



# The Corporation of the Town of Milton

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Report To: Council

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From: Glen Cowan, Chief Financial Officer / Treasurer

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Date: September 13, 2021

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Report No: CORS-049-21

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Subject: Purchasing Various

**Recommendation:** **THAT Council approve the budget amendments and related funding sources as outlined on Schedule A;**

**THAT the budget for capital project C46010421 in the amount of \$165,560 for a Loader Mounted Snow Blower be accelerated from 2022 and funded from Development Charges as outlined on Schedule B;**

**THAT Council approve the contract increase to Consat Telematics for the advanced training and scheduling support to accommodate service changes anticipated for the remainder of 2021, in the total amount of \$19,888 (exclusive of HST), as outlined on Schedule C;**

**THAT Council approve the contract increase to Electromega for GTT Opticom Equipment to equip seven (7) new intersections in the total amount of \$18,271 (exclusive of HST), as outlined on Schedule D;**

**THAT Council approve the contract increase to Wood Environmental & Infrastructure Solutions for the peer review of Conservation Halton's Urban Milton Floodplain Mapping Study in the total amount of \$11,415 (exclusive of HST), as outlined on Schedule E;**

**THAT the emergency work awarded to Pine Valley Corporation for trail replacement and drainage improvements in the total amount of \$56,810 (exclusive of HST) as outlined on Schedule F be received for information;**

**THAT the proposal award to Roth Integrated Asset Management Strategies Ltd. for a Facility Infrastructure Audit in the total amount of \$130,704 (exclusive of HST) be approved as outlined on Schedule G;**

**THAT the proposal award to 9929029 Canada Inc. (Velofix) for a Bike Rental and Repair Shop at the Velodrome in the total annual net revenue generating amount of \$8,000 (exclusive of HST) be approved as outlined on Schedule H, and that staff be authorized to renew the agreement for a period of up to 5 years;**

**THAT the award made under delegated authority for the installation of Musco Sports LED Lighting at the Mattamy National Cycling Centre in the total amount of \$911,000 (exclusive of HST) as outlined on Schedule I be received for information;**

**THAT the award made under delegated authority for the construction of Bronte Street and Main Street to Graham Bros. Construction in the total amount of \$19,596,389 (exclusive of HST) as outlined on Schedule J be received for information;**

**THAT the Manager, Purchasing and Risk Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any required paperwork.**

## **EXECUTVE SUMMARY**

This report is being submitted to obtain Council's authorization on the various items on the attached schedules. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018 and the Budget Management Policy (Policy No.113).

## **REPORT**

### **Background**

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

### **Discussion**

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to H) attached.



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## Discussion

### Financial Impact

Financial impacts are outlined in detail on the attached Schedules A through H. The resulting funding adjustments are presented on Schedule A, and result in a net overall increase in approved capital budgets of \$139,991.

The primary driver of the capital investment is an acceleration of a loader mounted snow blower from the 2022 capital budget forecast in order to secure the equipment in advance of the 2021/2022 winter season. If approved, there will be \$15,588 in related operating costs that will be reflected in the 2022 operating budget.

Respectfully submitted,

Glen Cowan  
Chief Financial Officer/ Treasurer

For questions, please contact: Michelle Rasiulis, CSCMP, CPPB 905-878-7252, x2143  
For questions, please contact: Deanne Peter, B.Comm., MBA 905-878-7252, x2316

## Attachments

Schedule A - Reserve & Reserve Fund Transfers  
Schedule B – Budget Amendment for a Snow Blower  
Schedule C – Contract Increase for Consat Telematics  
Schedule D – Contract Increase for Opticom Equipment  
Schedule E – Contract Increase for Floodplain Mapping  
Schedule F – Emergency Award for Sam Sherratt Trail  
Schedule G – Proposal Award for Facility Infrastructure Audit  
Schedule H - Proposal Award for Rental Bike Shop Services  
Schedule I – Reporting Back Delegated Authority for MNCC LED Lighting  
Schedule J - Reporting Back Delegated Authority for Bronte Road Reconstruction

