expressed concern with the capacity of the local schools and their ability to accommodate new students from the development.

With regard to the proposal, staff have identified the following matters to be addressed through the review process:

- Traffic Impacts and Parking



The Corporation of the Town of Milton

Report #:
DS-049-23
Page 5 of 6

Discussion

- Servicing allocation
- Density
- Urban and Site Design, Built Form

Key Milestones

Milestone	Date
Pre-Consultation Meeting	3/8/2022
Public Information Centre Meeting	5/23/2023
Pre-Submission Review	6/13/2023
Application Deemed Complete	8/25/2023
Statutory Public Meeting	10/23/2023
Date Eligible for Appeal for Non-Decision	12/23/2023

Financial Impact

None arising from this report.

Respectfully submitted,

Jill Hogan
Commissioner, Development Services

For questions, please contact: Aaron Raymond, MCIP, RPP,
Senior Planner

Phone: Ext. 2313



Attachments

Figure 1 – Location Map

Figure 2- Concept Plan

Figure 3 – Concept Renderings

Appendix 1 – Draft Official Plan Amendment

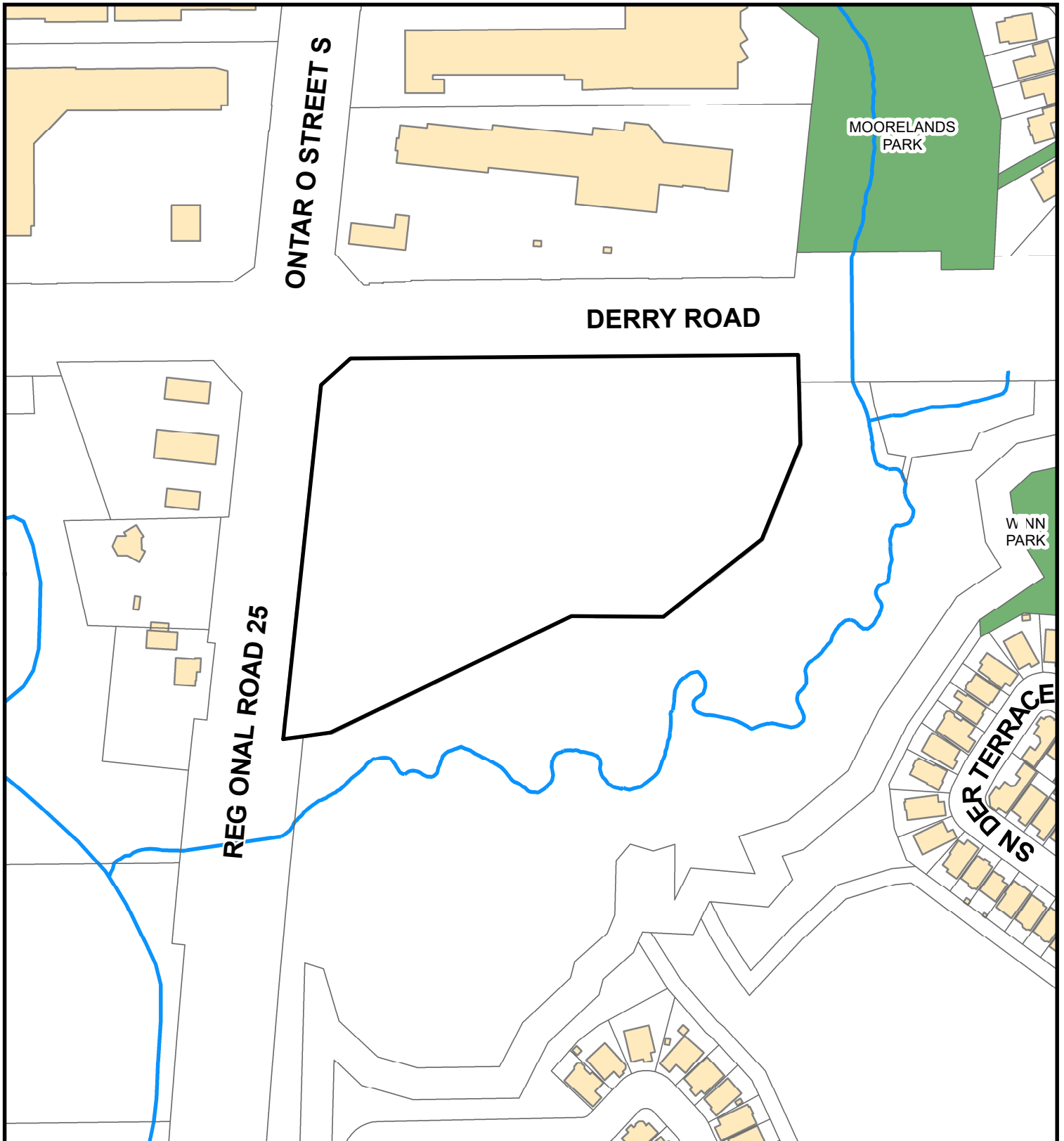
Appendix 2 – Draft Zoning By-law Amendment

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.

FIGURE 1 LOCATION MAP



Public Meeting Date:
October 23, 2023

Scale: 1: 2,500

File: Z-07/23
LOPA-02/23

Planning & Development Department



Subject Property
Page 89 of 185

Copyright 2023: Town of Milton, Teranet Inc.

15	LOPA & ZBA SUB #2 - BLDG D	AUG 17, 2023
14	LOPA & ZBA SUB - BLDG D	MAY 03, 2023
13	SPA RESUB #10 - BLDG B	DEC 12, 2022
12	SPA RESUB #9 - BLDG B	OCT 18, 2022
11	SPA RESUB #8 - BLDG B	JUNE 21, 2022
10	SPA RESUBMISSION #7	SEPT 10, 2021
09	SPA RESUBMISSION #6	JULY 8, 2021
08	SPA RESUBMISSION #5	APR. 15, 2021
07	SPA RESUBMISSION #4	NOV. 20, 2020
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05	SPA RESUBMISSION #2	JAN. 17, 2020
04	SPA SUBMISSION	AUG. 9, 2019
03	LOPA & ZBA RE-SUBMISSION	DEC 19, 2018
02	LOPA & ZBA RE-SUBMISSION	JULY 24, 2018
01	LOPA & ZBA SUBMISSION	OCT 2, 2017

Overall Site Plan

Project:
Lindvest

8010, 8020, 8030, 8110,
8120, 8130, 8140 & 8150
Derry Road West

Connect Condo - Building D

Scale:
As indicated

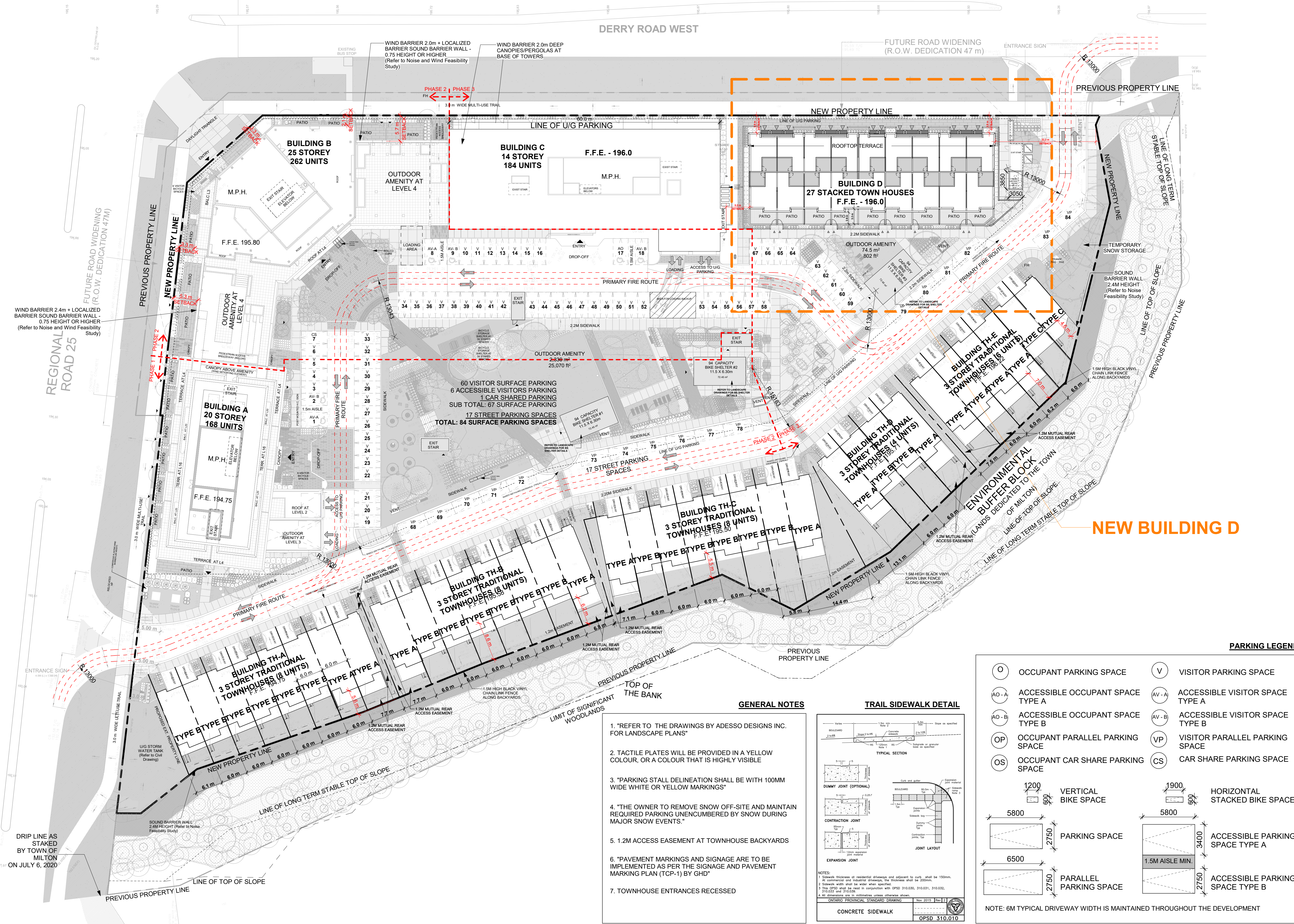
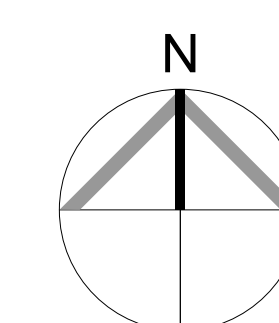
Drawn by:
NB

Checked by:
MC

Project No.:
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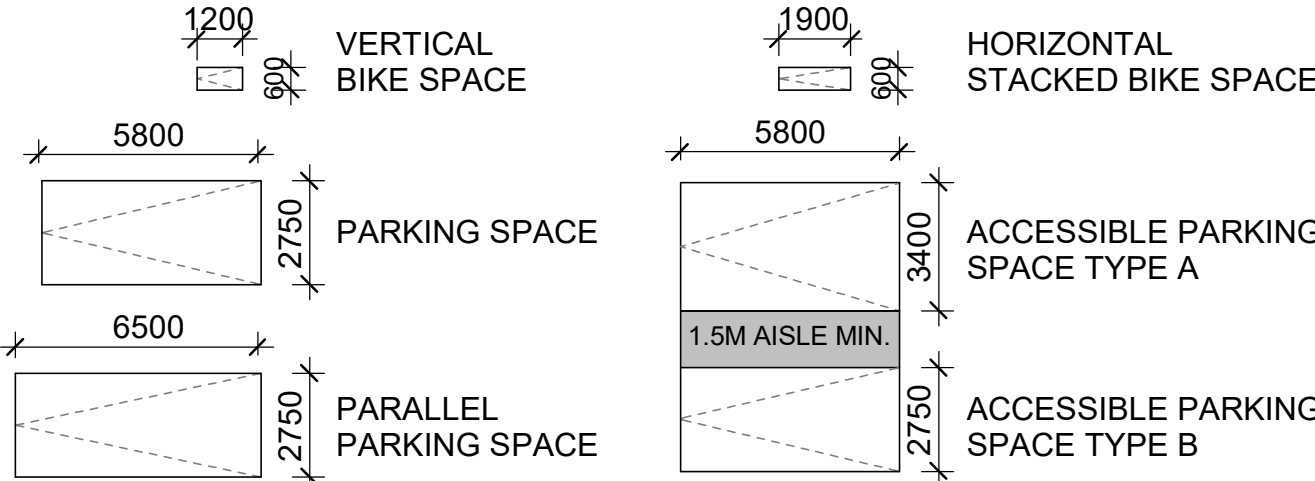
Date:
AUG 17, 2023

Drawing No.:
dA1.2



PARKING LEGEND

- OCCUPANT PARKING SPACE
- ACCESSIBLE OCCUPANT SPACE TYPE A
- ACCESSIBLE OCCUPANT SPACE TYPE B
- OCCUPANT PARALLEL PARKING SPACE
- OCCUPANT CAR SHARE PARKING SPACE
- VISITOR PARKING SPACE
- ACCESSIBLE VISITOR SPACE TYPE A
- ACCESSIBLE VISITOR SPACE TYPE B
- VISITOR PARALLEL PARKING SPACE
- CAR SHARE PARKING SPACE

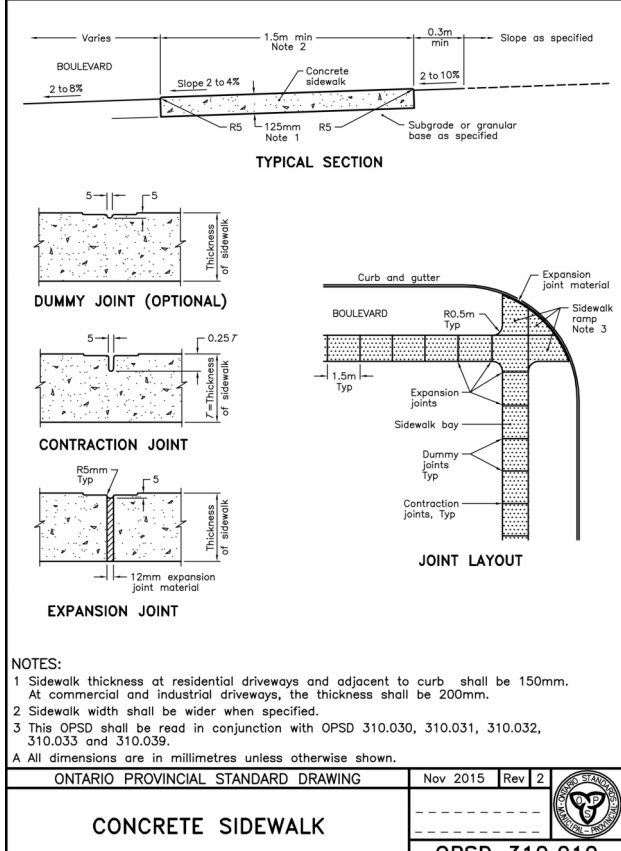


NOTE: 6M TYPICAL DRIVEWAY WIDTH IS MAINTAINED THROUGHOUT THE DEVELOPMENT

GENERAL NOTES

- "REFER TO THE DRAWINGS BY ADESSO DESIGNS INC. FOR LANDSCAPE PLANS"
- TACTILE PLATES WILL BE PROVIDED IN A YELLOW COLOUR, OR A COLOUR THAT IS HIGHLY VISIBLE
- "PARKING STALL DELINEATION SHALL BE WITH 100MM WIDE WHITE OR YELLOW MARKINGS"
- "THE OWNER TO REMOVE SNOW OFF-SITE AND MAINTAIN REQUIRED PARKING UNENCUMBERED BY SNOW DURING MAJOR SNOW EVENTS."
- 1.2M ACCESS EASEMENT AT TOWNHOUSE BACKYARDS
- "PAVEMENT MARKINGS AND SIGNAGE ARE TO BE IMPLEMENTED AS PER THE SIGNAGE AND PAVEMENT MARKING PLAN (TCP-1) BY GHD"
- TOWNHOUSE ENTRANCES RECESSED

TRAIL SIDEWALK DETAIL



SITE PLAN

Scale: 1 : 400

1

dA1.2



ENLARGED FRONT PERSPECTIVE AT DERRY ROAD 1
NTS dA6.2



FRONT PERSPECTIVE AT DERRY ROAD 2
NTS dA6.2



WEST SIDE CORNER VIEW 3
NTS dA6.2



REAR PERSPECTIVE AT INTERIOR COURTYARD 4
NTS dA6.2

Contractor Must Check And Verify All Dimensions On The Job.
Do Not Scale The Drawings.
All Drawings, Specifications And Related Documents Are The Copyright Of The Architect And Must Be Returned Upon Request.
Reproduction Of Drawings, Specifications And Related Documents In Part Or Whole Is Forbidden Without The Architects Written Permission.
This Drawing Is Not To Be Used For Construction Until Signed By The Architect.
Date:

KIRKOR
ARCHITECTS AND PLANNERS
20 De Boers Drive Suite 400
Toronto, ON M3J 0H1

No.: Revision: Date:

15	LOPA & ZBA SUB #2 - BLDG D	AUG 17, 2023
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01	LOPA & ZBA SUBMISSION	OCT 2, 2017

No.: Issued For: Date:

Drawing Title:
PERSPECTIVE VIEWS

Project:
Lindvest
8010, 8020, 8030, 8110,
8120, 8130, 8140 & 8150
Derry Road West

Connectt Condo - Building D
Scale:

Author
MC
21-011
AUG 17, 2023
Date:
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dA6.2

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW XXX-2023

BEING A BY-LAW TO ADOPT AN AMENDMENT TO THE TOWN OF MILTON OFFICIAL PLAN PURSUANT TO SECTIONS 17 AND 21 OF THE *PLANNING ACT* IN RESPECT OF THE LANDS KNOWN MUNICIPALLY AS 8010-8150 DERRY ROAD WEST AND LEGALLY DESCRIBED AS PART OF LOT 10, CONCESSION 3, FORMER GEOGRAPHIC TOWNSHIP OF TRAFALGAR, TOWN OF MILTON, REGIONAL MUNICIPALITY OF HALTON (MILTERON DEVELOPMENTS LTD.) - FILE: LOPA-02/23

The Council of the Corporation of the Town of Milton, in accordance with the provisions of Sections 17 and 21 of the *Planning Act* R. S. O. 1990, c. P.13, as amended, hereby enacts as follows:

1. Amendment No. XX to the Official Plan of the Town of Milton, to amend Policy 4.11.3 and Schedule I1 of the Town of Milton Official Plan to permit the development of three high-rise residential buildings with heights of 25, 20 and 14 storeys, a 3-storey multiple dwelling building and five 3-storey townhouse buildings with a maximum density of 295 units per hectare, at lands known municipally as 8010-8150 Derry Road West and legally described as Part of Lot 10, Concession 3 (Trafalgar), Town of Milton, consisting of the attached maps and explanatory text, is hereby adopted.
2. Pursuant to Subsection 17(27) of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended, this Official Plan Amendment comes into effect the day after the last day for filing a notice of appeal, if no appeal is filed pursuant to Subsections 17 (24) and (25). Where one or more appeals have been filed under Subsection 17 (24) or (25) of the said Act, as amended, this Official Plan Amendment comes into effect when all such appeals have been withdrawn or finally disposed of in accordance with the direction of the Ontario Land Tribunal.
3. In the event that the Regional Municipality of Halton, being the Approval Authority, has declared this Official Plan Amendment to not be exempt, the Clerk is hereby authorized and directed to make application to the Approval Authority for approval of the aforementioned Amendment Number No. XX to the Official Plan of the Town of Milton.

PASSED IN OPEN COUNCIL ON [DATE]

Mayor
Gordon A. Krantz

Town Clerk
Meaghen Reid

AMENDMENT NUMBER XX

TO THE OFFICIAL PLAN OF THE TOWN OF MILTON

PART 1 THE PREAMBLE, does not constitute part of this Amendment

**PART 2 THE AMENDMENT, consisting of the following text constitutes
Amendment No. XX to the Official Plan of the Town of Milton**

PART 1: THE PREAMBLE

THE TITLE

This amendment, being an amendment to the Official Plan of the Town of Milton shall be known as:

Amendment No. XX
To the Official Plan of the Town of Milton
8010-8150 Derry Road West
Part of Lot 10, Concession 3
(File: LOPA 02/23)

PURPOSE OF THE AMENDMENT

The purpose of this amendment is to add a Specific Policy Area No. XX to the lands at.

LOCATION OF THE AMENDMENT

The subject property is located on the southeast corner of Regional Road 25 and Derry Road and is approximately 2.29 hectares in size. The lands are legally described as Part of Lot 10, Concession 10, Town of Milton, and municipally known as 8010-8150 Derry Road West.

BASIS OF THE AMENDMENT

The proposal would amend site specific policy 36 to increase the maximum density on site to 295 units per hectare to permit the three apartment buildings, one multiple dwelling building and five townhouse buildings totaling 675 residential units. The development proposes a maximum height of 25 storeys with a net residential density of up to 295 units per hectare.

- a) The subject application proposes intensification that is consistent with the Provincial Policy Statement and Provincial Growth Plan. The Provincial policies contained in the PPS and the Growth Plan actively promote and encourage compact urban form, intensification, optimization of the use of existing land base and infrastructure, and development which will take better advantage of existing public transit.
- b) The proposal contributes in building a complete community that is compact and creates a mixed-use, transit supportive and pedestrian-friendly area where residents could live, work and shop.
- c) The proposal represents intensification that would make a positive contribution to meeting the Town's growth targets in accordance with Town, Regional and Provincial planning policy.
- d) The proposed development is compatible with surrounding land uses and an appropriate form of residential intensification.

Official Plan Amendment No. 31 brought the Town's Official Plan into conformity with Provincial and Regional growth and intensification policies, including those for the Urban Growth Centre and is deemed to be consistent with the Regional Official Plan.

PART 2: THE AMENDMENT

All of this document, entitled Part 2: THE AMENDMENT consisting of the following text constitutes Amendment No. XX to the Town of Milton Official Plan.

