



The Corporation of the Town of Milton

Report To: Council

From: Glen Cowan, Chief Financial Officer / Treasurer

Date: December 8, 2025

Report No: ES-053-25

Subject: Purchasing Various - December 2025

Recommendation: THAT Council approve the budget amendments and related funding sources as outlined on Schedule A;

THAT the contract award for design, supply and installation of play equipment for various parks in 2026 to Openspace Solutions Inc. in the amount of \$387,615 (exclusive of HST) be approved as outlined on Schedule B;

THAT the contract award for 12-metre conventional transit buses to New Flyer Industries in the total amount of \$5,066,612 and 6-metre specialized transit buses to Creative Carriage in the total amount of \$876,502 (exclusive of HST) be approved as outlined on Schedule C;

THAT the contract increase for detailed design of the Thompson Road multi-use-path (MUP) to WSP Canada Limited in the amount of \$9,720 (exclusive of HST) be approved as outlined on Schedule D;

THAT delegated authority be provided to approve change orders (if required) up to an aggregate value of 30% of the value of the award to the WSP Canada Limited as outlined on Schedule D;

THAT Council approve the Limited Tendering awards for 2026 as per the list of suppliers provided on Schedule E;

THAT the use of delegated authority for a contract increase for the provision of dedicated radio and recording communication links to Rogers Communications in the amount of \$70,500 (exclusive of HST)

Report To: Council

and Bell Canada in the amount of \$46,500 (exclusive of HST) be received for information as outlined on Schedule F;

THAT the use of delegated authority for a single source award for peer review services and associated project management for the Agerton Secondary Plan to Malone Given Parsons in the amount of \$195,944 and to HDR Corporation in the amount of \$124,026 be received for information as outlined on Schedule G;

THAT the emergency contract award for the wood sound fence repairs on Thompson Avenue to Picket Fence Co. in the total amount of \$35,060 (exclusive of HST), be received for information as outlined in Schedule H;

THAT the emergency contract award for the repair of truck 2310 to Hunt Chrysler in the total amount of \$39,092 (exclusive of HST), be received for information as outlined in Schedule I;

THAT the Manager, Procurement be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.

EXECUTIVE SUMMARY

This report is being submitted to obtain Council's authorization on the various items on the attached schedules. It also includes the reporting of a number of awards that have been made for either emergency purposes or with the delegated authority previously provided from Council. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018 and the Budget Management Policy (Policy No.113).

REPORT



Background

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

Discussion

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to I) attached.

Included within this report are recommendations for contract awards for the Design, Supply and Installation of Play Equipment for Various Parks in 2026 and for the purchase of 12-metre conventional and 6-metre specialized transit buses through the Metrolinx Transit Procurement Initiative (TPI). The 2026 Capital Budget includes the purchase of five (5) conventional transit buses to facilitate fixed-route service growth and forecasted capacity needs in Boyne and Derry Green and also includes the purchase of four (4) specialized transit buses for end-of-life vehicle replacement, to maintain service reliability and accessibility.

Also included is a contract increase for the detailed road design of Thompson Road multi-use-path (Clark Blvd to Gas trail). This award (when combined with the related contingency requested) ensures continuity with prior project phases and provides the resources to complete the scope of work required.

In addition, staff are submitting the limited tendering recommendations, as defined within the Canadian Free Trade Agreement (CFTA) and Comprehensive Economic and Trade Agreement (CETA), which captures a variety of award types including contract renewals, extensions, single or sole source and competitively bid. The awards are recommended to the vendors identified for reasons such as compatibility, existing enterprise application software, joint government procurement initiatives and specialized/unique services or products. Annual approvals of these items are requested in order to allow continuity of services and provide transparency in the awards. The amounts presented for each supplier are estimates and align with existing budget approvals and expected budget requirements for 2026.

Also, staff are reporting back to council on the utilization of delegated authority for a contract increase for the provision of dedicated radio and recording communication links for Milton Fire Rescue Service. The Town requires additional dedicated fiber optic connectivity links between its primary and backup emergency call taking and dispatch locations and both



Discussion

primary and backup Halton Regional Police Service sites that house the main components of the P25 radio system. Delegated authority was also used for a contract award for peer review services and associated project management for the Agerton Secondary Plan, as was previously outlined in report DS-054-24.

Finally, staff are reporting back to Council on the emergency purchases for wood sound fence repairs on Thompson Avenue and for the fleet repair of truck 2310. The emergency work necessitated the timely initiation of the required work to ensure continuity of services and safe conditions for the public.

Financial Impact

Financial impacts are outlined in detail on the attached Schedules A through I, and include an increase to the capital program of \$132,640 with funding from a combination of the Project Variance Reserve and Development Charges, as shown in Appendix A.

The limited tendering awards outlined in Schedule E capture \$7.2 million of approvals related to the operating budget and \$8.9 million of approvals related to the capital program. 72% of these amounts relate to the information technology solutions, and almost all awards relate to services that were in place in 2025. The management of the resulting purchase orders for 2026 will occur in accordance with the Town's financial policies and authorities.

Respectfully submitted,

Glen Cowan
Chief Financial Officer / Treasurer

For questions, please contact:	Sharon Telfer, Manager, Procurement	Phone: Ext. 2138
	Shirley Xie, Supervisor, Financial Reporting	Phone: Ext. 2472



Attachments

Schedule A - Reserve and Reserve Fund Transfers

Schedule B - Proposal award for play equipment for various parks in 2026

Schedule C - Proposal award for Transit buses

Schedule D - Contract increase for detailed design of Thompson Road multi-use-path

Schedule E - Limited tendering awards for 2026

Schedule F - Reporting Back Contract Increase for radio & recording communication links

Schedule G - Reporting Back Contract Increase for Peer Review Agerton Secondary Plan

Schedule H - Reporting Back Emergency Event for fence repairs on Thompson Avenue

Schedule I - Reporting Back Emergency Event for Fleet repair of truck 2310

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.

Summary of Changes in Capital Project Budgets and Funding

Schedule	C	C	E	I	J	Total Change in Funding Sources Increase / (Decrease)
Project Number	C57010326	C56012226	C34002023	C47001725	C45012725	
Project Description	Conventional Transit-12 Metre Bus-Growth	Specialized Transit – 6 Metre Bus – Replacement	Thompson Rd (Louis Saint Laurent to Derry Rd)	Fence Repair/Replacement – Thompson Ave	3/4 Ton Pick Ups Replacement	
Total Approved Project Budget	\$ 5,464,335	\$ 1,043,049	\$ 571,650	\$ -	\$ 150,307	
Recommended Budget Change						
Reserves and Reserve Funds:						
Project Variance Reserve	6,649	22,779		36,748	39,780	105,956
Development Charges:						
Roads DC			9,891			9,891
Transit DC	11,769					11,769
Post Period DC	5,025					5,025
Total Increase/(Decrease) in Funding	23,442	22,779	9,891	36,748	39,780	\$ 132,640
Total Revised Project Budget	\$ 5,487,777	\$ 1,065,828	\$ 581,541	\$ 36,748	\$ 190,087	

