



# COMMITTEE OF ADJUSTMENT AND CONSENT

## AGENDA

ELECTRONICALLY VIA LIVE STREAMING VIDEO

Thursday, September 24, 2020 at 6:00 p.m.

Live streaming video of Committee of Adjustment meetings will be available at Milton's YouTube Channel at <http://www.youtube.com/c/townofmiltonontario>. Should the livestream of this meeting be interrupted due to technical reasons, a recording of the meeting's proceedings will be posted to the Town website as soon as reasonably possible.

Due to precautions being taken due to the COVID-19 emergency, any person wishing to delegate on an item should go to insert link for instructions on how to submit your delegation electronically. All delegation requests are required to be received no later than 12:00 p.m. (Noon), two (2) business days before the Meeting.

### I. AGENDA ANNOUNCEMENTS/AMENDMENTS

1. Public Notices for 479 Cedric Terrace and 473 Kincardine Terrace

### II. DISCLOSURE OF PECUNIARY INTEREST

### III. REQUESTS FOR DEFERRAL OR WITHDRAWAL OF APPLICATIONS

### IV. MINUTES

1. Minutes of Committee of Adjustment Hearing held on September 10, 2020

### V. ITEMS FOR CONSIDERATION

#### Minor Variance Applications

1. File: [D13 \(A2-20/011/M\)](#) 479 Cedric Terrace  
Relief is requested from the Zoning By-law for two parking spaces on a residential driveway to accommodate a proposed accessory unit (basement apartment).
2. File: [D13 \(A1-20/012/M\)](#) 8465 Mount Pleasant Way  
Relief is required from the Zoning By-law to permit a single unit parking rate for a proposed multi-unit building.
3. File: [D13 \(A2-20/013/M\)](#) 11179 Guelph Line  
Relief is requested from the Zoning By-law to permit an increase in front yard setback for a proposed garage.
4. File: [D13 \(A1-20/014/M\)](#) 473 Kincardine Terrace  
Relief is required from the Zoning By-law for lot coverage and rear yard setback reductions for a proposed addition.
5. File: [D13 \(A1-20/016/M\)](#) 11525 Britannia Road  
Relief is required from the Zoning By-law for interior and rear yard setbacks for the proposed reconstruction of a garage.

### VI. NEW BUSINESS

### VII. ADJOURNMENT

Delegates appearing before the Committee are limited to five minutes.  
Extra speaking time is at the discretion of the Committee Chair.



Town of Milton  
150 Mary Street  
Milton, ON L9T 6Z5

T 905-878-7252  
www.milton.ca

Committee of Adjustment & Consent  
**PUBLIC HEARING NOTICE - REVISED**  
Minor Variance Application

TOWN FILE: A2-20/011/M

**TAKE NOTICE** that pursuant to S.45 of the *Planning Act*, R.S.O. 1990, C.P.13, as amended, this application will be considered by the Milton Committee of Adjustment and Consent starting **at 6:00 p.m. on Thursday, September 24, 2020 by videoconference and live-streaming** on the Town of Milton's YouTube Channel at <http://www.youtube.com/c/townofmiltonontario>.

You are receiving this notice because the applicant submitted a minor variance application to the Town of Milton. As stipulated by the *Planning Act*, notice must be provided to property owners within 60 metres of the area to which the application applies. Further details on this application, including drawings, can be viewed by contacting the Secretary Treasurer, noted below.

The property owner of **479 Cedric Terrace (Lot 157, 20M-1127) in the Town of Milton** under Section 45(1) of the *Planning Act*, is requesting the Committee of Adjustment to authorize a minor variance to permit a reduction in the size of **two (2) required parking spaces on a residential driveway** for a proposed accessory unit (basement apartment) in the dwelling. **Further to the Public Notice dated September 11, 2020, please be advised that an error was made on variance. Below is the corrected version:**

No.	Zoning By-law Regulation	Variance Request
1.	<b>Zoning: RMD1 Section 5.6.2 i)</b> The By-law states that the minimum size of a required parking space on a residential driveway shall be 2.75 metres wide by 5.5 metres in length.	To permit a decrease to <b>2.54</b> metres in width (a difference of <b>-0.21</b> metres) <b>for two (2) required parking spaces on a residential driveway. The length of each space meets current zoning requirements.</b>

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You can send your written comments regarding this application by email (preferred) to the Secretary-Treasurer noted below. Include your name, address, application number or address of the property to which you are providing comments. To allow all Committee Members the opportunity to review comments, please provide all written submission no later than Monday, September 21, 2020.

