



The Council for the Corporation of the Town of Milton met in regular session at 6:04 p.m. in the Fallingbrook Room at the Town Hall West with Mayor G. A. Krantz in the Chair. All Members were present with the exception of Councillor J. Challinor II who arrived at 6:09 p.m.; Councillor R. Malboeuf who arrived at 6:10 p.m.; Councillor R. Di Lorenzo who arrived at 6:42 p.m.; and Councillor Z. Hamid who arrived at 7:16 p.m.

I. CONFIDENTIAL SESSION

Res. 097-19: THAT Council convene into confidential session to discuss personal matters about an identifiable individual, including municipal or local board employees with respect to corporate administration. CARRIED

Council convened into confidential session at 6:04 p.m.

Res. 098-19: THAT Council resume in open session. CARRIED

II. OPEN SESSION

Council resumed in open session at 6:28 p.m. and passed the following resolution:

Res. 099-19: THAT the recommendations contained in Staff Report CORS-019-19 be approved. CARRIED

III. CONFIDENTIAL SESSION

Res. 100-19: THAT Council convene into confidential session to discuss personal matters about an identifiable individual, including municipal or local board employees with respect to corporate administration. CARRIED

Council convened into confidential session at 6:30 p.m.

Res. 101-19: THAT Council resume in open session. CARRIED

IV. OPEN SESSION

Council resumed in open session at 6:35 p.m.

V. CONFIDENTIAL SESSION



- Res. 102-19: THAT Council convene into confidential session to discuss personal matters about an identifiable individual, including municipal or local board employees; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to corporate administration. **CARRIED**

Council convened into confidential session at 6:36 p.m.

- Res. 103-19: THAT Council resume in open session. **CARRIED**

Council met in regular session at 7:00 p.m. in Council Chambers at the Town Hall West with Mayor G. A. Krantz in the Chair. All members were present with the exception of Councillor Z. Hamid who arrived at 7:16 p.m.

VI. OPEN SESSION

VII. MOMENT OF SILENT REFLECTION / O' CANADA

VIII. AGENDA ANNOUNCEMENTS / AMENDMENTS

The Acting Town Clerk noted that Council had on their desks communications with respect to the OPA, Trafalgar Secondary Plan and Appleby Line.

IX. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None.

X. SPECIAL RECOGNITION

- 1 GFOA Accounting Award was presented.

XI. CONSENT ITEMS

- Res. 104-19: THAT Consent Items numbered 1 to 11 be approved. **CARRIED**

- 1 Minutes of the confidential session of Special Council held on February 26, 2019.
- 2 Minutes of the confidential session of Council held on March 4, 2019.
- 3 Minutes of the Special Council Meeting held on February 26, 2019.

4 Minutes of the Council Meeting held on March 4, 2019.

5 Staff Report CORS-012-19

Subject: 2018 Year End Operating Variances and Journal Entries

THAT the 2018 Financial Statements be prepared on the basis of the year-end transactions set out in report CORS-012-19;

AND THAT accounts receivable write-offs in the amount of \$6,905 be approved;

AND THAT staff be directed to prepare accounting entries to transfer from the operating fund to the following:

- Winter Control Reserve - \$221,201
- WSIB Reserve - \$500,000
- Infrastructure Renewal Reserve - \$400,000, and
- Tax Rate Stabilization Reserve - balance of 2018 surplus, estimated at \$274,470

6 [Staff Report CORS-013-19](#)

Subject: 2018 Year End Capital Variances

THAT the new budget adjustments that amount to a net reduction of \$4,549,190 to approved capital projects, including the transfers to/from reserves and reserve funds as summarized in the Financial Impact section of report CORS-013-19, be approved;

AND that the capital projects identified as pending closure in Appendix B, with an approved budget totalling \$13,829,330 be closed.

7 [Staff Report CORS-015-19](#)

Subject: Indexing of the Town's Development Charges By-law

THAT the indexing of the Town's development charges be received for information.

AND THAT the Building Construction Price Index not be applied on April 1, 2019 to Cash Flow Assistance/Deficit per Unit (Cash Flow Assistance) Letters of Credit imposed under the Town's Financial Agreements.