DETAILS OF THE AMENDMENT

The Town of Milton Official Plan is hereby amended by Official Plan Amendment No. 63, pursuant to Sections 17 and 21 of the Planning Act, as amended, as follows:

1.0 Text Change

- 1.1 THAT section 4.11 Special Policy Area 36 of the Town of Milton Official Plan is hereby amended by increasing the maximum residential density, which shall read as follows:

“4.11.3.36 Notwithstanding Section 3.6 (Secondary Mixed Use Nodes) and C.6.5.5 (Bristol Survey Secondary Plan Secondary Mixed Use Node), the lands identified as Specific Policy Area No. 36 on Schedule I1 of this Plan, being the lands - legally known as Part of Lot 10, Concession 3 (NS Trafalgar) may be developed to provide three high-rise residential buildings with heights of 25, 20 and 14 storeys, a 3-storey multiple dwelling building and five 3-storey townhouse buildings, with a maximum density of 295 units per hectare.

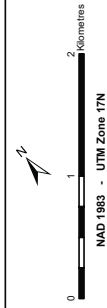
End of text

TOWN OF MILTON OFFICIAL PLAN

Schedule I1

URBAN AREA
SPECIFIC POLICY AREAS
(Refer to sections 4.11 & 3.8.3.2)

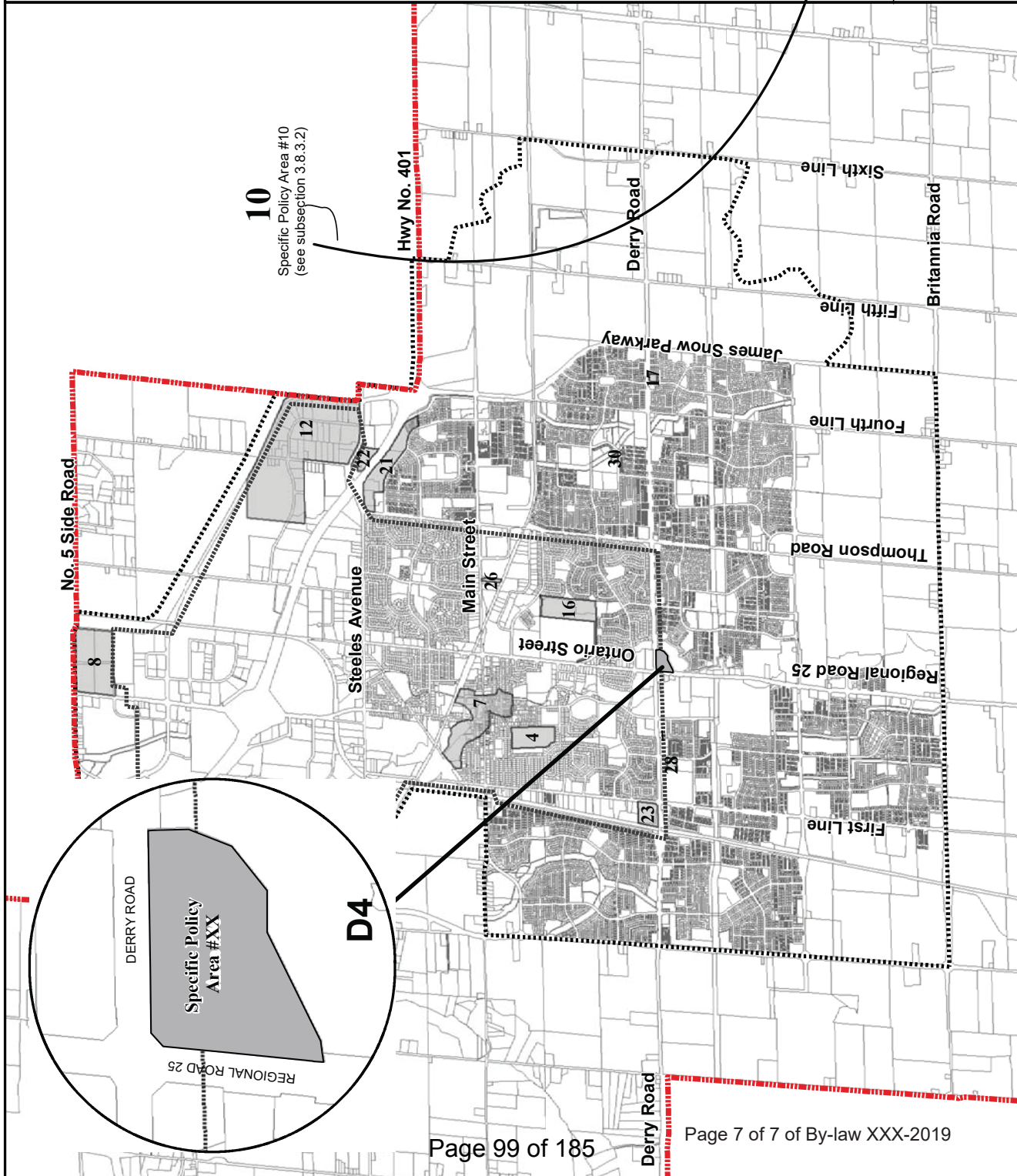
- TOWN OF MILTON BOUNDARY
- URBAN EXPANSION AREA BOUNDARY
- EXISTING URBAN AREA BOUNDARY
- RAILWAY
- SPECIFIC POLICY AREA
- SPECIFIC POLICY NUMBER



This Schedule Forms Part Of The
Official Plan And Should Be Read
Together With The Text.

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Consolidated August 2008, Edited June, 2019



THE CORPORATION OF THE TOWN OF MILTON

BY-LAW XXX-2023

BEING A BY-LAW TO AMEND THE TOWN OF MILTON COMPREHENSIVE ZONING BY-LAW 016-2014, AS AMENDED, PURSUANT TO SECTION 34 OF THE *PLANNING ACT* IN RESPECT OF THE LANDS DESCRIBED AS PART OF LOT 10, CONCESSION 3 FORMER GEOGRAPHIC TOWNSHIP OF TRAFALGAR, TOWN OF MILTON, REGIONAL MUNICIPALITY OF HALTON (MILTERON DEVELOPMENTS LIMITED - FILE: Z-07/223

WHEREAS the Council of the Corporation of the Town of Milton deems it appropriate to amend Comprehensive Zoning By-law 016-2014, as amended;

AND WHEREAS the Town of Milton Official Plan provides for the lands affected by this by-law to be zoned as set forth in this by-law;

NOW THEREFORE the Council of the Corporation of the Town of Milton hereby enacts as follows:

1. **THAT** Section 13.1.1.261 of Comprehensive Zoning By-law 016-2014, as amended, is hereby further amended to read as follows:
 - a. Notwithstanding Section 5.8.2, Table E, the minimum off-street parking requirements for apartment buildings shall be
 - i) 1.0 spaces per dwelling unit
 - ii) 0.2 visitor spaces per dwelling unit
 - b. Notwithstanding Section 5.8.2, Table E, the minimum off-street parking requirements for stacked townhouse buildings shall be:
 - i) 1.0 spaces per dwelling unit
 - ii) 0.2 visitor spaces per dwelling unit
 - c. Notwithstanding Section 4.2.1, Table 4A, a maximum of 8 accessory buildings shall be permitted on the property, with a maximum combined Gross Floor Area of 270 square metres.
2. If no appeal is filed pursuant to Section 34(19) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, or if an appeal is filed and the Ontario Land Tribunal dismisses the appeal, this by-law shall come into force on the day of its passing. If the Ontario Land Tribunal amends the by-law pursuant to Section 34 (26) of the *Planning Act*, as amended, the part or parts so amended come into force upon the day the Tribunal's Order is issued directing the amendment or amendments.

PASSED IN OPEN COUNCIL ON [DATE]

Gordon A. Krantz

Mayor

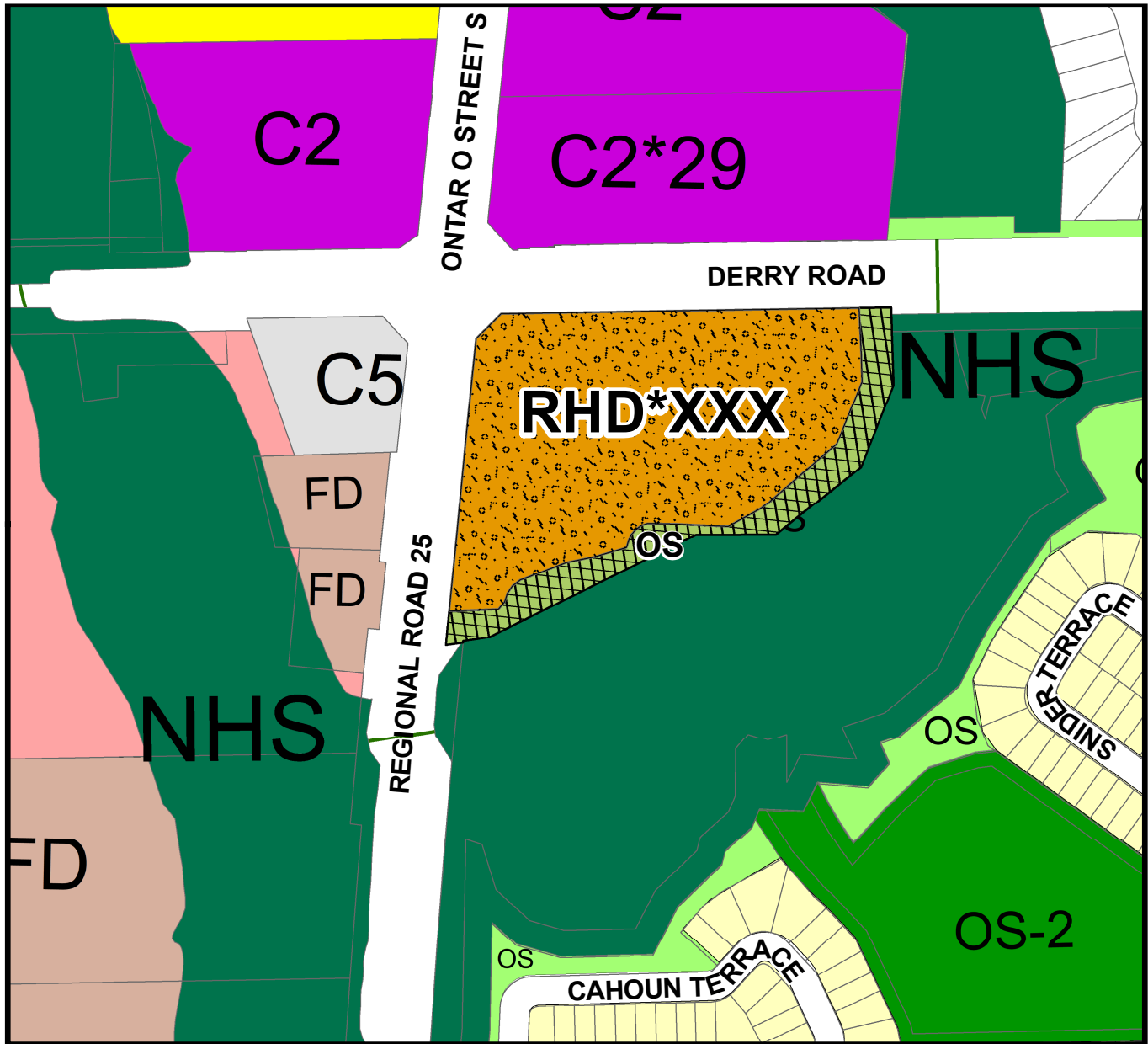
Meaghen Reid

Town Clerk

SCHEDULE A
TO BY-LAW No. -2023
TOWN OF MILTON

PART OF LOT 10, CONCESSIONS 3 NS

Town of Milton



THIS IS SCHEDULE A
TO BY-LAW NO. -2023 PASSED
THIS ____ DAY OF _____, 2023.



RHD*XXX - Residential High Density Zone Special



OS - Open Space Zone



MAYOR - Gordon A. Krantz

TOWN CLERK - Meaghen Reid



The Corporation of the Town of Milton

Report To: Council

From: Jill Hogan, Commissioner, Development Services

Date: October 23, 2023

Report No: DS-045-23

Subject: Public Meeting: Zoning By-law Amendment Application by Mattamy (Milton West) Limited, applicable to lands located at northwest corner of Britannia Road and Regional Road 25 (Town File: Z-02/18)

Recommendation: THAT REPORT DS-045-23, BE RECEIVED FOR INFORMATION.

EXECUTIVE SUMMARY

The applicant, Mattamy (Milton West) Limited, is seeking an amendment to the Town of Milton Zoning By-law 016-2014, as amended, to rezone the subject lands to a site-specific Mixed Use (MU*____) Zone to facilitate the development of 8 residential buildings ranging in height from 12 to 15 storeys. The buildings are proposed to contain 1,768 residential units and approximately 929 square metres of ground floor commercial uses.

The subject application is a resubmission of a Zoning By-law Amendment and Official Plan Application originally submitted in 2018. The original application proposed to rezone the lands to permit 5 six-storey apartment buildings with approximately 833 dwelling units and a stand alone commercial building. Due to the increase in building height and residential density, a subsequent statutory public meeting was required. The Official Plan Amendment previously requested for the lands to permit stand alone commercial uses, is no longer required, as commercial uses are now proposed in the ground floor of the buildings.

The purpose of this report and Statutory Public meeting is to ensure that sufficient public notice has been provided in accordance with the Planning Act and the Town of Milton Official Plan. Planning staff confirmed that due to an inadvertent technical error, not all of the properties were captured in the required circulation area of 200 metres for the previous Statutory Public meeting held on September 11, 2023. Accordingly, the Town is hosting an additional public meeting to ensure that the required notice has been provided.

The application is complete pursuant to the requirements of the Planning Act and is being processed accordingly. Upon completion of the consultation and review process, a

EXECUTIVE SUMMARY

Technical Report, including recommendations, will be brought forward for Council consideration. The Technical Report will address issues raised through the consultation and review process

REPORT

Background

Owner: Mattamy (Milton West) Limited. 3300 Bloor Street W, Unit 1800, Toronto, ON.

Applicant: Mattamy Homes., 3300 Bloor Street W, Unit 1800, Toronto, ON

Location/Description:

The subject lands are located in Ward 4, northwest of the Britannia Road and Regional Road No. 25 intersection and are designated Major Node Area in the Boyne Survey Secondary Plan. The lands are bisected by Etheridge Avenue, thereby creating two parcels of land.

The lands are bounded by a creek corridor along the west property line and a creek corridor and stormwater management pond to the north. Britannia Road and Regional Road No. 25 form the southern and eastern boundaries of the site. Future residential lands are located on the east side of Regional Road No. 25.

The lands subject to the application also include the existing residential parcel known municipally as 6110 Regional Road 25. The Owner has submitted authorization to the Town to permit the applicant to include the lands in the Zoning By-law Amendment application.

The legal description is Part of Lot 6, Concession 2, in the former Geographic Survey of Trafalgar, Town of Milton, Regional Municipality of Halton. The location of the parcels are illustrated in Figure 1 attached to this Report. The southern block is vacant and the northern block contains the Mattamy builder compound and an existing residential property.

Proposal:

The application for a Zoning By-law amendment seeks to amend the Town's Comprehensive Zoning By-law from the existing Future Development (FD) Zone to a site-specific Mixed Use (MU*___) Zone to permit a development with eight 12 to 15 storey apartment buildings, with ground floor commercial. The buildings are proposed to contain

Background

1,768 residential units and 929 square metres (approximately 10,000 square feet) of ground floor commercial uses.

Figures 2, 3 and 4 to this Report includes the proposed site plan. Figure 5 to this Report includes an architectural rendering of the proposed buildings.

The following revised reports have been submitted in support of this application:

- Topographical Surveys, prepared by Rady-Pentek & Edward Surveying Inc.
- Concept Plans, prepared by Core Architects and dated July 28, 2023
- Phasing Plan, prepared by Core Architects and dated July 25, 2023
- Node Development Plan, prepared by Core Architects and dated July 25, 2023
- Planning Justification Report, prepared by Korsiak Urban Planning and dated July 2023
- Public Engagement Strategy, prepared by Korsiak Urban Planning and dated July 28, 2023
- Draft Zoning By-law Amendment, prepared by Korsiak Urban Planning
- Phase 1 Environmental Site Assessment, prepared by Pinchin and dated February 1, 2023
- Letter of Reliance, prepared by Pinchin and dated February 7, 2023
- Geotechnical Report, prepared by McClymont & Rak Engineers Inc and dated July 2023
- Geohydrology Report, prepared by McClymont & Rak Engineers Inc and dated July 2023
- Functional Servicing Report, prepared by WSP Group and dated July 28, 2023
- Stormwater Management Report, prepared by WSP Group and dated July 28, 2023
- Transportation Impact Study & Parking Justification Report, prepared by BA Group and dated July 2023
- Solid Waste Management Plan, prepared by Burnside and dated July 2023
- Urban Design Brief, prepared by Acronym Urban Design & Planning and dated July 28, 2023

Discussion

Planning Policy

The subject lands are located within the Urban Area in the Boyne Survey Planning District. On Schedule C.10.C Land Use Schedule of the Boyne Survey Secondary Plan, the lands are designated Major Node Area.

The Major Node Area designation identifies areas intended for higher densities of residential and mixed-use development. The policies permit buildings up to a maximum height of 15 storeys and a density of 3.0 Floor Space Index (FSI) for high density residential uses. Retail and service commercial uses are permitted up to a maximum of 2,787 square metres (approximately 30,000 square feet).

Staff will carry out a thorough review of the applicable planning policies prior to a technical report being brought forward to ensure that the proposal maintains the planning principles underlying the Boyne Survey Secondary Plan.

Zoning By-law 016-2014, as amended

The subject lands are currently zoned Future Development (FD) and Natural Heritage System (NHS) Zones, which do not permit development. A zoning by-law amendment is required to permit the development of the Major Node blocks as proposed.

Site Plan Control

Should the application be approved, the applicant will be required to receive Site Plan Approval prior to the commencement of any development.

Public Consultation and Review Process

The first Statutory Public Meeting was held on August 27, 2018. Notice for the public meeting was provided pursuant to the requirements of the Planning Act on August 3, 2018.

A second Statutory Public meeting was held on September 11, 2023 however, it came to the Town's attention that due to an inadvertent technical error, not all of the properties were captured in the circulation area of 200 metres. Accordingly, the Town is hosting an additional public meeting to ensure that the required notice has been provided to all of the residents within 200 metres of the subject property.

Notice for the third Statutory Public Meeting on October 23, 2023 was provided pursuant to the requirements of the Planning Act on September 22, 2023, to all residents within 200 metres of the subject properties.

The application has been circulated to internal departments and external agencies for review multiple times over the course of the application review. The changes to the

Discussion

application have resulted in several notifications being sent to the residents regarding this application in accordance with the Planning Act requirements.

With regard to the proposal, staff has identified the following matters to be addressed through the review process:

- Density
- Commercial uses
- Urban design
- Integration with surrounding lands
- Traffic, site access and parking
- Stormwater management
- Surface Parking
- Outdoor Amenity Area

Upon completion of the evaluation of the application, a Technical Report with recommendations will be brought forward for Council consideration.

As the original Zoning By-law Amendment application was submitted in 2018, this resubmission is not subject to Bill 109 and a pre-submission application was not required.

Financial Impact

None arising from this Report.

Respectfully submitted,

Jill Hogan
Commissioner, Development Services

For questions, please contact: Natalie Stopar, MCIP, RPP
Acting Senior Planner

Phone: Ext. 2297



Attachments

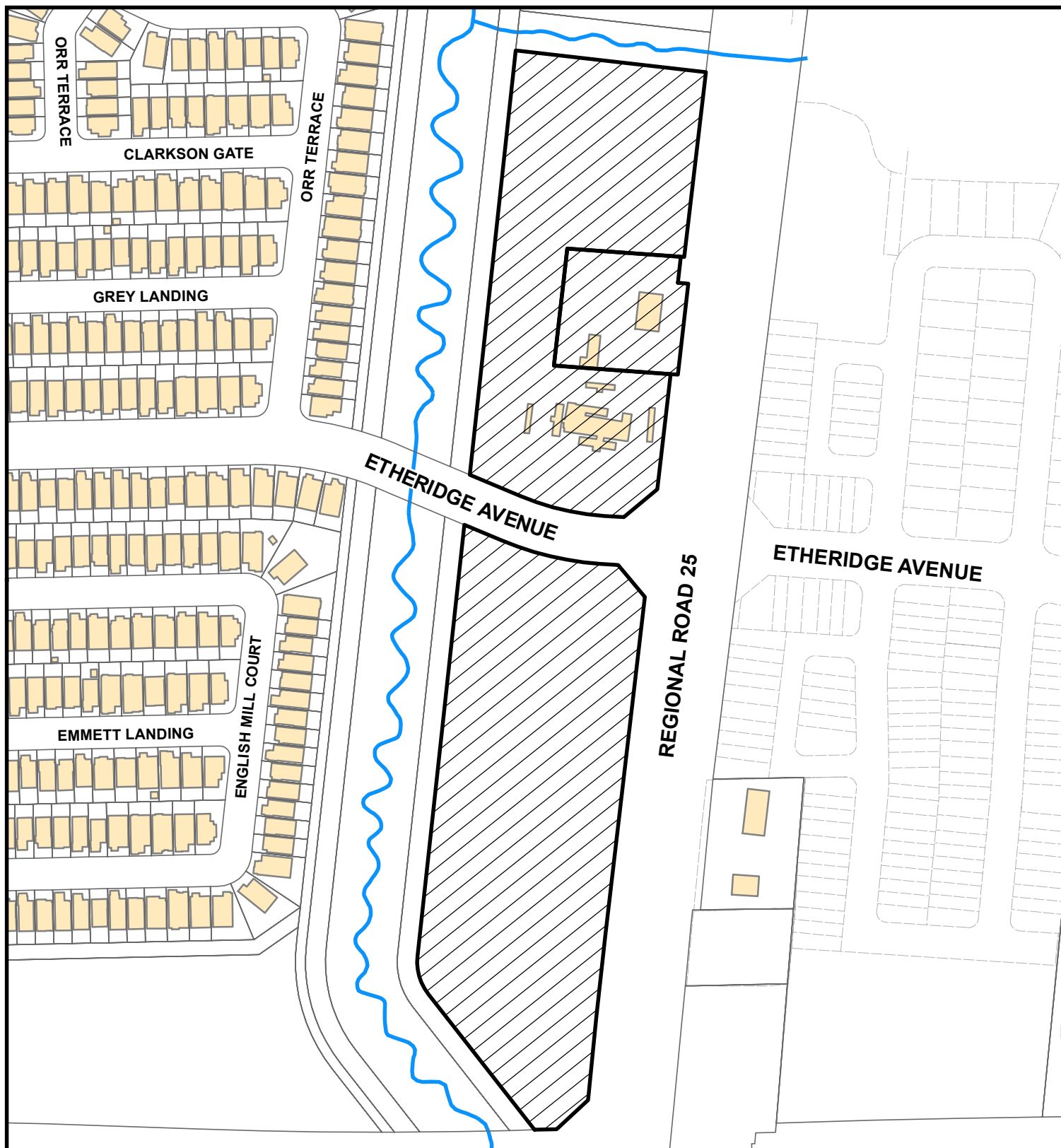
Figure 1 - Location Map
Figure 2 - Proposed Overall Site Plan
Figure 3 - Proposed South Block Site Plan
Figure 4 - Proposed North Block Site Plan
Figure 5 - 3D Concept Plan
Figure 6 - Architectural Elevations
Figure 7 - 3D Concept Plan
Figure 8 - 3D Concept Plan
Figure 9 - 3D Concept Plan
Figure 10 - 3D Concept Plan
Figure 11 - 3D Concept Plan
Figure 12 - 3D Concept Plan
Appendix 1 - Draft Zoning By-law Amendment

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.