Members of the public can also provide their input to the Committee no later than **12 p.m., two days before the Hearing**, by pre-registering as a delegate to participate in the electronic Committee Hearing by filling out the **Delegate Request Form** at <https://forms.milton.ca/Community/Delegate-Request-Application> or by emailing the Town Clerk at [TownClerk@milton.ca](mailto:TownClerk@milton.ca). Alternatively, please leave a voicemail at 905-878-7252 x0 for assistance with your delegation submission. Pre-registered delegate will be provided with applicable access codes and instructions to enter the electronic hearing and may be asked to test their audio/video capabilities prior to the hearing.

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If you have received this notice and are an owner of a property and said property contains seven (7) or more residential units, you are required to post this notice in a location that is visible to all the residents. There are currently no other planning applications associated with this property.

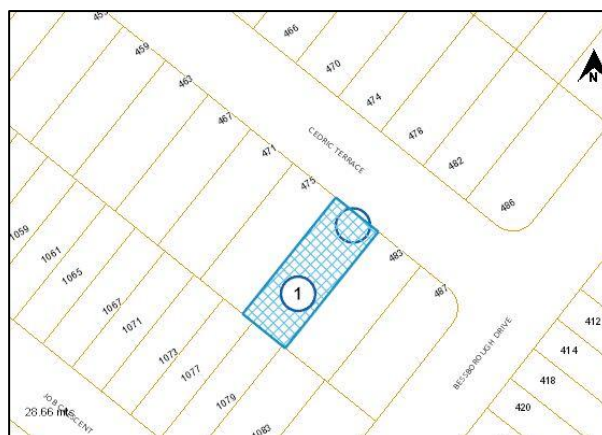
Please contact the Secretary-Treasurer, as noted below, if wish to be notified of the Committee's decision of this application. This will also entitle you to be advised of any future Local Planning Appeal Tribunal proceedings.

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*Deborah Johnson*

Deborah Johnson, A.C.S.T.  
Secretary-Treasurer, Committee of Adjustment and Consent  
☎ 905-878-7252, ext. 2215 ✉ [debbie.johnson@milton.ca](mailto:debbie.johnson@milton.ca)

Date: September 14, 2020



RELEASED FOR BUILDING PERMIT  
THIS DRAWING IS THE PROPERTY OF ARCHITECTS AS-ARCHITECTS  
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IDENTIFIED. IT IS NOT TO BE REPRODUCED, COPIED, OR  
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REVIEWED AND ENLARGED PRIOR TO CONSTRUCTION  
AND SHALL BE USED IN ACCORDANCE WITH THE  
BUILDING DEPARTMENT'S REQUIREMENTS.

No	Date	Revision/Issued
00	2019.12.12	Schematic Design
00	2020.03.30	MV Application

