



The Corporation of the Town of Milton

Report To: Council

From: Glen Cowan, Chief Financial Officer / Treasurer

Date: November 4, 2024

Report No: ES-034-24

Subject: Purchasing Various - November 2024

Recommendation: THAT Council approve the budget amendments and related funding sources, as outlined on Schedule A;

THAT the tender award for Traffic Signal and Street Light Maintenance to Ducon Utilities Ltd. in the estimated amount of \$643,256 (exclusive of HST) be approved, as outlined in Schedule B;

THAT staff be delegated the authority to award up to four (4) one-year optional renewal terms with Ducon Utilities Ltd. through an internal staff award report, for up to a total five-year term in the estimated total amount of \$3,216,280 (exclusive of HST), as outlined in Schedule B;

THAT the proposal award for a Microsoft Sentinel Vendor to provide Security Operations Monitoring to Difenda Inc. in the amount of \$70,000 (exclusive of HST) be approved, as outlined in Schedule C;

THAT staff be delegated the authority to award up to four (4) one-year optional renewal terms with Difenda Inc. through an internal staff award report, for up to a total five-year term in the estimated total amount of \$350,000 (exclusive of HST), as outlined in Schedule C;

THAT the contract increase for a Fire Station Backup Power Supply Installation to Heale Consulting & Management Inc. (HCMI) in the amount of \$120,345 (exclusive of HST) be approved, as outlined in Schedule D;

THAT the emergency contract award for Fireproofing of Structural Elements at 555 Industrial Drive, Milton to Collaborative Structures Ltd. in the amount of \$211,150 (exclusive of HST), be received for information as outlined in Schedule E;

THAT the emergency contract award for the Replacement of a heating coil, valves and piping for the Zamboni pond at the Milton Sports Centre to 1503647 Ontario Ltd. (o/a DBS) in the amount of



The Corporation of the Town of Milton

Report #:
ES-034-24
Page 2 of 4

Report To: Council
\$48,750 (exclusive of HST), be received for information as outlined in Schedule F;

THAT the contract increase for Supply and Delivery of Flashing Beacons to Innovative Traffic Solutions, Inc. in the amount of \$11,396 (exclusive of HST) be received for information, as outlined in Schedule G.

THAT the award made under delegated authority for the Storm Sewer Rehabilitation to Aqua Tech Solutions Inc. in the amount of \$1,387,255 (exclusive of HST) be received for information, as outlined in Schedule H.

THAT the award made under delegated authority for the Stormwater Management Facility Rehabilitation to Greenspace Construction Inc. in the amount of \$586,457 (exclusive of HST) be received for information, as outlined in Schedule I.

THAT the Manager, Purchasing and Supply Chain Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.

EXECUTIVE SUMMARY

This report is being submitted to obtain Council's authorization on the items in the attached schedules. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018.

REPORT

Background

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.



Discussion

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to I) attached.

As a result of a competitive request for tender process, included within this report is a recommendation to award Traffic Signal and Street Light Maintenance in the total estimated amount of \$3,216,280 for a potential five year term. The first term of the contract will be for a one year period, with an option to renew the contract for four additional one year terms. This tender is a HCPG contract, with the Region of Halton being the other participating agency.

As a result of a competitive request for proposal process, included within this report is a recommendation to award a Microsoft Sentinel Vendor to provide Security Operations Monitoring in the total estimated amount of \$350,000 for a potential five year term. The first term of the contract will be for a one year period, with an option to renew the contract for four additional one year terms.

Also included within this report is a request for a contract increase for the purchase and installation of battery backup systems at Fire Station 2 and Fire Station 3, in the amount of \$120,345. The increase is being recommended in order to ensure ongoing continued, reliable operations of critical equipment within the two facilities, as well as streamline ongoing preventative maintenance operations under the existing service contract.

Finally, staff are reporting back to council on the utilization of emergency purchases and a few delegations of authority.

Financial Impact

Financial impacts are outlined in detail on the attached Schedules A through I, and include an increase to the capital program of \$219,031 with funding provided from the Project Variance Account in relation to the emergency works that were required at several Town facilities.

As noted in appendices H and I, favourable variances of \$320,975 and \$616,543 (excluding HST) were realized on the tenders for stormwater related projects (relative to the estimated amounts that were presented to Council at the time of delegated authority approval). These savings were either previously returned to reserve, or retained in the project to provide for subsequent tenders that are anticipated in the stormwater program.