FIGURE 1 LOCATION MAP



Council Meeting Date:
September 11th, 2023

Scale: 1: 2666

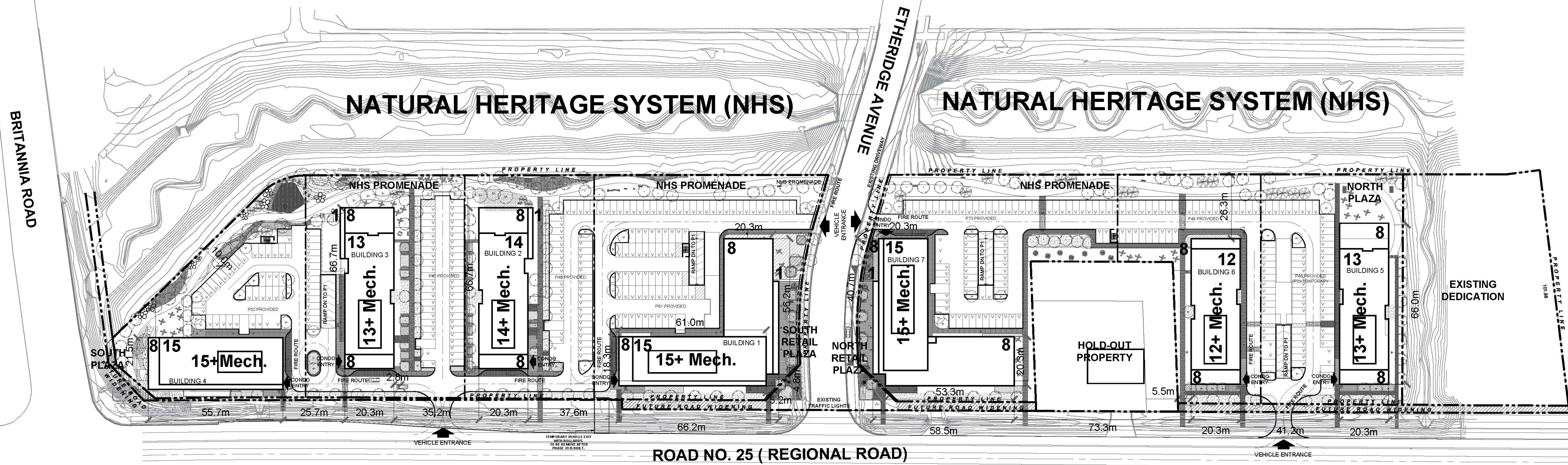
Files: Z-02/18

Development Services Department



Subject Property
Page 109 of 185

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1. ISSUED FOR 2BA 28 JULY 2023

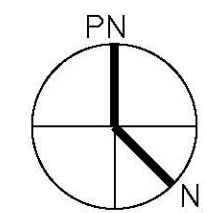
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INFO@COREARCHITECTS.COM
WWW.COREARCHITECTS.COM

FRAMGARD MATTAMY

MILTON WEST, ONTARIO

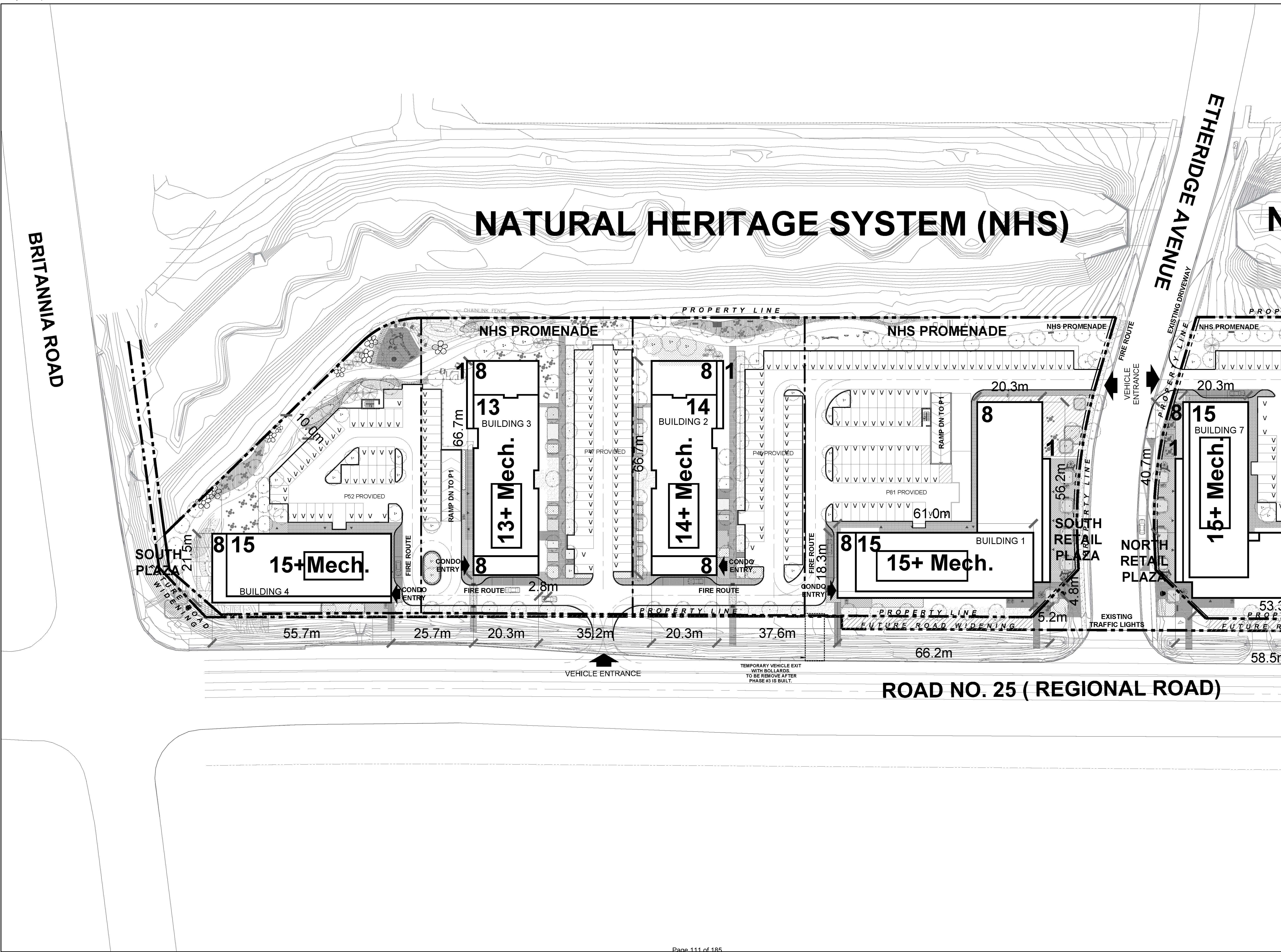


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Checked: BL Date: 2023-07-28

Title: OVERALL SITE PLAN

Project No. 22-210 Drawing No. A100



KEYPLAN

1. ISSUED FOR 20A 20 JULY 2023

No.	Revisions	Date

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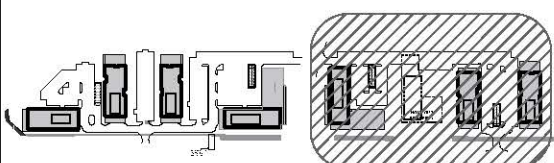
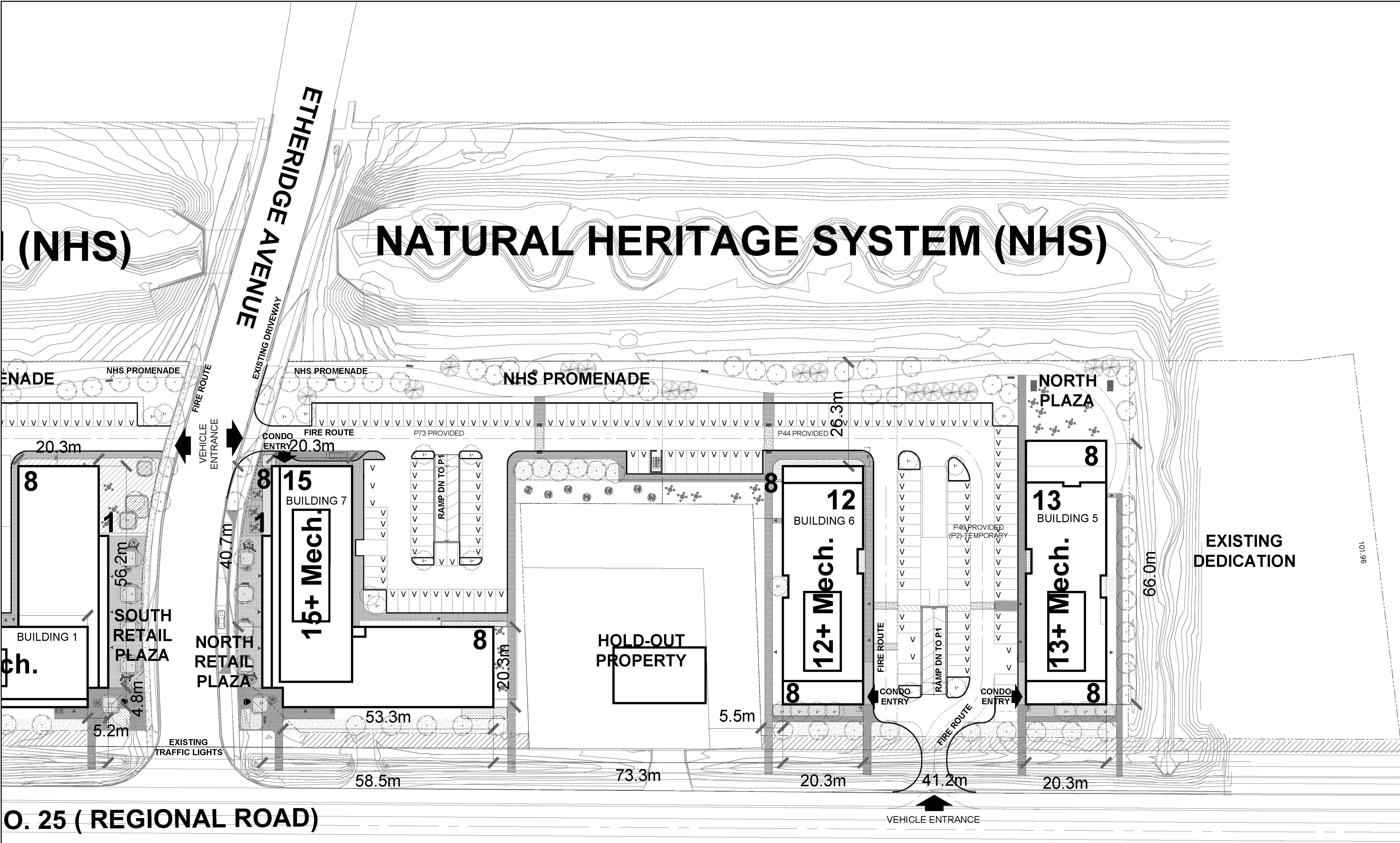
MILTON WEST, ONTARIO

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ONTARIO ASSOCIATION OF ARCHITECTS

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Title: SOUTH BLOCK SITE PLAN	
Project No.: 22-210	Drawing No.: A251



KEYPLAN

1. ISSUED FOR 2BA	28 JULY 2023
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No.	Revisions	Date

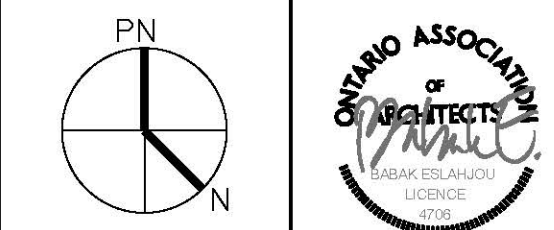
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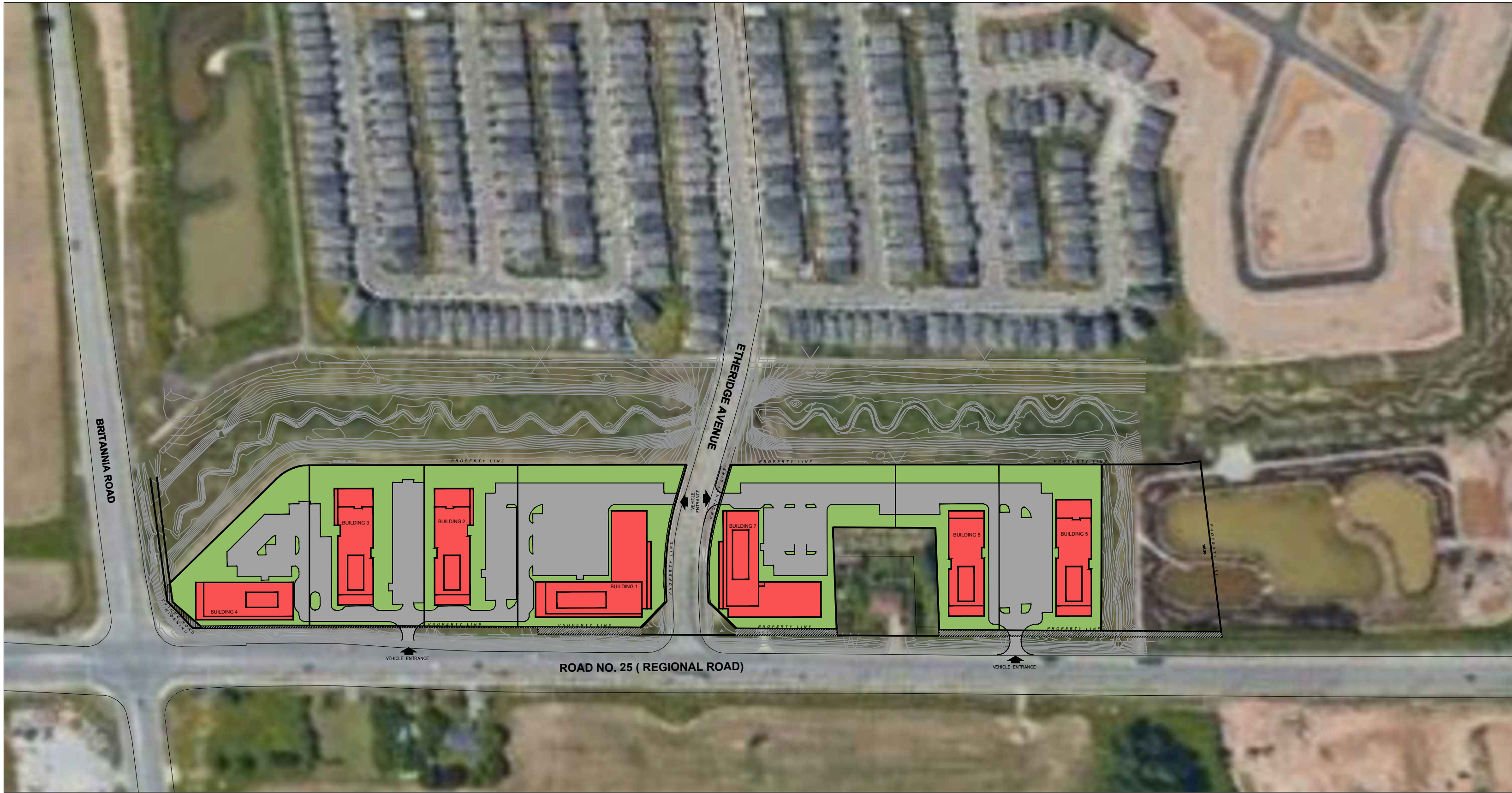
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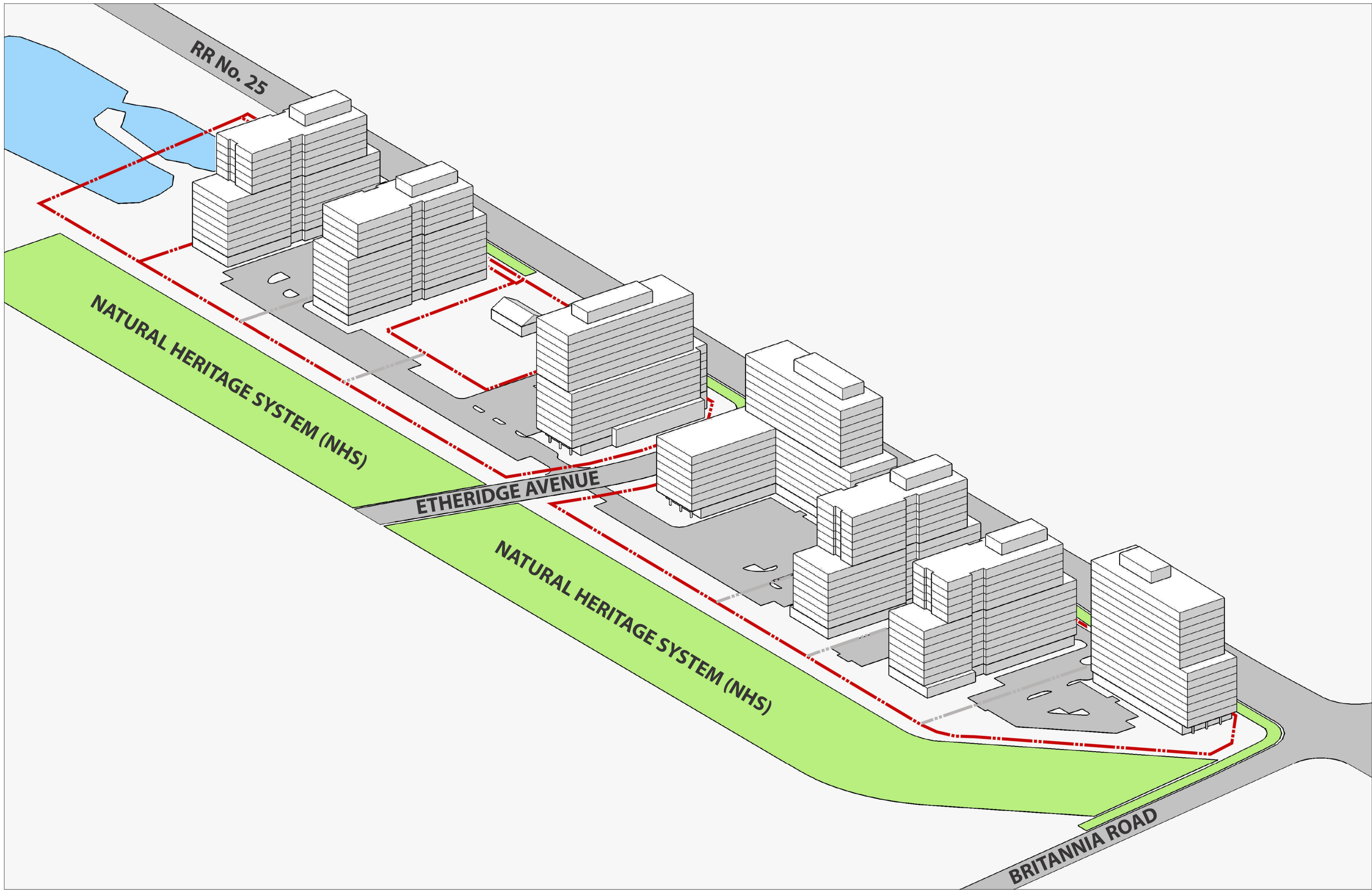
Title
NORTH BLOCK SITE PLAN

Project No. 22-210	Drawing No. A201
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1
A002

CONTEXT PLAN
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2
A002

3D CONCEPT PLAN
REF.