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
PROPOSAL AWARD**

Project Award	Proposal Award No. 25-165 – Design, Supply and Installation of Play Equipment for Various Parks in 2026
Recommendation	<p>Staff are recommending the award of the proposal for the Design, Supply and Installation of Play Equipment for Various Parks in 2026 to Openspace Solutions Inc. in the total amount of \$387,615 (exclusive of HST). The park locations are as follows:</p> <p>Barclay Park in the amount of \$ 149,695. Harwood Park in the amount of \$ 108,060. Boyne VS Park in the amount of \$ 129,860.</p>
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for proposal awards over \$100,000.
Background information	<p>The Town undertook a Request for Proposal process to seek qualified play equipment suppliers for the design, supply and installation of play equipment at Barclay Park, Harwood Park and Boyne VS Park in 2026.</p> <p>This Request for Proposal process allows for competitive proposals from suppliers, a range of products for the Town to review, and provides a better understanding of key personnel, company profile and experience. The process also provides an opportunity to review new products, themes and trends in playground design. In the end, the Town receives a better product, a design tailored to a specific site and unique play experiences for the parks and the neighbourhood in relation to other parks in the Town.</p> <p>The successful proponents will work as a direct sub-contractor to the General Landscape Contractor for the various parks. The playground installations are scheduled for completion in 2026, subject to finalization of the 2026 budget.</p>
Purchasing Section: Bid Award Information	
Date bid issued	September 16, 2025
Advertisements	Town of Milton website
Closing Date	October 14, 2025
# of Plan takers	Seven (7)
Proposal Submissions received	<p>Proposals were received from the following companies:</p> <ul style="list-style-type: none"> • ABC Recreation Ltd. • New World Park Solutions Inc. • Openspace Solutions Inc. • Park N Play Design Co. Ltd. • Park N Water Ltd. • Play Power LT Canada Inc.

Schedule B

Evaluation Criteria	Proposals were evaluated based on the following criteria:	
	Compliance with Preferred Specifications listed in Section 8.0 and Additional Preferred Specifications listed in Section 9.0 and ability to meet Schedule	20 points
	Maintenance, durability, warranty and service, including timely availability of parts for future repairs and retrofitting	25 points
	Demonstrated play value of the proposed equipment and unique or creative theme and appearance of equipment	20 points
	Design quality including layout and circulation and integration of inclusive and accessible aspects of the proposed equipment and within play area	20 points
	Experience of key personnel, including area representative and installer and demonstrated similar past project experience	10 points
	Value for money/value added services	5 points
<p>An evaluation team with representation from Community Services evaluated the proposals against the established evaluation criteria.</p> <p>Openspace Solutions Inc. was the highest scoring proponent for each park.</p>		

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C51017426-A1610-7731	C51017226-A1610-7731	C52512026-A1610-7731
Account Description	Barclay Park Redevelopment	Harwood Park Redevelopment	Apple Park VS - Boyne
Project Total Budget	\$498,079	\$382,536	\$624,376
Contract Budget	\$148,300	\$124,850	\$130,000
Actual (Note 2)	\$152,330	\$109,962	\$132,146
Variance (Note 3)	\$4,030 (U)	\$14,888 (F)	\$2,146 (U)
Funding Source	Note 3	Note 3	Note 3

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: The above award is subject to the finalization of the 2026 Capital Budget. The playground equipment will be included as a cash allowance in the park construction contract.

Note 3: As park equipment will be carried as a cash allowance in the construction contract, any budget adjustments will be undertaken at the time of tender award.

COUNCIL AUTHORITY FOR CONTRACT AWARDS

Project Award	Metrolinx Transit Procurement Initiative (TPI) for the purchase of 12-metre conventional and 6-metre specialized transit buses.
Recommendation	<p>Staff is recommending the 12 metre conventional transit bus contract be awarded to New Flyer Industries through the Metrolinx Transit Procurement Initiative (TPI), for the supply and delivery of five (5) 12-metre conventional transit buses in the total amount of \$5,066,612 (exclusive of HST).</p> <p>Staff is recommending the 6 metre specialized transit bus contract be awarded to Creative Carriage through the Metrolinx Transit Procurement Initiative (TPI), for the supply and delivery of four (4) 6 metre transit buses in the total amount of \$876,502 (exclusive of HST).</p>
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>Council approved the continued participation in the Metrolinx Transit Procurement Initiative (TPI) with the execution of a Multi-Year Governance Agreement (CORS-076-19; CORS-003-24). The Town has benefitted from participating in the Metrolinx TPI by collaborating with other transit agencies to obtain favourable pricing and delivery of quality goods and services. Previous TPI procurements with Town involvement include:</p> <ul style="list-style-type: none"> • Transit buses of various sizes • Intelligent Transportation Systems (ITS) • Onboard Vehicle Surveillance Systems (OBVSS) • Consulting services for Fleet Electrification Strategy <p>The Metrolinx TPI program is guided by a project steering committee, consisting of staff from participating transit agencies, including Transit Division staff.</p> <p>Metrolinx released a Request for Proposal (RFP) for the purchase of 12-metre conventional transit buses (RFP-2023-PROC-450) on September 27, 2023, closing on December 6, 2023. Upon completion of the evaluation and steering committee review and approval process, a three-year contract was awarded to New Flyer Industries in February 2024. Additionally, Metrolinx released a Request for Proposal (RFP) for the purchase of 6-metre specialized transit buses (RFP-2024-PROC-494) on May 31, 2024, closing on August 9, 2024. Upon completion of the evaluation and steering committee review and approval process, a three-year contract was awarded to Creative Carriage in October 2024.</p> <p>The Milton Transit Five-Year Service Plan and Master Plan</p>

Schedule C

Update (CORS-021-24) provides a roadmap for the development of transit services to accommodate forecasted growth and maintain service efficiency, effectiveness and resiliency. In support, the 2026 Capital Budget includes the purchase of five (5) conventional transit buses to facilitate fixed-route service growth and forecasted capacity needs in Boyne and Derry Green, with services starting in September 2027. Given current vehicle production and delivery timelines spanning 12-16 months, it remains beneficial to advance this procurement in order to deliver fixed-route services in a timely matter. Conventional buses will be diesel-powered and will have an estimated useful asset life of 18 years, with scheduled refurbishment in year-six (6), and asset extension refurbishment in year-twelve (12).

The 2026 Capital Budget also includes the purchase of four (4) specialized transit buses for end-of-life vehicle replacement, to maintain service reliability and accessibility. Vehicle condition assessments for replacement units were based on industry best practices for structural integrity, where applicable. Specialized transit vehicles will be gasoline-powered and will have an estimated useful life of 7-years.

In summary, these contract awards will permit the Town to procure the following:

- Five (5), 12 metre conventional transit buses from New Flyer Industries at a cost of \$1,013,322 per unit
- Four (4), 6 metre specialized buses from Creative Carriage at a cost of \$219,126 per unit

All prices are exclusive of HST, Metrolinx TPI administrative fees and associated vehicle equipment.