Respectfully submitted,

Glen Cowan
Chief Financial Officer / Treasurer



The Corporation of the Town of Milton

Report #:
ES-034-24
Page 4 of 4

For questions, please contact: Sharon Telfer, Manager, Purchasing and Supply Chain Management Phone: Ext. 2138
Shirley Xie, Supervisor, Financial Reporting Phone: Ext. 2472

Attachments

- Schedule A – Reserve and Reserve Fund Transfers
- Schedule B – Tender award Traffic Signal and Street Light Maintenance
- Schedule C – Proposal award Security Operations Monitoring
- Schedule D – Contract increase Fire Station Backup Power Supply
- Schedule E – Emergency purchase Firespray at 555 Industrial Drive
- Schedule F – Emergency purchase Heating Coil Replacement
- Schedule G – Reporting back delegated authority Flashing Beacons
- Schedule H – Reporting back delegated authority Storm Sewer Rehabilitation
- Schedule I – Reporting back delegated authority Stormwater Management Facility Rehabilitation

Approved by CAO
Andrew M. Siltala
Chief Administrative Officer

Recognition of Traditional Lands

The Town of Milton resides on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. We also recognize the traditional territory of the Huron-Wendat and Haudenosaunee people. The Town of Milton shares this land and the responsibility for the water, food and resources. We stand as allies with the First Nations as stewards of these lands.

Summary of Changes in Capital Project Budgets and Funding

Schedule	E	F	Total Change in Funding Sources Increase / (Decrease)
Project Number	C58112721	C58214824	
Project Description	Civic Facilities Improvements	Milton Sports Centre Facility Improvements	
Total Approved Project Budget	\$ 891,366	\$ 2,786,461	
Project Variance Account	170,281	48,750	219,031
Total Increase/(Decrease) in Funding	170,281	48,750	\$ 219,031
Total Revised Project Budget	\$ 1,061,647	\$ 2,835,211	

COUNCIL AUTHORITY FOR CONTRACT AWARDS TENDER AWARD

Project Award	Tender Award No. 24-086 – Traffic Signal and Street Light Maintenance on behalf of the Halton Co-operative Purchasing Group (HCPG) Joint Contract – File No. 86
Recommendation	<p>Staff are recommending the tender for the Traffic Signal and Street Light Maintenance be awarded to Ducon Utilities Ltd. for the Town of Milton portion in the total estimated annual amount of \$643,256 (exclusive of HST) being the lowest compliant bid.</p> <p>Staff are also requesting the delegated authority to award up to four (4) one-year optional renewal terms through an internal staff award report, for up to a total five-year contract. If all renewal options are required, the total amount of a five-year contract is estimated to be \$3,216,280 (exclusive of HST).</p>
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for tender awards over \$1,000,000.
Background information	<p>The services outlined is a result from a competitive HCPG Tender No. 24-086 for Traffic Signal and Street Light Maintenance issued by the Town of Milton. The Region of Halton is the only participating agency for this tender. The tender is awarded to the lowest compliant bidder meeting specifications.</p> <p>The first term of the contract will be for one (1) year period from January 1, 2025 to December 31, 2025. All prices are firm for the first year term. An option exists to renew the contract for four (4) additional one (1) year terms ending December 31, 2029.</p> <p>The total estimated contract value for the five (5) terms is \$3,216,280 (exclusive of HST).</p>

Purchasing Section: Bid Award Information

Bid Issue Date	September 6, 2024						
Advertisements	Town of Milton website						
Closing Date	October 4, 2024						
# of Plan takers	Six (6)						
List of bid submissions inclusive of HST	<table border="1"> <tr> <td>Ducon Utilities Limited</td> <td>\$1,638,801.15</td> </tr> <tr> <td>Black & McDonald Limited</td> <td>\$2,054,980.67</td> </tr> <tr> <td>Guild Electric Limited</td> <td>\$2,358,531.72</td> </tr> </table>	Ducon Utilities Limited	\$1,638,801.15	Black & McDonald Limited	\$2,054,980.67	Guild Electric Limited	\$2,358,531.72
Ducon Utilities Limited	\$1,638,801.15						
Black & McDonald Limited	\$2,054,980.67						
Guild Electric Limited	\$2,358,531.72						
Median bid value	\$2,017,437.85						
Participating Agencies	Town of Milton and Region of Halton						

Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	Various Accounts
Account Description	Traffic Signals and Street Light Maintenance
Project Total Budget	N/A
Contract Budget	\$ 1,067,906
Actual (Net of HST Rebate) (Note 2)	\$ 1,051,605
Variance (Note 2)	\$ 16,301 (F)
Funding Source	Various Capital & Operating Budgets

