

Report To: Council

From: Barbara Koopmans, Commissioner, Development Services

Date: October 4, 2021

Report No: DS-078-21

Subject: Public Meeting and Initial Report: General Housekeeping

Amendments to Comprehensive Zoning By-law 016-2014, as amended, and Comprehensive Zoning By-law 144-2003, as

amended.

Recommendation: THAT Development Services Report DS-078-21 outlining Town

initiated housekeeping amendments to Comprehensive Zoning By-law 016-2014, as amended, and Comprehensive Zoning By-law 144-2003, as amended, BE RECEIVED FOR

INFORMATION.

REPORT

Background

The Town currently has two Comprehensive Zoning By-laws that regulate land use and development within the Town: Urban Area By-law 016-2014, as amended, and Rural Area By-law 144-2003, as amended. Currently, there are no comprehensive reviews of these by-laws being undertaken.

In order to ensure that the by-laws are as accurate and up-to-date as possible, staff monitors these by-laws regularly and proposes amendments for Council's consideration, from time to time, to improve, clarify and update existing regulations with the by-laws. Through this report, staff is bringing forward some proposed modifications for public review and comment, for the purposes noted above.

Discussion

The proposed modifications to the Urban By-law are general in nature and apply Townwide, with the exception of three site-specific properties (i.e. 96 Bronte Street North, 7211 Fifth Line and 520 Bronte Street South) where mapping changes are proposed, and three site-specific sections where minor revisions are needed to correct typographic errors approved in previous site-specific by-laws. The proposed modification to the Rural By-law is site-specific and relates to a draft plan of subdivision located within Milton Heights.

The proposed modifications to definitions, regulations and mapping associated with each of the Town's Comprehensive Zoning By-laws, are summarized below:



Report #: DS-078-21 Page 2 of 4

Discussion

By-law 016-2014, as amended

To revise the following:

- the definition of "Setback"
- the provisions relating to required internal dimensions for both attached and detached garages and carports
- the provisions relating to temporary sales and customer service offices associated with new dwelling units
- the provisions relating to cash-in-lieu of required parking in the Central Business District
- the minimum off-street parking requirement for secondary schools
- the provisions relating to queuing requirements and queuing lanes associated with the drive-through service use
- the minimum exterior side yard setback for semi-detached dwelling units located on a corner lot with lane access in the RMD1 Zone to be consistent with other grade-related dwelling units
- the lot frontage requirement for interior back-to-back townhouse dwelling units
- the landscaped open space requirements for apartment buildings in the RHD (Residential High Density) Zone
- the minimum lot coverage requirement that applies to the Transportation Terminal Use in the M2 (Industrial) Zone
- incorrect section references
- minor errors in text and tables

To delete the following:

- the OS-2 (Stormwater Management) Zone on Schedule A, applicable to the lands municipally known as 7211 Fifth Line and revise the zoning to reflect the registered plan of subdivision
- the EMP-2 (Employment) Zone on Schedule A, applicable to the lands municipally known as 520 Bronte Street South and replace it with the C5 (Auto Commercial) Zone applicable to the remainder of the lands

To add the following:

- the M1 (Business Park) Zone to Schedule A, for the lands municipally known as 96 Bronte Street North
- footnote (*2) to the minimum exterior side yard setback requirements applicable to corner units for townhouse dwelling units and back-to-back dwelling units permitted in the RMD1 and RMD2 Zones that allows a reduction in the setback where the yard abuts a public right-of-way of less than 18 metres wide



Report #: DS-078-21 Page 3 of 4

Discussion

Zoning By-law 144-2003, as amended

• to revise the opening statement relating to the special site provisions set out in sitespecific subsection 13.1.1.180 C. 7) to reflect the revised road layout associated with the draft approved plan of subdivision.

The specific details on the draft housekeeping amendments, which includes tracked changes of the proposed text revisions, illustrations of the proposed mapping changes, along with the accompanying staff rationale, has been described in table format in Appendix 1 to this report. All of the identified modifications are relatively minor and would be considered to be housekeeping in nature.

Public Consultation and Review Process

Notice for the statutory public meeting to be held on October 4, 2021, was provided pursuant to the requirements of the Planning Act and the Town of Milton Official Plan through written notice to the site-specific landowners or their representatives, as well as an ad in the Milton Canadian Champion Newspaper on September 9, 2021. The proposed housekeeping amendments were circulated to internal and external agencies on September 16, 2021.