1. ISSUED FOR 2BA 28 JULY 2023

No. Revisions Date

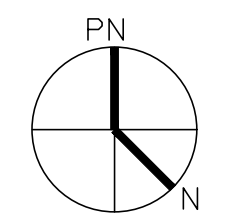
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MILTON WEST, ONTARIO



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Date:

2023-07-28

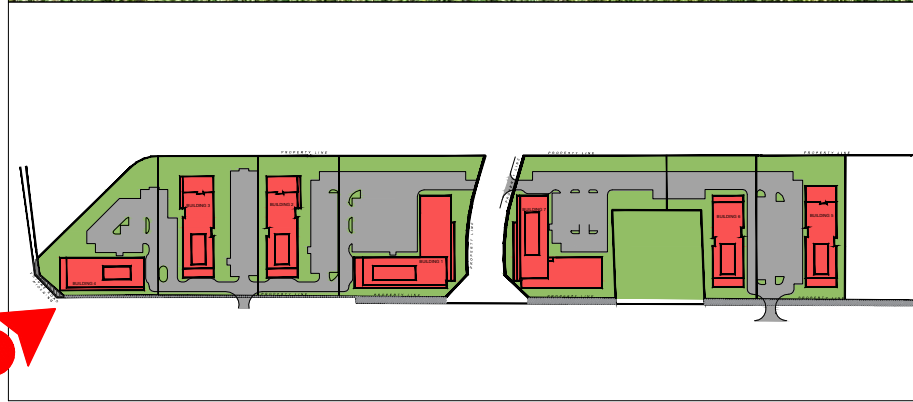
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CONTEXT PLAN
3D CONCEPT PLAN

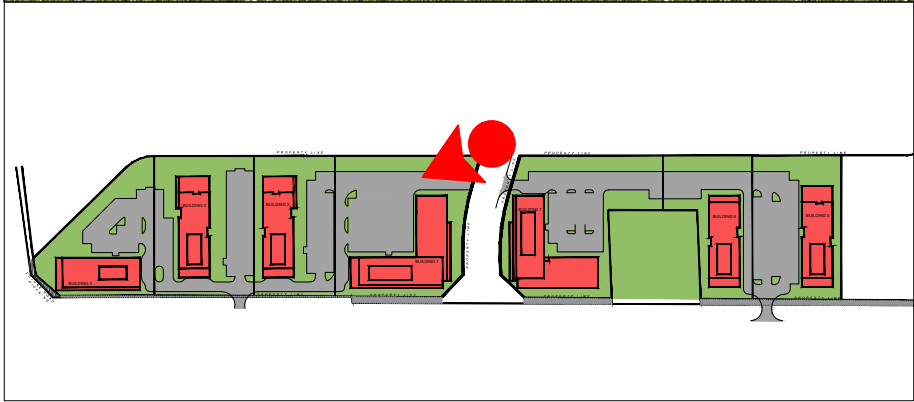
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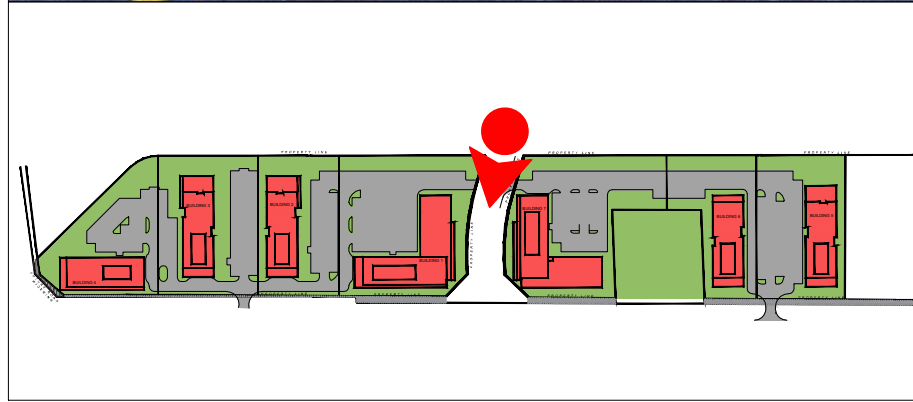
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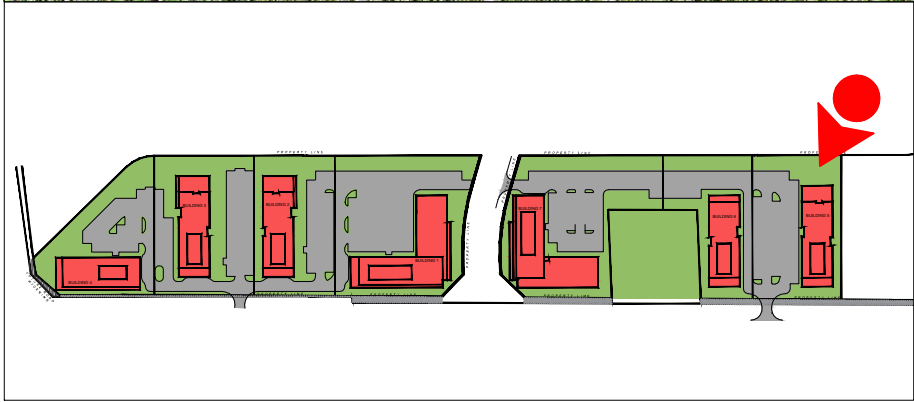
VIEW FROM SOUTH-EAST CORNER



VIEW FROM ETHERIDGE ROAD TO SOUTH BLOCK



VIEW FROM ETHERIDGE ROAD LOOKING EAST



VIEW FROM NORTH-WEST CORNER

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FRAMGARD MATTAMY
MILTON WEST, ONTARIO


	
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Checked: BL	Date: 2023-07-28
Title: 3D RENDERED IMAGES	
Project No. 22-210	Drawing No. A450

Figure 7

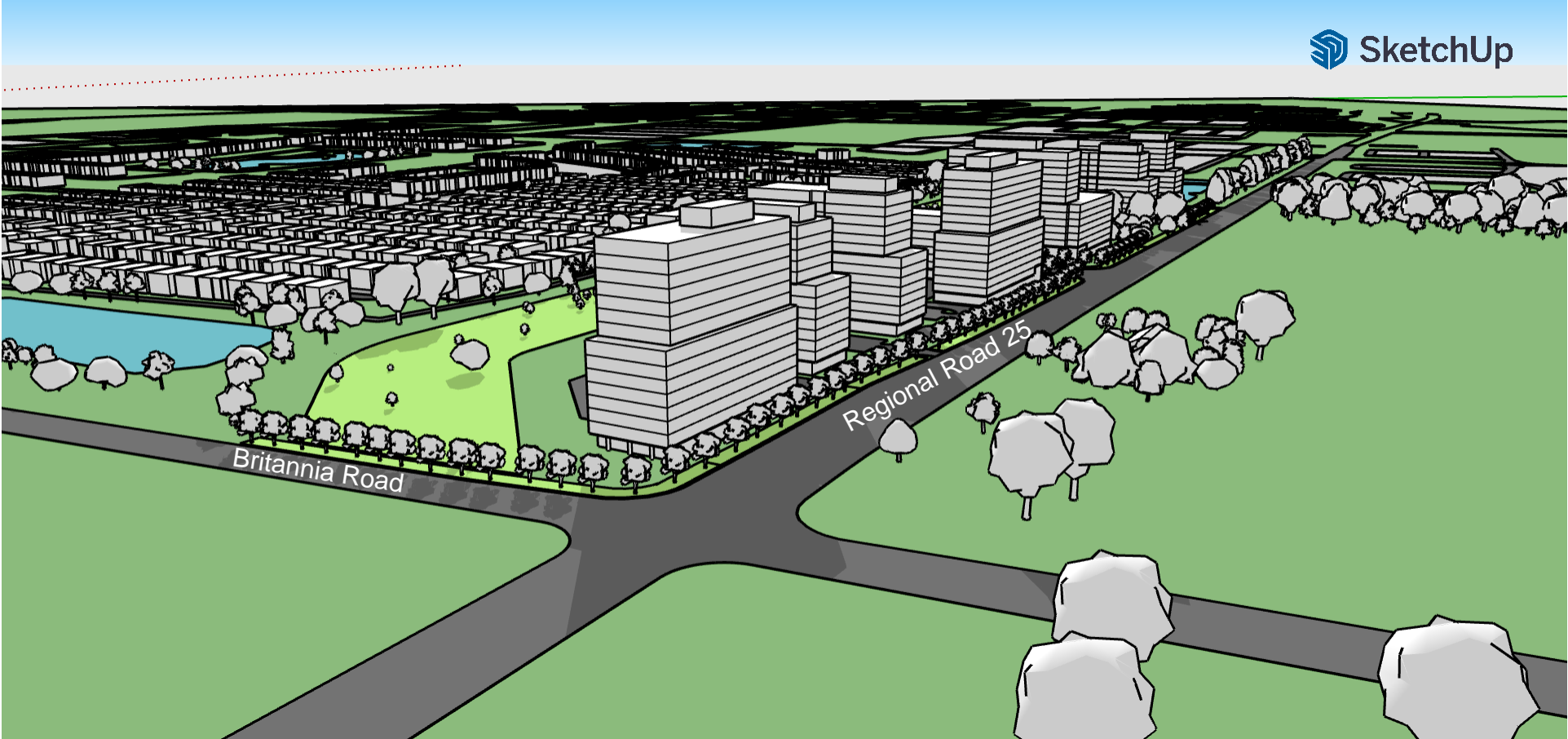


Figure 8

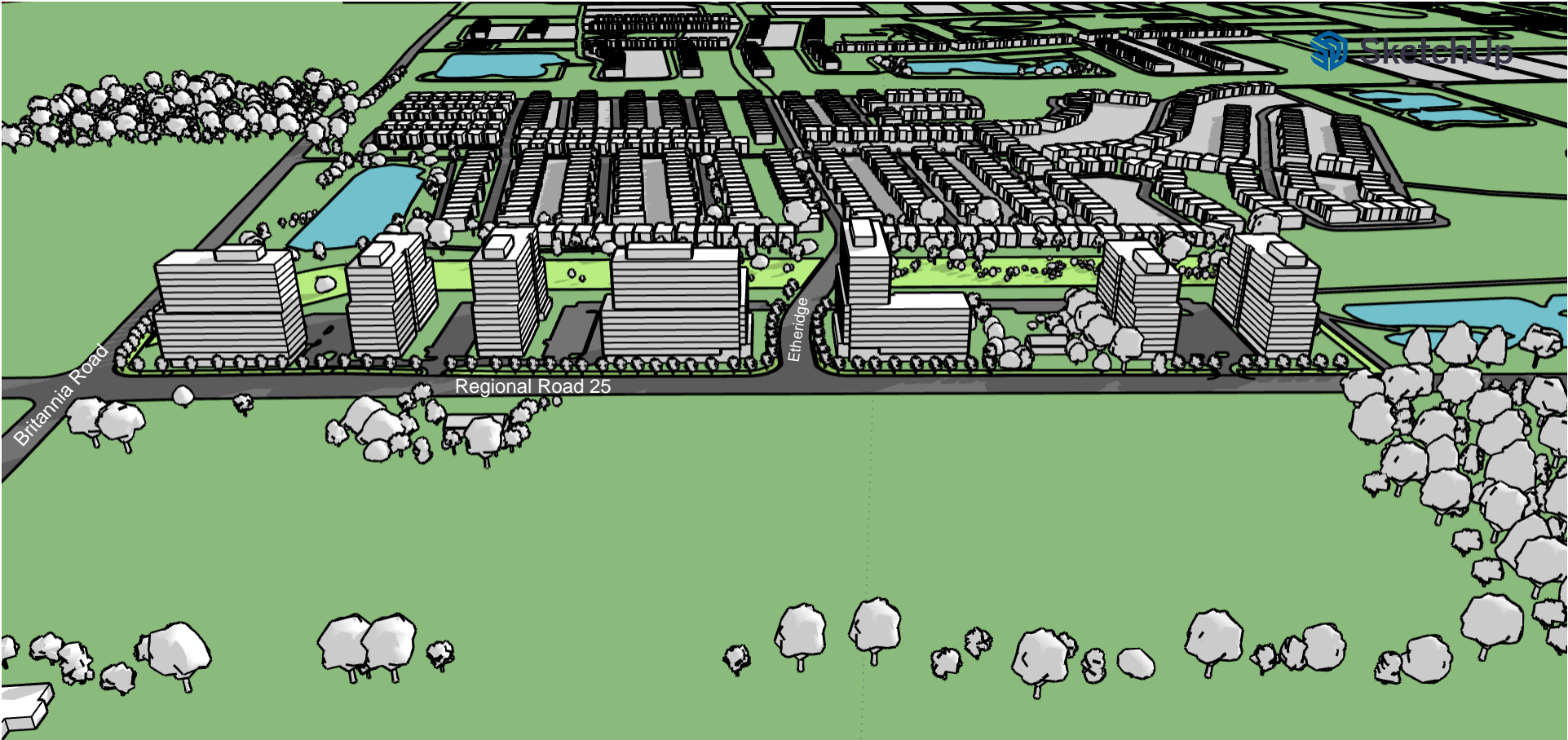


Figure 9

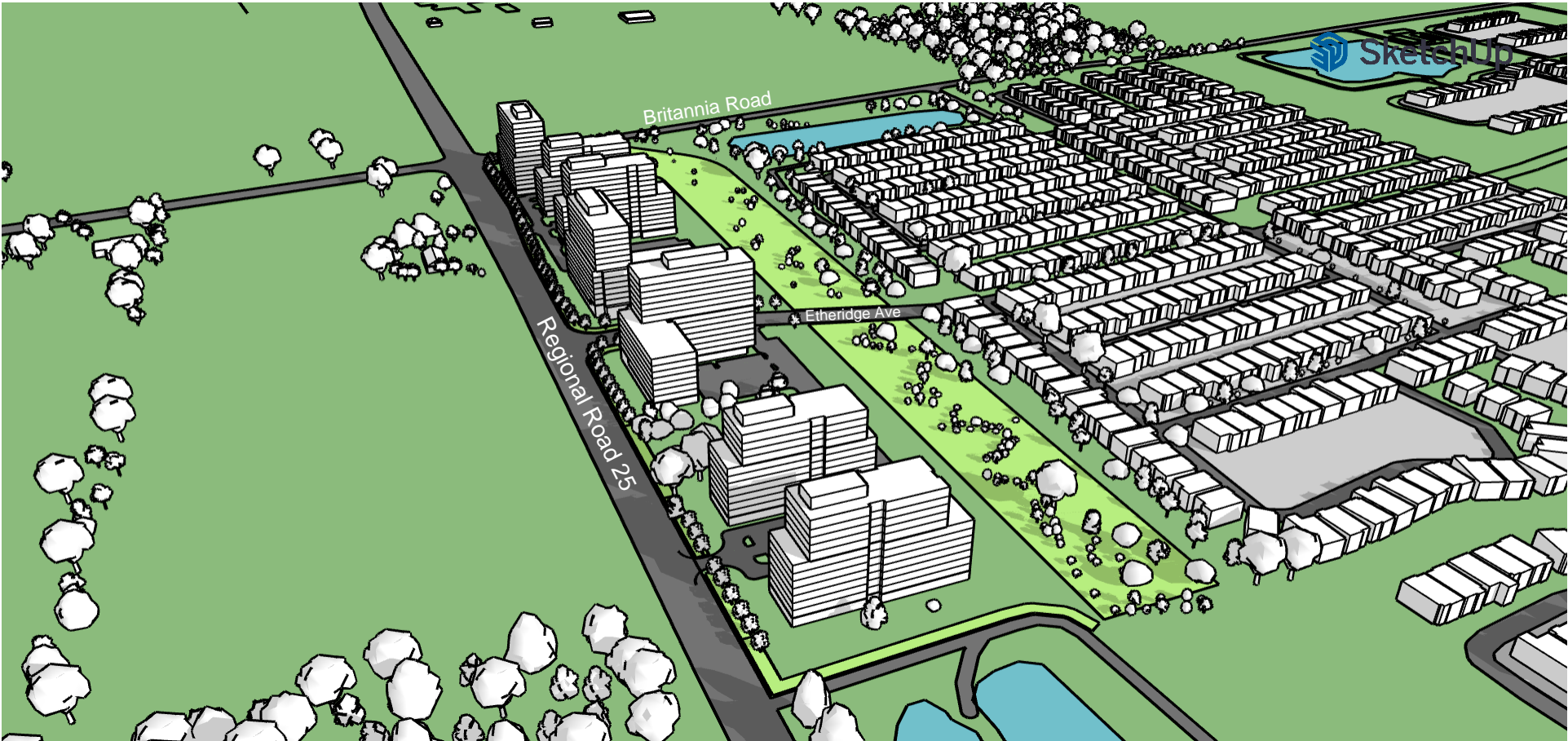


Figure 10



Figure 11

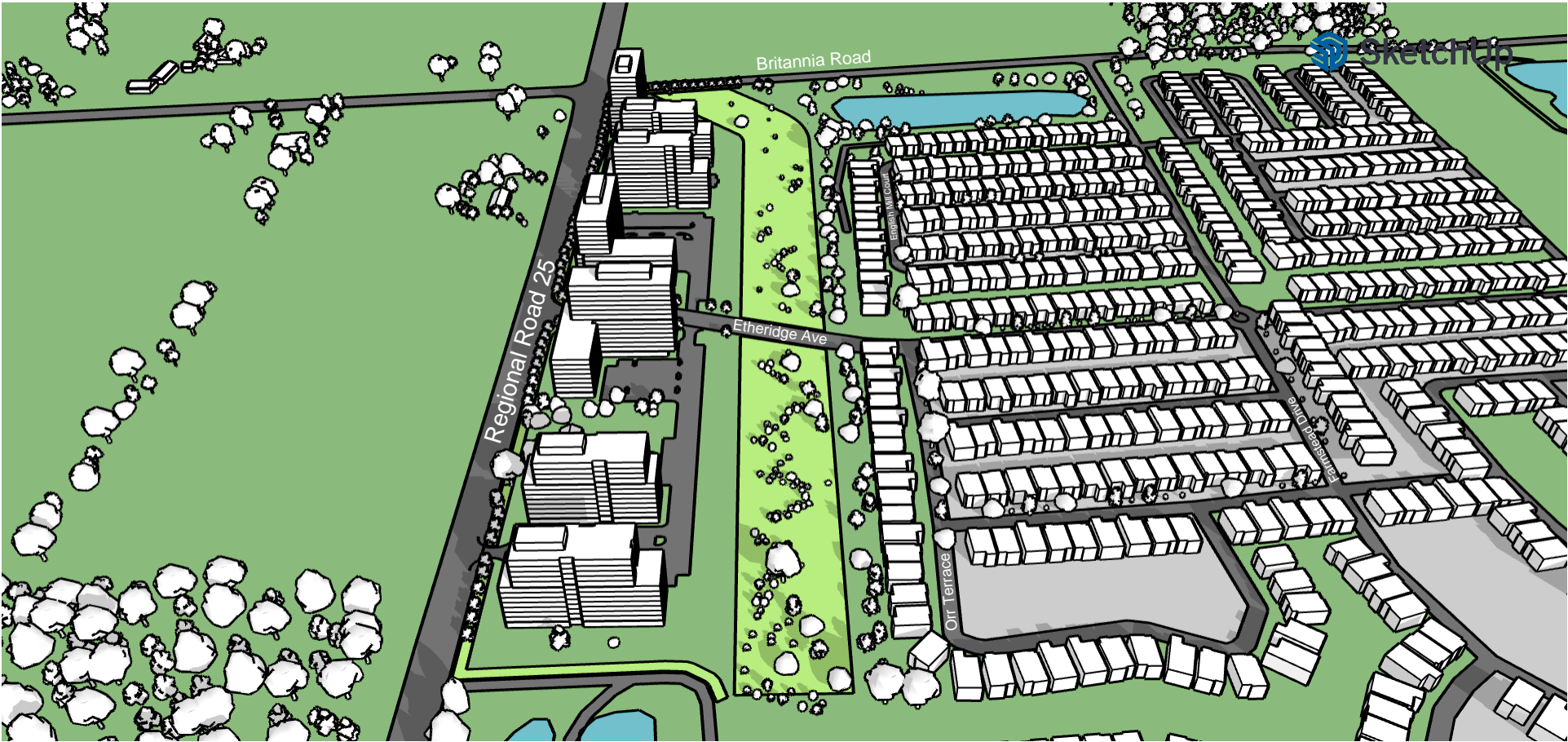
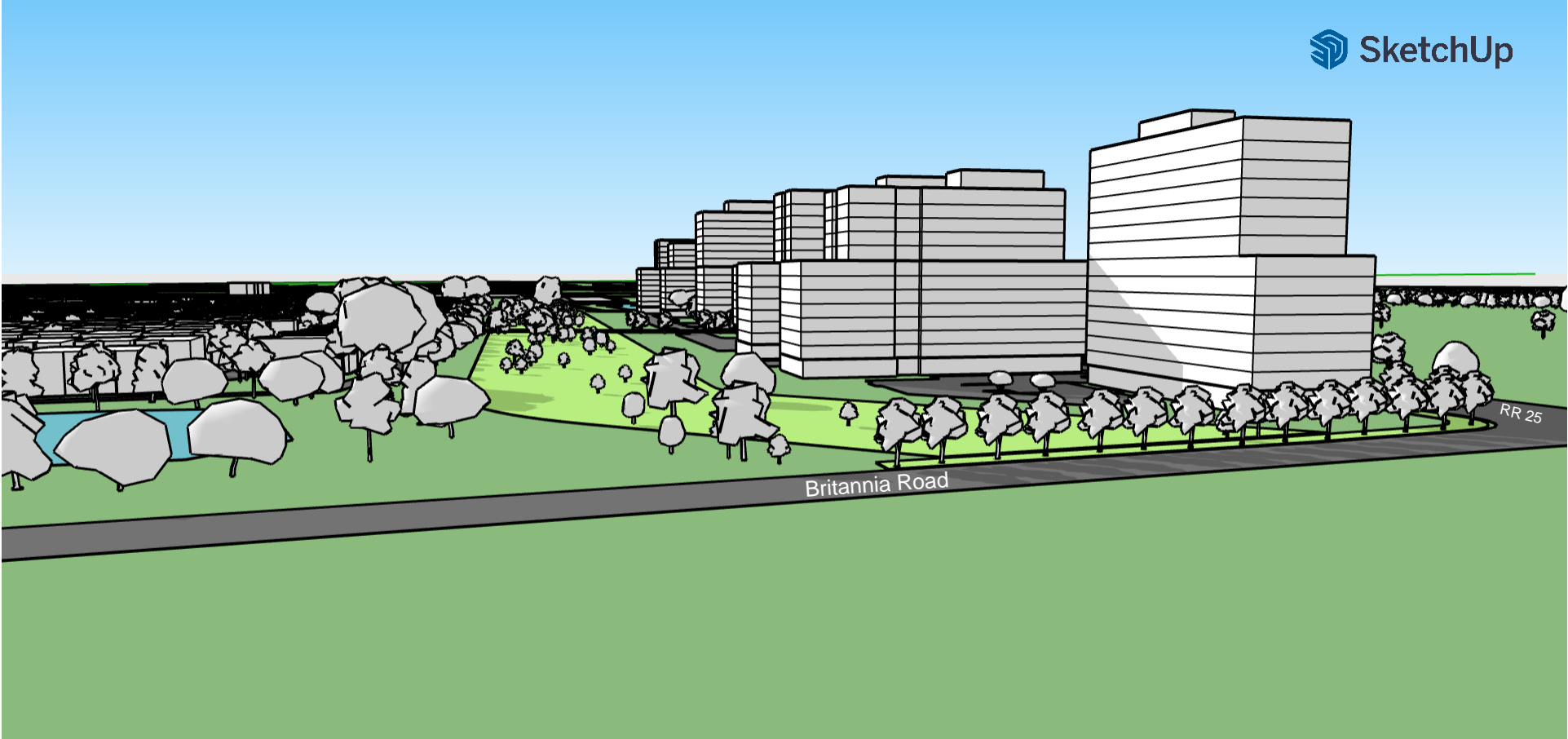


Figure 12



THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. -2023

BEING A BY-LAW TO AMEND THE TOWN OF MILTON COMPREHENSIVE ZONING BY-LAW 016-2014, AS AMENDED, PURSUANT TO SECTION 34 OF THE PLANNING ACT IN RESPECT OF THE LANDS DESCRIBED AS PART 2, 20R-20604; PARTS 2&4 20R-19779; PART 4, 20R-20160; AND PART 19, 20R-20414, PART OF LOT 6, CONCESSION 2, NEW SURVEY, (TRAFALGAR), MATTAMY (MILTON WEST) LIMITED, FILE Z-XX/23

WHEREAS the Council of the Corporation of the Town of Milton deems it appropriate to amend Comprehensive Zoning By-law 016-2014, as amended;

AND WHEREAS the Town of Milton Official Plan provides for the lands affected by this by-law to be zoned as set forth in this by-law;

NOW THEREFORE the Council of the Corporation of the Town of Milton hereby enacts as follows:

1. **THAT** Schedule A to Comprehensive Zoning By-law 016-2014 is hereby further amended by changing the existing Future Development (FD) Zone symbol to the Mixed Use - Special Section AAA (MU*AAA) Zone symbol on this property as shown on Schedule A attached hereto.
2. **THAT** Section 13.1 of Comprehensive By-law 016-2014 is hereby further amended by adding subsection 13.1.1.AAA as follows:

Mixed Use – Special Section AAA (MU*AAA)

i. Special Site Provisions:

- a) For the purpose of this by-law, where a lot line of a lot abuts a reserve of 0.3 m or less that has been established by the Town to restrict or control access to an abutting street, the lot is considered to have frontage on a public street.
- b) Notwithstanding anything to the contrary, no non-conformity will be created as a result of any severance of the land for the purpose of mortgaging or conveying to a condominium corporation or any public authority.
- c) Notwithstanding Section 4.19.5, Table 4H, balconies and porches/verandas are permitted to be setback 0 m from the lot line.
- d) Notwithstanding Section 4.19.5, Table 4H:
 - a. stairs and air vents associated with an underground parking structure shall be permitted in any yard.