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: Variance shown above represents the average increase in the overall contract costs relative to what was considered in the development of 2025 budget. The actuals will vary depending on the contractual components utilized for the various planned activities throughout the year. Spending against the approved budgets will be managed by the Program Area staff and will be reviewed with Financial Planning and any variances will be reported through the variance process.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
PROPOSAL AWARD**

Project Award	Proposal Award No. 24 – 538 for the selection of a Microsoft Sentinel Vendor to provide Security Operations Monitoring
Recommendation	<p>Staff is recommending the award of the proposal for a Microsoft Sentinel Vendor to provide Security Operations Monitoring to Difenda Inc. in the total annual amount of \$70,000 (exclusive of HST).</p> <p>Staff are also requesting the delegated authority to award up to four (4) one-year optional renewal terms through an internal staff award report, for up to a total five-year contract. If all renewal options are required, the total amount of the five-year contract is estimated to be \$350,000 (exclusive of HST).</p>
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for proposal awards over \$100,000.
Background information	<p>The Town of Milton currently utilizes Microsoft Sentinel to provide Security Incident and Event Monitoring (SIEM) services that allow the organization to detect, investigate and remediate potential cyber threats that pose to disrupt critical business services across the organization. The current configuration of the Microsoft Sentinel environment ingests data from a variety of different sources and triggers actionable alerts based on established criticality of the source alert and/or pre-established conditions based on a combination of different signals or data received by the system. These alerts are assigned a criticality rating and are escalated to Milton internal technical staff along with actionable steps to isolate/mitigate/resolve the issue within a defined timeframe.</p> <p>The objective of this request for proposal (RFP) is to select a fully qualified and experienced vendor that can provide 24x7x365 security operations monitoring and incident escalation through continuous alert monitoring and interaction with the Town's existing SIEM solution.</p> <p>The first term of the contract will be on December 1, 2024 to November 30, 2025. All prices are firm for this term. There is an option to renew the contract for up to four (4) additional one-year terms. If all renewals options are required, the total estimated amount of the five-year contract is estimated to be \$350,000 (exclusive of HST).</p>
Purchasing Section: Bid Award Information	
Date bid issued	September 27, 2024
Advertisements	Town of Milton website and Bids&Tenders website
Closing Date	October 11, 2024

# of Plan takers	Ten (10)
Proposal Submissions received	<p>Proposals were received from the following companies:</p> <ul style="list-style-type: none"> • Calian Cyber Solutions Ltd. • Difenda Inc. • Softchoice Canada Inc. • Softlanding Solutions Inc. • Sopra Steria Canada Inc • Stratejm Inc. • XenTegra Canada Inc.
Evaluation Criteria	<p>The proposals were evaluated based on the following criteria:</p> <ul style="list-style-type: none"> • Company Profile / Experience • Project Team / Skillset / References • Project Methods, Onboarding Process, Work Program, Tasks and Deliverables • Value Add • Proposal Costs <p>An evaluation team with representation from Corporate Services evaluated the proposals received against the established criteria and the following three (3) proponents were invited to an interview on October 18, 2024.</p> <ul style="list-style-type: none"> • Calian Cyber Solutions Ltd. • Difenda Inc. • Stratejm Inc. <p>Difenda Inc. is the highest ranking overall proponent and is being recommended for this award.</p>

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	2216-3945
Account Description	Technology Service Agreements
Project Total Budget	Not Applicable
Contract Budget (note 2)	\$40,000
Actual (Net of HST Rebate)	\$5,936
Variance (Note 2)	\$34,064 (F)
Funding Source	Operating Budget

Note 1: Financial impact includes any non-refundable portion of HST

Note 2: Budget and actual presented reflect the prorated cost for the month of December 2024 relative to the budget remaining for the year for the related service and software. Full year cost of \$71,232 (inclusive of net HST) for 2025 will be funded from the operating budget for 2025, once approved, and represents a savings from the pre-tender estimate.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
CONTRACT INCREASE**