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C57010326-A0631-7110	C56012226-A0632-7110
Account Description	Conventional Transit-12 Metre Bus-Growth	Specialized Transit – 6 Metre Bus – Replacement
Project Total Budget (Note 2)	\$5,464,335	\$1,043,049
Contract Budget	\$5,132,340	\$869,151
Actual (Net of HST Rebate)	\$5,155,782	\$891,930
Variance (Note 2)	\$23,442 (U)	\$22,779 (U)
Funding Source	Project Variance Reserve, Development Charges	Project Variance Reserve, Federal Govt Grants and Subsidies

Note 1: Financial impact includes any non-refundable portion of HST

Schedule C

Note 2: The above award is subject to the finalization of the 2026 Capital Budget. With these projects expected to be over budget, additional funding will be required as referenced above, which will be addressed once the budget is finalized and the 2026 Capital program is initiated.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
CONTRACT INCREASE**

Project Award	Contract Increase for Detailed Design of the Thompson Road Multi-Use-Path (MUP)
Recommendation	<p>Staff is recommending approval to proceed with a contract increase to WSP Canada Limited for the Detailed Road Design of Thompson Road Multi-Use-Path (Clark Blvd to Gas trail) in the total amount of \$9,720 (exclusive of HST).</p> <p>Staff are also recommending that delegated authority be provided to approve change orders (if required) up to an aggregate value of 30% of the value of the award to the WSP Canada Limited.</p>
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>Through internal staff report PDA-CRAN-23-051-24, staff awarded the contract for the design of the Thompson Road Multi-Use-Path to WSP Canada in the amount of \$68,855 (exclusive of HST). Change orders to date have been issued in the amount of \$47,498 (exclusive of HST, ES-001-25). The current contract total is \$116,351 (exclusive of HST).</p> <p>This contract increase in the amount of \$9,720 (exclusive of HST) is for the following:</p> <ul style="list-style-type: none"> • Additional fees as a result of changes by project stakeholders • Additional efforts mainly related to property negotiation <p>Staff have satisfied themselves that the rates used are consistent with previous rates charged under this contract and further, are consistent with those in the initial request for proposal.</p> <p>The new contract total will be \$126,071 (exclusive of HST).</p>
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	C34002023-A0611-7220
Account Description	Thompson Rd (Louis Saint Laurent to Derry Rd)
Project Total Budget	\$ 571,650
Contract Budget	\$0
Actual (Net of HST Rebate)	\$9,891
Variance	\$9,891(U)
Funding Source	Development Charges

Note 1: Financial impact includes any non-refundable portion of HST.

SCHEDULE E - ATTACHMENT							
Description	Vendor	Type of Request	2024 Actuals	2025 YTD Actuals (Jan 1 - Sept 30)	Estimate for 2026		
					Operating	Capital	TOTAL
Fleet - Community Services							
Trackless repairs/equipment	Joe Johnson Equipment	Compatibility/ Proprietary	\$ 469,164	\$ 64,383	\$ 34,679	\$ 48,200	\$ 82,879
Snow Plow Parts	Viking-Cives Ltd.	Compatibility/ Proprietary	\$ 51,444	\$ 75,252	\$ 35,335	\$ -	\$ 35,335
Tymco Sweeper Parts & Service	The Equipment Specialist	Compatibility/ Proprietary	\$ 25,943	\$ 34,491	\$ 32,085	\$ -	\$ 32,085
Cat Loader Parts & Service	Toromont/Cat	Compatibility/ Proprietary	\$ 2,525	\$ 15,255	\$ 39,081	\$ -	\$ 39,081
Volvo Dump Truck Parts & Service	Sheehan Equipment Ltd.	Compatibility/ Proprietary	\$ 115,851	\$ 67,762	\$ 86,262	\$ -	\$ 86,262
Tires (Government Program)	Bridgestone/Kal Tire	Govt Agreement	\$ 14,832	\$ 13,062	\$ 27,017	\$ -	\$ 27,017
Tires (Government Program)	Michelin North America	Govt Agreement	\$ 94,073	\$ 19,065	\$ 47,515	\$ -	\$ 47,515
Construction and forestry equipment dealer	Brandt Tractor Ltd.	Compatibility/ Proprietary	\$ 9,058	\$ 74,432	\$ 56,985	\$ -	\$ 56,985
Operations and Facility Operation - Community Services							
Asphalt for Hot Patch Maintenance/Regional Roads/Surface Treatment Program	Capital Paving Inc./Halton Asphalt Supply	Single Source	\$ 426,507	\$ 233,956	\$ 87,325	\$ 441,064	\$ 528,389
Brookville Groundwater Monitoring	WSP Canada Ltd.	Single Source	\$ 31,152	\$ -	\$ 38,484	\$ -	\$ 38,484
Traffic - Community Services							
Traffic Controller	Econolite Canada Inc.	Single Source	\$ 60,717	29,798		\$ 107,400	\$ 107,400
Accessible Pushbuttons	Tacel Ltd.	Compatibility/ Proprietary	\$ 12,301	12,669		\$ 43,009	\$ 43,009

SCHEDULE E - ATTACHMENT							
Description	Vendor	Type of Request	2024 Actuals	2025 YTD Actuals (Jan 1 - Sept 30)	Estimate for 2026		
					Operating	Capital	TOTAL
School Zone Flasher	Electromega	Single Source	\$ 55,725	0		\$ 23,483	\$ 23,483
Singal Interconnet Equipment/RRFB/Smart Watch	Ramudden Digital (Formerly Stinson ITS)	Single Source	\$ 201,178	54,453		\$ 96,638	\$ 96,638
Miovision Equipment Maintenance	Miovision	Compatibility/Proprietary Equipment	\$ 112,238	0	44,739	\$ 229,082	\$ 273,821
Transit - Corporate Services							
Hosting Fee, Service Level Agreement, Scheduling and Support Licensing, Transit Information Technology Systems (ITS) Equipment and Project	Consat Telematics	EAS/Compatibility/Proprietary	\$ 92,181	\$ 86,657	\$ 117,623	\$ -	\$ 117,623
Onboard vehicle camera system equipment, subscription/licensing	Safe Fleet	EAS/Compatibility/Proprietary	\$ 14,509	\$ 25,725	\$ 23,600	\$ -	\$ 23,600
Specailized-OnDemand Scheduling Software Licensing/Service Fees	Spare Labs Inc.	EAS/Compatibility/Proprietary	\$ 100,801	\$ 104,228	\$ 122,766	\$ -	\$ 122,766
Warranty and System Support Licensing Annual System Audit GFI Fareboxes	Garival	EAS/Compatibility/Proprietary	\$ 26,869	\$ 199,661	\$ 27,489	\$ 231,250	\$ 258,739
Recreation & Facilities - Community Services							
BAS, Security, Fire Systems maintenance - MNCC	Siemens Canada Ltd.	Compatibility/Proprietary	\$ 78,127	\$ 33,218	\$ 63,382	\$ -	\$ 63,382
Swim Program Provider	Lifesaving Society	Single Source	\$ 9,968	\$ 58,003	\$ 96,606	\$ -	\$ 96,606
Information Technology - Corporate Services							
Landline telephone services, mobility, internet & site to site fibre optic network	Bell Canada***	Gov't Agreement, EAS	\$ 396,503	\$ 254,206	\$ 451,000	\$ 226,000	\$ 677,000
Mobility, cellular and internet connectivity services	Rogers Communications Inc.***	Gov't Agreement	\$ 174,780	\$ 127,209	\$ 199,200	\$ 74,300	\$ 273,500