8 [Staff Report CORS-016-19](#)

Subject: 2018 Annual Statement of Remuneration and Expenses

THAT the 2018 Annual Statement of Remuneration and Expenses be received for information.

9 [Staff Report CORS-017-19](#)

Subject: Purchasing Various - March

THAT Council approve the budget amendments and related funding sources as outlined on Schedule A;

AND THAT Council approve the joint procurement for award of the specialized transit, mini bus contract to Creative Carriage for the supply and delivery of four (4) Dodge ProMaster mini buses in the total amount of \$517,360 (exclusive of HST) as outlined on Schedule B;

AND THAT Council approve the joint procurement for award of the 12 metre conventional transit bus contract to Nova Bus for the supply and delivery of two (2) low-floor, conventional transit buses in the total amount of \$1,210,870 (exclusive of HST) as outlined on Schedule B;

AND THAT Council approve the contract increase to WSP Canada for Bronte Street Stage 4 Archeological Assessment in the total amount of \$74,470 (exclusive of HST) as outlined on Schedule C;

AND THAT Council approve the contract increase to MBTW Group for consulting services for Sam Sherratt Park contract administration services in the total amount of \$20,900 (exclusive of HST) and Sherwood District Park contract administration services in the total amount of \$29,400 (exclusive of HST), under the previous professional consulting services roster as outlined on Schedule D:

AND THAT Council approve the contract increase to Landscape Planning for consulting services for Ford Neighbourhood Park contract administration services under the previous professional consulting services roster, in the total amount of \$38,552 (exclusive of HST) as outlined on Schedule D;

AND THAT the Manager, Purchasing and Risk Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any other required paperwork.

10 [Staff Report ENG-008-19](#)

Subject: 2018 Milton Transit Q4 Key Performance Indicators and Annual Summary Report

THAT ENG-008-19 be received.

11 [Staff Report ES-004-19](#)

Subject: Council Resolution 104-18 - Provincial Legislation Requiring Rescinding/Revision

THAT Report ES-004-19 be received for information.

At this point in the meeting, Mayor Krantz turned the Chair Position over to Acting Mayor, Councillor Cluett.

XII. PUBLIC MEETING

1 [Staff Report PD-015-19](#)

Subject: Public Meeting and Initial Report - Proposed Plan of Subdivision and Amendments to the Town of Milton Official Plan and Zoning By-law 016-2014, as amended, by Halton Catholic District School Board to permit the development of a new secondary school on lands known as Part of Lot 8, Concession 4 NS (Trafalgar), Milton (Town Files: 24T-18002/M, LOPA 06/18 and Z-08/18)

As no members of the public came forward at this time, the Acting Mayor closed the public meeting.

Res. 105-19: THAT Planning and Development Report PD-015-19 BE RECEIVED FOR INFORMATION. CARRIED

XIII. ITEMS FOR CONSIDERATION

1 Staff Report ENG-006-19

Subject: Appleby Line (Derry Road to Rattlesnake Point) Design Report for Phase 1 and Phase 2 Road Improvements

John Brophy, Director, Infrastructure and John and Christine Farquharson addressed Council with respect to Staff Report ENG-006-19.

Res. 106-19: THAT Council hear from any further member of the audience wishing to speak with respect to Staff Report ENG-006-19. CARRIED

Al Samadi and Doug Ralph addressed Council with respect to Staff Report ENG-006-19.

Res. 107-19: THAT Council approve the design for Phase 1 and Phase 2 Improvements to Appleby Line, from Derry Road to Rattlesnake Point;

AND THAT the proposals presented to Council be reviewed by staff and brought back to Council for consideration. WITHDRAWN

Res. 108-19: THAT Staff report ENG-006-19 be referred back to staff for review of concerns raised and report back to Council. CARRIED

2 Staff Report PD-016-19

Subject: Recommendation Report: Town Initiated Official Plan Amendment - Trafalgar Secondary Plan (Town File: LOPA-02/19)

Jill Hogan, Director, Planning Policy and Urban Design addressed Council with respect to Staff Reports PD-016-19 and PD-017-19

Res. 109-19: THAT Official Plan Amendment No. 54, Trafalgar Secondary Plan dated March 2019, be adopted by Council and submitted to Halton Region for approval;

AND THAT Council receive for information in support of Official Plan Amendment No. 54 the following draft background studies:

- a) Policy Directives Report, dated January 2019, prepared by Malone Given Parsons Ltd.;
- b) Population, Employment and Housing Analysis, dated March 2019, prepared by Malone Given Parsons Ltd.;
- c) Community Facility and Human Services Impact Analysis, dated March 2019, prepared by Malone Given Parsons Ltd.;
- d) Parkland, Recreational and Library Gap Analysis, dated March 2019, prepared by Monteith Brown Planning Consultants;
- e) Retail/Commercial Assessment, dated November 2018, prepared by Ward Land Economics;
- f) Office Market Analysis, dated December 2018, prepared by Cushman Wakefield;
- g) Cultural Heritage Assessment, dated April 2017, prepared by Archeoworks Inc.;
- h) Transportation Master Plan, dated March 2019, prepared by WSP;
- i) Real Estate Market Analysis, dated September 2018, prepared by N. Barry Lyons Consultants Ltd.;
- j) Agricultural Impact Assessment, dated September 2018, AgPlan Ltd.;
- k) Archaeological Assessment, dated March 2017, prepared by Archeoworks Inc.;
- l) Subwatershed Study, dated February 2019, prepared by Wood Group Plc.;
- m) Area Servicing Plan, dated March 2019, prepared by Wood Group Plc.;

AND THAT The Town Clerk be directed to forward to Halton Region, copies of each of the background studies in support of the approval of Official Plan Amendment 54;

AND THAT the Commissioner of Planning and Development or their designate be authorized to incorporate any technical modifications to the above noted background studies that may be identified through further review with agencies and stakeholders;

AND FURTHER THAT copies of each of the background studies in support of the approval of Official Plan Amendment 54 be directed to MetroLinks, the Minister of Transportation and the Halton Area MPP's.

CARRIED

** This recommendation varies from the recommendation contained in Staff Report PD-016-19*

Councillor R. Malboeuf left the meeting at 8:59 p.m.

3 [Staff Report PD-017-19](#)

Subject: Town Initiated Official Plan Amendment - Agerton Secondary Plan (Town File: LOPA-03/19) - Preliminary Preferred Land Use Concept and Secondary Plan Framework

Res. 110-19: THAT the Preliminary Preferred Land Use Concept and Secondary Plan Framework dated March 2019 contained within 'Attachment 1' to PD-017-19 be endorsed in principle;

AND THAT the Agerton Secondary Plan - Preliminary Preferred Land Use Concept and Secondary Plan Framework be forwarded to the Region of Halton as input into the Region's Municipal Comprehensive Review, to support the removal of the Employment Area overlay and to apply a policy framework to allow a fully integrated, transit supportive, mixed-use complete employment community;

AND THAT the lands owned by Canadian Pacific Railway, currently outside of the Urban Boundary, be considered for inclusion in the Agerton Secondary Plan through the Region's Municipal Comprehensive Review and Official Plan Review;

AND THAT Staff be directed to bring forward the Agerton Secondary Plan to Council for consideration upon the Provincial approval of Amendment 1 to the 2017 Growth Plan. **CARRIED**

4 Notice of Motion - Councillor Challinor II

Subject: Town of Milton Tree Replacement Tax Receipt Program

Res. 111-19: WHEREAS the emerald ash borer devastated the Town of Milton's inventory of ash trees in some of its residential subdivisions in 2015, 2016 and 2017, such that the Town could not afford to replace all of them in a timely fashion;

AND WHEREAS that given that other species of trees in the community have been destroyed by disease in the past and it is likely other species will be attacked by disease, in future;

THEREFORE BE IT RESOLVED THAT Town of Milton staff investigate the feasibility of establishing a program that encourages commercial and residential taxpayers to help fund the replacement of trees on Town boulevard, park and ravine property in exchange for a tax receipt;

AND FURTHER THAT Town staff report back to Council with its findings before May 30, 2019. **CARRIED**

5 Notice of Motion - Councillor Challinor II

Subject: Waive Rules of Procedure to Permit NOM Consideration at Council Meeting

Res. 112-19: **WHEREAS** Procedure By-law 007-2019, provides that Notices of Motion shall not be discussed or debated upon introduction, but shall be included on the next regular Council meeting agenda for consideration;

AND WHEREAS Section 7.9.3 of the Town of Milton Procedure By-Law 007-2019, as amended, permits a Notice of Motion to be considered upon its introduction by an affirmative vote of two-thirds of the Members present;

AND WHEREAS it is deemed impractical or not in the best interests of the Town of Milton to delay consideration;

THEREFORE BE IT RESOLVED THAT the pertinent rules contained in Section 7.9 of Procedure By-law 007-2019, be waived to permit the introduction and consideration by Council of the Notice of Motion on the Council agenda pertaining to Council Financial Education Workshops.