Project Award	Contract Increase – Fire Station Backup Power Supply Installations
Recommendation	Staff is recommending approval to proceed with a contract increase to Heale Consulting & Management Inc (HCMI) for the purchase and installation of battery backup systems at Fire Station 2 and Fire Station 3, in the amount of \$120,345 (exclusive of HST).
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>Milton Fire Rescue Service (MFRS) is undergoing significant technological modernization to enhance its communication capabilities in order to continue to support the needs of a growing municipality and ensure Next Generation 911 (NG911) compliance by March 2025 as mandated by the Canadian Radio-television and Telecommunications Commission (CRTC). As part of NG911 requirements, MFRS must maintain full operational capabilities for emergency call taking and dispatching operations at both a primary and secondary (backup) location.</p> <p>MFRS relies on specialized battery backup systems, also known as uninterruptible power supply (UPS), to provide necessary electrical power to critical call taking, dispatching and communications equipment within its facilities during power interrupts at its primary or secondary location. The current battery backup system at Fire Station 3 (which acts as the Town’s primary emergency call taking and dispatching location) is at end of life and beginning to show signs of deteriorating performance. This system will be replaced with a new unit capable of supplying necessary power to the technology within the main equipment room as well as the Communications office itself. In order to replace this system in a manner that minimizes downtime for critical call taking equipment and dispatching operations, it will be necessary to install new electrical distribution to the main equipment room and temporarily balance power across the existing and new units as devices and circuits are selectively moved over to the new supply. The total cost for this work is expected to cost \$92,285 + HST and includes the removal of the old UPS and proper disposal of its battery units.</p> <p>Fire Station 2 is designated as the Town’s backup location for emergency call taking and dispatching operations. As a result of the technology upgrades and modernization efforts in support of NG911, the Town requires additional backup battery capacity to ensure continued operations in the event of power disruptions. An</p>

Schedule D

	<p>additional system is required to be installed (including a necessary electrical feed from electrical room) at a cost of \$28,060 + HST.</p> <p>Through competitive tender 23-262 and subsequently awarded via PDA-101-23, HCMI was awarded a two-year contract for Data Centre Preventative Maintenance Services, including maintenance of minor electrical systems (UPS) at both Fire Station 3 and Fire Station 2. In order to ensure continued, reliable operations of critical equipment within the two aforementioned facilities, as well as streamline ongoing preventative maintenance operations under the existing service contract, the Town is recommending the work at both locations be performed by the incumbent, fully qualified existing maintenance company, HCMI. The previously approved contract total for HCMI in 2024 was \$75,210 (exclusive of HST). Following approval of this additional work, the total approved contract total for 2024 will be \$195,555 (exclusive of HST).</p>
--	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	C24002723-A0410-7130
Account Description	Radio Communications
Project Total Budget	\$1,659,403
Contract Budget	\$122,463
Actual (Net of HST Rebate)	\$122,463
Variance (Note 2)	\$0
Funding Source	Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: The Town will initially fund this purchase but has identified this expense for reimbursement through grant funding opportunities, similar to the previous phases of the NG911 initiative.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
EMERGENCY CONTRACT AWARD**

Project Award	Emergency Contract Award for Fireproofing of Structural Elements at 555 Industrial Drive, Milton
Recommendation	Staff proceeded with the contract award for the emergency fireproofing at 555 Industrial Drive to Collaborative Structures Ltd. in the total amount of \$211,150 (exclusive of HST). This report is being received for information.
Purpose of Report	As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information.
Background information	Tenant interior renovations on the east side of the building revealed that fireproofing was required on certain structural elements. The contract amount included demolition, preparation and reinstatement of ceilings and ductwork to allow for the fireproofing work. The work was deemed an emergency due to the ongoing construction. In order to expedite the process and achieve synergies with the work that was already in progress at the facility, a quote was received from the contractors that was already on site.

Financial Planning Section: Budget Impact (Note 1)

Account Number(s)	C58112721-A0260-7510
Account Description	Civic Facilities Improvement
Project Total Budget	\$891,366
Contract Budget	\$0
Actual (Net of HST Rebate)	\$214,866
Variance (Note 2)	\$214,866 (U)
Funding Source	Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: Staff is requesting budget increase in an amount of \$170,281. The remaining unfavourable variance of \$44,585 will be managed through the reallocation of other expenditure lines within the project.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
EMERGENCY CONTRACT AWARD**

