



The Corporation of the  
Town of Milton  
**COUNCIL MINUTES**

**May 9, 2022, 7:00 p.m.**

Members Present: Mayor Krantz, Councillor Best, Councillor Cluett, Councillor Challinor, Councillor DiLorenzo, Councillor Malboeuf, Councillor Tesser Derksen

Members Absent: Councillor Ali, Councillor Hamid

**The Council for the Corporation of the Town of Milton met in regular session. Electronically via Live Streaming Video with Mayor G. A. Krantz in the Chair. All members were present.**

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**1. MOMENT OF SILENT REFLECTION / O' CANADA**

**2. AGENDA ANNOUNCEMENTS / AMENDMENTS**

The Town Clerk noted that:

- there was a minor edit to Staff Report DS-033-22 to correct the address in the recommendation; and,
- the Short Term Rentals public meeting has been rescheduled to the May 30 Council Meeting.

In addition, the Town Clerk gave instructions for members of the public to call or email to get instructions on how to speak at the statutory public meeting scheduled for later in the agenda.

**3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

None.

**4. CONSENT ITEMS**

**Res. Res. 56-22**

**THAT Consent Items numbered 1 to 8 be approved.**

**Carried**

**4.1 Minutes of the Council Meeting held on April 11, 2022**

**4.2 CAO Performance Review Policy**

THAT Council approves the updated CAO Performance Review Policy attached to this report as Appendix A;

AND THAT Council approves the changes to the Rating Scale Guide used to evaluate the CAO's Performance attached to this report as Appendix B.

**4.3 Annual Development Charge and CIL Parkland Treasurer's Statement**

THAT Staff Report CORS-030-22 be received for information.

**4.4 2021 Property Assessment Appeals and Assessment Base Management Update**

THAT report CORS-029-22, 2021 Property Assessment Appeals and Assessment Base Management Activity Update, be received for information.

**4.5 Downtown Milton BIA - Grant for Mural**

THAT the Downtown Milton BIA be authorized to execute a funding agreement for the Canada Community Revitalization Fund and to submit any other future reporting related thereto.

THAT the Downtown Milton BIA be authorized to approve agreements/documents that are required to secure future grant funding opportunities provided that any incremental expenditures or staffing impacts can be managed within the Downtown Milton BIA budget and all other Town policies and by-laws are adhered to.

**4.6 Appointment of Weed Inspectors and Livestock Valuers**

THAT the necessary by-law, included on the May 9, 2022 Council Meeting agenda, be considered for approval.

**4.7 Purchasing Various**

THAT Council approve the budget amendments and related funding sources as outlined on Schedule A;

THAT Council approve a contract increase to Malone Given Parsons, for the Trafalgar and Agerton Secondary Plan, in the estimate amount of \$140,053 (exclusive of taxes), as outlined in Schedule B;

THAT Council approve a contract increase to Aquafor Beech Limited, for the Mill Pond Project, in the estimate amount of \$108,526 (exclusive of taxes), as outlined in Schedule C;

THAT Council approve a contract increase to Howden & Sons for additional general contractor services for the Sunny Mount Park Community Garden Fencing, Community Park Pickleball Fencing and Court Park Drainage Improvements in the estimate amount of \$168,853 (exclusive of taxes), as outlined in Schedule D;

THAT Council approve the award of Proposal No. 22-01-07 for Consulting Services for the Design of the 2023 Asphalt Overlay Program to Wood Canada Limited, in the base bid amount of \$277,493 (exclusive of taxes) and also approve the provisional roads in the amount of \$38,319 (exclusive of taxes), for a total of \$315,812 (exclusive of taxes), as outlined in Schedule E;

THAT Council provide delegated authority to award the Consulting Services for the Contract Administration of the 2023 Asphalt Overlay Program to Wood Canada Limited, in the estimated amount of \$398,360 (exclusive of taxes), pending Council approval of the 2023 Budget, as outlined in Schedule E;

THAT Council receive for information the results of the Delegated Authority to award the Supply and Delivery of Five (5) Volvo VHD 64B300 Tandem Axle Combination Trucks, in the total amount of \$1,993,310 (exclusive of taxes), as outlined in Schedule F; and

THAT Council approve the award of Tender No. 22-01-00050 for the 2022 Expanded Asphalt Program to Gazzola Paving Limited, in the total amount of \$1,999,537 (exclusive of taxes), as outlined in Schedule G.