- b. Balconies may encroach 1.8 metres into any yard.
 - e) Notwithstanding Section 5.8 i), Table 5D:
 - (i) 50 perpendicular parking spaces in an underground garage may have a minimum length of 5.3 metres and a minimum width of 2.6 metres to allow for obstructions.
 - (ii) The minimum dimension of a vertical bicycle parking space is:
 - a. Minimum width – 0.6 metres
 - b. Minimum length – 1.5 metres
 - c. Minimum vertical clearance – 1.9 metres
 - f) Notwithstanding Section 5.8.1, Table 5E and Section 5.8.2, Table 5F, the minimum off-street parking requirement for apartment buildings or mixed-use buildings shall be:
 - a. 1 parking space per dwelling unit
 - b. 0.22 parking spaces per residential unit for visitor parking. For mixed use buildings parking spaces for the non-residential component are not required.
 - c. Vehicles associated with a car share program shall be permitted to be parked in required visitor spaces.
 - g) Notwithstanding Section 5.10, Table 5I, 2 short term bicycle parking spaces shall be required per apartment or mixed use building.
 - h) Notwithstanding Section 5.11.1 ii), Table 5K, minimum setback of a loading space to a building shall be 2.0 metres.
 - i) Notwithstanding Section 5.12, Table 5L, minimum setbacks of a parking area shall be:
 - a. Minimum 1.8 metres to a building
 - b. Minimum 2.3 metres to a street line
Minimum 2.3 metres to a lot line
 - j) Notwithstanding Section 5.14.1, the underground parking structure may be located within 0.0 metres of a street line or lot line.
- ii. Zone Standards:

Notwithstanding the provisions of Section 6.2, Table 6F to the contrary:

- a) Minimum setback to NHS Zone shall be 5 metres. Confirm setback of Building 5 to north property line.
- b) For buildings above 10.5 m in height adjacent to an NHS Zone, 45 degree angular plane requirements shall not apply.
- c) Where residential units are located at-grade within the first storey of a residential building the principal access is not required to be directly accessible from and oriented towards a public street.
- d) The minimum first storey height for a residential apartment building shall be 3 metres;
- e) Maximum height of all buildings is 15 storeys and 55 metres
- f) Surface Area Parking maximum shall be 32%

- g) Balconies oriented toward an arterial road are permitted above 3 metres from established grade.
 - h) Maximum length of a main wall shall be 70 metres.
 - i) Transformer and telecommunications vaults and pads shall be permitted to project 0.5 metres to a public street beyond the main wall of the building.
 - j) Minimum Landscape Open Space shall be 45%
 - k) Maximum Floor Space Index for Mixed Use and Residential Buildings shall be 3.0.
3. **THAT** if no appeal is filed pursuant to Section 34(19) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, or if an appeal is filed and the Ontario Municipal Board dismisses the appeal, this by-law shall come into force on the day of the passing. If the Ontario Municipal Board amends the by-law pursuant to Section 34(26) of the *Planning Act*, as amended, the part or parts so amended come into force upon the day the Board's Order is issued directing the amendment or amendments

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS

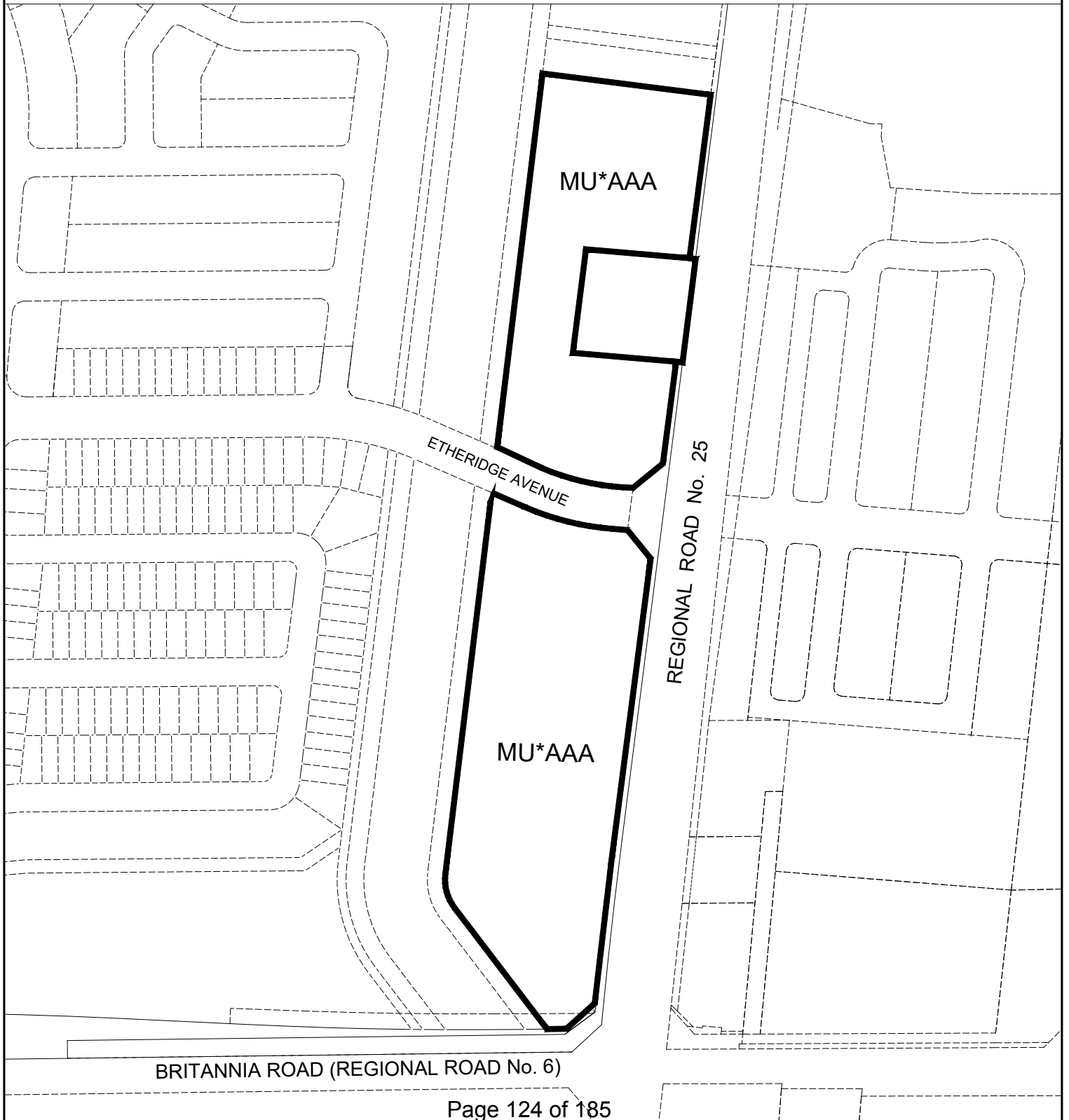
**** DAY OF *****, 2023**

Gordon A. Krantz Mayor

Troy McHarg Town Clerk

SCHEDULE A
TO BY-LAW No. ***-2023
TOWN OF MILTON

PART OF LOT 6, CONCESSION 2, NEW SURVEY (TRAFALGAR)
TOWN OF MILTON





The Corporation of the Town of Milton

Report To: Council

From: Glen Cowan, Chief Financial Officer / Treasurer

Date: October 23, 2023

Report No: CORS-052-23

Subject: Purchasing Various - October 2023

Recommendation: **THAT the contract increase for consulting services for the Milton Sports Centre parking lot improvements to WSP E&I Canada Limited in the amount of \$26,932 (excl. HST) be approved as outlined on Schedule A.**

THAT the contract increase for contract administration for the 2018 Expanded Asphalt program to Hatch in the amount of \$10,932.10 (excl. HST) be approved as outlined on Schedule B.

THAT the contract increase for contract administration for Appleby Line to WSP E&I Canada Limited in the amount of \$22,160 (excl. HST) be approved as outlined on Schedule C.

THAT the single source award to S. Spera & Associates Ltd. for property negotiation services in the amount of \$28,000 (excl. HST) be approved as outlined in Schedule D.

THAT the Manager, Purchasing and Supply Chain Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.

EXECUTIVE SUMMARY

This report is being submitted to obtain Council's authorization on the various items on the attached schedules. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018 and the Budget Management Policy (Policy No.113).



The Corporation of the Town of Milton

Report #:
CORS-052-23
Page 2 of 3

REPORT

Background

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

Discussion

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to D) attached. Awards include contract increases of existing contracts for Milton sports center parking lot improvements, the 2018 expanded asphalt project and Appleby Line from Derry Road to Rattlesnake Conservation Area project. Single source approval has been requested for Appleby Line Ph3 property negotiation services with S. Spera & Associates Ltd. As an incumbent vendor for property negotiation services in relation to other Town roadworks, the established rates are being held for the Appleby Line service requirements.

Financial Impact

For each of the proposed contract increases or awards, funding has been provided for within the existing approved capital projects. As such, no budget amendments are being proposed at this time as a result of the awards included herein.

Respectfully submitted,

Glen Cowan
Chief Financial Officer / Treasurer

For questions, please contact:	Sharon Telfer, Manager, Purchasing and Supply Chain Management	Phone: Ext. 2138
	Shirley Xie, Supervisor, Financial Reporting	Ext. 2472



Attachments

- Schedule A – Contract Increase for Milton sports centre parking lot improvements
- Schedule B – Contract Increase for 2018 expanded asphalt contract
- Schedule C – Contract Increase for Appleby Line
- Schedule D – Single Source for property negotiation services

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.

COUNCIL AUTHORITY FOR CONTRACT AWARDS CONTRACT INCREASE	
Project Award	Contract Increase for Consulting Services for the Milton Sports Centre Parking Lot Improvements
Recommendation	Staff are recommending approval to proceed with a contract increase for additional contract administration fees to WSP E&I Canada Limited (formerly Wood Environment & Infrastructure Solutions) in the total amount of \$26,932 (exclusive of HST).
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>Through PDA-CRAN-22-051-06, Staff awarded the contract administration for improvements to the Milton Sports Centre Parking Lot to WSP E&I Canada Limited in the amount of \$73,758 (exclusive of HST). A subsequent change order in the amount \$32,357 (exclusive of HST) was issued through the March 27th Purchasing Various Report (CORS-016-23).</p> <p>During the construction phase of the project it was determined that a construction time extension was required by the contractor in order to complete the project. The requested additional consulting fees are reflective of the time extension necessary to bring the project to completion.</p> <p>Total additional contract administration fees in the amount of: \$26,932 (exclusive of HST).</p> <p>The requested amount was validated by staff to be in compliance with the Council approved award of WSP E&I Canada Limited (formerly Wood Environment & Infrastructure Solutions) on the Professional Consulting Services Roster as per the terms of RFP 21-051 (CORS-063-21). The hourly rates, as established through the Competitive Assignment Score Card evaluation RFP process, have been reviewed and validated as being of good value by Parks & Facilities staff (PDA-CRAN-22-051-06).</p> <p>The new contract total will be \$133,047 (exclusive of HST).</p>
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	C58214820-A1634-7210
Account Description	Milton Sports Centre Facility Improvements
Project Total Budget	\$ 1,153,766

Contract Budget	\$ 0
Actual	\$ 26,932
Variance (Note 2)	\$ 26,932 (U)
Funding Source	Reallocation of line items within the project

Note 1: This project is eligible for input tax credits, therefore costs do not include HST.

Note 2: The unfavourable variance will be managed through the reallocation of other line items within the project.

COUNCIL AUTHORITY FOR CONTRACT AWARDS

CONTRACT INCREASE

Project Award	Contract Increase for Hatch – Contract Administration 2018 Expanded Asphalt
Recommendation	Staff is recommending the contract increase to Hatch for the Contract Administration 2018 Expanded Asphalt in the total amount of \$10,932.10 (exclusive of HST).
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>The current contract awarded to Hatch for 2018 Expanded Asphalt contract Administration is in the amount of \$152,954 (exclusive of HST). Was awarded in March 27, 2018 through purchase order C-18-39 R2. Change orders for renewal terms have been issued in the amount of \$33,018.</p> <p>This contract increase in the amount of \$10,932.10 (exclusive of HST) is for additional fees for contract administration, inspection and material testing. The 2018 Expanded asphalt warranty period for Esquesing Line was extended for additional two years because the result of asphalt testing was found in non- compliance. Hatch's original proposal did not include the cost for the additional two years, therefore, there was no budget allocated for this purpose. The request of additional fees includes the following:</p> <ul style="list-style-type: none"> • Project Management and Contract Administration Services • Geotechnical support, inspection and material testing. <p>The original contract was awarded with an old roster. Hatch requested the increase in their original hourly rate fees considering that original proposal was in 2018. The new rates will only be applied in future invoices.</p> <p>The new contract total will be \$163,886.10 (exclusive of HST).</p>

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C35012818-A0611-7210
Account Description	2018 Expanded Asphalt
Project Total Budget	\$1,443,843
Contract Budget	\$29,490
Actual (Net of HST Rebate)	\$11,125
Variance	\$18,365 (F) (Note 2)
Funding Source	Federal Gas Tax and Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST

Note 2: Staff is requesting that the favourable variance remain in the project to accommodate future changes.

COUNCIL AUTHORITY FOR CONTRACT AWARDS

Project Award	Contract Increase for WSP E & I and Infrastructure Solutions Contract Administration of Appleby Line
Recommendation	Staff are recommending the contract increase to WSP E & I for Contract Administration of Appleby Line from Derry Road to Rattlesnake Conservation Area in the total amount of \$22,160 (exclusive of HST)
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>The current contract awarded to WSP for Appleby Line Contract Administration, Material testing and inspections is in the amount of \$180,960 (exclusive of HST). This contract was awarded as a result of the previous roster process. The original award was in the amount of \$164,690 (exclusive of HST). Change orders to-date are in the amount of \$16,000 (exclusive of HST).</p> <p>This contract increase in the amount of \$22,160 (exclusive of HST) is for additional fees due to changes in the construction schedule. The completion date for construction was extended by 21 days for the following reasons:</p> <ul style="list-style-type: none"> • Finalization of shop drawings delay due to re-design and refinement resulted from refined rock elevations uncovered at the time of construction • Review and approval of shop drawings <p>Staff have reviewed the request to confirm the scope and are satisfied that the rates used are consistent with previous rates charged under this contract and further, are consistent with those in the initial request for proposal.</p> <p>The new contract total will be \$ 202,850 (exclusive of HST).</p>
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	C35000523-A0611-7210
Account Description	Appleby Line Ph1-2
Project Total Budget	\$3,565,070
Contract Budget	\$ 0
Actual (Net of HST Rebate)	\$22,550
Variance (Note 2)	\$22,550 (U)
Funding Source	Reallocation of line items within the project

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: The unfavourable variance will be managed through the reallocation of other expenditure lines within the project.

COUNCIL AUTHORITY FOR CONTRACT AWARDS SINGLE SOURCE AWARD

Project Award	Single Source award to S. Spera & Associates Ltd. for Appleby Line (Phase 3) Property Negotiation Services.
Recommendation	Staff is recommending the single source award to S. Spera & Associates Ltd. for Appleby Line (Phase 3) Property Negotiation Services in the estimated amount of \$28,000 (exclusive of HST).
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>In the early stages of the design of Appleby Line (Phase 3), it was identified that property acquisition may be required in order to fully complete the construction project. Now that the design is approximately 60% complete, it is confirmed that property negotiation services are required for six (6) properties.</p> <p>The Town previously established a contract with S. Spera & Associates Ltd. through a competitive bid process for property negotiations services for work related to Bronte Street and Main Street. This firm has also provided satisfactory property negotiation services for work on Fifth Line. To keep this project moving forward on schedule, Staff recommend proceeding with the incumbent firm for property negotiations as required on Appleby Line (Phase 3), with the firm's hourly rate remaining unchanged from previously contracted services.</p> <p>It is estimated that 80 hours of work are required to complete these services at the hourly rate of \$350 (inclusive of normal disbursements, exclusive of HST).</p> <p>The amount of \$28,000 (exclusive of HST) is an estimate. Depending of the negotiation process, complexity and time spent per property, there is potential for additional costs to be incurred.</p> <p>Staff is also recommending to keep favourable variance in the account as it could be used to cover cost in case the estimated hours are exceeded or if additional permission to enter are required.</p>
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	C35000522-A0611-7290
Account Description	Appleby Line (Phase 3)
Project Total Budget	\$ 243,963
Contract Budget	\$45,792

Actual (Net of HST Rebate)	\$28,493
Variance (Note 2)	\$17,299 (F)
Funding Source	Project Variance Account/Development Charge

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: Due to the complexity of the project, staff requested that the favourable variance remain for unforeseen items.



THE CORPORATION OF THE TOWN OF MILTON

NOTICE OF MOTION

INTRODUCTION DATE: September 11, 2023

SUBJECT: Declaration of Intimate Partner Violence an Epidemic

CONSIDERATION DATE: October 23, 2023

MOVED BY: Councillor Ali

SECONDED BY: Mayor Krantz

WHEREAS the jury that adjudicated the Carol Culleton, Anastasia Kuzyk and Nathalie Warmerdam Inquest (The Renfrew Inquest) issued 86 recommendations to the Province of Ontario on Intimate Partner Violence;

AND WHEREAS recommendation #1 of the Inquest is for the Province of Ontario to declare Intimate Partner Violence an epidemic;

AND WHEREAS, every six days in Canada a woman is killed by her intimate partner;

AND WHEREAS, on any given night in Canada, over 6,000 women and children sleep in shelters because it is not safe for them at home;

AND WHEREAS this past year in Ontario, 52 women or one every week, were victims of femicide;

AND WHEREAS in Halton in 2022 there were 3,503 Intimate Partner Violence calls made to Halton Regional Police and there were 2,342 calls to the Women's Shelter Crisis/Helpline calls;

AND WHEREAS in Milton over 20 local women were supported by shelters and the Halton Regional Police received 188 crisis calls from Milton residents;

AND WHEREAS Halton Women's Place receives 2,500 calls annually to its crisis information and support line, supports 400-600 women through their various outreach services and sees 140 women and children through their safe shelter every year;

AND WHEREAS 93% of the CAS domestic violence-related intake cases involve a girl/woman as the primary participant;

AND WHEREAS the waitlist for counselling can be difficult to access;

AND WHEREAS violence against women costs the national justice system, health care systems, social service agencies, and municipalities billions of dollars per year; and municipalities are on the front lines in addressing gender-based violence;

AND WHEREAS Town of Milton Council recognizes that issues of violence against women in all communities are of local importance to the health and wellness of our residents.

THEREFORE BE IT RESOLVED:

THAT the Town of Milton Council:

- recognizes the issues of violence against women and girls in Milton as serious to the health and wellness of local families; and
- is committed to engaging with community partners to educate and support our residents about the seriousness and long-term danger of violence in our community;

AND THAT the Town of Milton Council declares, in accordance with Recommendation #1 of the Renfrew Inquest, that Intimate Partner Violence and Violence Against Women are epidemic;

AND THAT the Province of Ontario be requested to declare, in accordance with Recommendation #1 of the Renfrew Inquest, that Intimate Partner Violence and Violence Against Women are epidemic;

BE IT FURTHER RESOLVED THAT this resolution be circulated to The Honourable Doug Ford, Premier of Ontario, The Honourable Charmaine A. Williams, Associate Minister of Women's Social and Economic Opportunity, The Honourable Parm Gill, Minister of Red Tape Reduction and Milton MPP, Region of Halton, the Halton Police Board, Association of Municipalities of Ontario, the Federation of Canadian Municipalities, and the Ontario's Big City Mayors.