CAO Approval  
Andrew M. Siltala  
Chief Administrative Officer

### Summary of Changes in Capital Project Budgets and Funding

Schedule	B	E	G	Total Change in Funding Sources Increase / (Decrease)
<b>Project Number</b>	<b>C46010421</b>	<b>C53010221</b>	<b>C50012821</b>	
<b>Project Description</b>	<b>Tractors, Loaders &amp; Back Hoes</b>	<b>Sam Sherratt Trail Redevelopment</b>	<b>Facility Audit Update</b>	
<b>Total Approved Project Budget</b>	<b>\$ -</b>	<b>\$ 70,283</b>	<b>\$ 274,073</b>	
Project Variance Account		57,810	(83,379)	(25,569)
<b>Development Charges:</b>				
Public Works DC	165,560			165,560
<b>Total Increase/(Decrease) in Funding</b>	<b>165,560</b>	<b>57,810</b>	<b>(83,379)</b>	<b>\$ 139,991</b>
<b>Total Revised Project Budget</b>	<b>\$ 165,560</b>	<b>\$ 128,093</b>	<b>\$ 190,694</b>	

<b>COUNCIL AUTHORITY FOR BUDGET AMENDMENT</b>	
<b>Project Details</b>	Budget Amendment – Loader Mounted Snow Blower
<b>Recommendation</b>	<b>THAT a new capital project, C46010421 Tractors, Loaders &amp; Back Hoes - Growth, in the amount of \$165,560 be approved, and be funded from Development Charges.</b>
<b>Purpose of Report</b>	As per Budget Amendment Policy No. 113 Section 4.7.2 iii Council approval is required.
<b>Background information</b>	<p>Staff are recommending the budget amendment to bring forward funds from the 2022 budget for this piece of equipment.</p> <p>Limited snow storage capacity in some residential and commercial areas requires the removal of snow accumulated through regular plowing operations. To achieve this in an efficient manner, a loader mounted snow blower is required to remove large volumes of snow in congested areas to improve pedestrian and vehicle circulation and increase parking capacity.</p> <p>Staff intent is to procure the equipment this fall in advance of the winter season. The project budget is made up of \$146,125 for the unit, decals and numbers, \$14,613 for contingency and an overhead charge of \$4,822.</p> <p>This project will result in ongoing operating costs of \$15,588 and includes estimated capital replacement, fuel and maintenance costs. If approved, these amounts will be incorporated into the 2022 operating budget.</p> <p>Unit costs are an estimate only. Resulting costs will be managed by staff with any favourable variance returned through the Variance process.</p>
<b>Financial Planning Section: Budget Impact</b> (includes non-refundable HST)	
<b>Account Number(s)</b>	C46010421
<b>Account Description(s)</b>	Tractors, Loaders & Back Hoes
<b>Project Total Budget</b>	\$0
<b>Budget Increase Requested</b>	\$165,560
<b>Funding Source</b>	Development Charges

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
CONTRACT INCREASE**

<b>Project Award</b>	Contract increase for Consat Telematics for advanced training and scheduling support.
<b>Recommendation</b>	<b>Staff is recommending approval to proceed with a contract increase for Consat Telematics in the total amount of \$19,888 (exclusive of HST).</b>
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>Consat Telematics was awarded the Automatic Vehicle Location (AVL) and Intelligent Transportation System (ITS) contract as part of the Metrolinx Transit Procurement Initiative (CORS-0035-16). Consat provides onboard vehicle equipment and scheduling services to Milton Transit operations in order to facilitate trip planning applications, real-time bus arrival/departure information, automatic passenger counters (APCs) and automated next stop announcements. Council approved a single source award to Consat Telematics in the total amount of \$34,854 (exclusive of HST) to maintain system continuity, compatibility and service licensing agreement (SLA) support under (CORS-058-20).</p> <p>The COVID-19 pandemic has caused an influx of transit service adaptations related to:</p> <ul style="list-style-type: none"> <li>• Changes in service demand</li> <li>• Alternative Service Delivery (ASD) integrations, scenario building/testing</li> <li>• Inconsistent trip patterns</li> </ul> <p>As a result, staff have been leveraging current contractual services with Consat Telematics to support forecasting, test scenarios and implement fixed-route schedule adjustments.</p> <p>The contract increase in the total amount of \$19,888 (exclusive of HST) is for advanced training and scheduling support to accommodate service changes anticipated for the remainder of 2021. Staff are satisfied that the rates used are consistent with previous rates charged under the contract.</p> <p>The new contract total will be in the total amount of \$54,742 (exclusive of HST).</p>
<b>Financial Planning Section: Budget Impact</b> (Note 1)	
<b>Account Number(s)</b>	2340-3740
<b>Account Description</b>	Contracts