THAT Council approve the award of Tender No. 22-01-00502 for Cobban Park to Pine Valley Corporation, in the total amount of \$1,749,873 (exclusive of taxes), as outlined in Schedule H.

THAT the Manager, Purchasing and Risk Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.

#### **4.8 Regional Election Compliance Audit Committee**

THAT the Terms of Reference, attached as Appendix A to staff report CORS-035-22, establishing a Compliance Audit Committee, be approved.

#### **5. DELEGATIONS**

None.

#### **6. PUBLIC MEETING**

##### **6.1 Public Meeting and Technical Report: Town-Initiated Housekeeping Amendment to Comprehensive Zoning By-law 144-2003, as amended (File: HKA 01/22).**

Mollie Kuchma, Senior Planner, addressed Council with respect to Staff Report DS-028-22.

As no members of the public came forward at this time, the Mayor closed the public meeting.

#### **Res. Res. 57-22**

THAT Development Services Report DS-028-22 outlining Town-Initiated Housekeeping Amendment to Comprehensive Zoning By-law 144-2003, as amended, BE APPROVED;

AND THAT WHEREAS the Planning Act limits the ability to apply for a minor variance for a 2-year period following approval of this By-law, BE IT RESOLVED that a privately initiated application for a minor variance may be made;

AND FURTHER THAT staff be authorized to bring forward an

amending Zoning By-law in accordance with Appendix 1 to Report DS-028-22 for Council Adoption.

**Carried**

**7. PRESENTATIONS**

**8. ITEMS FOR CONSIDERATION**

**8.1 2022 Final Tax Levy By-law and Tax Policy Update**

**Res. Res. 58-22**

THAT the final tax rate by-law on today's agenda be considered for approval.

**Carried**

**8.2 Technical Report: Proposed Zoning By-law Amendment by 9980 Derry Holdings Inc., applicable to lands known municipally as 9980 Derry Road West, Milton (Town File: Z-05/19)**

Jill Hogan, Commissioner, Development Services, addressed Council with respect to Staff Report DS-019-22.

**Res. Res. 59-22**

THAT Zoning Application Z-05/19 – for an amendment to the Town of Milton Comprehensive Zoning By-law 016-2014, as amended, to change the current Future Development (FD) zone and Residential Medium Density I (RMD1) Zone to a site specific Institutional Minor (I-A\*312) zone symbol and an Open Space (OS) zone, to permit the development of a 2-storey day care centre BE APPROVED;

AND THAT WHEREAS the Planning Act limits the ability to apply for a minor variance for a 2-year period following approval of this by-law, BE IT RESOLVED that a privately initiated application for a minor variance may be made;

AND FURTHER THAT staff be authorized to bring forward an amending Zoning By-law for Council adoption.

**Carried**

**Res. Res. 60-22**

THAT a strongly worded letter be sent by the Mayor on behalf of Council to the Halton Public School board with respect to ongoing site plan compliance issues with the public school properties.

**Carried**

**8.3 Technical Report: Proposed Plan of Subdivision and Zoning By-law Amendment by Mattamy (Brownridge) Limited to permit the development of a residential plan of subdivision (Files: 24T-21001/M and Z-01/20 in the Boyne Survey Secondary Plan Area**

**Res. Res. 61-22**

THAT Town of Milton Council support the granting of Draft Plan Approval by the Commissioner of Development Services for the proposed plan of subdivision (24T-20001/M – Phase 2 – Mattamy (Brownridge) Limited);

AND THAT Zoning Application Z-01/20 – Phase 2 - for an amendment to the Town of Milton Comprehensive Zoning By-law 016-2014, as amended, to change the current Future Development (FD) and Natural Heritage System (NHS) Zones to two Residential Medium Density 1 - Special Sections(RMD1\*315) & (RMD1\*316) Zone, a Residential Medium Density2 - Special Section (RMD2\*284) Zone, Natural Heritage System(NHS) Zone, Open Space (OS) Zone and Open Space 2 (OS-2)Zone symbols and adding the Holding (H) symbols H58, H59,H60, H61, H62 and H63 applicable to specific lot/blocks to permit the development of Phase 2 of a residential plan of subdivision BE APPROVED;

AND THAT WHEREAS the Planning Act limits the ability to apply for a minor variance for a 2-year period following approval of this By-law, BE IT RESOLVED that a privately initiated application for a minor variance may be made;

AND THAT the Provincial Ministers of Health, Education, Transportation and Infrastructure and Metrolinx receive a copy of this report with a request to review and plan for future Milton District Hospital, school and transportation expansions.