The Corporation of the Town of Milton

Report To: Council

From: Kristene Scott, Commissioner, Community Services

Date: October 23, 2023

Report No: COMS-009-23

Subject: Adopt a Road - Park Program

Recommendation: That the Adopt a Road / Park Program report be received for information.

EXECUTIVE SUMMARY

At the May 29, 2023 Council meeting, staff were directed, by resolution, to establish a formal Adopt-a-Park/Road program to support and acknowledge volunteers who regularly clean up designated areas throughout the municipality (Appendix A).

The Adopt-a-Park/Road Program is a community-based initiative designed to foster civic engagement, environmental stewardship, and beautification of Milton's public spaces.

This report provides an overview of the program, its objectives, implementation strategy, and the positive impact it will have on our community.

REPORT

Background

Milton recognizes the importance of involving residents in the upkeep of our roads and parks. Currently, the Town partners with organizations and volunteers for various community clean-up efforts/events through the provision of supplies and coordination of garbage pick-up. In 2023 there was approximately twenty clean up events with over two hundred bags of garbage collected.

Discussion

Many individuals, families and community groups volunteer their time and resources to maintain and beautify Town of Milton public spaces.

Discussion

Community clean ups would still exist however, a formal Adopt-a-Park/Road Program would enable participants to adopt a specific road segment or park area, taking responsibility for litter removal, and minor maintenance activities such as weeding beds where appropriate. Participants would commit to regular clean-ups and/or park improvements over a designated period.

The key objectives of the program are as follows:

- a. Enhance the aesthetics and cleanliness of our public spaces.
- b. Promote community pride and ownership.
- c. Compliment current cleanup activities and initiatives.
- d. Foster environmental awareness and responsibility.

The program would officially launch in Spring 2024. Staff will develop enhanced program details to provide volunteers with toolkits which will include related supplies and safety guidelines. Participants, will be able to register via email to express interest and start the process. Staff will oversee participant assignments, assist with schedules, and provide necessary support. In order to participate in the program, volunteers will need to make a two-year commitment and in doing so will be acknowledged with a sign in the area that they have adopted.

Eligibility to participate in this program will be reviewed based on the criteria as outlined in Corporate Sponsorship Policy no. 82 to maintain appropriate community standards.

Staff will monitor and manage the road segments and park areas that have been adopted to assess impact and level of effort to make improvements or support recommendations regarding this initiative.

Financial Impact

The Adopt-a-Park/Road Program supplies for the first year of the program will be funded through the Facilities, Operations & Environment Division budget. Administration of the initial program will be coordinated using existing resources, however additional funding may be required in future budgets for signage and resources (program oversight) depending upon the uptake and how the program evolves over time.

Respectfully submitted,



The Corporation of the Town of Milton

Report #:
COMS-009-23
Page 3 of 3

Doug Sampano
Director, Facilities, Operations & Environment

For questions, please contact: Doug Sampano

Phone: Ext. 2547

Attachments

Appendix A - Notice of Motion - Adopt a Park/Road Program (May 29, 2023)

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.

THE CORPORATION OF THE TOWN OF MILTON

NOTICE OF MOTION

INTRODUCTION DATE: May 08, 2023
SUBJECT: Adopt A Park / Road Program
CONSIDERATION DATE: May 29, 2023
REQUESTED BY: John Challinor II
SECONDED BY: Colin Best

WHEREAS the Town supports clean-up efforts by providing supplies and coordinating litter pick-ups on an as-needed basis;

AND WHEREAS Milton community groups, individual residents and local businesses are increasingly interested in participating in clean-up initiatives as their contribution towards keeping Milton beautiful while demonstrating environmental responsibility;

THEREFORE, BE IT RESOLVED THAT, the Town of Milton establish a formal Adopt A Park/Road program, to support and acknowledge volunteers who regularly clean up designated areas throughout the municipality;

AND FURTHER, THAT Town staff present the program plan and proposed budget to Milton Council in advance of the 2024 budget deliberations based on a Spring 2024 program implementation.



The Corporation of the Town of Milton

Report To:	Council
From:	Peter Gatto, Fire Chief
Date:	October 23, 2023
Report No:	COMS-010-23
Subject:	Fireworks Sales, Distribution and Discharge Review
Recommendation:	That Council receive Report COMS-010-23, Fireworks Sales, Distribution and Discharge Review as information.

EXECUTIVE SUMMARY

- At the July 17, 2023 Council meeting, staff were directed, by resolution, to investigate banning the sale, distribution and setting off of consumer fireworks in the Town of Milton.
- There are very few urban properties within Milton that meet the clearance requirements for consumer fireworks; those being set off in areas where clearance distances are not met are in contravention of the by-law and are at a greater risk of structure fires, property damage, and/or injury to persons or animals.
- Based on adherence to the current by-law, banning the discharge of consumer fireworks in Milton would have only impacted two (2) residents in 2023; therefore, a ban on consumer fireworks would have very little impact on Milton residents.
- Statistical data indicates that the majority of permit applications for discharging fireworks are denied due to the distance to combustibles area that is required. There continues to be a number of persons discharging fireworks without permits and in unsuitable locations.
- Purchasing fireworks from a vendor in Milton will most likely result in illegal and unsafe discharge due to the lack of consumer firework discharge permits being issued.
- Enforcement is a common challenge in all municipalities, as it is difficult to arrive at locations where fireworks are being set off in a timely manner. To successfully enforce the Fireworks By-Law, enforcement agencies must witness the discharge of the fireworks and be able to identify the person or persons involved.
- There is an increasing number of municipalities throughout North America that do not permit fireworks in their community.
- The National Fire Protection Association (NFPA) encourages people to leave fireworks to the professionals as consumer use of fireworks across North America results in thousands of injuries annually, property damage and even fatalities.
- Changes to the By-law pertaining to exhibition fireworks (ie. Canada Day at the Fairgrounds) is not contemplated as part of this report; as such, opportunities for community groups, individuals and organizations to set off fireworks during

designated times would still be permitted provided they meet with the by-law requirements (Schedule A, Section 10 and 11)

REPORT

Background

The Municipal Act, 2001 permits a municipality to pass by-laws prohibiting and regulating the sale and the discharge of fireworks. This enables municipalities to choose the holidays that residents may discharge consumer fireworks on, provided they have applied for and received and approved permit from the Fire Department.

The last Fireworks By-law review occurred in December 2021 (ES-009-21) and included:

- updates to align with the Federal Explosives Act and Explosives Regulations such as wording changes, allowing placement of mobile vendors in parking lots and adding distance requirements between firework storage displays;
- inclusion of Chinese Lunar New Year as a recognized day that fireworks could be discharged.

At the July 17, 2023 Council meeting, staff were directed, by resolution, to investigate banning the sale, distribution and setting off of consumer fireworks in the Town of Milton.

Changes to the by-law pertaining to exhibition fireworks (ie: Canada Day at the Fairgrounds) is not being contemplated as part of this report. Opportunities for community groups, individuals and organizations to set off fireworks during designated times would still be permitted provided they meet with the by-law requirements (Schedule A, Section 10 and 11).

Town of Milton By-Law

The Town of Milton By-law 37-2009 (Schedule A) regulates the sale, storage, display and discharge of fireworks. This by-law regulates the location and area required for discharge of consumer fireworks and also requires residents to obtain a permit to discharge consumer fireworks.

Consumer fireworks on currently permitted on the following days:

- Victoria Day
- Canada Day
- 3rd day of Diwali
- Chinese Lunar New Year
- Two (2) days immediately preceding each of the identified days above
- Any day that a permit has been issued by the Chief Fire Official.



Background

Sale of Consumer Fireworks (Retailer):

Consumer fireworks shall only be sold ten (10) days before the stated holiday. A permit issued by Milton Fire & Rescue Services (MFRS) is required to sell fireworks. Individuals must be eighteen (18) years or older to purchase them.

Sale of Consumer Fireworks (Mobile Vendor):

Consumer fireworks may be sold ten (10) days before the stated holiday. A permit issued by MFRS is required to sell fireworks. Individuals must be eighteen (18) years or older to purchase them. Vendor structures must be located a minimum of 3 metres from any parked vehicle.

Permit to Discharge Consumer Fireworks:

Milton Fire & Rescue Services approves consumer fireworks applications which meet all by-law requirements including:

- applicants must be eighteen (18) years of age
- the address of the property is provided
- a list of the fireworks being discharged is provided
- and any other documentation requested by the Fire Department

Fireworks may be discharged between dusk and 11:00pm on the celebratory date. Aerial fireworks require a minimum clearance of 30m by 30m and ground based fireworks require a minimum clearance of 20m by 20m.

Through report ES-009-21, recommendations were also made to (a) enhance fireworks safety through a public awareness campaign, and (b) that a proactive enforcement campaign of by-law compliance be implemented to ensure fireworks are not being sold outside of the permit guidelines. Steps have been taken to accomplish both of these initiatives.

Discussion

Milton Fire & Rescue Services issues Fireworks Discharge Permits to applicants 18 years of age or older and where the properties meet the requirement of the by-law.

Inside the urban area of Milton, the majority of properties do not meet the permit requirements. To meet the minimum clearances of 30m by 30m with an additional 20m for spectator and clearance of all building and obstructions, a lot must be extremely large. To put this in perspective a resident would require over a ½ acre of unobstructed land free of building, shrubs, and overhead wires. Using GIS mapping, less than 1% of homes in urban Milton are ½ acre or larger noting that they still may not meet size requirements based on possible obstructions.

Discussion

Sales/Distribution of Fireworks

Due to the limited area where fireworks may be potentially considered for safe discharge within the urban area of Milton, a total ban of consumer fireworks sales should help reduce the illegal use of fireworks and subsequent complaints.

Purchasing fireworks from a vendor in Milton will most likely result in illegal and unsafe discharge due to the lack of consumer firework discharge permits being issued. In 2023, six (6) permits were issued to vendors authorizing them to sell consumer fireworks.

Based on only two (2) discharge permits being approved by the Fire Department for use in the rural area, the majority of fireworks sold in the Town of Milton were then used in contravention of the by-law and likely in areas not meeting minimum clearance requirements.

Discharge of Fireworks

At the time of this report, only two (2) permits have been approved by MFRS in 2023 (rural Milton), meaning all fireworks displays that have occurred in urban Milton have done so in contravention of the current by-law.

A few key points worth noting with respect to the discharging of consumer fireworks:

- Complaints often trigger emergency vehicles to attend to locations about fireworks being set off and upon arrival in the area, locations cannot be determined thereby making successful enforcement action unlikely.
- While there is no formal record of a property fire or injury arising from the discharge of fireworks in the past decade, complainants have stated that personal property has been damaged.
- Using fire apparatus to respond to complaints has not altered behavior towards consumer fireworks and the Town incurs costs associated with responding apparatus.
- Fire apparatus responding to complaints are diverted from readiness to respond from a real emergency incident.

As outlined earlier, there are very few urban properties within Milton that potentially meet the requirements to safely discharge consumer fireworks, so in essence fireworks are already 'banned' for the most part in the urban area of Milton based on lot size requirements. On this basis, and with the understanding that the by-law currently in place supports public safety, banning the discharge of consumer fireworks would have minimal impact on Milton residents who comply with the current by-law (2 residents in 2023)

Discussion

Safety/Public Education

Fireworks are a class of low explosive pyrotechnic devices containing gunpowder and other combustible chemicals that causes an explosion when used improperly. Consumer fireworks have caused death, injury, and property damage. The types of fireworks that cause the most injuries (blindness, burns, permanent scarring) are firecrackers, sparklers and bottle rockets.

Last year, MFRS implemented a multimedia public education program in regards to fireworks safety and requirements through our website in addition to media releases at key times of the year. Should Milton institute a ban on consumer fireworks, information will be updated accordingly.

The majority of consumer fireworks being discharged in Milton are in contravention of the clearance requirements outlined in the by-law and therefore individuals not in compliance are at a greater risk for injury, property damage (not just their own) and emergency response.

Enforcement

The current by-law provides safety guidelines and time restrictions to promote respect within the community. The by-law may be enforced by all agencies such as Fire, Police, Municipal Law Enforcement Officers and any other such persons as Council may designate, however finding the location of ignition and identifying the person responsible in a timely manner is extremely difficult making the by-law inherently tough to enforce.

Similar challenges will exist if the by-law is updated to include a discharge ban on consumer fireworks, however not being able to purchase them in the Town of Milton and other surrounding municipalities that have already implemented bans should help reduce access and prohibited use of them.

MFRS has been proactive in the inspection of firework vendors to ensure they are in compliance with the fireworks by-law and to help reduce the possibility of injury or property damage. Should a ban on consumer firework sales be implemented, enforcement in this area would continue albeit on a complaint basis.

Environmental Review

Numerous municipal by-laws were reviewed to compare allowances and restrictions throughout the Province as part of the 2021 By-law update.

Since that time, many municipalities throughout North America have banned the sale and use of consumer fireworks for various reasons including but not limited to:

- Brampton
- Cornwall

Discussion

- Kapuskasing
- Alexandria
- Hearst
- Wilberforce
- Coquitlam, B.C.
- Vancouver, B.C.
- North Vancouver, B.C.
- North Cowichan, B.C.
- Richmond, B.C.
- North Delta Surrey, B.C.
- Pitt Meadows, B.C.
- Maple Ridge, B.C.
- Langley, B.C.
- Chicago, Ill.
- Eugene, Ore.
- Portland, Ore.
- New York, N.Y.
- Burien, Wa.
- Marysville, Wa.

Conclusion

- Less than 1% of urban Milton properties could potentially meet the clearance requirements to safely discharge consumer fireworks; in essence, fireworks are already 'banned' for the most part in the urban area of Milton as most residential properties do not meet lot size requirements.
- While properties are significantly larger in rural Milton, only two (2) residents in this area of town received discharge permits in 2023 meaning minimal impact if a ban is considered.
- Purchasing fireworks from a vendor in Milton will most likely result in prohibited and unsafe discharge due to the lack of consumer firework discharge permits being issued.
- Due to the limited area where fireworks may be safely discharged a total ban of consumer firework sales and discharge should help reduce the illegal use of fireworks and subsequent complaints.

If the current by-law is followed, banning the discharge of consumer fireworks in Milton would have impacted two (2) residents in 2023; therefore, a ban on consumer fireworks would have minimal impact on Milton residents.

Opportunities for Exhibition fireworks displays during designated holidays would still be permitted provided the requirements as outlined in By-law NO. 037-2009 (Section 10 and 11) are met.



The Corporation of the Town of Milton

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Discussion

Should Council wish to give direction to ban the sale, distribution and setting off of consumer fireworks, the following amendment to the staff recommendation would need to be approved:

- AND THAT staff be directed to bring forward the necessary by-law to ban the sale distribution and setting off of consumer fireworks in Milton at the next regular meeting of Council.

Financial Impact

Fireworks permit fees are established within the Town's rates and fee's by-law and are reviewed annually. Fees are collected when a retailer/vendor wishes to sell consumer fireworks. The Sales Permit fee for 2023 is \$156. There is no fee for a Consumer Fireworks Discharge Permit however Fire Department approval is required.

Respectfully submitted,

Peter Gatto
Fire Chief

For questions, please contact: Peter Gatto, Fire Chief

Phone:
905 878-9251 x 2806

Attachments

Schedule A - By-Law NO. 037-2009

CAO Approval
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. 037-2009

BEING A BY-LAW TO PROHIBIT AND REGULATE THE SALE, STORAGE, DISPLAY AND DISCHARGE OF FIREWORKS, AND TO REPEAL BY-LAW NO. 43-2000

WHEREAS section 121 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, permits a municipality to pass by-laws prohibiting and regulating the sale and the setting off of fireworks;

AND WHEREAS section 121 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that a municipality may require that a permit be obtained for the sale and setting off of fireworks, and that conditions may be prescribed by the municipality for obtaining, continuing to hold and renewing said permit;

AND WHEREAS the Council of The Corporation of the Town of Milton is desirous of enacting a by-law to prohibit and regulate the sale and discharge of fireworks, and to repeal By-law No. 43-2000, as amended;

NOW THEREFORE, THE COUNCIL FOR THE CORPORATION OF THE TOWN OF MILTON ENACTS AS FOLLOWS:

1. DEFINITIONS

1.1 In this By-law:

- (a) “*Act*” shall mean the *Explosives Act*, R.S.C 1985, c. E-17, as amended, and all Regulations thereto;
- (b) “*Chief Fire Official*” shall mean the Town’s Chief Fire Official, or his or her designate;
- (c) “*Council*” shall mean the Council of The Corporation of the Town of Milton;
- (d) “*discharge*” when used in relation to *fireworks*, includes firing, igniting, exploding and setting off such articles;
- (e) “*Director*” shall mean the Town’s Director of Community Services, or his or her designate;
- (f) “*duty of care*” - everyone who has an explosive substance in his or her possession or under his or her care and control is under a legal duty to

use reasonable care to prevent bodily harm and death to persons or damage to property by that explosive device;

- (g) “*exhibition fireworks*” shall mean high hazard fireworks used for public fireworks displays, also referred to as display fireworks, formerly Canadian Class 7.2.2;
- (h) “*family fireworks*” shall mean low hazard fireworks generally used for recreation, also referred to as consumer fireworks, formerly Canadian Class 7.2.1;
- (i) “*firecracker*” shall mean a pyrotechnic device that explodes instantaneously when ignited and does not produce any visible effect after the explosion, but does not include caps for toy guns;
- (j) “*Fire Service*” shall mean the *Town’s* Fire Service;
- (k) “*fireworks*” shall include *exhibition fireworks* and *family fireworks*;
- (l) “*Fireworks Supervisor*” shall mean a person certified by Natural Resources Canada to conduct a *fireworks* display and who is responsible for ensuring all *fireworks* are properly installed and that all appropriate safety measures have been taken;
- (m) “*mobile vending structure*” means a temporary mobile retail outlet, and includes detached storage units, tractor trailer units, roadside stands or temporary structures, tents or air-supported structures or other conveyance in or from which *family fireworks* are displayed, sold or offered for sale;
- (n) “*mobile vendor*” means any person, organization or company that sells, displays or offers *family fireworks* for sale in or from a temporary mobile retail outlet;
- (o) “*Noise By-law*” shall mean the *Town’s* Noise By-law, as amended from time to time;
- (p) “*theatrical fireworks*”, also referred to as pyrotechnics, formerly Class 7.2.5, includes any authorized explosive that is made, manufactured, or used to produce a special pyrotechnic theatrical effect in conjunction with an indoor or outdoor performance or in front of a live audience;
- (q) “*Town*” shall mean The Corporation of the Town of Milton;
- (r) “*Zoning By-law*” shall mean the *Town’s* Zoning By-law, as amended from time to time.

2. APPLICATION OF BY-LAW

- 2.1 This By-law applies to all lands and premises within the *Town*.
- 2.2 This By-law does not apply to the following low hazard fireworks having a practical use: highway safety flares, fuse and other small distress signals classed as Class 7, Division 3, Subdivision 4 of the *Act*.
- 2.3 This By-law does not apply to the storage of explosives or explosive materials and/or detonation, and/or explosions:
- (a) created at quarries or construction sites for the purposes of creating aggregate stone, construction materials or the removal or repositioning of said materials;
 - (b) made by the Halton Regional Police Service, the Ontario Provincial Police, the Royal Canadian Mounted Police, the Canadian Military or any other public law enforcement agency.

3. SALE OF FAMILY FIREWORKS

- 3.1 *Family Fireworks* shall only be sold, offered for sale, caused or permitted to be sold or otherwise distributed on the ten (10) days prior to Victoria Day and the ten (10) days prior to Canada Day.
- 3.2 No person shall sell, offer for sale, cause or permit to be sold, or otherwise distribute *family fireworks*:
- (i) unless the person has obtained a permit to sell *family fireworks* from the *Chief Fire Official*;
 - (ii) to a person who is under eighteen (18) years of age, and the vendor shall use reasonable care to ensure that said *fireworks* are not accessible to a minor.
- 3.3 No person shall sell:
- (i) *firecrackers* or *pyrotechnic devices*;
 - (ii) or display *family fireworks* outside a building, or part thereof;
 - (iii) any *family fireworks* articles that are not in approved packaging;
 - (iv) or store any *family fireworks* not in conformity with all other applicable legislation or requirements.

4. SALE OF FAMILY FIREWORKS BY MOBILE VENDORS

- 4.1 Every *mobile vendor* shall comply with all of the provisions of this By-law, shall obtain the appropriate sales permit from the *Chief Fire Official* prior to doing business, and shall ensure that such sales permit is prominently displayed in a place visible to the public on the site from which the *mobile vendor* is doing business.
- 4.2 Notwithstanding section 3.2(ii) of this By-law, retail sales of *family fireworks* may be permitted from *mobile vending structures* that are located:
- (i) with the prior approval and permission of the *Chief Fire Official* for the location;
 - (ii) in compliance with the requirements of the *Zoning By-law*;
 - (iii) at least 6 metres from any combustible material;
 - (iv) at least 6 metres from any building or any other temporary retail outlet;
 - (v) at least 3 metres from any vehicle parking lot and 20 metres from any road.
- 4.3 Every *mobile vendor* shall:
- (i) if the *mobile vendor* is not the owner of the property where the *mobile vending structure* is to be located, provide a letter to the *Chief Fire Official* from the owner of the property indicating that permission to locate the *mobile vending structure* on his or her property has been given to the *mobile vendor*;
 - (ii) provide the *Chief Fire Official* with written confirmation from the *Town's Zoning Officer* that sales of *family fireworks* from the *mobile vending structure* meets the provisions of the *Zoning By-law*;
 - (iii) provide that, where the public is permitted access to a *mobile vending structure*, such structure has at least two (2) unobstructed exits to ensure that employees and the public can quickly evacuate the *mobile vending structure* in the event of a fire;
 - (iv) post and maintain "NO SMOKING" signs that are clearly visible to the public, and of a size acceptable to the *Chief Fire Official*, at every entrance to the *vending structure*;

- (v) have at least two (2) fully operational fire extinguishers, being a minimum of 2A10BC, ready and accessible for immediate use at all times in the *mobile vending structure*;
- (vi) where a *mobile vending structure* is a tent, ensure that the tent material conforms with NFPA 701-1977, "Standard Methods of Fire Tests for Flame Resistant Textiles and Films", and that the tent is so labeled;

5. PERMIT TO SELL FAMILY FIREWORKS

- 5.1 The *Chief Fire Official* shall administer the processing and issuance of permits for the sale of *family fireworks*.
- 5.2 Every person who wishes to sell *family fireworks* in the *Town* shall:
- (i) submit an application to the *Chief Fire Official* for a permit to sell *family fireworks* on such prescribed application form as may be issued by the *Chief Fire Official*;
 - (ii) pay the appropriate, non-refundable, fee as set out in the *Town's* User Fee By-law, as amended from time to time;
 - (iii) provide a floor plan of the premises where *family fireworks* are to be sold, showing where *family fireworks* will be stored and displayed for sale;
 - (iv) for *mobile vendors* - provide written approval from the Zoning Officer that the location of the *mobile vending structure* and the sale of *family fireworks* complies with the *Zoning By-law*;
 - (v) provide proof of building permit, if required;
 - (vi) provide a list of the *family fireworks* to be offered for sale. Only *family fireworks* included on the most recent list of authorized explosives as published by the Explosives Branch of Natural Resources (Canada), or its successor, shall be offered for sale;
 - (vii) submit any other documentation or information required by the *Chief Fire Official*.
- 5.3 The *Chief Fire Official* shall inspect the premises where *family fireworks* are proposed to be sold, offered for sale, caused or permitted to be sold or otherwise distributed.