A | S

Architects

51 Manett Crescent  
Brampton, ON L6X 4x5  
c: 647.471.7441  
e: info@arch-as.com



PROPERTY LINE 11.0M

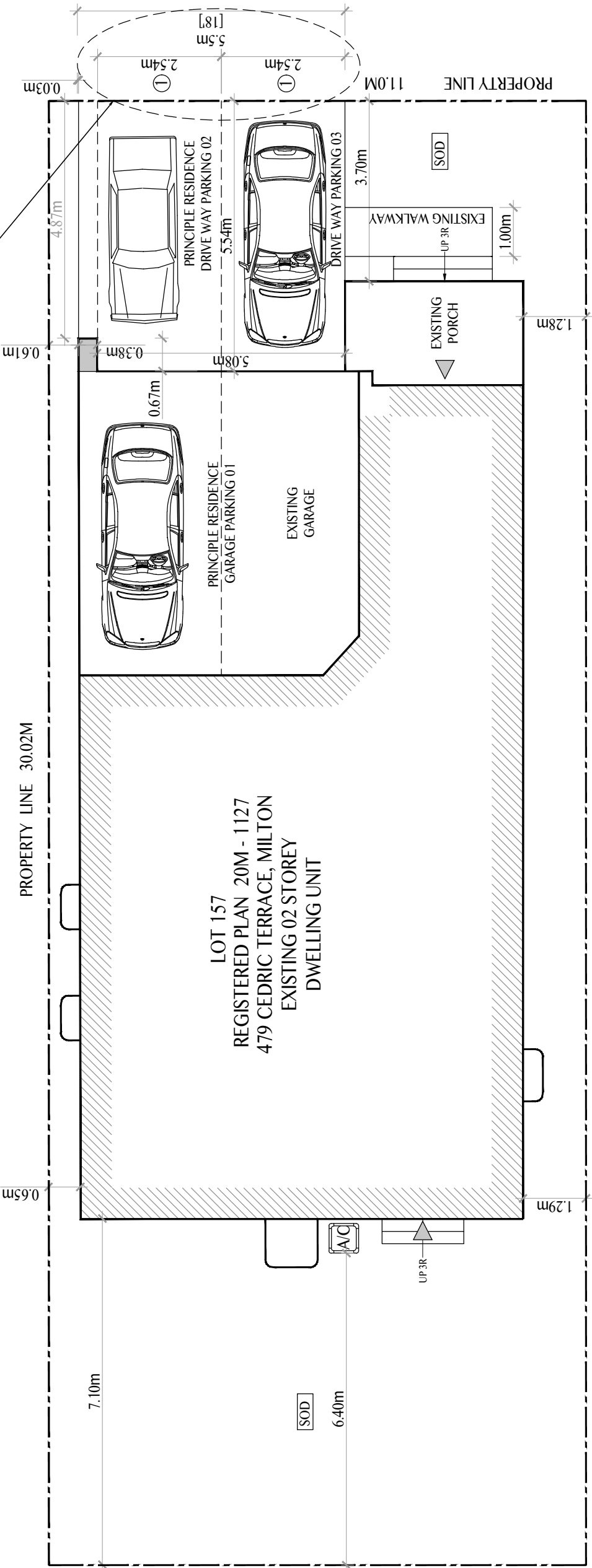
PROPERTY LINE 30.02M

PROPERTY LINE 30.01M

PROPOSED AREA UNDER THIS MINOR VARIANCE APPLICATION

LOT 157  
REGISTERED PLAN 20M - 1127  
479 CEDRIC TERRACE, MILTON  
EXISTING 02 STOREY  
DWELLING UNIT

CEDRIC TERRACE



BASEMENT  
APARTMENT

479 CEDRIC  
TERRACE, MILTON

SITE PLAN

① MINOR VARIANCE APPLICATION FOR PARKING BY LAW

প্রিন্সিপাল রেসিডেন্স ০১

ENTRANCE & EGRESS

scale: 1/8"=1'-0"  
date: 2020.02.11  
project: 19-282  
drawing number:

File: A2/20/011/M  
Revised: April 30, 2020

A-01

Revision: 01



Town of Milton  
150 Mary Street  
Milton, ON L9T 6Z5

T 905-878-7252  
[www.milton.ca](http://www.milton.ca)

## Committee of Adjustment & Consent

### PUBLIC HEARING NOTICE

#### Minor Variance Application

TOWN FILE: A1-20/012/M

**TAKE NOTICE** that pursuant to S.45 of the *Planning Act*, R.S.O. 1990, C.P.13, as amended, this application will be considered by the Milton Committee of Adjustment and Consent starting **at 6:00 p.m. on Thursday, September 24, 2020 by videoconference and live-streaming** on the Town of Milton's YouTube Channel at <http://www.youtube.com/c/townofmiltonontario>.

You are receiving this notice because the applicant submitted a minor variance application to the Town of Milton. As stipulated by the *Planning Act*, notice must be provided to property owners within 60 metres of the area to which the application applies. Further details on this application, including drawings, can be viewed by contacting the Secretary Treasurer, noted below.

The property owner of **8465 Mount Pleasant Way (Blocks 4 & 5, R.P. 20M-1118 & 20M-1119) in the Town of Milton** under Section 45(1) of the *Planning Act*, is requesting the Committee of Adjustment to authorize a minor variance to permit a single unit parking rate for the proposed multi-unit building. Therefore the following variance to Zoning By-law 016-2014, as amended, is required:

No.	Zoning By-law Regulation	Variance Request
1.	<b>Zoning: M2, Section 5.8.2 ii) Table 5G</b> The By-law states that for Industrial and Warehouse/Distribution uses, the minimum required parking be calculated for each individual premises (i.e. unit), including accessory office space for a minimum parking requirement of 283 spaces.	To permit the minimum parking requirements be applied to each individual industrial or warehouse/distribution building, including accessory office space for a minimum parking requirement of 186 parking spaces (a difference of -98 spaces).