<b>Project Total Budget</b>	NA
<b>Contract Budget</b>	\$0
<b>Actual</b> (Net of HST Rebate)	\$ 20,238
<b>Variance</b> (Note 2)	\$ 20,238 (U)
<b>Funding Source</b>	Operating

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: Through Budget Management Policy No. 113, 4.6.ii.a. staff may approve spending in excess of the budget for a particular expense line by making the necessary balancing decision in other expense lines. This contract increase will be managed in this way by Program Area staff and reviewed with Financial Planning with any variances being reported through the Variance process. The advertising budget will be reduced through a forecast change to offset the increase in contracts.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
CONTRACT INCREASE**

<b>Project Award</b>	Opticom – Fire Preemption Equipment (Single Source).
<b>Recommendation</b>	<b>Staff are recommending approval to proceed with a contract increase for Electromega in the total amount of \$18,271 (exclusive of HST).</b>
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>The current contract awarded to Electromega as a single source approved under CORS-058-20, Schedule G for Opticom Equipment in the amount of \$64,526 (exclusive of HST). Equipment with value of \$30,108 (exclusive of HST) has been procured through the blanket.</p> <p>Staff have received a quote with a total amount of \$52,689 (exclusive of HST) from Electromega, for GTT Opticom Equipment to equip seven (7) new intersections to be installed during September 2021 at Regional intersections. This equipment includes 764 Multimodal GTT Phase Selectors and 3100 Series Mast-Master GPS Radios.</p> <p>These intersections were not included in the blanket for 2021 as this information was not available at the time the contract was awarded. Opticom equipment is sole sourced through Electromega as they are the only Ontario distributor.</p> <p>This contract increase is in the total amount of \$18,271 (exclusive of HST).</p> <p>The new contract total will be in the total amount of \$82,797 (exclusive of HST).</p>

**Financial Planning Section: Budget Impact** (Note 1)

<b>Account Number(s)</b>	C40011418/20
<b>Account Description</b>	Preemption Traffic Control System
<b>Project Total Budget</b>	\$ 197,658
<b>Contract Budget</b>	\$ 64,652
<b>Actual</b> (Net of HST Rebate)	\$ 53,616
<b>Variance</b> (Note 2)	\$ 11,036 (F)
<b>Funding Source</b>	Project Variance Account/Development Charges

Note 1: Financial impact includes any non-refundable portion of HST.

**CORS-049-21 - Schedule D**

Note 2: This is an annual project for the installation of Opticom equipment. Staff will use the remaining budget, along with the 2021 project for future equipment needs. Therefore, staff is requesting the favorable variance remain in the project.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
CONTRACT INCREASE**

<b>Project Award</b>	Wood Environmental & Infrastructure Solutions.
<b>Recommendation</b>	<b>Staff is recommending a contract increase for the peer review of Conservation Halton’s Urban Milton Floodplain Mapping Study in the total amount of \$11,415 (exclusive of HST).</b>
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>The current contract awarded to Wood Environmental &amp; Infrastructure is for the Peer Review of Conservation Halton’s Urban Milton Floodplain Mapping Study in the total amount of \$24,928 (exclusive of HST). There have been no change orders to-date.</p> <p>During the review of Conservation Halton’s Urban Milton Floodplain Mapping Study it was determined that additional effort will be required to finalize the study, including an additional round of review on the updated floodplain mapping model as well as attendance at meetings. The value of the change order was determined by a fee estimate from the Wood team.</p> <p>This contract increase in the total amount of \$11,415 (exclusive of HST) is for the additional effort related to the unforeseen additional review assistance required.</p> <p>The new contract total will be in the total amount of \$36,343 (exclusive of HST).</p>