- 5.4 Upon receipt of a completed *family fireworks* sales permit application, and other documentation or information required under the By-law, all of which must be to the satisfaction of the *Chief Fire Official*, the *Chief Fire Official* may issue a *family fireworks* sales permit, subject to any conditions deemed necessary by the *Chief Fire Official*.
- 5.5 The *family fireworks* sales permit shall be displayed in a conspicuous location in the premises where *family fireworks* are to be sold under this By-law.

6. DISPLAY OF FAMILY FIREWORKS BY VENDORS

- 6.1 All vendors of *family fireworks* shall:
- (i) keep *family fireworks* away from flammable goods and keep them in a way that they are not exposed to the sun or direct heat;
 - (ii) only display *family fireworks* that contain mock samples and that do not contain explosive compound;
 - (iii) only display *family fireworks* in lots, bins or bundles that weigh less than 25 kg.
- 6.2 A “NO SMOKING” sign must be posted in the display area.
- 6.3 *Family fireworks* on display must be attended by an employee or kept within an enclosed, non-combustible display unit, locked and accessible only to employees.
- 6.4 Every *family fireworks* vendor, including *mobile vendors*, shall ensure that all *family fireworks* not on display are stored pursuant to section 7 of this By-law.

7. STORAGE OF FAMILY FIREWORKS

- 7.1 For *family fireworks* that remain unsold at the expiration of the selling period, vendors shall immediately store said *family fireworks* in a cool, dry place, remote from flammable material and inaccessible to the public.
- 7.2 A building may house up to 1,000 kg gross weight of *family fireworks* provided that it is detached from a dwelling and that the building, or a dedicated portion of it, is:
- (i) closed to public access;
 - (ii) well constructed, and;
 - (iii) used exclusively for *family fireworks* storage.

7.3 If the building does not meet the requirements of section 7.2 to this By-law, the *family fireworks* may be kept in a lockable secure bin within the building, but storage is limited to 100 kg gross weight.

7.4 Persons who store *fireworks* shall use reasonable care to ensure that those *fireworks* are not accessible to *children*.

8. PERMIT TO DISCHARGE FAMILY FIREWORKS

8.1 No person shall *discharge family fireworks* unless the person has obtained a permit to *discharge family fireworks* from the *Chief Fire Official*.

8.2 A permit to *discharge family fireworks* shall not be issued to a person under the age of eighteen (18) years.

8.3 Every person who wishes to *discharge family fireworks* in the *Town* shall:

- (i) submit an application for a permit to *discharge family fireworks* to the *Chief Fire Official*, on such prescribed application form as may be issued by the *Chief Fire Official*. Said application form shall include:
 - (a) the name, address and telephone number of the applicant and the sponsoring organization, if applicable;
 - (b) the date and time of the proposed *discharge* of *family fireworks* and, in the event of inclement weather, an alternate date and time for the *discharge*;
 - (c) a description of the site on the property where the *discharge* of *family fireworks* is proposed;
 - (d) a list of the type and kind of *family fireworks* to be *discharged*;
 - (e) proof of the written authorization of the lawful owner or occupier of the property that *family fireworks* may be *discharged* on his or her property, if applicable;
 - (f) such other information or documentation as the *Chief Fire Official* may require.
- (ii) pay the applicable, non-refundable fee for a permit to *discharge family fireworks*, pursuant to the *Town's* User Fee By-law, as amended from time to time;

9. DISCHARGE OF FAMILY FIREWORKS

- 9.1 No person shall *discharge family fireworks* except on Victoria Day and Canada Day, and the two (2) days immediately preceding each of these days, or any other day for which a permit has been issued by the *Chief Fire Official*, and only then on that day.
- 9.2 Notwithstanding section 9.1 of this By-law, if weather conditions such as rain, fog, smog or wind on the date specified on the *family fireworks discharge* permit does not allow the *discharge of family fireworks*, the *family fireworks* may be *discharged* on a mutually agreeable date.
- 9.3 No person shall discharge *family fireworks*:
- (i) at any time except in accordance with the *Noise By-law*, between the hours of dusk and 11:00 p.m. on the same day;
 - (ii) in any place or manner as to create a danger or nuisance to any person or property or to do or cause or allow any unsafe act or omission at the time and place of the *discharging* of any *family fireworks*;
 - (iii) in a building or automobile.
- 9.4 Every person who *discharges family fireworks* shall be mindful of their *duty of care* to individuals and property, and shall provide the following for set-up:
- (i) an open area away from buildings, vehicles, overhead obstructions, and dry brush/grass;
 - (ii) a minimum clear area of 30m by 30m for aerial *family fireworks* such as roman candles, and a minimum clear area of 20m by 20m for fountains and other ground based *family fireworks*;
 - (iii) fully operational fire extinguishing equipment (minimum of 2A10BC extinguisher, 10 litre pressurized water unit or a fully charged garden hose) ready and accessible at all times when *family fireworks* are being *discharged* and for a reasonable period thereafter, at the *family fireworks discharge* site;
 - (iv) a hard, flat and level surface for ground based *family fireworks* to ensure stability of the item;
 - (v) a means to bury aerial *family fireworks* to half their length in the ground or in a large pail or box filled with earth or sand;
 - (vi) a means to keep all spectators at least 20m away.

9.5 Every person who *discharges family fireworks* shall:

- (i) read the instructions, cautions and warnings on each *family fireworks* item;
- (ii) light only one (1) *family firework* at a time;
- (iii) wear proper eye protection and wear proper clothing;
- (iv) keep children away from *family fireworks*;
- (v) use care when handling and firing *family fireworks*;
- (vi) clean up the area after the display.

9.6 Prior to *discharge* on the approved date, the applicant, his representative or agent shall access the *Town's* website, Fire Services home page, to confirm that the *discharge of family fireworks* is approved for that date.

9.7 Every person or organization that conducts a *family fireworks* display shall ensure that all *family fireworks* that failed to fire or were not *discharged* are immediately disposed of in a safe manner, having regard to the particular type of *fireworks* involved.

10. PERMIT FOR DISCHARGE OF EXHIBITION FIREWORKS

10.1 No person shall *discharge exhibition fireworks* unless the person has obtained a permit to *discharge exhibition fireworks* from the *Chief Fire Official*;

10.2 Every person who wishes to *discharge exhibition fireworks* in the *Town* shall:

- (i) submit an application for a permit to *discharge exhibition fireworks* to the *Chief Fire Official*, on such prescribed application form as may be issued by the *Chief Fire Official*. Said application form shall include:
 - (a) the name, address and telephone number of the applicant and the sponsoring organization, if applicable;
 - (b) the date and time of the proposed *discharge of exhibition fireworks* and, in the event of inclement weather, a mutually agreeable date for the *discharge of exhibition fireworks*.
 - (c) a site plan of the property where the *discharge of exhibition fireworks* is proposed, including separation distances and access to be provided for fire and emergency vehicles;

- (d) a list of the type and kind of *exhibition fireworks* to be *discharged*;
 - (e) the number of persons authorized to handle and *discharge exhibition fireworks*;
 - (f) proof of written authorization from the lawful owner or occupier of the property that *exhibition fireworks* may be *discharged* on that property, if applicable;
 - (g) proof of Commercial General Liability insurance subject to the limit of not less than five million dollars (\$5,000,000) inclusive per occurrence for bodily injury, death and damage to property, including loss thereof. Such insurance shall be in the name of the applicant and shall name the *Town* as an additional insured thereunder;
 - (h) such other information or documentation as the *Chief Fire Official* may require.
- (ii) pay the applicable, non-refundable fee for a permit to *discharge exhibition fireworks*, pursuant to the *Town's* User Fee By-law, as amended from time to time;
- 10.3 The *Chief Fire Official* shall inspect the site where the *discharge of exhibition fireworks* is to be held.
- 10.4 An application for a permit for an *exhibition fireworks display* must be received by the *Chief Fire Official* at least thirty (30) days prior to the event.

11. DISCHARGE OF EXHIBITION FIREWORKS

- 11.1 No person shall fire or set off any *exhibition fireworks* within the *Town* without first successfully completing a Fireworks Supervisor's course and holding a valid Fireworks Supervisor Card.
- 11.2 The *Fireworks Supervisor* shall be present in person at all times during which the *fireworks* are being set up, *discharged* and cleaned up after the conclusion of the display or other *discharge* of those *fireworks*.
- 11.3 No person shall discharge *exhibition fireworks*:
- (i) at any time except in accordance with the *Noise By-law* between the hours of dusk and 11:00 p.m. on the same day;

- (ii) in any place or manner as to create a danger or nuisance to any person or property or to do or cause or allow any unsafe act or omission at the time and place of the *discharging* of any *exhibition fireworks*;
- 11.4 No person shall use any *exhibition fireworks* in a display, other than those authorized pursuant to the *Act*, the Display Fireworks Manual, and all other applicable law.
- 11.5 Every person who *discharges exhibition fireworks* shall:
 - (i) have fully operational fire extinguishers available at the *discharge* location that conforms to the requirements of the Display Fireworks Manual;
 - (ii) keep all persons at a safe distance from the firing zone as outlined in the Display Fireworks Manual;
 - (iii) immediately after the *exhibition fireworks* have been *discharged*, inspect the site and remove all unsafe or partly used *exhibition fireworks* and debris from the site and return the site to the condition it was in before the *discharge* of the *exhibition fireworks*;

12. THEATRICAL FIREWORKS (PYROTECHNICS)

- 12.1 The use of *theatrical fireworks* (pyrotechnic special effects) is prohibited within the *Town*.

13. REVOCATION OF PERMITS

- 13.1 All permits granted by the *Chief Fire Official* may be revoked whenever, in the *Chief Fire Official's* opinion, the holder of such permit is in non-compliance with this By-law's conditions or requirements, or the *Chief Fire Official* has concerns for public safety.

14. PROHIBITION

- 14.1 No person shall store for sale, display, sell or *discharge fireworks* within the *Town* in any manner contrary to the Criminal Code, R.S., 1985, C-46, as amended, the *Act*, the Fire Protection and Prevention Act, 1997 or any other applicable laws. If any provision of this By-law conflicts with the *Act*, the more stringent requirements will prevail.
- 14.2 No person shall *discharge* any *fireworks* on *Town* owned lands, including public streets and roadways, at any time, without the written permission of the *Director*. Said permission may be denied by the *Director* in his or her

complete discretion and which permission may be subject to terms and conditions, including but not limited to, the provision of insurance on such terms and in such amount as set out in section 15 of this by-law.

15. INSURANCE REQUIREMENTS

- 15.1 The applicant for a permit to hold a *fireworks display* on *Town* property shall provide and maintain Commercial General Liability insurance subject to limits or not less than Five Million Dollars (\$5,000,000.00) inclusive per occurrence for bodily injury, death and damage to property including loss of use thereof. Such insurance shall be in the name of the applicant and shall name the *Town* as an additional insured thereunder. Such insurance shall include coverage for displays of *fireworks*. Such insurance policy shall contain an endorsement to provide the *Town* within thirty (30) calendar days prior written notice of cancellation or of a material change that would diminish coverage, and a Certificate of Insurance evidencing such insurance coverage shall be provided to the *Town* prior to the issuance of a permit to hold a *fireworks display*.

16. INDEMNIFICATION

- 16.1 The applicant for a permit as required under this By-law shall indemnify and save harmless the *Town* from any and all claims, demands, causes of action, loss, costs or damages that the *Town* may suffer, incur or be liable for resulting from the performance of the applicant as set out in this By-law, whether with or without negligence on the part of the applicant, the applicant's employees, directors, contractors and agents.

17. SEVERABILITY

- 17.1 If a court or any tribunal of competent jurisdiction declares any section or part of this By-law invalid, the remainder of this By-law shall continue in force unless the court or tribunal makes an order to the contrary.

18. SHORT TITLE

- 18.1 This by-law shall be known as the *Fireworks* By-law.

19. PENALTY

- 19.1 Any person who violates any provisions of this By-law is, upon conviction, guilty of an offence and shall be liable to a fine, subject to the provisions of the Provincial Offences Act, R.S.O. 1990, c. P.33, as amended, and be subjected to any other penalties permitted by law for each offence. Each day such violation continues, shall constitute a separate offence and shall be punishable as such.

- 19.2 In the event the Fire Service responds to a *fireworks* incident being conducted without a permit, or in violation of the conditions of the permit, the full costs of extinguishment, including labour costs and equipment costs as determined by the *Chief Fire Official*, may be charged to the property owner and/or permit holder.

20. ENFORCEMENT

- 20.1 This By-law shall be enforced by the Fire Service, Municipal Law Enforcement Officers, the Halton Regional Police Service, officers from Conservation Halton, Assistants to the Fire Marshall, or such other persons as *Council* may designate.
- 20.2 No person shall hinder or obstruct, or attempt to hinder or obstruct, those individuals charged with the enforcement of this By-law under section 20.1 from carrying out their duties under this By-law.

21. REPEAL OF BY-LAWS

- 21.1 By-law No. 43-2000 is hereby repealed.

22. EFFECT

- 22.1 This By-law shall come into force and effect on the day it is passed.

READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 30th day of March, 2009.

Gordon A. Krantz Mayor

Troy McHarg Town Clerk

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. 073-2023

BEING A BY-LAW TO PROVIDE FOR THE LEVY AND THE COLLECTION OF INTERIM TAXES SUBJECT TO AN AGREEMENT UNDER THE TOWN OF MILTON MONTHLY PRE-AUTHORIZED TAX PAYMENT PROGRAM FOR THE YEAR 2024 INTERIM

WHEREAS it is expedient to provide for the levy and collection of interim taxes for the year 2024 by installments and to impose penalties on all current levies and interest on all arrears of taxes pursuant to Section 317 of the *Municipal Act* S.O. 2001 as amended;

AND WHEREAS section 317 of the *Municipal Act* provides for an interim levy, on the assessment for real property according to the most recently revised assessment roll, of a sum not exceeding 50 percent of the total amount raised for all purposes in the previous year by the levying of tax rates.

NOW THEREFORE the Council of The Corporation of the Town of Milton hereby enacts as follows:

1. **THAT** for the year 2024 interim, there shall be levied and collected a monthly sum calculated using the approved 2023 final tax rates against the most current available assessment subject to an agreement under the Monthly Town of Milton Pre-Authorized Tax Payment Program.
2. **AND THAT** the Treasurer is hereby authorized to adjust the interim levy of any property at the request of the property owner if the taxes imposed by this by-law significantly exceed 50% of the taxes paid by the property in 2023, adjusted to annualize any assessment changes incurred during 2023. No adjustment made shall reduce the 2024 interim levy to below 50% of the 2023 adjusted tax amount. No adjustment will be made after the final 2024 taxes for the property have been calculated.
3. **AND THAT** there may be added to the Collector's Roll all or any arrears of charges, fees, costs or other expenses as may be permitted by Provincial legislation and such arrears of charges, fees, costs or other expenses shall be deemed to be taxes, collected as taxes, or collected in the same manner as municipal taxes, or dealt with in such fashion as may be specifically authorized by the applicable statute.
4. **AND THAT** such levies made shall be due and payable as follows:
Pre-Authorized End of Month Program: November 30, 2023; December 29, 2023; January 31, 2024; February 29, 2024; March 28, 2024; April 30, 2024; May 31, 2024

Pre-Authorized Semi Monthly Program: November 15 and 30, 2023; December 15 and 29, 2023; January 15 and 31, 2024; February 15 and 29, 2024; March 15 and 28, 2024; April 15 and 30, 2024; May 15 and 31, 2024

- PASSED IN OPEN COUNCIL ON October 23, 2023.**

Meaghen Reid

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. 074-2023

BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY IN 2024

WHEREAS the Council wishes to impose an interim levy as authorized by Section 317 (1) of the *Municipal Act S.O. 2001* as amended;

NOW THEREFORE the Council of the Corporation of the Town of Milton hereby enacts as follows:

1. **THAT** the Treasurer of the Corporation of the Town of Milton is hereby authorized to charge an interim levy in 2024 on the whole of the assessment for taxable assessment property according to the last revised assessment roll, the sum produced by applying a calculated notional tax rate (a tax rate derived from determining an amount not exceeding 50% of the 2023 approved budget when applied to the phased in assessment as delivered for 2024 taxation).
2. **THAT** the resulting tax (hereinafter referred to as the “interim levy”) shall be payable in two nearly equal instalments as follows:
 - a) First instalment – due on the 29th day of February 2024
 - b) Second instalment – due on the 30th day of April 2024
 - c) These 2024 interim tax due dates shall be imposed against all participants subject to an agreement under the Town of Milton’s Pre-Authorized Tax Payment Installment Program.
3. **THAT** the Treasurer or delegate is hereby authorized to adjust the interim levy of any property at the request of the property owner if the taxes imposed by this by-law significantly exceed 50% of the taxes paid by the property in 2023, adjusted to annualize any assessment changes incurred during 2023. No adjustment made shall reduce the 2024 interim levy to below 50% of the 2023 adjusted tax amount. No adjustment will be made after the final 2024 taxes for the property have been calculated.
4. **THAT** the taxes may be levied by this by-law on a property that is rateable for local municipality purposes for the current tax year, even if the property was not rateable for local municipality purposes for the prior tax year, including assessment of property that is added to the assessment roll after the by-law is passed.
5. **THAT** any instalment or any part of any instalment of rates, taxes and assessments not paid on or before the day prescribed by the respective section of this by-law which sets out payment of such instalments, shall be

subject to a penalty which shall be added to and collected with rates, taxes and assessments and which shall be a percentage charged of One and One Quarter (1 ¼%) per centum on the first day of default and a further One and One Quarter (1 ¼%) per centum for each calendar month thereafter in which default continues in the year in which the taxes were levied.

6. **THAT** the Treasurer or delegate are authorized to accept part payment from time to time on account of the oldest outstanding interest, then the oldest outstanding taxes, then penalty charges and then current years taxes due, or alternatively is authorized to refuse acceptance of any such part payment.
7. **THAT** from time to time, there may be charges, fees, costs or other expenses added onto the tax roll, as set forth in the *Assessment Act* and *Municipal Act* and any other applicable *Acts* and the by-laws in force in this municipality. Such charges, fees, costs or other expenses shall be deemed to be taxes, collected as taxes, or collected in the same manner as municipal taxes, or dealt with in such fashion as may be specifically authorized by the applicable statute.
8. **THAT** the Manager of Taxation & Assessment is hereby authorized and directed to serve personally or to mail or cause to be mailed notices of the taxes hereby levied to the person or persons taxed at the person's residence or place of business or upon the premises in respect of which the taxes are payable by such person, or the ratepayer's mortgage company or third party designated by the property owner.

PASSED IN OPEN COUNCIL ON October 23, 2023

Gordon A. Krantz Mayor

Meaghen Reid Town Clerk

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. 075-2023

BEING A BY-LAW TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL PURSUANT TO SECTION 50 (7) OF THE *PLANNING ACT*, IN RESPECT OF LANDS DESCRIBED AS BLOCKS 83, 89, 90, 91, 92, 93 and 97 on R.P. 20M-1242 IN THE TOWN OF MILTON, REGIONAL MUNICIPALITY OF HALTON (PONY PINES DEVELOPMENT INC.) – FILE PLC-03/23

WHEREAS Section 50 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, provides that no person shall convey part of any lot within a Plan of Subdivision;

AND WHEREAS Section 50(7) of the *Planning Act* provides for a Council to designate by by-law that Section 50 does not apply to certain lands within a registered plan of subdivision;

AND WHEREAS the Council of the Corporation of the Town of Milton deems it advisable to enact such a by-law to exempt Blocks 83, 89, 90, 91, 92, 93 and 97; R.P. 20M-1242, from those provisions of the *Planning Act* dealing with part lot control;

NOW THEREFORE the Council of the Corporation of the Town of Milton hereby enacts as follows:

1. **THAT** Subsection 5 of Section 50 of the *Planning Act* does not apply to lands described as exempt Blocks 83, 89, 90, 91, 92, 93 and 97; R.P. 20M-1242, and more particularly described in Schedule 'A' attached hereto and forming part of this by-law for the purpose of creating forty-three (43) townhouse units.
2. **THAT** notwithstanding Section 1 of this by-law, this by-law shall expire 365 days from the passing thereof unless the Council of the Corporation of the Town of Milton has provided an extension by amendment to this by-law prior to its expiry.

PASSED IN OPEN COUNCIL ON OCTOBER 23, 2023.

Gordon A. Krantz Mayor

Meaghen Reid Town Clerk

SCHEDULE 'A' TO BY-LAW NO. 075-2023

Legal Description

ALL AND SINGULAR those certain parcels or tracts of land and premises situate, lying and being in the Town of Milton, in the Regional Municipality of Halton in the Province of Ontario and comprising Blocks 83, 89, 90, 91, 92, 93 and 97 on R.P. 20M-1242, and being more particularly described as follows:

All of Block 83, Registered Plan 20M-1242, designated as Parts 1 to 14 inclusive, on Reference Plan 20R-22471.

All of Block 89, Registered Plan 20M-1242, designated as Parts 1 to 14 inclusive, on Reference Plan 20R-22489.