SCHEDULE E - ATTACHMENT

Description	Vendor	Type of Request	2024 Actuals	2025 YTD Actuals (Jan 1 - Sept 30)	Estimate for 2026		
					Operating	Capital	TOTAL
Mobility and cellular services	Telus	Gov't Agreement	\$ 64,593	\$ 37,837	\$ 40,000	\$ 39,200	\$ 79,200
Financial System Software Licensing and Support	Computer Methods International Corporation (CMIC)	EAS	\$ 242,626	\$ 254,148	\$ 268,500	\$ -	\$ 268,500
Online Web Services Hosting & Support	GHD Group	EAS	\$ 62,368	\$ 64,058	\$ 69,000	\$ -	\$ 69,000
GIS System Software Licensing & Support	ESRI Canada***	Gov't Agreement, EAS	\$ 29,859	\$ 113,719	\$ 116,500	\$ 121,672	\$ 238,172
Fire Records Management, CAD & Taxation System Software Licensing & Support	CentralSquare Technologies LLC***	EAS	\$ 294,958	\$ 117,129	\$ 242,500	\$ 376,099	\$ 618,599
Telephone System Licensing & Support	Introtel Communications	EAS	\$ 21,549	\$ 103,056	\$ 85,000.00	\$ 275,419	\$ 360,419
Database Software Licensing & Support	Oracle Corporation	EAS	\$ 243,404	\$ 251,135	\$ 267,800	\$ -	\$ 267,800
Budget System Software Licensing & Support	PSD Citywide	EAS	\$ 47,280	\$ 49,644	\$ 52,300	\$ 28,493	\$ 80,793
Software licensing reseller and maintenance renewal services (VMware, Citrix, Aruba, Proofpoint, Commvault, Cisco)	Gibraltar Solutions***	Single Source	\$ 202,042	\$ 425,307	\$ 692,000	\$ 158,072	\$ 850,072
Software licensing reseller and maintenance renewal services (RSA, Antivirus, Security Scanning) & PCI Compliance/Auditing Services	MNP LLP	Single Source	\$ 88,948	\$ 55,011	\$ 84,250.00	\$ 167,720	\$ 251,970
Parking Enforcement System Licensing & Support	ACCEO Solutions Inc.***	EAS	\$ 241,192	\$ 81,305	\$ 75,000.00	\$ 164,363	\$ 239,363

SCHEDULE E - ATTACHMENT

Description	Vendor	Type of Request	2024 Actuals	2025 YTD Actuals (Jan 1 - Sept 30)	Estimate for 2026		
					Operating	Capital	TOTAL
Data Centre Preventative Maintenance Services (inc. Fire System, Minor/Major Electrical and HVAC repairs)	Heale Consulting and Management Inc.***	Competitive/Multi-year	\$ 111,454	\$ 261,105	\$ 100,000.00	\$ 298,430	\$ 398,430
Digital Records Management Solution Licensing & Support	Shinydocs Corporation***	EAS	\$ 153,513	\$ 156,583	\$ 160,000.00	\$ -	\$ 160,000
Supplier of copiers, printers and other office equipment	Ricoh Canada Corporation***	Gov't Agreement, Compatibility/Proprietary	\$ 103,732	\$ 24,994	\$ 40,000.00	\$ 20,000	\$ 60,000
Adobe Software Licensing Reseller	Soft Choice	Gov't Agreement, Single Source	\$ 20,922	\$ 27,709	\$ 83,000.00	\$ 47,256	\$ 130,256
Claim Management Software Licensing & Support	Clarrisk Inc.***	EAS	\$ 15,752	\$ -	\$ 35,000.00	\$ -	\$ 35,000
Building Permit & Business Licenses + Community Engagement Software licensing, subscription and support	Granicus	EAS	\$ 108,247	\$ 115,824	\$ 116,000.00	\$ 98,451	\$ 214,451
Financial investment tool licensing	Bloomberg Software Company	Compatibility/Proprietary	\$ 42,896	\$ 33,081	\$ 45,000.00	\$ -	\$ 45,000
Software licensing reseller and maintenance renewal services (Bluebeam, AutoCAD)	Solid CadGroup Inc	Single Source	\$ 2,060	\$ 17,623	\$ 22,200.00	\$ 10,074	\$ 32,274
Microsoft licensing provider	Compugen Inc***	Competitive/Multi-year	\$ 533,405	\$ 855,690	\$ 782,463.00	\$ 300,071	\$ 1,082,534
Website accessibility, analytics, compliance and performance monitoring annual licensing and support	SiteImprove Inc.	EAS	\$ 30,991	\$ 31,920	\$ 33,000.00	\$ -	\$ 33,000
IT service management software annual licensing and support	TopDesk Canada Inc.	EAS	\$ 25,626	\$ 40,891	\$ 42,000.00	\$ -	\$ 42,000
Financial management, human capital management information system software vendor (licensing & support)	Workday Ltd.***	EAS	\$ 752,555	\$ 1,100,261	\$ 670,000.00	\$ 2,112,096	\$ 2,782,096

SCHEDULE E - ATTACHMENT

Description	Vendor	Type of Request	2024 Actuals	2025 YTD Actuals (Jan 1 - Sept 30)	Estimate for 2026		
					Operating	Capital	TOTAL
Software licensing reseller and maintenance renewal services (Nagios network monitoring)	Access 2 Network Inc.	Single Source	\$ 34,054	\$ -	\$ 27,000.00	\$ -	\$ 27,000
Recreation Management and Payment Processing annual licensing and support	Xplor Technologies***	EAS	\$ 188,511	\$ 165,325	\$ 130,000.00	\$ 225,483	\$ 355,483
Council meeting management software licensing & support	eScribe Software Ltd.***	EAS	\$ 27,895	\$ 44,345	\$ 46,000.00	\$ -	\$ 46,000
Software services & cloud storage licensing	Microsoft Corporation	Compatibility/ Proprietary	\$ 68,201	\$ 121,673	\$ 240,000.00	\$ 50,880	\$ 290,880
Commercial real estate information system annual software licensing	CoStar Group	Compatibility/ Proprietary	\$ 17,397	\$ 15,564	\$ 25,500.00	\$ -	\$ 25,500
Council Meeting AV System Integration & Support	Global Unified Solution Services Inc.	EAS, Compatibility/ Proprietary	\$ 15,772	\$ 7,812	\$ 11,300.00	\$ 74,149	\$ 85,449
Customer identity and access management software	Alphinat Inc.***	Competitive/Multi-year	\$ -	\$ 157,728	\$ 50,000.00	\$ 50,000	\$ 100,000
Fluid management solution software licensing and support	ASI Fluids	EAS	\$ 1,827	\$ 2,030	\$ 2,500.00	\$ 25,000	\$ 27,500
Cyber security services	Calian Cyber Solutions***	Competitive/Multi-year	\$ -	\$ 59,599	\$ 60,000.00	\$ -	\$ 60,000
Microsoft 365 backup services licensing	Longview Systems	Single Source	\$ 8,886	\$ 37,964	\$ 35,000.00	\$ -	\$ 35,000
Cyber security services	Magnari Inc***	Competitive/Multi-year	\$ -	\$ 106,685	\$ 61,000.00	\$ 50,000	\$ 111,000
Enterprise storage system licensing and support	SHI Canada***	Competitive/Multi-year	\$ -	\$ 127,373	\$ 90,000.00	\$ 208,608	\$ 298,608
Vulnerability scanning software licensing	Glasshouse Systems***	Compatibility/ Proprietary	\$ -	\$ -	\$ 45,000.00	\$ 45,000	\$ 90,000