A technical report with recommendations will be brought forward for Council consideration upon completion of the evaluation of the Town initiated housekeeping amendments.

Financial Impact

None arising from this report.

Respectfully submitted,

Barbara Koopmans, MPA, MCIP, RPP, CMO Commissioner, Development Services

For questions, please contact: Angela Janzen, Planner Phone: Ext. 2310

Attachments

Appendix 1 - Description and Rationale of Proposed Housekeeping Amendments (Bylaw 016-2014 and By-law 144-2003).

CAO Approval Andrew M. Siltala Chief Administrative Officer



Report #: DS-078-21 Page 4 of 4

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the HuronWendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.

PROPOSED HOUSEKEEPING AMENDMENTS

The following table outlines the changes that are proposed in the housekeeping amendments. Text that is <u>underlined</u> indicates new text to be inserted in the By-law. Text that is crossed out ("strikethrough") is to be deleted from the By-law.

BY-LAW 016-2014, as amended

Item	Section or	Description of Change in By-law	Rationale
No. 1	Schedule Schedule A Zoning Map (96 Bronte St. N.)	Add the M1 (Business Park) Zone to Schedule A for the lands municipally known as 96 Bronte Street North (see map attached).	- Zoning was omitted from this parcel in the 2003 Zoning By-law. A portion of the lands is now part of the road allowance. The remaining portion will be zoned
2	Schedule A Zoning Map (7211 Fifth Line)	Delete the existing OS-2 (Stormwater Management) Zone on Schedule A, applicable to the lands municipally known as 7211 Fifth Line and revise the zoning boundaries to coincide with the blocks on the registered plan of subdivision (see map attached).	accordingly. - SWM pond is no longer required on this site and as a result the OS-2 Zone is no longer applicable.
3	Schedule A Zoning Map (520 Bronte Street S.)	Delete the existing EMP-2 (Employment) Zone on Schedule A, applicable to the lands municipally known as 520 Bronte Street South, and replace it with the C5 (Auto Commercial) Zone applicable to the remainder of the lands (see map attached)	- The heritage house (zoned EMP-2) on the property was demolished. The portion of the lands zoned EMP-2 has been and will continue to be part of the motor vehicle dealership use.

	.	D : 11 15:11: 5//6		
4	Section 3	Revise the definition of "S	- Correct	
	(Definitions)	0570401/	terminology to	
		SETBACK	match defined	
			ance of a structure or feature from the property lot line or	terms.
		other feature.		
5	Section	Revise Section 4.2.2.1, s	ubsection v) as follows:	- Simplify
	4.2.2.1		,	interpretation
	(Regulations	v) The minimum in	ternal dimensions for an attached or detached garage or	and minimize
	Common to	carport shall be	in accordance with the following:	confusion.
	Both Attached	Garage Type	Minimum Required Internal Dimensions for Both	Internal
	and Detached		Attached and Detached Garages and Carports	dimensions for a
	Garages and		The minimum size of a parking space shall be 2.9m	two car garage
	Carports)	Single Cor Corego	wide by 6.0m long by 2.1m high of which 2.9m wide	should be the
		Single Car Garage	by 5.3m long by 2.1m high shall be unobstructed	same whether
			area with the exception of one stair;	single or double
		Double Cor Corego or	The minimum size of a parking space shall be 2.9m	garage doors
		Double Car Garage or	wide by 6.0m long by 2.1m high of which 2.9m wide	are used.
		Larger with a Single Car Door	by 5.3m long by 2.1 m high shall be unobstructed	
		Car Door	area with the exception of one stair;	
		Double Car Garage or	The minimum size of a parking space shall be 5.5m	
		Larger with Double	wide by 6.0 m long by 2.1m high of which 2.9m <u>5.5</u>	
		Car Door	<u>m</u> wide by 5.3 m long by 2.1m high shall be	
		Cai Dooi	unobstructed area with the exception of one stair.	
	0	Davisa Castian 4000 4	Tanananan Calaa (Oostanan Camina Officea) hoodalisa a	
6	Section 4.20	· · · · · · · · · · · · · · · · · · ·	Temporary Sales / Customer Service Offices), by adding a	- Provide
	(Special Use Provisions)	new subsection iii) and re	evising additional text as follows:	opportunities
	FIOVISIONS)	4.20.2.1 Temporary Sa	les / Customer Service Offices	for temporary sales and
		4.20.2.1 Temperary oa	ica / Guatomer Gervice Offices	customer
		i) A temporar	y building or trailer for conducting sales of new dwellings units	service offices
		· · · · · · · · · · · · · · · · · · ·	d in any <i>Zone</i> provided the sales <i>building</i> or <i>trailer</i> is located	where a
		•	velopment site. The sales building or trailer shall be setback	temporary
			he lot line of any existing residential use and parking areas	building or
			with the sales <i>building</i> or <i>trailer</i> shall be <i>setback</i> 6m from any	trailer cannot
			sidential <i>use</i> abutting the development site, and;	be
		5		accommodated
		ii) Notwithstar	nding the provisions of Section 5.1, parking areas for	
		temporary	sales and customer service offices may have a granular	
		surface <u>.;an</u>	•	developments).
				. ,
		,	nding any other provision to the contrary, temporary sales/	
		' 	ervice offices for conducting sales of new dwelling units may	
			mitted in any Zone within a building that is not intended to be	
		· · · · · · · · · · · · · · · · · · ·	subject to the applicable zone standards for which it is	
		located.		

