

**THE CORPORATION OF THE TOWN OF MILTON**

**BY-LAW NO. 031-2020**

BEING A BY-LAW TO AMEND BY-LAW 007-2019, AS AMENDED, BEING A BY-LAW TO PROVIDE FOR THE RULES OF ORDER OF COUNCIL AND ITS COMMITTEES

**WHEREAS** section 238, of the Municipal Act, 2001, as amended, requires that every municipality and local board shall pass a procedure by-law for governing the calling, place and proceedings of meetings and that the by-law shall provide for public notice of meetings;

**WHEREAS** the *Municipal Emergency Act, 2020*, amends the *Municipal Act, 2001* and the *City of Toronto Act, 2006*;

**AND WHEREAS** Council deems it desirable to amend By-Law 007-2019, as amended;

**NOW THEREFORE** the Council of the Corporation of the Town of Milton hereby enacts as follows:

1. **THAT** Part 4 – Council Meetings of By-law 007-2019 Section 4.12.7 be repealed and replaced with the following;  
  
4.12.7 Electronic participation - Delegations
  - a) When possible, delegates shall be permitted to participate electronically at the discretion of the Mayor and Clerk. Any person wishing to delegate on an item shall submit a written submission to the Clerk no later than 12:00 p.m. (noon) two days before the Meeting. If the Meeting is on a Monday, requests to delegate shall be submitted by 12:00 p.m. (noon) on the Thursday before the meeting.
  - b) All requests to delegate must include a written submission of the delegate's intended remarks, as a back-up to electronic participation. The written delegation submission will be circulated to all members of Council.
  - c) All other rules in the Procedure By-law with respect to delegations shall apply to delegations.
2. **THAT** all other provisions of By-law No. 007-2019, as amended, remain in full force and effect.

3. **AND THAT** this By-law shall come into force and effect and take on the date of its passing.

**PASSED IN OPEN COUNCIL ON MAY 11, 2020.**

\_\_\_\_\_ Mayor  
Gordon A. Krantz

\_\_\_\_\_ Deputy Clerk  
Meaghen Reid