CARRIED

6 Notice of Motion - Councillor Challinor II

Subject: Council Financial Education Workshops

Res. 113-19: **WHEREAS** one of the roles of Milton Council in the Municipal Act, 2001 is “to maintain the financial integrity of the municipality”;

AND WHEREAS it is critical and expected that that all members of Council maintain and continue to develop working knowledge about the Town's operations, including those operations related to and which have an impact upon the financial management and fiscal condition of the Town to be able to fulfill the above requirement;

THEREFORE BE IT RESOLVED THAT staff be directed to institute Council Workshops for members of Council with respect to the financial management and operation of the Town with a mandate/guiding principles as follows:

- Workshops will be offered four times per year in evenings with consideration to the timing, nature and content of the key financial and strategic decisions to be made by Council.
- While ensuring adherence to open meeting rules, these workshops will have an informal structure and be held in the Milton Room in Town Hall or Hugh Foster Hall.
- Workshops will leverage as much as practical the existing material produced for Council or the public, including but not limited to:
 - operating and capital budget statements;
 - project milestone or status update reports;
 - the Town's annual financial report (including financial statements)
 - annual reporting in areas such as investments, development charge reserve funds, purchasing and risk activity, etc.;
 - property tax policy and tax rate setting;
 - assessment base management;
 - purchasing activity;
 - service delivery methodology and reviews;
 - asset management planning;
 - growth financing, including development charges, fiscal impact studies and financial agreements;
 - user fees and non-property tax based funding opportunities;
 - financial controls & management;
 - treasury services, including debt, reserves, reserve funds and investments;
 - financial policies.
- Attendance by members of Council will be optional.
- Workshops will not preclude the opportunity for any member of Council to meet individually with staff.
- No decisions will be made at workshops.

AND FURTHER THAT these sessions be offered only for this term of Council with any future Council having the opportunity to set its own educational structure;

AND FURTHER THAT the inaugural workshop be held during April 2019

AND FURTHER THAT Council revisit the mandate of the workshops after the first full year in order to ensure that Council's intended outcomes are being achieved;

AND FURTHER THAT staff be directed to update the schedule of meetings, previously approved in relation to CORS-064-18, in order to accommodate the workshops as described above;

AND FURTHER THAT staff be directed to present an updated procedure by-law to Council for approval to reflect this change to the existing governance model. **CARRIED**

XIV. REGIONAL COUNCIL UPDATE

XV. CONFIDENTIAL SESSION

Res. 114-19: THAT Council convene into confidential session to discuss a proposed or pending acquisition or disposition of land by the municipality or local board with respect to Bronte Street. **CARRIED**

Council convened into confidential session at 9:32 p.m.

Res. 115-19: THAT Council resume in open session. **CARRIED**

XVI. OPEN SESSION

Council resumed in open session at 9:45 p.m. and passed the following resolution:

Res. 116-19: THAT the recommendations contained in Staff Report ES-005-19, as amended, be approved. **CARRIED**



XVII. BY-LAWS

1 By-laws

Res. 117-19: THAT By-law Numbers 025-2019, 026-2019, 027-2019, 028-2019, 029-2019, 030-2019, 031-2019, 032-2019 & 033-2019, be READ, PASSED AND NUMBERED;

AND THAT the Mayor and the Town Clerk be authorized to sign the said By-laws, seal them with the seal of the Corporation and that they be engrossed in the By-law Book. **CARRIED**

**By-law Number 033-2019 was added to the agenda during the meeting.*

XVIII. ADJOURNMENT

There being no further business to discuss the Mayor adjourned the meeting at 9:47 p.m.

_____ Mayor
Gordon A. Krantz

_____ Acting Town Clerk
William Roberts