



The Corporation of the Town of Milton

Report To: Council

From: Meaghen Reid, Director, Legislative & Legal Services/Town Clerk

Date: January 26, 2026

Report No: CORS-001-26

Subject: Vacant Council Member Appointments to Boards and Committees

Recommendation: THAT Staff Report CORS-001-26 be received for information.

EXECUTIVE SUMMARY

- On December 19, 2022, Council approved the appointments of Council Members to various Boards and Committees for the 2022-2026 term of Council.
- The Office of Town Councillor, Ward 1 and Council board and committee appointments for this position became vacant when the official results of the federal election were published, confirming that Kristina Tesser Derksen was elected as the Member of Parliament for Milton East-Halton Hills South.
- Should Council wish to proceed with filling the vacancies on Milton Economic Development Advisory Committee (MEDAC), Conservation Halton Board of Directors and the Board of Management for the Downtown Business Improvement Area (DBIA), additional resolutions will need to be approved and are outlined within this report.

REPORT

Background

On December 19, 2022, Council approved the appointments of Council Members to various Boards and Committees for the 2022-2026 term of Council. At that time, Kristina Tesser Derksen was appointed to the following boards and committees as Town Councillor, Ward 1:

- Milton Economic Development Advisory Committee (MEDAC)
- Conservation Halton Board of Directors
- Board of Management for the Downtown Business Improvement Area (DBIA).

The Office of Town Councillor, Ward 1 became vacant when the official results of the federal election were published, confirming that Kristina Tesser Derksen was elected as the Member of Parliament for Milton East-Halton Hills South. As a result, this created vacancies for the appointments to boards and committees held by Kristina Tesser Derksen.

Background

On October 6, 2025, the Town of Milton conducted a by-election to fill the vacancy on Milton Council and George Minakakis was elected to the Office of Town Councillor, Ward 1.

At this time, Council has the opportunity to make recommendations to fill the Council member vacancies on the above-noted boards and committees. Council may also choose to leave these positions vacant until after the next regular municipal election held in October 2026 when all appointments of Council members to boards and committees will be confirmed.

Discussion

Boards and committees with vacancies:

The following boards and committees currently have a member vacancy until the end of the current Council term (November 2026):

- Milton Economic Development Advisory Committee (MEDAC): MEDAC is a Town of Milton committee that advises on matters related to the local economy and future growth.
- Conservation Halton (CH) Board of Directors: Conservation Halton's purpose is to protect people from natural hazards, conserve nature and provide opportunities for outdoor recreation and education across our watershed.
- Board of Management for the Downtown Milton Business Improvement Area (DMBIA): The DMBIA is a local board that works to enhance Milton's historic downtown community and promote it as a vibrant destination. The DMBIA Board meets on a monthly basis. Historically, Milton Council has appointed the Regional Councillor, Ward 1 and Town Councillor, Ward 1 to this Board.

Options to address the current vacancies:

Option 1: Leave the positions vacant for the remainder of the 2022-2026 term of Council

Given that the current term of Council will conclude on November 14, 2026 and appointments to board and committee roles would expire on this date, Council may choose to leave the positions listed above vacant.

Staff understand that quorum (minimum number of members required to be present for a meeting) has not been impacted with the vacant position.

Discussion

As noted in the Conservation Halton Report in Appendix A, the Board is currently in the third year of a four (4)-year term, and there are no immediate quorum issues resulting from vacancies for the fourth and final year. Should Council wish to appoint a Councillor to the Board, CH has advised that it will be pleased to provide a recruitment package.

Option 2: Appoint Town Councillor, Ward 1 to fill the current vacancies

Since the appointments to these boards and committees were previously held by the Town Councillor for Ward 1, Council has the option to appoint Councillor George Minakakis to fill these vacancies. The following amending motion would need to be put forward and approved by Council:

THAT Councillor George Minakakis be appointed to Milton Economic Development Advisory Committee (MEDAC), Conservation Halton Board of Directors and the Board of Management for the Downtown Business Improvement Area (DBIA).

Option 3: Appoint another Member of Council to fill the vacancies

Council has the option to appoint another Member of Council as a Town Council representative to these boards and committees. The following amending motions would need to be put forward and approved by Council:

THAT Councillor _____ be appointed to Milton Economic Development Advisory Committee (MEDAC).

THAT Councillor _____ be appointed to the Conservation Halton Board of Directors.

THAT Councillor _____ be appointed to the Board of Management for the Downtown Milton Business Improvement Area (DMBIA).