Project Award	Emergency Contract Award for the replacement of a heating coil, valves and piping for the Zamboni Pond at the Milton Sports Centre
Recommendation	Staff proceeded with the contract award for the emergency work for the replacement of a heating coil, valves and piping for the Zamboni Pond at the Milton Sports Centre to 1503647 Ontario Ltd. (o/a DBS) in the total amount of \$48,750 (exclusive of HST). This report is being received for information.
Purpose of Report	As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information.
Background information	<p>During an inspection, the heating coil for the Zamboni Pond at the Milton Sports Centre was deemed to be corroded beyond repair and triggered the need for a replacement. This equipment is connected to the Combined Heat and Power (CHP), which supplies hot water to the coil to melt snow while providing an opportunity to dump waste heat from the CHP. The timing of this repair was important as the equipment was required to be fully functional prior to the beginning of the peak season.</p> <p>DBS recently installed an absorption chiller at the Milton Sports Centre and they provide contracting work for the CHP. Based on their experience with the system at the Milton Sports Centre, it was recommended to utilize their services to perform this replacement, to provide continuity throughout the complicated system.</p>
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	C58214824-A1634-7550
Account Description	Milton Sports Centre Facility Improvements
Project Total Budget	\$2,786,461
Contract Budget	\$0
Actual (Note 1)	\$48,750
Variance	\$48,750 (U)
Funding Source	Project Variance Account

Note 1: This project is eligible for input tax credits, therefore costs do not include HST.

COUNCIL AUTHORITY FOR CONTRACT AWARDS DELEGATED AUTHORITY

Project Award	Reporting back to Council on the Contract Increase Award of the Supply and Delivery of Flashing Beacons and Rectangular Rapid Flashing Beacons
Purpose of Report	Staff is reporting back to Council for a contract award that was executed under Section 7.2.2 of Purchasing By-law No. 061-2018.
Background information	<p>The current contract for the Supply and Delivery of Flashing Beacons and Rectangular Rapid Flashing Beacons (RRFB) was awarded through Tender 24-545. There have been no change orders to-date. The current contract total that has been awarded is \$72,860 (exclusive of HST).</p> <p>As a result of the opening of St Kateri Catholic Secondary School on Kennedy Circle East the volume of secondary school students crossing the west leg of the roundabout on Louis St. Laurent Avenue is extremely high (on a typical school day greater than 250 pedestrians), and the addition of RRFB's are required to enhance the Pedestrian Crossover (PXO). This location was planned to be upgraded in 2025, but due to a few pedestrian related incidents in this area since school opened in September it is recommended that this be accelerated. In order to complete the installation this fall, the RRFBs need to be ordered as soon as possible.</p> <p>The PXO at the east leg of the roundabout was upgraded with RRFB's in the summer of 2024 prior to the school opening as this PXO also serves students from Craig Kielburger Secondary School located at 1151 Ferguson Drive.</p> <p>Staff utilized Purchasing By-law #061-2018, Section 7.2.2 through PDA-104-24 to proceed with the award to Innovative Traffic Solutions, Inc. in the total amount of \$11,396 (excluding HST).</p>

Financial Planning Section: Budget Impact (includes non-refundable HST)

Account Number(s)	C40011224-A0614-7130
Account Description	Pedestrian Crossover (PXO) Program
Project Total Budget	\$ 295,963
Contract Budget	\$ 34,684
Actual <small>(Net of HST)</small>	\$ 11,597
Variance	\$ 23,087 (F)
Funding Source	Project Variance Account

Notes: Favourable variance was retained in the account in order to accommodate installation and additional purchases of poles and other traffic equipment that may be required in accordance with PDA-104-24.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
DELEGATED AUTHORITY**

Project Award	Reporting back to Council on the Delegated Authority to award Tender 24-01-00509 for the Storm Sewer Rehabilitation						
Purpose of Report	As per Section 7.2.2 of the Purchasing By-law, a report to Council for information is required when the delegated authority provided in that section is utilized.						
Background information	<p>Through ES-018-24, Council approved the delegated authority to Staff to proceed with the award of the Storm Sewer Rehabilitation in the total estimated amount of \$1,708,230 (exclusive of HST) in order to accelerate the contract award and allow the contractor to start work as soon as reasonably possible.</p> <p>Staff issued an open public tender for the Storm Sewer Rehabilitation. The following three (3) submissions were received at the time of closing. The following tender prices include 13% HST.</p> <table border="0"> <tr> <td>Aqua Tech Solutions Inc.</td> <td>\$ 1,179,593.10</td> </tr> <tr> <td>GFL Environmental Services Inc.</td> <td>\$ 2,144,364.23</td> </tr> <tr> <td>Capital Sewer Services Inc.</td> <td>\$ 3,619,927.88</td> </tr> </table> <p>Staff processed PDA-093-24 to award this contract for the Storm Sewer Rehabilitation to Aqua Tech Solutions Inc., in the amount of \$1,043,888 (exclusive of HST). Staff further awarded provisional items which included flushing and inspection, CIPP lining, CIPP spot repair and maintenance hole repairs in the amount of \$343,367 (exclusive of HST).</p>	Aqua Tech Solutions Inc.	\$ 1,179,593.10	GFL Environmental Services Inc.	\$ 2,144,364.23	Capital Sewer Services Inc.	\$ 3,619,927.88
Aqua Tech Solutions Inc.	\$ 1,179,593.10						
GFL Environmental Services Inc.	\$ 2,144,364.23						
Capital Sewer Services Inc.	\$ 3,619,927.88						
COR™ Requirement	On Council Report CORS-013-18, the Town adopted the Certificate of Recognition (COR™) program as a requirement for projects valued over \$500,000. As such, only Bid submissions from Bidders that were COR™ Certified were accepted for this Tender request.						

