



The Council for the Corporation of the Town of Milton met in regular session at 7:00 p.m. Electronically via Live Streaming Video with Mayor G. A. Krantz in the Chair. All members were present.

I. **MOMENT OF SILENT REFLECTION / O' CANADA / TRADITIONAL LAND ACKNOWLEDGEMENT**

II. **AGENDA ANNOUNCEMENTS / AMENDMENTS**

The Town Clerk noted that all written submissions were received and distributed to Council with respect to staff reports DS-087-21 and DS-091-21. In addition, the Town Clerk gave instructions for members of the public to call or email to get instructions on how to speak at each of the three public meetings under the Planning Act, scheduled for later in the agenda.

III. **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

None.

IV. **CONSENT ITEMS**

Res. 166-21: THAT Consent Items numbered 1 to 5 be approved. **CARRIED**

- 1 Minutes of the Council Workshop Meeting held on October 18, 2021.
- 2 Minutes of the Council Meeting held on October 25, 2021
- 3 Staff Report CORS-057-21

Subject: Purchasing Various

THAT Council approve the budget amendments and related funding sources as outlined on Schedule A;

THAT the emergency work awarded to Seaforth Building Group for lease upgrades at 555 Industrial Drive in the total amount of \$65,456 (exclusive of HST) as outlined on Schedule B, be received for information;

THAT the emergency work awarded to Garda World and Edger Howden & Sons for the emergency order issued to 3230 Steeles Avenue as a result of fire damage in the total amount of \$8,145 (exclusive of HST) as outlined on Schedule C, be received for information;

THAT the proposal award to Mark's Commercial, a division of Mark's Work Wearhouse Ltd. for the Supply & Delivery of Corporate Industrial Apparel & Related Products in the total annual estimated amount of \$44,936 (exclusive of HST) be approved as outlined on Schedule D;

THAT Council provide delegated authority to award the two (2) year renewal option remaining, up to a total contact term of three (3) years with a total estimated aggregate value of \$134,808 (exclusive of HST) in each renewal year as outlined on Schedule D;

THAT the proposal award to Deloitte LLP for External Audit Services in the total amount of \$388,700 (exclusive of HST) for a term up to 5 years be approved as outlined on Schedule E;

THAT Council provide approve the appointment of Deloitte LLP as the external auditor for the Town and local boards for the fiscal years ending 2021 through 2025, inclusive as outlined on Schedule E.

THAT the single source award to A.J. Stone Company Ltd for Self Contained Breath Apparatus Air Cylinders in the total amount of \$48,450 (exclusive of HST) be approved as outlined on Schedule F;

THAT the Manager, Purchasing and Risk Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.

4 Staff Report CORS-058-21

Subject: Operating Budget Review Report - September 2021

THAT the operating report for the nine months ending September 2021 along with a projected year end surplus position of \$408,959 including COVID mitigation and funding be received;

THAT accounts receivable write-offs in the amount of \$30,611.71 be approved.

5 Staff Report CORS-060-21

Subject: Corporate Government Relations Work Plan 2021-22

THAT CORS-060-21 be received for information.

V. PUBLIC MEETING

1 **Staff Report DS-090-21**

Subject: Public Meeting and Initial Report: Plan of Subdivision and Zoning By-law Amendment Applications by Broccolini Real Estate Group and E. Manson Investments Limited applicable to lands known as Part of Lot 5, Concession 1 and Part of Lot 5, Concession 2 Milton. (Town Files 24T-21004/M: Z-16/21)

Clarence Riepma, Riepma Consultants Inc., Delis Lus, Broccolini Real Estate Group and Mia Somermaa, Emery Investments, representatives for the applicant, addressed Council with respect to Staff Report DS-090-21.

As no members of the public came forward at this time, the Mayor closed the public meeting.

Res. 167-21: THAT Development Services Report DS-090-21 BE RECEIVED FOR INFORMATION. CARRIED

2 **Staff Report DS-087-21**

Subject: Public Meeting and Initial Report: Proposed Plan of Subdivision, Official Plan Amendment and Zoning By-law Amendment by Fieldgate Developments for lands known as Part Lots 7 and 8, Concession 1 NS (Trafalgar) at the southwest corner of Bronte Street and Louis St. Laurent Avenue (Town Files: 24T-21005/M, LOPA-06/21 and Z-17/21)

Karen Bennett, GSAI, representative for the applicant, addressed Council with respect to Staff Report DS-087-21.

As no members of the public came forward at this time, the Mayor closed the public meeting.

Res. 168-21: THAT Report DS-087-21 BE RECEIVED FOR INFORMATION. CARRIED

3 **Staff Report DS-091-21**

Subject: Public Meeting and Initial Report - Proposed Amendment to the Zoning By-law by Ahmadiyya Muslim Jama'at Canada Inc., to permit a place of worship on lands municipally known as 1456 Bronte Street South (Town File: Z-12/21)

Mikalea Sword, WSP Canada, representative for the applicant, addressed Council with respect to Staff Report DS-091-21.

As no members of the public came forward at this time, the Mayor closed the public meeting.