Financial Impact

Any remuneration and expenses are paid to members based on Council remuneration and expense polices and reported to Council annually by March 31 in accordance with Section 284 of the Municipal Act, 2001.

Respectfully submitted,

Kristene Scott
Commissioner, Corporate Services



The Corporation of the Town of Milton

Report #:
CORS-001-26
Page 4 of 4

For questions, please contact:

Meaghen Reid, Director,
Legislative & Legal
Services/Town Clerk

Phone: Ext. 2132

Attachments

Appendix A: Conservation Halton Report GC 02 25 03 - Member Vacancies on the Conservation Halton Board

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.

REPORT TO: Conservation Halton Governance & Risk Committee

REPORT NO: # GC 02 25 03

FROM: Adriana Birza, Senior Advisor, Office of the President & CEO

DATE: October 10, 2025

SUBJECT: Member Vacancies on the Conservation Halton Board

Recommendation

THAT the Conservation Halton Governance & Risk Committee **receives for information the staff report entitled “Member Vacancies on the Conservation Halton Board”**;

And

THAT the Conservation Halton Governance & Risk Committee **directs staff to forward a copy of Report No. GC 02 25 03 to the Regional Municipality of Halton, Town of Milton, and City of Hamilton.**

Report

The purpose of this report is to inform the Regional Municipality of Halton (Halton Region), Town of Milton, and City of Hamilton of two (2) vacant positions on the Conservation Halton (CH) Board as a result of the 2025 Canadian federal election held on April 28, 2025. The Board is currently in the third year of a four (4)-year term, and there are no immediate quorum issues resulting from these vacancies for the fourth and final year. Should partner municipalities wish to appoint members, CH will be pleased to provide a Board recruitment package.

As a result of the 2025 federal election, Board Members Kristina Tesser Derksen (Town of Milton Councillor – Ward 1, Halton Region representative) and John-Paul Danko (City of Hamilton – Ward 8, City of Hamilton representative) were elected as members of the House of Commons to the 45th Canadian Parliament.

The current term for the CH Board is from the February 2023 Inaugural Board meeting and will end at the 2027 February Inaugural Board meeting. As outlined in the *Conservation Authorities Act* (CA Act), appointments to the Board are for a term of up to four (4) years.

The membership entitlement to the Board for each participating municipality for 2023 onward was approved by the Board at the September 22, 2022, meeting ([CHBD 06 22 10](#)). The allocations are based on the updated population statistics and meet the requirements of the CA Act, section 2(2).

[Section 14](#) of the CA Act provides guidance on Membership and Governance, including replacement of members by the participating municipalities (s.14(4.3)). As stipulated in the Act, when appointing

members of an authority, the council of a participating municipality shall ensure that at least 70% of its appointees are selected from among the members of the municipal council (section 14(1.1), Members of Council Appointed). Citizen representatives can be appointed for the remaining 30%.

City of Hamilton

Currently, the City of Hamilton has three (3) seats and two (2) Municipal Council Members appointed to the CH Board:

- Councillor Cameron Kroetsch
- Councillor Alex Wilson

Halton Region

Halton Region has fourteen (14) seats and thirteen (13) Municipal Council Members appointed to the Board.

Burlington

- Mayor Marianne Meed Ward
- Councillor Rory Nisan
- Mr. Gerry Smallegange, **Chair** (citizen appointee)
- Councillor Shawna Stolte

Halton Hills

- Councillor Jane Fogal
- Councillor Chantal Garneau

Milton

- Mayor Gordon Krantz
- Councillor Sameera Ali
- Councillor Sammy Ijaz

Oakville

- Mayor Rob Burton
- Councillor Cathy Duddeck, **Vice-Chair**
- Councillor Allan Elgar
- Councillor Dave Gittings

Peel Region

Peel Region has two (2) seats and two (2) Municipal Council Members appointed to the Board.

Mississauga

- Councillor Alvin Tedjo
- Councillor Sue McFadden

Puslinch

The Township of Puslinch has one (1) seat and one (1) Municipal Council Member appointed to the Board:

- Councillor Sara Bailey

Impact on Strategic Priorities

This report supports the Momentum priority of “Organizational Sustainability”.

Financial Impact

There are no financial impacts associated with this report.

Signed & respectfully submitted:



Adriana Birza
Senior Advisor, Office of the President & CEO

Approved for circulation:



Chandra Sharma
President & CEO/Secretary-Treasurer

FOR QUESTIONS ON CONTENT:

Adriana Birza, Senior Advisor, Office of the President & CEO
abirza@hrca.on.ca, 905-336-1158 x 2295