**Carried**

**8.4 Authorization for Submission of a Minor Variance Application on lands municipally known as 42 Victoria Street, Milton**

**Res. Res. 62-22**

THAT Report DS-033-22 entitled “Authorization for Submission of a Minor Variance Application on lands municipally known as 42 Victoria Street.”, dated May 2, 2022 be received; AND THAT in accordance with the provisions of subsections 45(1.4) of the Planning Act; R.S.O. 1990, c.P.13, as amended, the Owner shall through this Resolution, be permitted to apply to the Committee of Adjustment for a variance from the provisions of Zoning By-law 081-2020, before the second anniversary of the day on which the by-law was approved by Council.

**Carried**

**8.5 8350 Esquesing Line Outbuildings Demolition and Relocation of the Aitken Snow House Recommendation Report**

**Res. Res. 63-22**

THAT Report DS-034-22, be APPROVED and;

THAT Council APPROVE, the demolition of the Quonset Hut, Grain Silo Complex and Wooden Shed mentioned in report DS-034-22 and;

THAT Council APPROVE, the relocation of the Aitken Snow House and the Barn timber frames to the new location on the property as discussed in report DS-034-22 and;

AND THAT Council DIRECT, staff to prepare a Heritage Easement Agreement report for 8350 Esquesing Line to conserve the house and the barn timber frames as part of the conservation strategy in report DS-034-22.

**Carried**

**9. REGIONAL COUNCIL UPDATE**

**10. STATEMENT BY MEMBERS**

**11. CONFIDENTIAL SESSION**

**Res. Res. 64-22**

THAT Council convene into confidential session to discuss a proposed or pending acquisition or disposition of land by the municipality or local board with respect to a Transit Facility Location Update.

**Carried**

**11.1 CONFIDENTIAL SESSION**

Council convened into confidential session at 7:55 p.m.

**12. OPEN SESSION**

Council resumed in open session at 8:18 p.m. and passed the following resolutions:

**Res. Res. 65-22**

THAT Council resume in open session.

**Carried**

**Res. Res. 66-22**

THAT the information presentation regarding the Transit Facility Location Update be received.

**Carried**

**13. BY-LAWS**

**Res. Res. 67-22**

THAT By-law Numbers 036-2022, 037-2022, 038-2022, 039-2022, 040-2022, 041-2022, 042-2022, 043-2022, 044-2022 & 045-2022 be READ, PASSED AND NUMBERED;

AND THAT the Mayor and the Town Clerk be authorized to sign the said By-laws, seal them with the seal of the Corporation and that they be engrossed in the By-law Book.



**13.1 BY-LAW 036-2022**

BEING A BY-LAW TO PROVIDE FOR THE LEVY AND THE COLLECTION OF RATES OF LEVIES REQUIRED FOR THE TOWN OF MILTON FOR THE YEAR 2022 AND TO PROVIDE FOR THE MAILING OF NOTICES DEMANDING PAYMENT OF TAXES FOR THE YEAR 2022 Reference to: CORS 028-22

**13.2 BY-LAW 037-2022**

BEING A BY-LAW TO PROVIDE FOR THE APPOINTMENT OF A WEED INSPECTOR, LIVESTOCK VALUER AND POUNDSKEEPER, AND TO REPEAL BY-LAW NO 029-2010 Reference to: CORS-032-22

**13.3 BY-LAW 038-2022**

BEING A BY-LAW TO AMEND THE TOWN OF MILTON COMPREHENSIVE ZONING BY-LAW 144-2003, AS AMENDED, PURSUANT TO SECTION 34 OF THE PLANNING ACT, AS AMENDED, TO INCORPORATE A HOUSEKEEPING AMENDMENT THAT AFFECTS THE LANDS ZONED SITE-SPECIFIC ESTATE RESIDENTIAL (RE\*314), AND LEGALLY DESCRIBED AS LOTS 1 TO 5 ON PLAN 20M-856, IN THE TOWN OF MILTON, REGIONAL MUNICIPALITY OF HALTON - (TOWN FILE: HKA-01/22) Reference to: DS-028-22