**Financial Planning Section: Budget Impact** (Note 1)

<b>Account Number(s)</b>	6350-3735
<b>Account Description</b>	Development Engineering - Consultant
<b>Project Total Budget</b>	N/A
<b>Contract Budget</b>	\$11,500
<b>Actual</b> (Net of HST Rebate)	\$11,616
<b>Variance</b>	\$ 116 (U)
<b>Funding Source</b>	Variance will managed within the operating budget.

Note 1: Financial impact includes any non-refundable portion of HST.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
EMERGENCY CONTRACT AWARD**

<b>Project Award</b>	Emergency Contract Award for Coulson Park Improvements and Sam Sherratt Trail (Drury Park) Upgrades Contract No. 21-01-00506.
<b>Recommendation</b>	<b>Staff proceeded with the contract award for the emergency work to Pine Valley Corporation for trail replacement and drainage improvements in the total amount of \$56,810 (exclusive of HST). This award is being received for information.</b>
<b>Purpose of Report</b>	As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information.
<b>Background information</b>	<p>The current contract is awarded to Pine Valley Corporation for General Contracting in the total amount of \$295,300 (exclusive of HST). Change orders have been issued to-date in the total amount of \$61,352 (exclusive of HST).</p> <p>This contract was awarded for two sites, Coulson Park Improvements and Sam Sherratt Trail (Drury Park) Improvements, both in close proximity to one another. An existing section of the Sam Sherratt Trail behind Drury Park condominiums was originally slated to have drainage improvements on either side of the trail to address safety concerns related to flooding and icing issues that were identified. While on site, both contractor and consultant advised that the reconstruction of the trail is more complex than originally anticipated and required additional grinding and overlay of asphalt on a longer segment of the trail in addition to the drainage improvements.</p> <p>Staff proceeded with the emergency work for asphalt removal and replacement of the trail in the total amount of \$56,810 (exclusive of HST).</p>

**Financial Planning Section: Budget Impact** (Note 1)

<b>Account Number(s)</b>	C53010221
<b>Account Description</b>	Sam Sherratt Trail Redevelopment
<b>Project Total Budget</b>	\$70,283
<b>Contract Budget</b>	\$0
<b>Actual</b> (Net of HST Rebate)	\$57,810
<b>Variance</b>	\$57,810 (U)
<b>Funding Source</b>	Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
PROPOSAL AWARD**

<b>Project Award</b>	Proposal Award No. 21-539 for a Facility Infrastructure Audit							
<b>Recommended Award</b>	Staff are recommending that the proposal for the Facility Infrastructure Audit be awarded to the highest ranked proponent, Roth Integrated Asset Management Strategies Ltd. in the total annual estimated amount of \$130,704 (exclusive of HST).							
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for proposal awards over \$100,000.							
<b>Background Information</b>	<p>Staff released an RFP to the market for a facility infrastructure audit that will be completed on all Town owned facilities, which includes multi-use recreation, community halls, libraries, fire halls, administrative, operations yard and parks. The audit also includes some Town owned facilities that are leased to tenants.</p> <p>The facility infrastructure audit will be used for establishing maintenance and refurbishment requirements for the preparation of the Town's annual budget and the development of an asset management plan as per the Ontario Regulation (O. Reg.) 588/17: Asset Management Planning for Municipal Infrastructure. Replacement costs will also be used to determine facility insurance values.</p>							
<b>Purchasing Section: Bid Award Information</b>								
<b>Date Bid Issued</b>	June 23, 2021							
<b>Advertisements</b>	OPBA and Town of Milton websites							
<b>Closing Date</b>	July 21, 2021							
<b># of Plan Takers</b>	8							
<b>Proposal Submissions Received</b>	<p>Proposals were received from the following companies:</p> <ol style="list-style-type: none"> <li>1. Roth Integrated Asset Management Strategies Ltd.</li> <li>2. Nadine International Inc.</li> <li>3. Green PI Inc.</li> <li>4. J.L Richards &amp; Associates Ltd.</li> <li>5. WalterFedy</li> </ol>							
<b>Evaluation Criteria</b>	<p>The proposals were evaluated based on the following criteria and weighting:</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Evaluation Criteria</th> <th>Weight</th> </tr> </thead> <tbody> <tr> <td align="center">1</td> <td>Description of the Firm, Project Team and Structure</td> <td align="center">5</td> </tr> </tbody> </table>		Item	Evaluation Criteria	Weight	1	Description of the Firm, Project Team and Structure	5
Item	Evaluation Criteria	Weight						
1	Description of the Firm, Project Team and Structure	5						