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If you have received this notice and are an owner of a property and said property contains seven (7) or more residential units, you are required to post this notice in a location that is visible to all the residents. There is currently a planning application associated with these lands. Site plan application number SP-17/19.

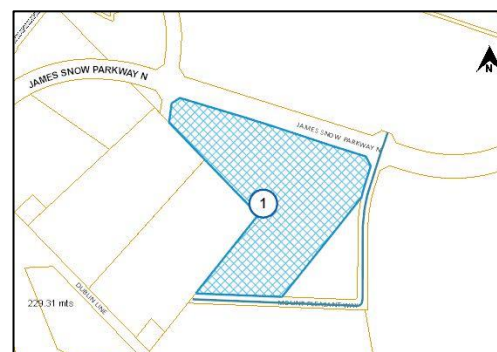
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## Committee of Adjustment & Consent

### PUBLIC HEARING NOTICE

#### Minor Variance Application

TOWN FILE: A2-20/013/M

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You are receiving this notice because the applicant submitted a minor variance application to the Town of Milton. As stipulated by the *Planning Act*, notice must be provided to property owners within 120 metres of the area to which the application applies. Further details on this application, including drawings, can be viewed by contacting the Secretary Treasurer, noted below.

The property owner of **11179 Guelph Line (Part of SW Lot 17, Conc. 4) in the Town of Milton** under Section 45(1) of the *Planning Act*, is requesting the Committee of Adjustment to authorize a minor variance to permit an additional garage on the property. Therefore the following variance to Zoning By-law 016-2014, as amended, is required:

No.	Zoning By-law Regulation	Variance Request
1.	<b>Zoning: C4, Section 7.2 Table 7D</b> The By-law states that the maximum permitted front yard setback is 7.5 metres.	To permit an increase in the maximum front yard setback to 80.65 metres (a difference of +73.15 metres) for the proposed attached garage on the lot.

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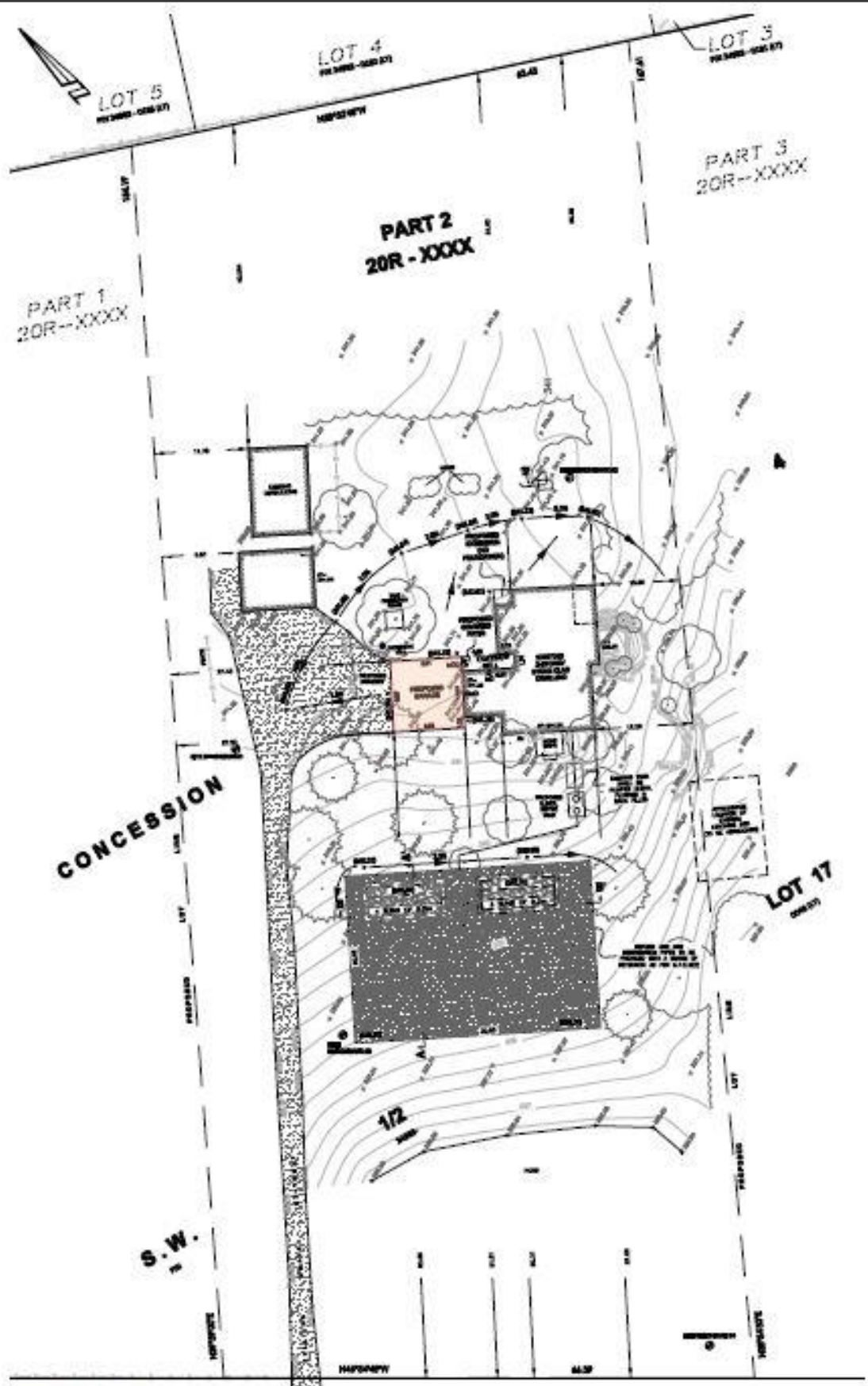
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Date: September 11, 2020