		1						
7	Section 5.5 (Parking In the			ii) and iv) by adding the words "subject to approval ntence, as follows:	- Involves Council more			
	Central Business District)	5.5 PAR	KING IN THE CEN	NTRAL BUSINESS DISTRICT (095-2017)	formally in proposed			
	Districty	i)		or structure erected or enlarged in the Central tarea shall comply with the parking provisions of	parking exemptions affecting the CBD.			
		ii)		existing required parking be removed or otherwise the Cash-in-lieu Parking Policy Area as shown on is By-law;	- Staff will provide a recommend-ation report to			
		iii)	permitted princip Parking Policy A provide payment	i) and ii) above, any <i>building</i> containing a pal non-residential <i>use(s)</i> within the 'Cash-in-lieu rea' as shown on Schedule B to this By-law may to the satisfaction of the Town for cash-in-lieu of a for the non-residential use(s) only, <u>subject to ncil</u> ;	Council following consideration and assessment of the existing parking			
		iv)	iv) Permitted non-residential uses, with the exception of a <i>hotel</i> or a <i>theatre</i> , within the existing gross floor area as it existed on September 25, 2017 that are within the "Parking Policy Area" as shown on Schedule C to this By-law shall be exempt from providing any additional parking.					
		v)	as a result of an will require payr	Notwithstanding iv) above, any required <i>parking spaces</i> removed as a result of an enlargement or addition(s) to an existing <i>building</i> will require payment in cash-in-lieu of parking for the removed <i>parking spaces</i> , <u>subject to approval by Council</u> .				
8	Section 5.8.2, Table 5G (Non- Residential Parking	Revise Section requirement of with 3 parking s	 Consistent with requirements of other area municipalities. Common minor 					
	Requirements)	Type or Natu	re of Use	Minimum Off-Street Parking Requirements	variance			
		School Elementary School Secondary School All Other School Before and At	chool pols	 2 parking spaces per class room; 3-4 parking spaces per class room; 5 parking spaces per class room For Before and After School Daycare programs, refer to the parking requirements under "Day Care Centre".	request, that has been supported by site-specific parking studies.			