Res. 169-21: THAT Report DS-091-21, BE RECEIVED FOR
INFORMATION. CARRIED

VI. PRESENTATIONS

1 Staff Report ES-008-21

Subject: Town of Milton Customer Service Strategy

Andy Scott, Director, Strategic Initiatives & Business Development, and Erin O'Hoski, Boulevard Strategy Group, addressed Council with respect to Staff Report ES-008-21.

Res. 170-21: THAT the Customer Service Strategy as attached to ES-008-21 (Schedule A) be received for information;

AND THAT staff report back in 2022 with a work plan including priorities and financial implications. CARRIED

VII. ITEMS FOR CONSIDERATION

1 Staff Report COMS-010-21

Subject: Climate Change Portfolio Update & 2022 Work Plan

Res. 171-21: 1. THAT the 2022 Climate Change Work Plan be approved in principle, with implementation being subject to Council approval of the related funding (where applicable) through the 2022 budget process;

2. THAT single-use plastics including food ware, stir sticks, plastic straws and cutlery be eliminated from town-run concessions after the current inventory is utilized;

3. THAT alternatives to single-use beverage plastics continue to be explored with considerations for upcoming changes in recycling standards and practices, financial implications and risk/health and safety considerations. CARRIED

2 Staff Report COMS-009-21

Subject: Urban Forestry Management Strategy 2015-2024 Update

Res. 172-21: THAT the Urban Forestry Management Strategy 2015-2024 status updates as outlined in Schedule A be received;

AND THAT the Town of Milton 2021-2026 Urban Forestry Management Strategy' identified as Schedule B be approved. CARRIED

3 Staff Report COMS-008-21

Subject: Service Delivery Review – Phase 1 Status

Res. 173-21: 1. THAT the Service Delivery Review Phase 1 outcomes and status updates as outlined in Schedule A be received;

2. AND THAT the following recommendations identified in Schedule A be approved:

a. That the Service Standards in the Recreation & Culture Division be reviewed by Q4 2023 and any changes communicated to Council as appropriate;

b. That staff continue with efforts to reduce garbage in parks with the phased installation of in ground garbage receptacles subject to annual budget approval;

c. That the Commissioner, Community Services be authorized to make any necessary changes to the advertising operating model to maximize revenue while ensuring relationships with existing sponsors and clients are maintained;

d. That the comprehensive user fee and policy update that is planned for 2022/23 for recreation programs consider targets as contemplated in the Service Delivery Review;

e. That staff explore ways to plow side streets sooner each year through annual operational reviews and approved budgets;

f. That staff explore opportunities to automate where feasible and include projects in future budgets for consideration and approval by Council. CARRIED

4 Staff Report COMS-011-21

Subject: Milton Small Grants Program

Res. 174-21: THAT the proposed guidelines as outlined in COMS-011-21 Schedule A for the introduction of a pilot Milton Small Grants program be approved;

AND THAT up to \$20,000 be allocated annually in 2022 and 2023 from the Milton Community Fund budget to support this pilot program;

AND THAT grants of up to \$400 be allocated per activity;

AND THAT Milton Council delegate authority to the Commissioner, Community Services, to approve funding allocations through the Milton Small Grants Program;

AND THAT an annual report be provided to Milton Council on all Milton Small Grant Program allocations. **CARRIED**

5 Staff Report CORS-056-21

Subject: Fiscal Impact Study

Res. 175-21: THAT the report “Long-Term Fiscal Impact Assessment of Growth 2021 to 2041” prepared by Watson & Associates Economists Ltd. dated October 8, 2021 be endorsed by Council. **CARRIED**

6 Staff Report DS-092-21

Subject Technical Report: Town-Initiated Housekeeping Amendments to Comprehensive Zoning By-law 016-2014, as amended, and Comprehensive Zoning By-law 144-2003, as amended

Res. 176-21: THAT Development Services Report DS-092-21 outlining Town-initiated housekeeping amendments to Comprehensive Zoning By-law 016-2014, as amended and Comprehensive Zoning By-law 144-2003, as amended, BE APPROVED;

AND THAT WHEREAS the Planning Act limits the ability to apply for a minor variance for a 2-year period following the approval of the By-laws proposed to implement a series of housekeeping amendments, BE IT RESOLVED that a privately initiated application for a minor variance may be made;

AND FURTHER THAT staff be authorized to bring forward amending Zoning By-laws, in accordance with Appendices 3, 4, 5, 6 and 7 to Report DS-092-21 for Council Adoption. **CARRIED**

7 Staff Report DS-094-21

Subject: Stormwater Management Infrastructure Bylaw

Res. 177-21: THAT Report DS-094-21 outlining the regulation and use of stormwater infrastructure including conveyance pipes and stormwater management ponds be APPROVED;

AND FURTHER THAT, prior to Council consideration of the draft Stormwater Management Infrastructure by-law attached as Appendix A, staff be authorized to make any amendments necessary as recommended by legal counsel. **CARRIED**