**CALL BEFORE YOU DIG**  
 THE LOCATION OF SERVICES ON THIS DRAWING ARE ONLY APPROXIMATE AND BASED ON SURVEY DATA LOCATED AT THE TIME OF THE TOPOGRAPHIC SURVEY. PRIOR TO ANY CONSTRUCTION IT IS THE RESPONSIBILITY OF THE CONTRACTOR/BUILDER TO ENSURE THE EXACT LOCATION OF ALL UTILITIES.

**GUELPH LINE**  
 (ROAD ALLOWANCE BETWEEN CONCESSIONS 3 & 4)  
 P10 24883 - 0113 (07)



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Committee of Adjustment & Consent  
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Minor Variance Application

TOWN FILE: A2-20/014/M

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The property owner of **473 Kincardine Terrace (Lot 61, R.P. 20M-1091) in the Town of Milton** under Section 45(1) of the *Planning Act*, is requesting the Committee of Adjustment to authorize a minor variance to permit construction of a rear addition. **Further to the Public Notice dated September 11, 2020, please be advised that an error was made for lot coverage on the second variance. Below is the corrected version:** Therefore the following variances to Zoning By-law 016-2014, as amended, are required:

No.	Zoning By-law Regulation	Variance Request
1.	<b>Zoning: RDL*129, Section 6.2 Table 6B</b> The By-law states that the rear yard setback be a minimum of 7.5 metres.	To permit a reduction in the rear yard setback to 6.2 metres (a difference of -1.3 metres) for the proposed addition.
2.	<b>Zoning: RDL*129, Section 13.1.1.129 ii) c)</b> The By-law states that a lot have a maximum lot coverage of 30%	To permit an increase in lot coverage to <b>38.4%</b> (a difference of <b>+8.4%</b> ) for the proposed addition.