2	Project Team Experience	20
3	Understanding of the Project	20
4	Project Methods, Work Program, Tasks and Deliverables	25
5	Project Scheduling	10
6	Proposal Costs	20
7	TOTAL	100

An evaluation team with representation from Corporate Services and Community Services evaluated the proposals against the established criteria.

The top three (3) high-ranking proponents: Roth Integrated Asset Management Strategies Ltd., Nadine International Inc., WalterFedy were further evaluated during an interview process.

Roth Integrated Asset Management Strategies Ltd. was the highest ranking overall proponent and is being recommend for this award.

**Financial Planning Section: Budget Impact** (Note 1)

<b>Account Number(s)</b>	C50012821-N0250-7290
<b>Account Description</b>	Facility Audit Update
<b>Project Total Budget</b>	\$274,073
<b>Contract Budget</b>	\$216,383
<b>Actual</b> (Net of HST Rebate)	\$133,004
<b>Variance</b>	\$83,379 (F)
<b>Funding Source</b>	Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
PROPOSAL AWARD**

<b>Project Award</b>	Proposal Award No. 21-577B For Rental Bike Shop Services.
<b>Recommendation</b>	<p>Staff are recommending the award of the proposal for Rental Bike Shop Services to 9929029 Canada Inc. (Velofix) as a revenue generating partnership in the total annual net amount of \$8,000 (exclusive of HST).</p> <p>Staff also recommend that delegated authority for renewals for a period of up to 5 years be provided.</p>
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for proposal awards over \$100,000.
<b>Background information</b>	<p>On April 13, 2021, Staff issued an expression of interest to the market to solicit interest in partnering with Rental Bike Shop service provider located out of the Mattamy National Cycling Centre with one (1) submission received.</p> <p>Staff released a subsequent RFP to the market place on July 16, 2021. Despite attempts to attract potential partners through social media blasts in addition to Bids&amp;Tenders, only one (1) submission was received.</p> <p>The intention of this partnership is to provide services for the Town and National Cycling Institute Milton (NCIM) cycling programs that require rental bikes. These programs include drop-ins, registered programs, private experience cycling packages and filming requests.</p> <p>Outside the scope of these programs, service providers were encouraged to find ways to expand their business offerings to ensure their success and build upon a positive cycling and community culture at the Mattamy National Cycling Centre. Examples of additional business opportunities may include expanded retail services for cycling and/or sporting goods, food and beverage services, expanded bike rental services (outside of the current track bike rentals), bike repair services (for track members and the public), special event support for indoor and outdoor cycling events, etc.</p> <p>An evaluation team with representation from Community Services evaluated the proposals against the established criteria and Velofix was invited to an interview.</p>
<b>Purchasing Section: Bid Award Information</b>	
<b>Date bid issued</b>	July 16, 2021
<b>Advertisements</b>	Town of Milton website, Social Media Blasts