SCHEDULE E - ATTACHMENT

Description	Vendor	Type of Request	2024 Actuals	2025 YTD Actuals (Jan 1 - Sept 30)	Estimate for 2026		
					Operating	Capital	TOTAL
Freedom of information and privacy impact assessment software licensing and support	Vayle Inc.***	EAS	\$ -	\$ 14,094	\$ 25,000.00	\$ 11,906	\$ 36,906
Enterprise ticketing and event management software licensing and support	Tixhub Inc.***	EAS	\$ 50,754	\$ 19,475	\$ 44,300.00	\$ 17,808	\$ 62,108
Fire - Corporate Services							
Safety equipment supplier	Starfield LION/ PPE SOLUTIONS	RFP/ Single Source	\$ 120,986	\$ 219,719	\$ -	\$ 130,220	\$ 130,220
Air cylinders, struts and other fire accessories	AJ Stone	Single Source/ Compatibility/ Proprietary Equipment	\$ 79,438	\$ 67,561	\$ 30,000	\$ 135,590	\$ 165,590
Specializes in sale of parts and service for fire vehicles	1200 Degrees Ontario	Single Source	\$ 27,014	\$ 7,974	\$ 15,000	\$ 22,900	\$ 37,900
Provider of materials and supplies for repair and maintenance of fire vehicles	City View Specialty Vehicles	Single Source	\$ 14,428	\$ 3,494	\$ 30,000	\$ -	\$ 30,000
Personal protective equipment and accessory provider	SafeDesign Apparel Ltd.	Single Source	\$ 89,037	\$ 46,045	\$ -	\$ 23,790	\$ 23,790
Safety equipment supplier	M & L Supply Fire & Safety	Single Source/ Compatibility/ Proprietary Equipment	\$ 45,737	\$ 15,276	\$ -	\$ 39,725	\$ 39,725
Fire Station Alerting System software licensing and support	Locution Systems Inc	EAS	\$ -	\$ 226,010	\$ 34,000.00	\$ 702,902	\$ 736,902
Emergency Call Recording Software Licensing & Support	Wilmac Co.	EAS	\$ 23,781	\$ 64,330	\$ 31,500	\$ 337,090	\$ 368,590
Fire Department Learning Management and Crew Shift Scheduling software licensing and support	Vector Solutions	EAS	\$ -	\$ 46,351	\$ 49,000.00	\$ -	\$ 49,000
Equipment Supplier	MES CANADA INC	Single Source/ Compatibility/ Proprietary Equipment	\$ 15,775	\$ 6,061	\$ -	\$ 30,000	\$ 30,000

SCHEDULE E - ATTACHMENT

Description	Vendor	Type of Request	2024 Actuals	2025 YTD Actuals (Jan 1 - Sept 30)	Estimate for 2026		
					Operating	Capital	TOTAL
Collision Autobody Repair shop	Chiefs Heavy Duty Collision	Single Source	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000
Police Department	Halton Regional Police Service	Government Agreement	\$ 85,117	\$ 143,326	\$ 171,700	\$ -	\$ 171,700
Mental Health Group for Emergency Responders	Warrior Health	Government Agreement	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000
Traffic Light Vendor	Velocity Innovations	Single Source	\$ -	\$ -	\$ -	\$ 60,500	\$ 60,500
Zero Hour Risk Consulting provides specialized emergency management services that help municipalities meet mandatory requirements under the <i>Ontario Emergency Management and Civil Protection Act</i> . This legislation requires municipalities to identify hazards and risks to public safety and assess critical infrastructure vulnerabilities.	Zero Hour Risk Consultant	Single Source	\$ 43,757	\$ 12,211	\$ 20,000	\$ 24,000	\$ 44,000
Town-Wide							
Communication equipment for Fire emergency response	Motorola	Govt Agreement	\$ 434,824	\$ -		\$ 224,347	\$ 224,347
Fire - Motorola Radios	Motorola	Govt Agreement	\$ 1,716	\$ 5,684	\$ 26,611	\$ -	\$ 26,611
The supply of radio equipment for the Transit buses	Motorola	Govt Agreement	\$ 1,802	\$ 44,839		\$ 63,281	\$ 63,281
The supply of radio equipment for the Transit buses and Fire vehicles	Motorola	Govt Agreement	\$438,341.87	\$ 50,522.89	\$ 26,611.00	\$ 287,628.21	\$ 314,239

SCHEDULE E - ATTACHMENT

Description	Vendor	Type of Request	2024 Actuals	2025 YTD Actuals (Jan 1 - Sept 30)	Estimate for 2026		
					Operating	Capital	TOTAL
Heavy Truck repair facility	METRO FREIGHTLINER	Single Source	\$ 9,072	\$ 52,521	\$ 41,422	\$ 35,000	\$ 76,422
Software licensing reseller and maintenance renewal services (Geotab AVL)	DiCAN Inc.	EAS	\$ 164,188	\$ 100,873	\$ 108,889	\$ 349,170	\$ 458,059

*Note: The Actuals and the Estimates include the non-refundable portion of HST.

** Includes work to be funded from both the 2025 and prior approved capital budgets.

*** Total estimate for 2026 is inclusive of amounts previously approved via standalone Council reports as outlined in Schedule E

Legend:

EAS - Enterprise application systems are large-scale application software systems designed to support the Town's core business processes such as Financials, Purchasing, Facilities, Building

Government Agreement - a Government program/agreement for discounted pricing for Government agencies

Single Source - Supply of goods or services that can generically be purchased from multiple suppliers, but due to its specialized or unique characteristics, only one source of supply is being

Compatibility/Proprietary Equipment - An investment has been made into propriety equipment that replacement/maintenance parts and /or licensed services are only supplied through the

Competitive/Multi-Year - The original acquisition of this service or product was done under a publicly posted competitive process and following the initial term, the Town is opting to continue services v

Schedule E: Identification of previously awarded contracts for Information Technology goods and services