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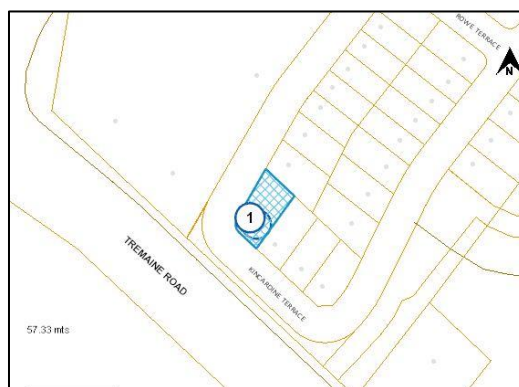
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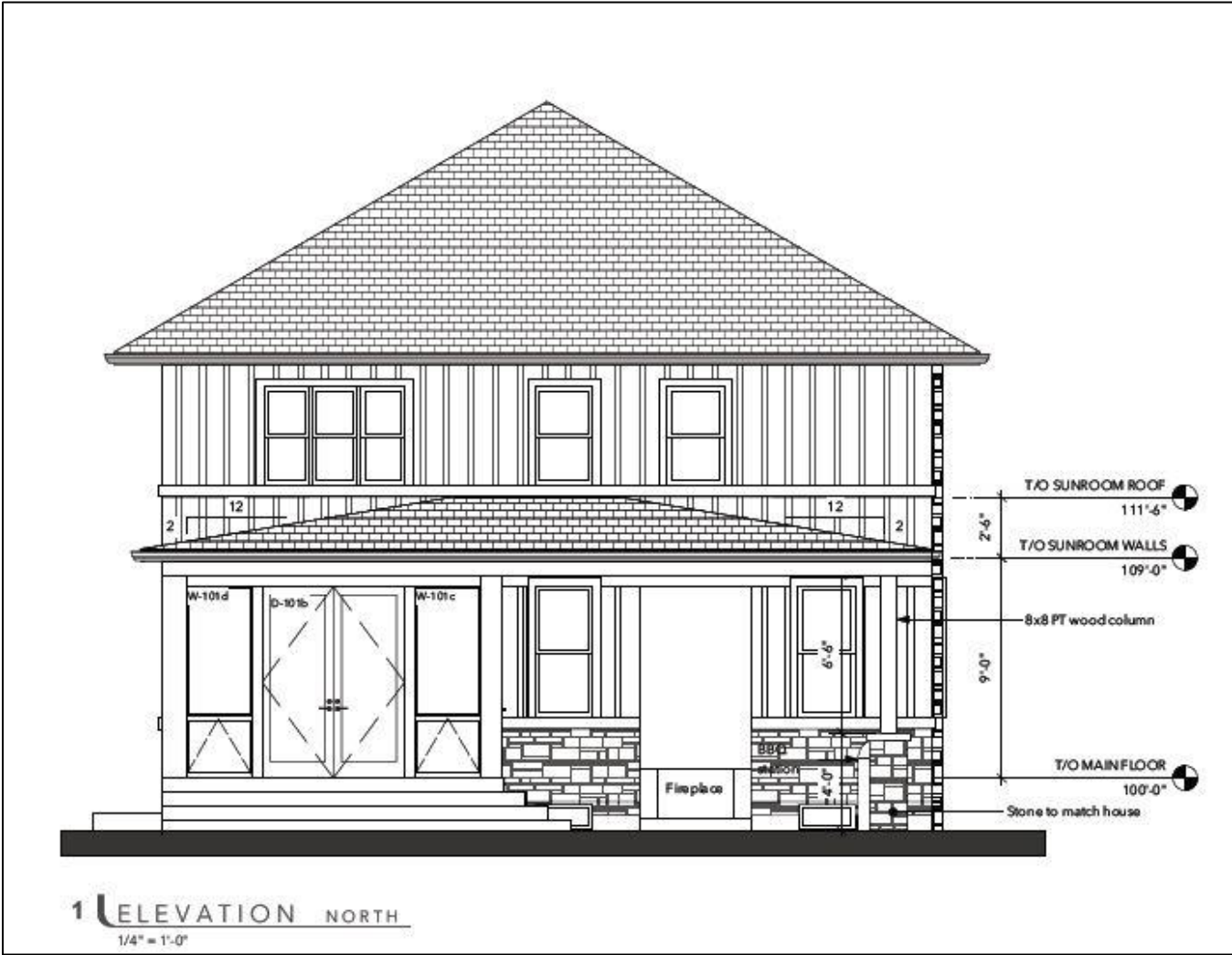
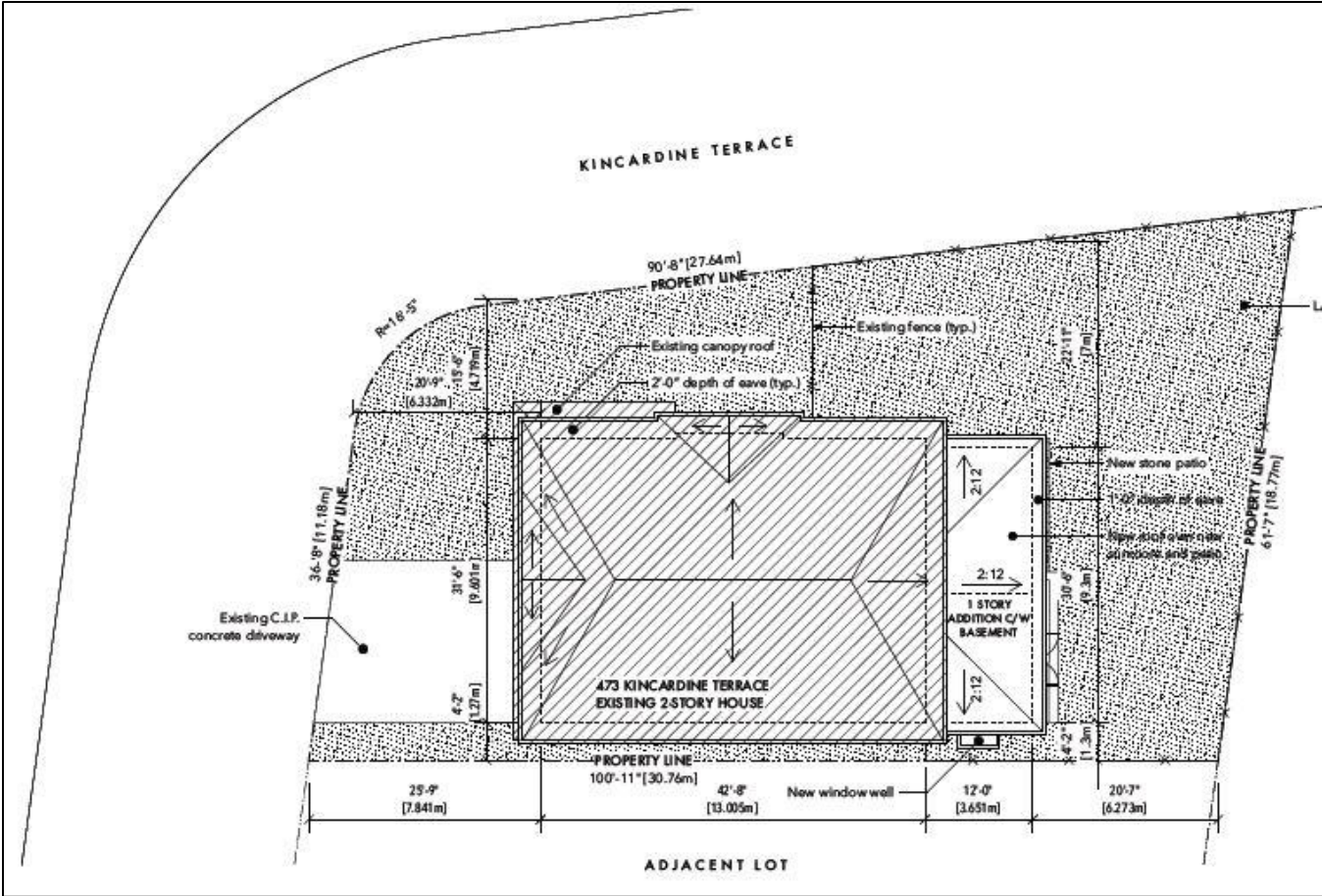
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Date: September 14, 2020