<b>Closing Date</b>	August 4, 2021		
<b># of Plan takers</b>	One (1)		
<b>Proposal Submissions received</b>	A Proposal submission was received from the following company: 9929029 Canada Inc. (Velofix)		
<b>Evaluation Criteria</b>	The proposals were evaluated based on the following criteria:		
	<b>Item #</b>	<b>Evaluation Criteria/Submission Requirements</b>	
		<b>Weight</b>	
	1	<u><b>Corporate Information:</b></u> <ul style="list-style-type: none"> <li>• Corporate profile and company principals.</li> <li>• Financial capacity and/or financing plan.</li> <li>• Demonstrated operating capabilities.</li> <li>• Demonstrated comparable experience.</li> </ul>	10
	2	<u><b>Concept:</b></u> <ul style="list-style-type: none"> <li>• Overall proposed concept including layout, proposed name, theme concept, product listing, hours of operation and staffing levels, complaint/conflict resolution process.</li> <li>• List of upgrades to the space (if required).</li> <li>• Detail all aspects of the proposal that requires action by the Town.</li> <li>• Revenue Offering to the Town</li> </ul>	45
	3	<u><b>Business Plan:</b></u> <ul style="list-style-type: none"> <li>• Provide a business plan based on proposed operating and marketing plans including a preliminary budget.</li> </ul>	25
	4	<u><b>Value Add:</b></u> <ul style="list-style-type: none"> <li>• Include any value added items/strategy that would add value to the concept proposed and/or to the facility i.e.: a method of increasing foot traffic via a marketing plan, sponsorship opportunities, identify industry connections if any, etc.</li> </ul>	10
5	<u><b>Rate Schedule:</b></u> <ul style="list-style-type: none"> <li>• List any rates that may be charged to the public and/or the Town for the services provided.</li> </ul>	10	
6	<b>TOTAL</b>	<b>100</b>	

**Financial Planning Section: Budget Impact** (Note 1)

<b>Account Number(s)</b>	P1980
<b>Account Description</b>	Cycling - Velodrome
<b>Project Total Budget</b>	N/A
<b>Contract Budget</b>	\$0
<b>Actual</b> (Net of HST Rebate)	\$8,000
<b>Variance</b> (Note 2)	\$8,000 (U)
<b>Revenue</b>	\$16,000

**Net Variance** (Note 3)

\$8,000 (F)

**Funding Source**

Operating Budget

Note 1: This project is eligible for input tax credits, therefore costs do not include HST.

Note 2: This amount represents the annual payment to Velofix related to NCIM programming.

Note 3: Offsetting the annual payment is a revenue offering of \$16,000 to the Town.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
DELEGATED AUTHORITY**

<b>Project Award</b>	Reporting back to Council on the Delegated Authority to award the installation of Musco Sports LED Lighting at the Mattamy National Cycling Centre in the amount of \$202,000 (exclusive of HST).
<b>Purpose of Report</b>	As per Section 7.2.2 of the Purchasing By-law, a report to Council for information is required when the delegated authority provided in that section is utilized.
<b>Background information</b>	<p>On CORS-029-21, Council approved the single source award for the LED Lighting hardware and software to Musco Sports Lighting in the amount of \$717,000 (exclusive of HST) due to the delivery lead time of the equipment. Also, as part of this report, Council approved the delegated authority to Staff to award the installation of this equipment which was conducted through a separate tender process. The successful bidder then assumed the purchase order for the Musco lighting equipment from the Town.</p> <p>Staff issued a tender for the installation portion to the open market with the cost of the lighting equipment (\$717,000) added as a cash allowance on June 2, 2021. The following two (2) submissions were received at the time of tender closing on June 28, 2021:</p> <ul style="list-style-type: none"> <li>• Sentry Electric Inc.                      \$ 1,029,430.00 incl. HST</li> <li>• Fairway Electrical Services        \$ 1,090,450.00 incl. HST</li> </ul> <p>Staff processed an internal report to award this contract for the Musco lighting equipment and installation to Sentry Electric Inc. in the amount of \$911,000 (exclusive of HST) as well as the provisional bid option for the labour and material for replacement of 45 high bay linear fixtures in the amount of \$11,000 (exclusive of HST).</p>