Financial Planning Section: Budget Impact (includes non-refundable HST)

Base Bid Award:

Account Number(s)	C430000423
Account Description	Storm Sewer Network Program - Construction
Project Total Budget	\$3,633,480
Contract Budget	\$2,923,500
Actual (Net of HST)	\$1,062,260
Variance	\$1,861,240 (F)

Bid Option Award:

Schedule H

Account Number(s)	C430000423
Account Description	Storm Sewer Network Program - Construction
Total Project Budget	\$3,633,480
Contract Budget	\$1,861,240
Actual (Net of HST)	\$349,410
Variance	\$1,511,830 (F)
Funding Source	Grants/Federal Gas Tax/Project Variance Account
Notes: Favourable variance was retained in the account in order to accommodate a second open cut contract will be executed in 2025 and any additional rehabilitation that might occur in accordance with PDA-093-24.	

**COUNCIL AUTHORITY FOR CONTRACT AWARDS
DELEGATED AUTHORITY**

Project Award	Reporting back to Council on the Delegated Authority to award Tender 24-01-00510 for the Stormwater Management Facility Rehabilitation				
Purpose of Report	As per Section 7.2.2 of the Purchasing By-law, a report to Council for information is required when the delegated authority provided in that section is utilized.				
Background information	<p>Through ES-018-24, Council approved the delegated authority to Staff to proceed with the award of the Stormwater Management Facility Rehabilitation in the total estimated amount of \$1,203,000 (exclusive of HST) in order to accelerate the contract award and allow the contractor to start work as soon as reasonably possible.</p> <p>Staff issued an open public tender for the Stormwater Management Facility Rehabilitation. The following two (2) submissions were received at the time of closing. The following tender prices include 13% HST.</p> <table border="0"> <tr> <td>Greenspace Construction Inc.</td> <td>\$ 569,859.09</td> </tr> <tr> <td>R&M Construction</td> <td>\$ 793,203.50</td> </tr> </table> <p>Staff processed PDA-092-24 to award this contract for the Stormwater Management Facility Rehabilitation to Greenspace Construction Inc., in the amount of \$504,300 (exclusive of HST). Staff further awarded provisional items which included fencing, temporary rock check dams, mud mats and additional work relating to Pond 15 in the amount of \$82,157 (exclusive of HST).</p>	Greenspace Construction Inc.	\$ 569,859.09	R&M Construction	\$ 793,203.50
Greenspace Construction Inc.	\$ 569,859.09				
R&M Construction	\$ 793,203.50				
COR™ Requirement	On Council Report CORS-013-18, the Town adopted the Certificate of Recognition (COR™) program as a requirement for projects valued over \$500,000. As such, only Bid submissions from Bidders that were COR™ Certified were accepted for this Tender request.				

Financial Planning Section: Budget Impact (includes non-refundable HST)

Base Bid Award:

Account Number(s)	C43000124-A0821-7710
Account Description	Storm Pond Maintenance – Construction
Project Total Budget	\$2,089,906
Contract Budget	\$1,630,000
Actual (Net of HST)	\$513,176
Variance	\$1,116,824 (F)

Bid Option Award:

Account Number(s)	C43000124-A0821-7710
--------------------------	----------------------

Schedule I

Account Description	Storm Pond Maintenance – Construction
Total Project Budget	\$2,089,906
Contract Budget	\$1,116,824
Actual (Net of HST)	\$83,602
Variance	\$1,033,222 (F)
Funding Source	Provincial Grants/Subsidies and Project Variance Account
Notes: Favorable variance in an amount of \$1,033,222 was returned through PDA-092-24 and therefore not included as part of Schedule A to this purchasing various report.	