Vendor	Previously Approved Contract (2026 Amount only, excl HST)	Authority	Existing Contract Expiry	Description
Acceo Solutions Inc.	\$40,725	CORS-012-24	2029	License Plate Recognition (LPR) Technology Implementation
Aeroquest Mapcon	\$18,800	PDA-111-24	2028	Digital Orthoimagery and Vector Database Update
Alphinat Inc.	\$47,000	ES-001-25	2028	Citizen Identity Management Solution
Bell Canada	\$46,104 \$136,760 \$9,300	ES-038-24 ES-045-25 PDA-084-25	2030 2027 2030	Next Generation 911 Communication Links Site-to-site connectivity and business internet services Dedicated Radio and Recording Communication Links
Calian Cyber Solutions	\$58,568	ES-003-25	2029	Cyber Security Services
CentralSquare Technologies LLC	\$194,354	CORS-035-23	2029	Property Tax Management system implementation and software licensing
Clearisk Inc.	\$32,799	ES-018-24	2027	Claim Management Software Licensing & Support
Compugen Inc.	\$691,120	ES-034-25	2028	Microsoft Enterprise Agreement
eScribe Software Ltd.	\$46,185	ES-011-24	2027	Council Meeting Management Software System
ESRI Canada	\$111,000	CORS-045-23	2026	Small Local Government Enterprise Agreement (SLGEA)
Gibraltar Solutions	\$35,880	CORS-026-22	2026	Enterprise Backup Solution Services
GlassHouse Systems	\$35,865	PDA-094-25	2026	Vulnerability scanning software licensing
Halton Regional Police Service	\$57,498	ES-014-24 ES-022-24	2034	Next Generation 911 Call Handling Solution
Heale Consulting and Management Inc.	\$75,210	PDA-101-23	2026	Data Centre Preventative Maintenance
iON United	\$157,254	PDA-017-25	2030	Firewall annual support and licensing
Locution Systems Inc.	\$32,172	ES-027-24	2030	Fire Station Alerting System Implementation
Magnari Inc.	\$109,840	ES-001-25	2026	Cyber Security Services
Ricoh Canada Inc	\$24,984 \$6,840	PDA-116-23 PDA-016-25	2028 2030	Workplace Print Services
R.J. Burnside & Associates Limited	\$19,500	ES-034-25	2028	Road & Winter Road Patrol software solution
Rogers Communications	\$29,570 \$35,280 \$45,600 \$9,816 \$13,800	CORS-056-23 CORS-060-23 ES-038-24 ES-011-25 PDA-084-25	2026 2028 2030 2030 2030	Absolute Software Secure Access software licenses Dedicated internet connections at Town facilities Next Generation 911 Communication Links Telecommunication links for NG911 Dedicated Radio and Recording Communication Links
SHI Canada	\$81,317	PDA-072-25	2028	Enterprise storage system licensing and support
Shinydocs Corporation	\$163,956	CORS-003-22	2026	Digital Records Management Solution
Vayle Inc.	\$23,640	ES-030-24	2027	Freedom of Information Access and Privacy software compliance solution
Vector Solutions	\$47,845	ES-027-24	2029	Fire Department Learning management and Crew Shift Scheduling Solution
Workday Ltd.	\$508,762	ES-011-24	2029	Human Resource Information System / Financial Management System
Xplor Technologies	\$89,210 \$51,340	CORS-015-20 CORS-045-23	2027 2029	Xplor Recreation System Xplor Point of Sale System

COUNCIL AUTHORITY FOR CONTRACT AWARDS

Project Award	Limited Tendering Suppliers for 2026																																
Recommendation	Staff are recommending the limited tendering requests for 2026 be awarded as per the list of suppliers in the body of this report and attached as Schedule D Attachment – 2026 Limited Tendering Request Estimates																																
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.																																
Background information	<p>The limited tendering category as defined within the Canadian Free Trade Agreement (CFTA) and Comprehensive Economic and Trade Agreement (CETA), captures a variety of award types including contract renewals, extensions, single or sole source and competitively bid. The awards are recommended to the vendors identified for reasons such as compatibility, existing enterprise application softwares, joint government procurement initiatives and specialized/unique services or products. These awards are utilized mostly in areas such as information technology, fleet, traffic, transit or facilities systems.</p> <p>Staff are requesting a limited tendering designation for these suppliers and the ability to issue purchase orders for any requirements within the approved financial policies and the dollar thresholds identified in the attached schedule. These contracts are still being negotiated by staff and have been previously approved by Council on a limited tendering or competitive basis and the Schedule E attachment indicates the limited tendering request for 2026. The limited tendering suppliers for 2026 are as follows:</p> <table border="1" data-bbox="621 1213 1572 1942"> <thead> <tr> <th data-bbox="621 1213 967 1255">Vendor</th> <th data-bbox="967 1213 1572 1255">Description</th> </tr> </thead> <tbody> <tr> <td data-bbox="621 1255 967 1297">Joe Johnson Equipment</td> <td data-bbox="967 1255 1572 1297">Trackless repairs/equipment</td> </tr> <tr> <td data-bbox="621 1297 967 1339">Viking-Cives Ltd.</td> <td data-bbox="967 1297 1572 1339">Snow Plow Parts</td> </tr> <tr> <td data-bbox="621 1339 967 1381">The Equipment Specialist</td> <td data-bbox="967 1339 1572 1381">Tymco Sweeper Parts & Service</td> </tr> <tr> <td data-bbox="621 1381 967 1423">Toromont/Cat</td> <td data-bbox="967 1381 1572 1423">Cat Loader Parts & Service</td> </tr> <tr> <td data-bbox="621 1423 967 1465">Sheehan Equipment Ltd.</td> <td data-bbox="967 1423 1572 1465">Volvo Dump Truck Parts & Service</td> </tr> <tr> <td data-bbox="621 1465 967 1507">Bridgestone/Kal Tire</td> <td data-bbox="967 1465 1572 1507">Tires (Government Program)</td> </tr> <tr> <td data-bbox="621 1507 967 1549">Michelin North America</td> <td data-bbox="967 1507 1572 1549">Tires (Government Program)</td> </tr> <tr> <td data-bbox="621 1549 967 1591">Brandt Tractor Ltd.</td> <td data-bbox="967 1549 1572 1591">Construction and forestry equipment dealer</td> </tr> <tr> <td data-bbox="621 1591 967 1665">Capital Paving Inc./ Halton Asphalt Supply</td> <td data-bbox="967 1591 1572 1665">Asphalt for Hot Patch Maintenance/Regional Roads/ Surface Treatment Program</td> </tr> <tr> <td data-bbox="621 1665 967 1707">WSP Canada Ltd.</td> <td data-bbox="967 1665 1572 1707">Brookville Groundwater Monitoring</td> </tr> <tr> <td data-bbox="621 1707 967 1749">Econolite Canada Inc.</td> <td data-bbox="967 1707 1572 1749">Traffic Controller</td> </tr> <tr> <td data-bbox="621 1749 967 1791">Tacel Ltd.</td> <td data-bbox="967 1749 1572 1791">Accessible Pushbuttons</td> </tr> <tr> <td data-bbox="621 1791 967 1833">Electromega</td> <td data-bbox="967 1791 1572 1833">School Zone Flasher</td> </tr> <tr> <td data-bbox="621 1833 967 1906">Ramudden Digital (Formerly Stinson ITS)</td> <td data-bbox="967 1833 1572 1906">Singal Interconnet Equipment/RRFB/Smart Watch</td> </tr> <tr> <td data-bbox="621 1906 967 1942">Miovision</td> <td data-bbox="967 1906 1572 1942">Miovision Equipment Maintenance</td> </tr> </tbody> </table>	Vendor	Description	Joe Johnson Equipment	Trackless repairs/equipment	Viking-Cives Ltd.	Snow Plow Parts	The Equipment Specialist	Tymco Sweeper Parts & Service	Toromont/Cat	Cat Loader Parts & Service	Sheehan Equipment Ltd.	Volvo Dump Truck Parts & Service	Bridgestone/Kal Tire	Tires (Government Program)	Michelin North America	Tires (Government Program)	Brandt Tractor Ltd.	Construction and forestry equipment dealer	Capital Paving Inc./ Halton Asphalt Supply	Asphalt for Hot Patch Maintenance/Regional Roads/ Surface Treatment Program	WSP Canada Ltd.	Brookville Groundwater Monitoring	Econolite Canada Inc.	Traffic Controller	Tacel Ltd.	Accessible Pushbuttons	Electromega	School Zone Flasher	Ramudden Digital (Formerly Stinson ITS)	Singal Interconnet Equipment/RRFB/Smart Watch	Miovision	Miovision Equipment Maintenance
Vendor	Description																																
Joe Johnson Equipment	Trackless repairs/equipment																																
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Schedule E