	Section 5.18.1	Paving aubacation 5 19 1	in) on follows:		Olasifia a that
9	(Queuing Space Requirements)	5.18.1 Queuing Space i) The minimum qu	- Clarifies that the greatest number of queuing		
		shall be as follow	euing space requirements within s:	a designated queding i	spaces shall be provided.
		TABLE 5N			
		Drive-Through Facility	Minimum Required Ingress Spaces	Minimum Required Egress Spaces	
		Drive-Through, Restaurant or Motor Vehicle Washing Establishment	10	2	
		Drive-Through, Bank	3	1	
		All Other <i>Drive-Through</i> Facilities	3	1	
		ii) Ingress <i>spaces</i>	shall be measured from the first	point of contact;	
		iii) Egress <i>spaces</i> contact; and,	shall be located between ingress	space and the final poir	nt of
			ne associated with the drive-throid required ingress spaces and eg	_	
		with the require specific Traffic	site-		
10	Section 6.2	Revise Table 6C (Zone S	um" - Consistent with		
	Tables 6C	requirement for the minim			
	(RMD1 Zone Standards)	with lane access, with "2.	4 metres ("2)".		detached, and townhouse
	,				dwelling units
					in the RMD1 Zone that are
					similarly
					located on
					corner lots with lane access.
11	Section 6.2 –	Add the footnote symbol	"(*2)" to the exterior side yard set	back requirements for th	e - Consistent with
	Tables 6C & 6D		n Section 6.2, Tables 6C (RMD1 2	Zone Standards) and 6D	·
	אס (RMDI and	(RMD2 Zone Standards)	grade related dwelling units		
	RMD2 Zone	Table 6C			located on corner
	Standards		lling, Corner Unit, with Street Acc lling, Corner Unit, with Lane Acce		lots.
		D) Townhouse Dwe	ming, Corner Orin, with Lane Acce	,	- The proposed footnote

		T							1
		Table 6D a) Back-to-Back Townhouse Dwelling, Corner Unit							containing a reduction in the side yard setback has been requested and approved through multiple site-specific zoning by-laws.
12	Section 6 Table 6D (RMD2 Zone Standards)	to 6.4 metr	Revise Table 6D, by replacing the minimum lot frontage requirement from 6.0 metres to 6.4 metres for Back-to-Back Townhouse Dwellings, interior unit, with street access (both local streets and all other streets) as shown below:						- Assists in achieving more viable on-street
	Standards)					ZONE]	parking opportunities.
						RMD II			- The majority of
					Reside	ntial Medium	Density II		back-to-back
			Re	gulations		Dwelling Typ			townhouse
					Back-To-Ba	nck Townhouse	Dwelling (*1)		dwelling units
					Corner	Interior	End		developed to
					Unit	Unit	Unit		date have contain a 6.4
			Lot Fron	ntage (Minimum)					metre frontage.
			Street Ad	ccess					- Consistent with
				Local street	8.4m / unit	<u>6.4-6.0m</u> /	7.6m / unit		lot frontage
				All other streets		unit			requirements
					8.4m / unit	6.4 6.0m /	7.6m / unit		applicable to
			Lane Acc	cess		 unit			standard townhouse
				Local street					dwellings.
				All other streets	N/A	N/A	N/A		-
									- Most existing Back-to-Back
					N/A	N/A	N/A	l	units are 6.4
									metres.
13	Section 6 Table 6E (Residential High Density and	"maximum"	" with "m	ping requireme inimum" and re artment building	placing the	"N/A" with "3	5%" for the l	andscaping	- Correction of typographical error and adding landscaping
	Residential /	ZONES					requirement		
	Office Zones	R				RO			consistent with
		Regulations		Residential H	ligh	Reside	ential Office		similar built
		Density							form.
					Dw	elling Type			
				Apartment Bui	lding A	partment Buildir	ng Office B	uildings	
		Landscape		N/A		35%	35	%	
		Space (Max Minimum)	imum						
				<u>35%</u>					