**13.4 BY-LAW 039-2022**

BEING A BY-LAW TO AMEND THE TOWN OF MILTON COMPREHENSIVE ZONING BY-LAW 016-2014, AS AMENDED, PURSUANT TO SECTION 34 OF THE PLANNING ACT IN RESPECT OF THE LANDS DESCRIBED AS PART OF LOTS 6 AND 7, CONCESSION 3, (FORMER GEOGRAPHIC SURVEY OF TRAFALGAR) IN THE TOWN OF MILTON, REGIONAL MUNICIPALITY OF HALTON (MATTAMY (BROWNRIDGE) LIMITED) - TOWN FILE: Z-01/20 Reference to: DS-032-22

**13.5 BY-LAW 040-2022**

BEING A BY-LAW TO AMEND THE TOWN OF MILTON COMPREHENSIVE ZONING BY-LAW 016-2014, AS AMENDED,

PURSUANT TO SECTION 34 OF THE PLANNING ACT IN RESPECT OF THE LANDS DESCRIBED AS PART OF LOT 10, CONCESSION 4 FORMER GEOGRAPHIC SURVEY OF TRAFALGAR, TOWN OF MILTON, REGIONAL MUNICIPALITY OF HALTON (QUADSPRING INC.) TOWN FILE: Z-05/19  
Reference to: DS-019-22

**13.6 BY-LAW 041-2022**

BEING A BY-LAW TO AMEND THE TOWN OF MILTON COMPREHENSIVE ZONING BY-LAW 016-2014, AS AMENDED, PURSUANT TO SECTION 36 OF THE *PLANNING ACT* IN RESPECT OF THE LANDS DESCRIBED AS PART OF LOT 6, CONCESSION 3, FORMER GEOGRAPHIC SURVEY OF TRAFALGAR, TOWN OF MILTON IN THE REGIONAL MUNICIPALITY OF HALTON (FERNBROOK HOMES (MILTON ONE LIMITED) FILE: Z-03-22 Pursuant to: ES-013-04

**13.7 BY-LAW 042-2022**

BEING A BY-LAW TO AMEND THE TOWN OF MILTON COMPREHENSIVE ZONING BY-LAW 016-2014, AS AMENDED, PURSUANT TO SECTION 36 OF THE *PLANNING ACT* IN RESPECT OF THE LANDS DESCRIBED AS PART OF LOTS 7, 8, AND 9, CONCESSION 5, FORMER GEOGRAPHIC TOWNSHIP OF TRAFALGAR, TOWN OF MILTON IN THE REGIONAL MUNICIPALITY OF HALTON (PRIMONT HOMES (MILTON) INC.) AND TO REPEAL AND REPLACE BY-LAW NUMBER 033-2022 (FILE: Z-31-21) Pursuant to: ES-013-04

**13.8 BY-LAW 043-2022**

BEING A BY-LAW TO STOP UP CLOSE PART OF A PUBLIC HIGHWAY, BEING A ROAD, BEING PART OF MARY STREET AS ASSUMED BY BY-LAW NO. 16-68, BEING PART OF LOT 1, BLOCK 8, REGISTERED PLAN 15, DESIGNATED AS PART 1 ON PLAN 20R-21074, IN THE TOWN OF MILTON, IN THE REGIONAL MUNICIPALITY OF HALTON, AND BEING PART OF PIN 24953-0103 (LT) Pursuant to: CORS-038-19

**13.9 BY-LAW 044-2022**

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF DOCUMENTS Reference to: CORS-034-22

**13.10 BY-LAW 045-2022**

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF  
COUNCIL OF THE CORPORATION OF THE TOWN OF MILTON  
AT ITS MEETING HELD MAY 9, 2022

**14. ADJOURNMENT**

There being no further business to discuss the Mayor adjourned the meeting at  
8:20 p.m.

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Gordon A. Krantz, Mayor

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Meaghen Reid, Town Clerk