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## Committee of Adjustment & Consent

### PUBLIC HEARING NOTICE

#### Minor Variance Application

TOWN FILE: A2-20/016/M

**TAKE NOTICE** that pursuant to S.45 of the *Planning Act*, R.S.O. 1990, C.P.13, as amended, this application will be considered by the Milton Committee of Adjustment and Consent starting **at 6:00 p.m. on Thursday, September 24, 2020 by videoconference and live-streaming** on the Town of Milton's YouTube Channel at <http://www.youtube.com/c/townofmiltonontario>.

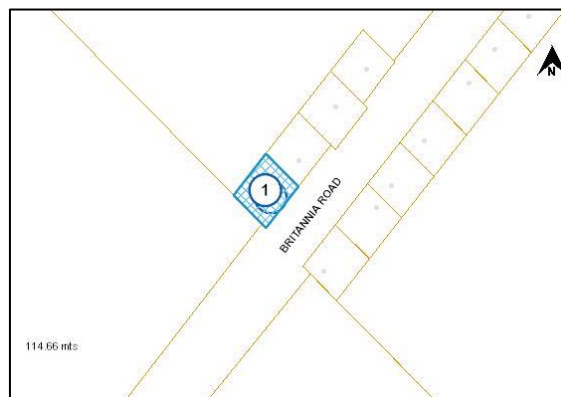
You are receiving this notice because the applicant submitted a minor variance application to the Town of Milton. As stipulated by the *Planning Act*, notice must be provided to property owners within 120 metres of the area to which the application applies. Further details on this application, including drawings, can be viewed by contacting the Secretary Treasurer, noted below.