All of Block 90, Registered Plan 20M-1242, designated as Parts 1 to 9 inclusive, on Reference Plan 20R-22487.

All of Block 91, Registered Plan 20M-1242, designated as Parts 10 to 18 inclusive, on Reference Plan 20R-22487.

All of Block 92, Registered Plan 20M-1242, designated as Parts 19 to 36 inclusive, on Reference Plan 20R-22487.

All of Block 93, Registered Plan 20M-1242, designated as Parts 37 to 54 inclusive, on Reference Plan 20R-22487.

All of Block 97, Registered Plan 20M-1242, designated as Parts 1 to 19 inclusive, on Reference Plan 20R-22472.

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. 076-2023

BEING A BY-LAW TO AMEND BY-LAW NO. 1984-1, AS AMENDED, BEING A BY-LAW TO REGULATE TRAFFIC AND PARKING ON HIGHWAYS UNDER THE JURISDICTION OF THE TOWN OF MILTON

WHEREAS the Council of the Corporation of the Town of Milton deems it expedient to amend By-law No. 1984-1, as amended, being a By-law to regulate traffic and parking on highways under the jurisdiction of the Town of Milton;

NOW THEREFORE the Council of the Corporation of the Town of Milton hereby enacts as follows:

1. **THAT** Schedule 1, Section 5 (3) – NO PARKING AT ANYTIME – SIGNS ON DISPLAY to By-law No. 1984-1 is amended as described in Schedule “1” to this By-law;
2. **THAT** Schedule 1, Section 5 (3) – NO PARKING AT ANYTIME – SIGNS ON DISPLAY to By-law No. 1984-1 is amended as described in Schedule “2” to this By-law;
3. **THAT** Schedule 7, Section 5 (10) – NO STOPPING FOR RESTRICTED TIMES – SIGNS ON DISPLAY to By-law No. 1984-1 is amended as described in Schedule “3” to this By-law;
4. **THAT** Schedule 7, Section 5 (10) – NO STOPPING FOR RESTRICTED TIMES – SIGNS ON DISPLAY to By-law No. 1984-1 is amended as described in Schedule “4” to this By-law;
5. **THAT** Schedule 23, Section 12 (1) – RATES OF SPEED – SIGNS ON DISPLAY to By-law No. 1984-1 is as amended as described in Schedule “5” to this By-law;
6. **AND THAT** this By-law shall come into full force and effect when the appropriate signs have been erected and are on display.

7. **AND FURTHER THAT** all other provisions of By-law No. 1984-1, as amended, remain in full force and effect.

PASSED IN OPEN COUNCIL ON OCTOBER 23, 2023.

Gordon A. Krantz Mayor

Meaghen Reid Town Clerk

Schedule "1" To By-Law No. 076-2023

**SCHEDULE "1"
NON-CONNECTING LINK
SECTION 5(3)
NO PARKING AT ANYTIME - SIGNS ON DISPLAY**

TO BE ADDED

Column 1 Highway(s)	Column 2 Location From	Column 3 Location To	Column 4 Side(s)
Bessborough Drive	Gleave Terrace	A point 163m west of Urell Way	North Side
Bessborough Drive	A point 159m west of Urell Way	A point 90m south westerly thereof	East Side
Bessborough Drive	Bessborough Drive (east intersection)	A point 101m southerly thereof	East side
Bessborough Drive	253 m west of Urell Way	A point 112m easterly thereof	South Side
Cooper Avenue	A point 120m west of March Crossing	A point 33m westerly thereof	North and south
Lancaster Boulevard	A point 52m south of Arthurs Way	A point 31m southerly thereof	east and south

Schedule "2" To By-Law No. 076-2023

**SCHEDULE "1"
NON-CONNECTING LINK
SECTION 5(3)
NO PARKING AT ANYTIME - SIGNS ON DISPLAY**

TO BE DELETED

Column 1 Highway(s)	Column 2 Location From	Column 3 Location To	Column 4 Side(s)
Bessborough Drive	A point 130m west of Urell Way	A point 15m westerly thereof	South, East
Bessborough Drive	A point 125m west of Urell Way	A point 15m southerly thereof	East, North
Bessborough Drive	A point 295m west of Urell Way	A point 100m northerly thereof	West
Bessborough Drive	Gleave Terrace	A point 85m south of Bessborough Drive (east intersection)	North, West, South

Schedule “3” To By-Law No. 076-2023

**SCHEDULE “7”
NON-CONNECTING LINK
SECTION 5(10)
NO STOPPING FOR RESTRICTED TIMES – SIGNS ON DISPLAY**

TO BE ADDED

Column 1 Highway(s)	Column 2 Location From	Column 3 Location To	Column 4 Side(s)	Column 5 Time(s)/Day(s)
Kovachik Boulevard	Bellflower Court (south intersection)	Bergamot Avenue	West	8:00 a.m. – 5:00 p.m. Monday – Friday, September 1 – June 30

Schedule “4” To By-Law No. 076-2023

**SCHEDULE “7”
NON-CONNECTING LINK
SECTION 5(10)
NO STOPPING FOR RESTRICTED TIMES – SIGNS ON DISPLAY**

TO BE DELETED

Column 1 Highway(s)	Column 2 Location From	Column 3 Location To	Column 4 Side(s)	Column 5 Time(s)/Day(s)
Kovachik Boulevard	Bellflower Court (south intersection)	Bergamo Avenue	West	8:00 a.m. – 5:00 p.m. Monday – Friday, September 1 – June 30

Schedule “5” To By-Law No. 076-2023

**SCHEDULE “23”
NON-CONNECTING LINK
SECTION 12(1)
RATES OF SPEED - SIGNS ON DISPLAY**

TO BE ADDED

Column 1 Highway(s)	Column 2 Location From	Column 3 Location To	Column 4 Speed Limit
Bronte Street South	Ethridge Avenue	A point 360 m northerly thereof	50 km/h September 1 – June 30 When Flashing - 8:15 a.m. - 8:45 a.m., 11:25 a.m. - 12:40 p.m., 3:15 p.m. - 3:45 p.m.

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. 077-2023

BEING A BY-LAW TO ASSUME SUBDIVISION PLAN 20M-1215 – GULFBECK DEVELOPMENTS INC. – PHASE 3A

WHEREAS By-law No. 071-2016 delegates authority to the Town Clerk to bring forward by-laws to assume services and works within subdivisions upon sign-off by required departments;

AND WHEREAS signoff from required departments was received respecting the assumption of works and services within the jurisdiction of the Town within Subdivision Plan 20M-1215;

NOW THEREFORE the Council of the Corporation of the Town of Milton hereby enacts as follows:

1. **THAT** Subdivision Plan 20M-1215 – Gulfbeck Developments Inc. Phase 3A is hereby assumed and all roads, works and services under the jurisdiction of the Town of Milton within the said Plan of Subdivision is accepted and becomes the property of the Town of Milton.
2. **THAT** the Mayor and the Town Clerk are hereby authorized to execute, on behalf of the Town of Milton, any partial release of the subdivision agreement, if applicable, for each of the lots within the registered plan of subdivision.
3. **THAT** this By-law shall come into full force and effect on the date of its registration in the Land Registry Office for the Land Titles Division of Halton (No. 20).

PASSED IN OPEN COUNCIL ON OCTOBER 23, 2023.

Gordon A. Krantz Mayor

Meaghen Reid Town Clerk

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. 078-2023

BEING A BY-LAW TO PARTIALLY ASSUME SUBDIVISION PLAN 20M-1201 –
MENKES MILTON INDUSTRIAL INC. PHASE 1, SPECIFICALLY BLOCK 3;

WHEREAS By-law No. 071-2016 delegates authority to the Town Clerk to bring forward by-laws to assume services and works within subdivisions upon sign-off by required departments;

AND WHEREAS signoff from required departments was received respecting the partial assumption of works and services within the jurisdiction of the Town within Subdivision Plan 20M- 1201;

NOW THEREFORE the Council of the Corporation of the Town of Milton hereby enacts as follows:

1. **THAT** Subdivision Plan 20M-1201 – Menkes Milton Industrial Inc. Phase 1 specifically Block 3, is hereby assumed and all the works and services under the jurisdiction of the Town of Milton within the specified block are accepted and become the property of the Town of Milton.
2. **THAT** the Mayor and the Town Clerk are hereby authorized to execute, on behalf of the Town of Milton, any partial release of the subdivision agreement, if applicable, for each of the lots within the registered plan of subdivision.
3. **THAT** this By-law shall come into full force and effect on the date of its registration in the Land Registry Office for the Land Titles Division of Halton (No. 20).

PASSED IN OPEN COUNCIL ON OCTOBER 23, 2023.

Gordon A. Krantz Mayor

Meaghen Reid

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. 079-2023

BEING A BY-LAW TO PARTIALLY ASSUME SUBDIVISION PLAN 20M-1104 – 1832603 ONTARIO LTD. SPECIFICALLY BLOCKS 1 to 4 INCLUSIVE AND BLOCKS 6 TO 10 INCLUSIVE;

WHEREAS By-law No. 071-2016 delegates authority to the Town Clerk to bring forward by-laws to assume services and works within subdivisions upon sign-off by required departments;

AND WHEREAS signoff from required departments was received respecting the partial assumption of works and services within the jurisdiction of the Town within Subdivision Plan 20M-1104;

NOW THEREFORE the Council of the Corporation of the Town of Milton hereby enacts as follows:

1. **THAT** Subdivision Plan 20M-1104 – 1832603 Ontario Ltd. specifically Blocks 1 to 4 inclusive and Blocks 6 to 10 inclusive, are hereby assumed and all roads, works and services under the jurisdiction of the Town of Milton within the specified lots and/or blocks is accepted and becomes the property of the Town of Milton.
2. **THAT** the Mayor and the Town Clerk are hereby authorized to execute, on behalf of the Town of Milton, any partial release of the subdivision agreement, if applicable, for each of the lots within the registered plan of subdivision.
3. **THAT** this By-law shall come into full force and effect on the date of its registration in the Land Registry Office for the Land Titles Division of Halton (No. 20).

PASSED IN OPEN COUNCIL ON OCTOBER 23, 2023.

Gordon A. Krantz Mayor

Meaghen Reid Town Clerk

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. 080-2023

BEING A BY-LAW TO AMEND BY-LAW NUMBER 071-2016, BEING A BY-LAW TO DELEGATE VARIOUS AUTHORITIES TO STAFF

WHEREAS Section 23.1 and 23.2 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, permits a municipality to delegate certain powers and duties to a person;

AND WHEREAS Council approved the Delegation of Powers and Duties policy on November 26, 2007;

AND WHEREAS Council approved by-law number 071-2016 on August 22, 2016, being a by-law to delegate various authorities to staff and Council is desirous of amending by-law number 071-2016;

NOW THEREFORE the Council of the Corporation of the Town of Milton hereby enacts as follows:

1. **THAT** Section 3 of By-law No. 071-2016 be amended by adding the following:
 - d) The Chief Financial Officer & Treasurer and/or the Manager, Tax & Assessment are delegated authority to approve agreements with the Municipal Property Assessment Corporation's (MPAC), including but not limited to the Data Sharing and Services Agreement.
 - e) The Manager, Tax & Assessment is delegated authority to approve extension agreements for tax arrears pursuant to Section 378 (1) of the Municipal Act, 2001.
2. **THAT** a new Section (Section 14) be added to By-law No. 071-2016 as follows:

The Director, Information Technology is delegated authority to approve data, licensing and related agreements with software companies where no direct financial obligations are created, and the Mayor and Clerk be authorized to execute such agreements.
3. **THAT** all other provisions of By-law No. 071-2016 remain in full force and effect.

4. **THAT** this By-law shall come into full force and effect on the day it is passed.

PASSED IN OPEN COUNCIL ON OCTOBER 23, 2023.

Gordon A. Krantz Mayor

Meaghen Reid Town Clerk

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. 081-2023

BEING A BY-LAW TO AMEND BY-LAW NUMBER 052-2021 APPOINT BANKING SIGNING AUTHORITIES

WHEREAS section 11(2) of the *Municipal Act*, 2001, c. 25, as amended, provides a municipality with authority to pass by-laws regarding the financial management of the municipality;

AND WHEREAS Section 286 of the *Municipal Act*, S.O. 2001 authorizes the municipality to appoint a treasurer who is responsible for handling the financial affairs of the municipality, and to appoint deputy treasurers; and

AND WHEREAS Section 287 of the *Municipal Act*, S.O. 2001 authorizes the municipality to provide that the signatures may be mechanically or electronically reproduced; and

AND WHEREAS all cheques of the Corporation of the Town of Milton (the "Corporation") be drawn in the name of the Corporation;

AND WHEREAS Section 23 of the *Municipal Act*, S.O. 2001 authorizes the municipality to delegate its powers and duties under the *Municipal Act*, 2001, subject to certain requirements.

NOW THEREFORE the Council of the Corporation hereby enacts as follows:

1. **THAT** Section 6 of by-law 052-2021 be amended to read as follows:

THAT the Town designate any one of the individuals holding the following positions to authorize and release payroll and payroll related transfers and remittances to the Bank:

- the Chief Financial Officer & Treasurer,
- the Deputy Treasurer,
- the Manager, Accounting & Payroll,
- the Manager, Financial Planning and Policy,
- the Supervisor, Payroll

2. **THAT** all other provisions of By-law No. 052-2021 remain in full force and effect.

3. **THAT** this By-law comes into force on the day it is passed.

PASSED IN OPEN COUNCIL ON OCTOBER 23, 2023.

Gordon A. Krantz Mayor

Meaghen Reid Town Clerk

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. 082-2023

BEING A BY-LAW TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL PURSUANT TO SECTION 50 (7) OF THE *PLANNING ACT*, IN RESPECT OF LANDS DESCRIBED AS BLOCKS 145, 146, 147, 148, 149, 150, 151, 152 AND 153; REGISTERED PLAN 20M-1234 IN THE TOWN OF MILTON, REGIONAL MUNICIPALITY OF HALTON (PRIMONT HOMES) – FILE: PLC-04/23.

WHEREAS Section 50 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, provides that no person shall convey part of any lot within a Plan of Subdivision;

AND WHEREAS Section 50(7) of the *Planning Act* provides for a Council to designate by by-law that Section 50 does not apply to certain lands within a registered plan of subdivision;

AND WHEREAS the Council of the Corporation of the Town of Milton deems it advisable to enact such a by-law to Blocks 145, 146, 147, 148, 149, 150, 151, 152 and 153; Registered Plan 20M-1234, from those provisions of the *Planning Act* dealing with part lot control;

NOW THEREFORE the Council of the Corporation of the Town of Milton hereby enacts as follows:

1. **THAT** Subsection 5 of Section 50 of the *Planning Act* does not apply to lands described as Blocks 145, 146, 147, 148, 149, 150, 151, 152 and 153; Registered Plan 20M-1234, and more particularly described in Schedule 'A' attached hereto and forming part of this by-law for the purpose of creating ninety-two (92) townhouse dwelling units.
2. **THAT** notwithstanding Section 1 of this By-law, this by-law shall expire 365 days from the passing thereof unless the Council of the Corporation of the Town of Milton has provided an extension by amendment to this By-law prior to its expiry.

PASSED IN OPEN COUNCIL ON OCTOBER 23, 2023.

Gordon A. Krantz Mayor

Meaghen Reid Town Clerk

SCHEDULE 'A' TO BY-LAW NO. 082-2023

Legal Description

ALL AND SINGULAR those certain parcels or tracts of land and premises situate, lying and being in the Town of Milton, in the Regional Municipality of Halton in the Province of Ontario and comprising Blocks 145, 146, 147, 148, 149, 150, 151, 152 and 153; Registered Plan 20M-1234 being more particularly described as follows:

All of Block 145, Registered Plan 20M-1234, designated as Parts 1 to 22 inclusive on Reference Plan 20R-22185.

All of Block 146, Registered Plan 20M-1234, designated as Parts 1 to 17 inclusive on Reference Plan 20R-22186.

All of Block 147, Registered Plan 20M-1234, designated as Parts 18 to 35 inclusive on Reference Plan 20R-22186.

All of Block 148, Registered Plan 20M-1234, designated as Parts 1 to 19 inclusive on Reference Plan 20R-22201.

All of Block 149, Registered Plan 20M-1234, designated as Parts 20 to 38 inclusive on Reference Plan 20R-22201.

All of Block 150, Registered Plan 20M-1234, designated as Parts 1 to 19 inclusive on Reference Plan 20R-22188.

All of Block 151, Registered Plan 20M-1234, designated as Parts 20 to 38 inclusive on Reference Plan 20R-22188.

All of Block 152, Registered Plan 20M-1234, designated as Parts 1 to 19 inclusive on Reference Plan 20R-22187.

All of Block 153, Registered Plan 20M-1234, designated as Parts 20 to 38 inclusive on Reference Plan 20R-22187.

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. 083-2023

BEING A BY-LAW TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL PURSUANT TO SECTION 50 (7) OF THE *PLANNING ACT*, IN RESPECT OF LANDS DESCRIBED AS BLOCKS 137, 138, 139, 140, 141, 142, 143, and 144; REGISTERED PLAN 20M-1234 IN THE TOWN OF MILTON, REGIONAL MUNICIPALITY OF HALTON (PRIMONT HOMES INC.) – FILE: PLC-05/23

WHEREAS Section 50 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, provides that no person shall convey part of any lot within a Plan of Subdivision;

AND WHEREAS Section 50(7) of the *Planning Act* provides for a Council to designate by by-law that Section 50 does not apply to certain lands within a registered plan of subdivision;

AND WHEREAS the Council of the Corporation of the Town of Milton deems it advisable to enact such a by-law to Blocks 137, 138, 139, 140, 141, 142, 143, and 144; Registered Plan 20M-1234, from those provisions of the *Planning Act* dealing with part lot control;

NOW THEREFORE the Council of the Corporation of the Town of Milton hereby enacts as follows:

1. **THAT** Subsection 5 of Section 50 of the *Planning Act* does not apply to lands described as Blocks 137, 138, 139, 140, 141, 142, 143, and 144; Registered Plan 20M-1234, and more particularly described in Schedule 'A' attached hereto and forming part of this by-law for the purpose of creating forty six (46) townhouse dwelling units.
2. **THAT** notwithstanding Section 1 of this By-law, this by-law shall expire 365 days from the passing thereof unless the Council of the Corporation of the Town of Milton has provided an extension by amendment to this By-law prior to its expiry.

PASSED IN OPEN COUNCIL ON OCTOBER 23, 2023.

Gordon A. Krantz Mayor

Meaghen Reid Town Clerk

SCHEDULE 'A' TO BY-LAW NO. 083-2023

Legal Description

ALL AND SINGULAR those certain parcels or tracts of land and premises situate, lying and being in the Town of Milton, in the Regional Municipality of Halton in the Province of Ontario and comprising Blocks 137, 138, 139, 140, 141, 142, 143, and 144; Registered Plan 20M-1234 being more particularly described as follows:

All of Block 137, Registered Plan 20M-1234, designated as Parts 1 to 16 inclusive on Reference Plan 20R-22169.

All of Block 138, Registered Plan 20M-1234, designated as Parts 17 to 36 inclusive on Reference Plan 20R-22169.

All of Block 139, Registered Plan 20M-1234, designated as Parts 1 to 20 inclusive on Reference Plan 20R-22166.

All of Block 140, Registered Plan 20M-1234, designated as Parts 1 to 17 inclusive on Reference Plan 20R-22170.

All of Block 141, Registered Plan 20M-1234, designated as Parts 18 to 33 inclusive on Reference Plan 20R-22170.

All of Block 142, Registered Plan 20M-1234, designated as Parts 34 to 49 inclusive on Reference Plan 20R-22170.

All of Block 143, Registered Plan 20M-1234, designated as Parts 1 to 11 inclusive on Reference Plan 20R-22167.

All of Block 144, Registered Plan 20M-1234, designated as Parts 12 to 22 inclusive on Reference Plan 20R-22167.

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. 084-2023

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF DOCUMENTS

WHEREAS pursuant to section 2(5) subsection (3) of the *Municipal Act*, S.O. 2001, c. 25, as amended, the power of the Council of the Corporation of the Town of Milton shall be exercised by By-law;

NOW THEREFORE the Council of the Corporation of the Town of Milton hereby enacts as follows:

1. **THAT** the Mayor and Clerk of the Corporation of the Town of Milton are hereby authorized to execute and affix the corporate seal of the Town of Milton with respect to the documents as described in Schedule "A" to this By-law.
2. **THAT** notwithstanding the above, where any approvals are required such as Ontario Municipal Board approval or approval from Federal or Provincial Ministries as set out in Schedule "A", then the document concerned shall not be executed until such required approval has been received.
3. **THAT** this By-law comes into force on the day it is passed.

PASSED IN OPEN COUNCIL ON OCTOBER 23, 2023.

Gordon A. Krantz Mayor

Meaghen Reid Town Clerk

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. 084-2023 SCHEDULE "A"

ITEM	DOCUMENT	APPROVALS	PARTY	OTHER APPROVALS
1.	Agreements associated with the approved recommendations contained within the Staff Report and any / all ancillary documents that may be required.	CORS-052-23 Town Council October 23, 2023	Various	N/A
2.	Agreement as outlined in Staff Report CORS-053-23 and any and all ancillary documents that may be required.	CORS-053-23 Town Council October 23, 2023	Pursuant to Staff Report CORS-053-23	N/A

THE CORPORATION OF THE TOWN OF MILTON

BY-LAW NO. 085-2023

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL OF THE CORPORATION OF THE TOWN OF MILTON AT ITS MEETING HELD OCTOBER 23, 2023

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Town of Milton (hereinafter referred to as "Council") at its meeting held on October 23, 2023 be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Town of Milton hereby enacts as follows:

1. The proceedings and actions of Council at its meeting held on October 23, 2023 and considered by Council at the said meeting, and in respect of each Report, Motion, Recommendation and other actions passed and taken by Council at the said meeting are hereby adopted, ratified and confirmed.
2. The Mayor and proper officials of the Corporation of the Town of Milton are hereby authorized and directed to do all things necessary, and to obtain approvals where required, to give effect to the actions passed and taken by Council at the said meeting.

PASSED IN OPEN COUNCIL ON OCTOBER 23, 2023.

Gordon A. Krantz Mayor

Meaghen Reid Town Clerk