8 Notice of Motion - Best

Subject: Waive Rules of Procedure to Permit NOM Consideration at Council Meeting

Res. 178-21: WHEREAS Procedure By-law 007-2019, provides that Notices of Motion shall not be discussed or debated upon introduction, but shall be included on the next regular Council meeting agenda for consideration;

AND WHEREAS Section 7.9.3 of the Town of Milton Procedure By-Law 007-2019, as amended, permits a Notice of Motion to be considered upon its introduction by an affirmative vote of two-thirds of the Members present;

AND WHEREAS it is deemed impractical or not in the best interests of the Town of Milton to delay consideration;

THEREFORE BE IT RESOLVED THAT the pertinent rules contained in Section 7.9 of Procedure By-law 007-2019, be waived to permit the introduction and consideration by Council of the Notice of Motion on the Council agenda pertaining to Municipal and School Board Election Day 2022. **CARRIED**

9 Notice of Motion - Best

Subject: Municipal and School Board Election Day 2022

Res. 179-21: WHEREAS Monday, October 24 2022 is Municipal and School Board Election Day, and Municipal Clerks who administer Municipal and School Board elections are in the middle of planning for this important democratic event.

AND WHEREAS municipalities have statutory authority to use schools as polling places under section 45 of the Municipal Elections Act, 1996.

AND WHEREAS schools are often the largest, most centrally located and accessible facility in communities which make them ideal locations to host polling stations.

AND WHEREAS many school boards across the Province already work with municipalities to schedule a Professional Development Days (PD Days) on Municipal Election Day every four years.

AND WHEREAS the Town of Milton Municipal Clerk runs the elections for Halton District School Board and Halton Catholic District School Board.

AND WHEREAS in 2018, approximately 25% of school boards agreed to make Municipal and School Board Election Day a PD Day. Approximately another 60% had PD days in October already. Almost 30% of had days within a week of municipal Election Day, and there are a number of school boards that schedule PD Days on Mondays already. And therefore, it is possible to make arrangements for a PD Day to fall on Municipal and School Board Election Day.

AND WHEREAS school boards and municipalities can work together, to increase these rates and make it easier for local voters to cast their ballots while ensuring student safety.

AND WHEREAS partnering with municipalities once every four years to ensure that municipal and school board elections fall on a PD Day has a number of benefits to school boards, schools and the broader community including:

- **Easing the facilitation of Election Day so that Clerks can ensure a smooth democratic process which elects school board trustees as well as local council members.**
- **Ensuring public health promotion and protection through more adequate physical distancing in these larger venues.**

- Enhancing the principles of safe schools for both students and teachers by reducing the number of people in the school.
- Providing voters with a large, accessible location to cast their votes for their school board and municipal representatives.

AND WHEREAS school boards are entering into deliberations about the 2022-2023 School year calendar in order to submit their proposed calendars to the Ministry of Education by May 2022.

BE IT RESOLVED the Town of Milton requests that the Halton District School Board and Halton Catholic District School Board schedule a Professional Development Day on Municipal and School Board Election Day, October 24th 2022.

AND FURTHER THAT a copy of this resolution be forwarded to the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Stephen Lecce, Minister of Education AMCTO; AMCTO; the Association of Municipalities of Ontario; Region of Halton; City of Burlington; Town of Halton Hills and Town of Oakville. CARRIED

VIII. REGIONAL COUNCIL UPDATE

IX. STATEMENT BY MEMBERS

X. CONFIDENTIAL SESSION

Res. 180-21: THAT Council convene into confidential session to discuss advice that is subject to solicitor-client privilege, including communications necessary for that purpose, with respect to election signs. CARRIED

Council convened into confidential session at 9:35 p.m.

Res. 181-21: THAT Council resume in open session. CARRIED

XI OPEN SESSION

Council resumed in open session at 10:17 p.m. and passed the following resolution:

Res. 182-21: THAT Staff Report CORS-059-21 be received for information;

AND THAT the existing Town Election Sign By-law and its provisions remain in place until at least the end of the current term of Council.

A recorded vote was requested.

Name of Councillor	In Favour	Opposed
Councillor M. Cluett	X	
Councillor S. Ali	X	
Councillor C. Best		X
Councillor J. Challinor II	X	
Councillor R. Di Lorenzo	X	
Councillor R. Malboeuf	X	
Councillor K. Tesser Derksen		X
Councillor Z. Hamid		X
Mayor G. Krantz	X	
Total	6	3

Motion was **CARRIED**

XII. BY-LAWS

1 By-laws

Res. 183-21: THAT By-law Numbers 105-21, 106-21, 107-21, 108-21, 109-21, 110-21, 111-21, 112-21, 113-21, 114-21, 115-21, 116-21, 117-21, & 118-21 be READ, PASSED AND NUMBERED;

AND THAT the Mayor and the Town Clerk be authorized to sign the said By-laws, seal them with the seal of the Corporation and that they be engrossed in the By-law Book.

CARRIED

XIII. ADJOURNMENT

There being no further business to discuss the Mayor adjourned the meeting at 10:21 p.m.

Gordon A. Krantz Mayor

Meaghen Reid Town Clerk