Consat Telematics	Hosting Fee, Service Level Agreement, Scheduling and Support Licensing, Transit Information Technology Systems (ITS) Equipment and Project
Safe Fleet	Onboard vehicle camera system equipment, subscription/licensing
Spare Labs Inc.	Specailized-OnDemand Scheduling Software Licensing/Service Fees
Garival	Warranty and System Support Licensing Annual System Audit GFI Fareboxes
Siemens Canada Ltd.	BAS, Security, Fire Systems maintenance - MNCC
Lifesaving Society	Swim Program Provider
Bell Canada***	Landline telephone services, mobility, internet & site to site fibre optic network
Rogers Communications Inc.	Mobility, cellular and internet connectivity services
Telus	Mobility and cellular services
Computer Methods International Corporation (CMIC)	Financial System Software Licensing and Support
GHD Group	Online Web Services Hosting & Support
ESRI Canada	GIS System Software Licensing & Support
CentralSquare Technologies LLC	Fire Records Management, CAD & Taxation System Software Licensing & Support
Introtel Communications	Telephone System Licensing & Support
Oracle Corporation	Database Software Licensing & Support
PSD Citywide	Budget System Software Licensing & Support
Gibraltar Solutions	Software licensing reseller and maintenance renewal services (VMware, Citrix, Aruba, Proofpoint, Commvault, Cisco)
MNP LLP	Software licensing reseller and maintenance renewal services (RSA, Antivirus, Security Scanning) & PCI Compliance/Auditing Services
ACCEO Solutions Inc.	Parking Enforcement System Licensing & Support
Heale Consulting and Management Inc.	Data Centre Preventative Maintenance Services (inc. Fire System, Minor/Major Electrical and HVAC repairs)
Shinydocs Corporation	Digital Records Management Solution Licensing & Support
Ricoh Canada Corporation	Supplier of copiers, printers and other office equipment
Soft Choice	Adobe Software Licensing Reseller
Clearrisk Inc.	Claim Management Software Licensing & Support
Granicus	Building Permit & Business Licenses + Community Engagement Software licensing, subscription and support
Bloomberg Software Company	Financial investment tool licensing
Solid CadGroup Inc	Software licensing reseller and maintenance renewal services (Bluebeam, AutoCAD)
Compugen Inc	Microsoft licensing provider

Schedule E

SitelImprove Inc.	Website accessibility, analytics, compliance and performance monitoring annual licensing and support
TopDesk Canada Inc.	IT service management software annual licensing and support
Workday Ltd.	Financial management, human capital management information system software vendor (licensing & support)
Access 2 Network Inc.	Software licensing reseller and maintenance renewal services (Nagios network monitoring)
Xplor Technologies	Recreation Management and Payment Processing annual licensing and support
eScribe Software Ltd.	Council meeting management software licensing & support
Microsoft Corporation	Software services & cloud storage licensing
CoStar Group	Commercial real estate information system annual software licensing
Global Unified Solution Services Inc.	Council Meeting AV System Integration & Support
Alphinat Inc.***	Customer identity and access management software
ASI Fluids	Fluid management solution software licensing and support
Calian Cyber Solutions	Cyber security services
Longview Systems	Microsoft 365 backup services licensing
Magnari Inc	Cyber security services
SHI Canada	Enterprise storage system licensing and support
Glasshouse Systems	Vulnerability scanning software licensing
Vayle Inc.	Freedom of information and privacy impact assessment software licensing and support
Tixhub Inc.	Enterprise ticketing and event management software licensing and support
Starfield LION/ PPE SOLUTIONS	Safety equipment supplier
AJ Stone	Air cylinders, struts and other fire accessories
1200 Degrees Ontario	Specializes in sale of parts and service for fire vehicles
City View Specialty Vehicles	Provider of materials and supplies for repair and maintenance of fire vehicles
SafeDesign Apparel Ltd.	Personal protective equipment and accessory provider
M & L Supply Fire & Safety	Safety equipment supplier
Locution Systems Inc	Fire Station Alerting System software licensing and support
Wilmac Co.	Emergency Call Recording Software Licensing & Support
Vector Solutions	Fire Department Learning Management and Crew Shift Scheduling software licensing and support
MES CANADA INC	Equipment Supplier
Chiefs Heavy Duty Collision	Collision Autobody Repair shop
Halton Regional Police Service	Police Department

Schedule E

	Warrior Health	Mental Health Group for Emergency Responders
	Velocity Innovations	Traffic Light Vendor
	Zero Hour Risk Consultant	Zero Hour Risk Consulting provides specialized emergency management services that help municipalities meet mandatory requirements under the Ontario Emergency Management and Civil Protection Act. This legislation requires municipalities to identify hazards and risks to public safety and assess critical infrastructure vulnerabilities.
	Motorola	Communication equipment for Fire emergency response
	Motorola	Fire - Motorola Radios
	Motorola	The supply of radio equipment for the Transit buses
	Motorola	The supply of radio equipment for the Transit buses and Fire vehicles
	Metro Freightliner	Heavy Truck repair facility
	DiCAN Inc.	Software licensing reseller and maintenance renewal services (Geotab AVL)

Financial Planning Section: Budget Impact (Note 1)

Note 1: The attached Schedule L List of 2026 Limited Tendering Request Estimates indicates the requests for 2026. The estimated spend for each limited tendering request has been included in the proposed 2026 budget (or prior approved capital budgets) and is subject to budget approval.