The property owner of **11525 Britannia Road (Part Lot 6, Concession 6 NS Trafalgar)** in the Town of Milton under Section 45(1) of the *Planning Act*, is requesting the Committee of Adjustment to authorize a minor variance to permit reconstruction of a rear garage. Therefore the following variances to Zoning By-law 016-2014, as amended, are required:

No.	Zoning By-law Regulation	Variance Request
1.	<b>Zoning: A1, Section 4.1.2.2 i)</b> The By-law states the rear yard setback be a minimum of 15.0 metres.	To permit a decrease to 1.2 metres (a difference of -13.8 metres) for the proposed new garage.
2.	<b>Zoning: A1, Section 4.1.2.2 i)</b> The By-law states that the interior side yard setback be a minimum of 3.0 metres.	To permit a decrease to 1.2 metres (a difference of -1.8 metres) for the proposed new garage.

**Due to the COVID-19 pandemic, attendance at Town Hall is restricted and public meetings are being held by videoconference only. Instructions on how to view the meeting or participate by written submission, videoconference or telephone are provided below.**

You can send your written comments regarding this application by email (preferred) to the Secretary-Treasurer noted below. Include your name, address, application number or address of the property to which you are providing comments. To allow all Committee Members the opportunity to review comments, please provide all written submission no later than Monday, September 21, 2020



Members of the public can also provide their input to the Committee no later than **12 p.m., two days before the Hearing**, by pre-registering as a delegate to participate in the electronic Committee Hearing by filling out the **Delegate Request Form** at <https://forms.milton.ca/Community/Delegate-Request-Application> or by emailing the Town Clerk at [TownClerk@milton.ca](mailto:TownClerk@milton.ca). Alternatively, please leave a voicemail at 905-878-7252 x0 for assistance with your delegation submission. Pre-registered delegate will be provided with applicable access codes and instructions to enter the electronic hearing and may be asked to test their audio/video capabilities prior to the hearing.

Please review the Town's **Electronic Delegate Meeting Guide** at [https://www.milton.ca/en/town-hall/resources/Accessible Bylaws/CORS-LLS20-003---Delegete\\_Best-Practices.pdf](https://www.milton.ca/en/town-hall/resources/Accessible_Bylaws/CORS-LLS20-003---Delegete_Best-Practices.pdf) before submitting your request. Staff will be in touch upon receipt of your delegate request with further instructions.

During the course of the live meeting, those members of the public who want to make a request to make an oral submission can dial into the dedicated phone number **1-(866) 511-0021** or email the Town Clerk at [TownClerk@milton.ca](mailto:TownClerk@milton.ca) and they will be given step-by-step instructions on how to enter and participate in the meeting. It should be noted that those who register during the course of a live meeting will not have the ability to provide written submissions on-screen or electronic presentations due to security screening concerns. Delegates who wish to provide an electronic presentation or written submission must first register as a delegate as noted above. Any written submissions received will be forwarded to Committee Members following the meeting.

If you have received this notice and are an owner of a property and said property contains seven (7) or more residential units, you are required to post this notice in a location that is visible to all the residents. There are currently no other planning applications associated with this property.

Please contact the Secretary-Treasurer, as noted below, if wish to be notified of the Committee's decision of this application. This will also entitle you to be advised of any future Local Planning Appeal Tribunal proceedings.

Personal information is collected under the authority of the *Planning Act*, and may be contained in an appendix to the staff report, published in the meeting agenda, delegation list and/or the minutes of the public meeting and made part of the public record. The Town of Milton collects this information in order to make informed decisions on the relevant issues and to notify interested parties of Committee's decisions. It may also be used to serve notice of a Local Planning Appeal Tribunal hearing. The disclosure of this information is governed by the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M. 56. Questions about this collection and disclosure should be directed to the Committee of Adjustment and Consent Office, Development Services Department, 150 Mary Street, Milton, ON L9T 6Z5 or 905-878-7252.

*Deborah Johnson*

Deborah Johnson, A.C.S.T.  
Secretary-Treasurer, Committee of Adjustment and Consent  
☎ 905-878-7252, ext. 2215 ✉ [debbie.johnson@milton.ca](mailto:debbie.johnson@milton.ca)

Date: September 11, 2020