**Financial Planning Section: Budget Impact** (Note 1)

**Base Bid Award:**

<b>Account Number(s)</b>	C58216021-A1634-7555
<b>Account Description</b>	Mattamy National Cycling Centre Improvements
<b>Project Total Budget</b>	\$ 1,394,794
<b>Contract Budget</b>	\$ 1,027,780
<b>Actual</b> (Net of HST)	\$ 911,000
<b>Variance</b>	\$ 116,780 (F)
<b>Funding Source</b>	Project Variance Account
<b>Form of Payment</b>	EFT

**Provisional Item Award**

<b>Contract Budget</b>	\$ 116,780
<b>Actual</b> (Net of HST)	\$ 11,000
<b>Variance</b> (note 2)	\$ 105,780 (F)
<b>Funding Source</b>	Project Variance Account
<b>Form of Payment</b>	EFT

Note 1: This project is eligible for input tax credits, therefore costs to not include HST

Note 2: The favourable variance has been returned through CORS-046-21.



<b>Total Budget Requirements:</b>		
<b>Total Required for Contract</b> (Note 2) (Note 3)	\$21,910,477	N/A
<b>Total Budget</b>	\$21,682,720	N/A
<b>Variance</b> (Note 4)	\$227,757 (U)	\$409,686 (F)
<b>Funding Source</b> (Note 5)	Development Charges / Project Variance Account/Region & Developer Recovery	Development Charges / Project Variance Account
<b>Form of Payment</b>	EFT	
<p>Note 1: Staff is requesting additional Town contingency of \$118,602 due to the complexity of the project.</p> <p>Note 2: Due to the complexity of the project additional Town contingency is required.</p> <p>Note 3: As part of the financial agreements with the Region and Developer, additional recoveries are required for items such as contract administration, internal overhead, etc.</p> <p>Note 4: More details are provided in the Funding Summary below.</p> <p>Note 5: The financial schedule is provided for information purposes only. Budget amendments were completed at contract award.</p>		

Funding Summary

<b>Bronte Project (C33010820)</b>			
<b>Funding Type</b>	<b>Existing Approved Budget</b>	<b>Revision</b>	<b>Revised Budget</b>
8310 Regional Recovery	6,140,919	129,938	6,270,857
8360 Developer Recovery	863,373	(152,181)	711,192
8506 Capital Works Reserve	161,565	-	161,565
8507 Transit & Transport Reserve	19,921	-	19,921
8510 Aggregate Permit Fees Reserve	922,848	-	922,848
8539 Infracapital - Roads-Capital	2,290,738	-	2,290,738
8555 Slot Reserve Fund	312,550	-	312,550
8583 Federal Gas Tax Reserve Fund	333,750	-	333,750
8601 Roads Res DC Fund	9,572,078	116,985	9,689,063
8602 Roads Non-Res DC Fund	6,381,384	77,990	6,459,374
Project Variance Account	-	55,026	55,026
8720 Tax Supported Debt	461,000	-	461,000
<b>Total</b>	<b>27,460,127</b>	<b>227,757</b>	<b>27,687,884</b>

<b>Main St. Project (C34001211)</b>			
<b>Funding Type</b>	<b>Existing Approved Budget</b>	<b>Revision</b>	<b>Revised Budget</b>
8310 Regional Recovery	1,084,566	-	1,084,566
8360 Developer Recovery	26,652	-	26,652
8370 Other Recoveries	6,486	-	6,486
8539 Infracapital - Roads-Capital	25,308	-	25,308
8601 Roads Res DC Fund	3,730,187	(221,231)	3,508,957
8602 Roads Non-Res DC Fund	2,486,790	(147,487)	2,339,303
Project Variance Account	-	(40,969)	(40,969)
8720 Tax Supported Debt	665,466	-	665,466
<b>Total</b>	<b>8,025,455</b>	<b>(409,686)</b>	<b>7,615,769</b>