Attachment – Schedule E – List of 2026 Limited Tendering Request Estimates

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
DELEGATED AUTHORITY**

Project Award	Reporting back to Council on the Delegated Authority for a contract increase for the provision of dedicated radio and recording communication links.
Purpose of Report	As per Section 7.2.2 of the Purchasing By-law, a report to Council for information is required when the delegated authority provided in that section is utilized.
Background information	<p>Milton Fire Rescue Service (MFRS) is undergoing significant technological modernization to enhance its communication capabilities in order to continue to support the needs of a growing municipality and ensure Next Generation 911 (NG911) compliance as mandated by the Canadian Radio-television and Telecommunications Commission (CRTC).</p> <p>As part of a robust and reliable emergency response technology infrastructure, MFRS relies on a sophisticated radio connectivity and a communications recording platform to facilitate emergency service operations and provide necessary ongoing record keeping and reporting capabilities. Aligned to the implementation of and upgrade of numerous emergency service technology components through 2024 and 2025, a redesigned radio and call recording solution is being implemented. This redesigned solution will provide MFRS with a more robust and resilient radio communications and recording platform and streamline the existing design by removing redundant hardware components. Additionally, it will allow for the collection of increased metadata on active radio channels, assisting dispatch operators in quickly determining the location and source of active radio devices and enhancing overall situational awareness during response operations.</p> <p>To facilitate an enhanced radio communications and recording platform, the Town requires additional dedicated fiber optic connectivity links between its primary and backup emergency call taking and dispatch locations and both primary and backup Halton Regional Police Service sites that house the main components of the P25 radio system. To ensure a reliable, secure, redundant system, the Town is opting for carrier diversity across its primary and backup facilities. This design will require the Town to balance its radio communication links across two service providers.</p> <p>The Town has received pricing proposals from different service providers and two of its incumbent communications carriers (Rogers Communications & Bell Canada) provide the most cost-effective option while also satisfying the technical considerations required by the radio and call recording solution. Both of these carriers have existing contracts for communication services,</p>

Schedule F

including previously approved contracts for NG911 call handling connectivity (ES-038-24). To procure the necessary services, Rogers Communications would require a one-time expense of \$1500, followed by a \$1150 per month ongoing operational expense for 60 months. Bell Canada would require a \$775 per month ongoing operational expense for 60 months. Town staff are confident the service offerings from these providers meet the technical and operational requirements necessary for the radio and communications recording system and are recommending contract increases be approved for Rogers Communications in the amount of \$70,500 (excl. HST) and Bell Canada in the amount of \$46,500 (excl. HST).

Due to project timeline considerations and the necessity to keep both the ongoing radio communications and recording platform projects progressing in a timely fashion, staff processed PDA-084-25 to award the contract increases and in accordance with Purchasing By-law #61-2018, section 7.2.2 (Note 1) staff are reporting back to Council.

Financial Planning Section: Budget Impact (includes non-refundable HST)

Account Number(s)	2216-3706
Account Description	Communications – All
Project Total Budget	NA
Contract Budget	\$1,391
Actual (Net of HST)	\$3,485
Variance	\$2,094 (U)
Funding Source	Operating Budget

Notes: Budget and actual presented reflect the prorated cost for the month of December 2025 and the onetime fee that will incur in 2025 relative to the budget remaining for the year for the related service. This award will result in ongoing operating costs for five years. Full year cost of \$23,507 (inclusive of net HST) will be funded from operating budget for 2026. Unfavourable variance is anticipated to be managed within the overall IT Communications budget and will be reviewed through the operating variance process.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
DELEGATED AUTHORITY**

Project Award	Reporting back to Council on the Delegated Authority to Single Source Peer Review Services and Associated Project Management for the Agerton Secondary Plan
Purpose of Report	As per report DS-054-24, staff are reporting back the results of the single source award
Background information	<p>Through DS-054-24, Council approved the delegated authority for staff to proceed with the award for the single source for peer review services and associated project management for the Agerton Secondary Plan to Malone Given Parsons and HDR Corporation.</p> <p>Staff recommended a single source approach as the studies being prepared by the Landowner's Group will be updated versions of studies previously prepared by a Town consulting team. Staff awarded the peer review to the consultants that prepared the original background studies and completed the main body of the MESP work for the Town. Their knowledge of the Town will provide a more detailed level of insight into the work and their history of working with the Town will assist in completing this work in the required timeline.</p> <p>At the time report DS-054-24 was submitted for approval, the final scope of work and memorandum of understanding was not finalized. Once these documents were finalized, and Council endorsed DS-054-24, staff received the final costing from the Town's Peer Review team and these costs were agreed to with Agerton New Urban Ltd. and subsequently agreed to in the financial agreement prior to retaining the peer review consulting team. The fees provided were in line with rates for the same teams for similar scopes of work on other projects.</p> <p>Staff processed PDA-096-25 to award this single source Peer Review Services and Associated Project Management for the Agerton Secondary Plan to Malone Given Parsons in the amount of \$195,944 (exclusive of HST) and HDR Corporation in the amount of \$124,026 (exclusive of HST).</p>

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C90015824-N1810-7255	C90015824-N1810-7290
Account Description	Agerton SP Peer Review	
Project Total Budget	\$402,710	
Contract Budget	\$126,210	\$199,393
Actual	\$126,210	\$199,393
Variance	\$0	\$0

Funding Source	Developer Recovery
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Note 1: Financial impact includes any non-refundable portion of HST.
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**COUNCIL AUTHORITY FOR CONTRACT AWARDS
EMERGENCY CONTRACT AWARD**

Project Award	Emergency Contract Award for Wood Sound Fence Repairs on Thompson Avenue
Recommendation	Staff proceeded with the contract award for emergency wood sound fence repairs to Picket Fence Co. in the total amount of \$35,060 (exclusive of HST).
Purpose of Report	As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information.
Background information	<p>A section of the Town's municipal sound barrier fence along Thompson Avenue was identified as a critical safety concern requiring immediate attention. The affected area spans approximately 80 meters and cannot be addressed through routine maintenance due to the extent of deterioration, including compromised posts and leaning panels.</p> <p>Delaying repairs posed significant risks of structural failure and increased liability for the Town, particularly with seasonal weather changes approaching. Normal procurement timelines were not feasible under these circumstances.</p> <p>Emergency procurement provisions were utilized to expedite this work. Picket Fence Co. submitted the lowest quote at \$35,060 (exclusive of HST), which includes removal and reinstallation of the wood acoustic fence, augering and cementing posts, and minimal site restoration. Materials have an estimated lead time of 2-3 weeks, and the vendor can meet all insurance and technical requirements.</p>

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C47001725 – A0611 – 7710
Account Description	Fence Repair/Replacement – Thompson Ave
Project Total Budget	\$0 (Note 2)
Contract Budget	\$0 (Note 2)
Actual (Net of HST Rebate)	\$35,678
Variance	\$35,678 (U)
Funding Source	Project Variance Reserve

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: Through this report staff are recommending that a new project be established for the fence replacement work. The total project budget amounts to \$36,748, which includes the Town's capital surcharge.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
EMERGENCY CONTRACT AWARD**

Project Award	Emergency Contract Award for Fleet Repairs - Truck 2310
Recommendation	Staff proceeded with the contract award for emergency Fleet Repairs - Truck 2310 to Hunt Chrysler in the total amount of \$39,092 (exclusive of HST). This award is being received for information.
Purpose of Report	As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information.
Background information	The fuel tank, fuel lines, fuel rail, fuel pump and injectors on Truck 2310 were damaged via the introduction of Diesel exhaust fluid (DEF), causing the engine to shut down. DEF is highly corrosive, and when it mixes with diesel fuel, it crystallizes and clogs the fuel system. Unfortunately, there is no way to flush it out, so the entire fueling system must be replaced. Staff proceeded with the required repairs on an emergency basis in order to return the vehicle to active service on a timely basis.

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C45012725
Account Description	3/4 Ton Pick Ups Replacement
Project Total Budget	\$150,307
Contract Budget	\$0
Actual (Net of HST Rebate)	\$39,780
Variance	\$39,780 (U)
Funding Source	Project Variance Reserve

Note 1: Financial impact includes any non-refundable portion of HST.