14	Section 8.2, Table 8B (Employment	Terminal Use	nimum lot coverag in the M2 (Industri it with "25%" as sh	al) Zone in Secti	•	•		- Current provision is difficult to
	Zones - Zone							achieve.
	Standards)		EMP-1	EMP-2	ZONES M1	M2	MX	Proposed provision still
		Regulations	Prestige		Business	IVIZ	Extractiv	meets the
			Office	Employment	Park	Industrial	Industria	
		Lot Coverage (Minimum)	N/A	N/A	N/A	40- 25% (*3)		law by providing
		' '	thstanding any oth	•	-		•	significant built
		_	terminal use shall nay be permitted by	•	s requiremen	nt, excluding ou	ıtdoor	form on a property.
15	Section 13.1 (Special	Delete the foli 13.1.1.240:	lowing provisions fr	rom Section 13.1	.1.237 and re	elocate them to	Section	- Typographical error in site-
	Provisions)	4 Cnasi	al Zana Dravisiana					specific Zoning
	Subsection	1. <u>Speci</u>	al Zone Provisions	<u>-</u>				By-law 072-2017 that directed text
	13.1.1.240	a) <u>N</u>	otwithstanding Tab	ole 7D, the maxir	num lot area	shall be 1.66 h	na.	to the incorrect
	(C3*240)	b) N	otwithstanding Tak	ole 7D the mayi	mum aross fl	oor area for al	l huildinge	section of the Comprehensive
		· -	b) Notwithstanding Table 7D, the maximum gross floor area for all buildings combined for uses permitted in a C2 Zone shall be 2,452.1m ² ;					
								Zoning By-law - Technical
		 c) Notwithstanding Table 7D, the maximum gross floor area for any individual building for uses permitted in a C3 zone shall be 1,200m²; 					<u>individual</u>	change for record keeping
			anding for does per	million in a co ze	one onan be	<u>1,200111 ,</u>		purposes.
		, <u> </u>	otwithstanding Tab	ole 7D, the maxi	mum exterio	r side yard set	back shall	
		De	e 8.4 metres;					Note: this text has already been
			otwithstanding Sector		•	shall be permi	tted in the	relocated to the
			-	-				the Zoning By-law
		,	otwithstanding Sec etres from a parkir		aurant patio s	hall be setback	<u>ca min 1.0</u>	to avoid confusion.
		J ,	otwithstanding Se			-		
		<u>m</u>	<u>inimum setback fo</u>	<u>r a queuing lane</u>	to a street lir	ne snall be 6.5	metres.	
		,	otwithstanding Sec					
			equired ingress spa take-out restauran		_	•		
			venty (20) and the					
		i) <u>N</u>	otwithstanding Sec	ction 5.18.1 (i) T	able 5G to th	e contrary, the	minimum	
			equired ingress spa					
			take-out restauran even (11) and the					
		<u> </u>						<u> </u>

16	Section 13.1 (Special	Reintroduce the	following subsection	on 13.1.1.27 to Sec	ction 13.1:	Part 1 of 2		
	Provisions)	13.1.1.27	61-85 47-2005	M2	*27	- Typographical error in site-		
	Part Lot 6, Concession II (Nassagaweya) and Part Lot 13, concession VIII (Trafalgar) i) Only Uses permitted							
	a) Equipment Sales and Rental; b) Industrial Use; c) Outdoor Storage;							
		d) Motor Ve e) Seasona	hicle and Equipmer I Vehicle Storage; nd Repair Shop;	nt Storage;		Comprehensive Zoning By-law Technical		
		g) <i>Transpor</i> h) <i>Veterinar</i>	tation Terminal; y Clinic – Small An v Clinic – Large Ani	•		change for record keeping purposes.		
		k) Warehou I) a dwelling	Hospital- Small Ar se Distribution Cen for a watchman or	tre; caretaker or other	similar person	Note: this text has already been		
		employe	d on the <i>premises</i> o	concerned.		reintroduced to the correct section of the Zoning By- law to ensure that		
						site-specific provisions for the property zoned		
						M2*27 remained in place.		
17	Section 13.2 (Holding Provisions)	Delete Section	13.2.1.27 in its entir	rety.		Part 2 of 2 - Typographical error in site- specific zoning		
						by-law 107- 2017 directed staff to delete		
						the incorrect section Technical		
						change for record keeping purposes.		
						Note: the noted section has already been		
						removed from the zoning by-law.		

18	Section 13.2 (Holding	Revise subsections 13.2.1.168 – 13.2.1.172 by changing the section references to 13.2.1.68 – 13.2.1.72 and relocating the subsections in the appropriate numerical	- Incorrect section
	Provisions)	order.	numbers were
			referred to in
			site-specific
			zoning by-law
			061-2019.
			- Technical
			change for
			record keeping
			purposes

BY-LAW 144-2003

Item No.	Section or Schedule	Description of Change in By-law	Rationale
1	Section 13.1 (Special Provisions)	Revise existing site-specific subsection 13.1.1.180 7) as follows:	- Revise to reflect updated draft plan of
	Subsection 13.1.1.180 7) (RLD*180)	7) For all lots fronting onto the lay-by street parallel to Peru Road Peru Road, South of Street 'A', the following provisions apply:	subdivision.

MAPS – Not to scale. For demonstration purposes only.





