



# The Corporation of the Town of Milton

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Report To: Council

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From: Glen Cowan, Chief Financial Officer/Treasurer

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Date: March 30, 2020

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Report No: CORS-015-20

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Subject: Purchasing Various – March 30, 2020

**Recommendation:** **THAT Council approve the budget amendments and related funding sources as outlined on Schedule A;**

**AND THAT Council approve the contract increase to WSP for Campbell Avenue, Phase 3 work including; Contract Administration, Inspection and Material Testing in the total amount of \$297,345 (exclusive of HST) as outlined on Schedule B;**

**AND THAT Council approve the contract increase to WSP Consulting Services for additional review and design adjustments required to utilize existing luminaires from an existing project to the 25 Brown Street parking lot project in the total amount of \$14,490 (exclusive of HST) as outlined on Schedule C;**

**AND THAT Council approve the contract term increase from five (5) years to a total revised term of ten (10) years at an additional cost of \$262,417 (exclusive of HST) to PerfectMind Inc. for Registration Software as outlined on Schedule D;**

**AND THAT Council approve the contract increase to Wood Environment & Infrastructure to address erosion threshold analysis with Omagh Tributary, Center Tributary and Area 6 in the total amount of \$72,760 as outlined on Schedule E;**

**AND THAT Council approve the contract increase to Wood Environmental & Infrastructure Solutions for Contract Administration related to Asphalt Overlay Design in the total**



**amount of \$359,856 (exclusive of HST) as outlined on Schedule F;**

**AND THAT Council approve the contract increase to Hatch for Contract Administration related to Campbellville Road Bridge Rehabilitation in the total amount of \$72,800 (exclusive of HST) as outlined on Schedule G;**

**AND THAT Council approve the contract award to Capital Paving for Road Rehabilitation, in the total amount of \$2,638,694 (exclusive of HST) as outlined on Schedule H;**

**AND THAT the Manager, Purchasing and Risk Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any other required paperwork.**

## **EXECUTIVE SUMMARY**

This report is being submitted to have Council's authorization on the various items on the attached Schedules. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018 and the Budget Management Policy (Policy No.113).

## **REPORT**

### **Background**

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

### **Discussion**

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to H) attached.

Included in the Year End Capital Report (CORS-007-20), which has been deferred to the April 27, 2020 Council meeting, is a request for savings from the 2019 Asphalt Overlay project to be returned such that they can then be utilized to increase the 2020 Asphalt Overlay project to allow for the rehabilitation of additional roadworks currently in the Town's backlog. The budget and contract increases requested through



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Schedules A & F of this report reflect this funding increase of \$900,000 and is being presented in advance of the offsetting adjustment to the 2019 project in order support the timely initiation of work in 2020.

Also included in this report is the extension of the existing contract for recreational software with PerfectMind Inc. The original contract award was made in 2016 and as noted in CORS-053-19 the Town continues to work with the vendor to establish a solution that meets the needs of Milton and its residents. The software is expected to go live in August 2020. The original contract platform subscription fee covered a five (5) year period from January 2, 2017 to January 1, 2022 in the amount of \$404,000 (exclusive of HST). The revised agreement would extend the term to a period of ten (10) years from January 2, 2017 to January 1, 2027 at a total subscription fee of \$666,417 (exclusive of HST). Further details are provided in Schedule D.

## Financial Impact

Financial impacts are outlined in detail on the attached Schedules B to H. The resulting funding adjustments are presented on Schedule A, and result in a net overall increase in approved capital budgets of \$923,437.

As part of the recreational software award noted above and in Appendix D, the 10-year commitment will be funded annually from the operating budget. The current amount can be accommodated within the existing approved budget, and future increases in the contract amount have been derived with consideration of an inflationary amount of 2% per year.

Respectfully submitted,

Glen Cowan  
Chief Financial Officer/ Treasurer

For questions, please contact: Michelle Rasiulis, CSCMP, 905-878-7252, x2143  
CPPB

For questions, please contact: Deanne Peter, MBA 905-878-7252, x2316

## Attachments



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|---|
| Schedule A - Summary of Changes in Project Budgets and Funding                  |
| Schedule B – Contract Increase for Campbell Avenue, Phase 3                     |
| Schedule C – Contract Increase for Brown Street Parking Lot Construction        |
| Schedule D – Contract Term Increase & Contract Increase for Recreation Software |
| Schedule E – Contract Increase for Omagh Tributary                              |
| Schedule F – Contract Increase for Asphalt Overlay Program                      |
| Schedule G – Contract Increase for Campbellville Road Bridge Rehabilitation     |
| Schedule H - Tender Award for Bronte and Commercial Street                      |

CAO Approval  
Andrew M. Siltala  
Chief Administrative Officer

## Summary of Changes in Capital Project Budgets and Funding

Schedule	B	C	F	G	H	Total Change in Funding Sources Increase / (Decrease)
<b>Project Number</b>	<b>C5012620</b>	<b>C58112718</b>	<b>C33900020</b>	<b>C39011820</b>	<b>C33014720</b>	
<b>Project Description</b>	<b>Campbell Avenue (Canyon Rd to Campbellville Road)</b>	<b>Civic Facility Improvements</b>	<b>2020 Asphalt Overlay Program (Note1)</b>	<b>Campbellville Road Bridge (Structure 72)</b>	<b>Commercial Street (Main St to Sydney St)</b>	
<b>Total Approved Project Budget</b>	<b>\$ 1,337,601</b>	<b>\$ 2,065,081</b>		<b>\$ 553,677</b>	<b>\$ 1,290,944</b>	
<b>Recommended Budget Change</b>						
Project Variance Account		14,745		10,581	(74,967)	(49,641)
<b>Reserves and Reserve Funds:</b>						
<b>Development Charges:</b>						
Roads DC			77,359			77,359
<b>External Funding Sources:</b>						
Provincial Grants/ Subsidies			179,100			179,100
Federal Gas Tax	73,078		643,541			716,619
<b>Total Increase/(Decrease) in Funding</b>	<b>73,078</b>	<b>14,745</b>	<b>900,000</b>	<b>10,581</b>	<b>(74,967)</b>	<b>\$ 923,437</b>
<b>Total Revised Project Budget</b>	<b>\$ 1,410,679</b>	<b>\$ 2,079,826</b>	<b>\$ 900,000</b>	<b>\$ 564,258</b>	<b>\$ 1,215,977</b>	

Note 1: If approved through schedule F, this is the total amount of funding savings from the 2019 Asphalt Overlay project, of which \$366,189 will be used to fund the variance in contract administration.

## COUNCIL AUTHORITY FOR CONTRACT AWARDS CONTRACT INCREASE

<b>Project Award</b>	Contract Administration Campbell Ave Phase 3 (RFP 12-051)
<b>Recommendation</b>	<b>Staff is seeking approval to proceed with a contract increase for Campbell Avenue Phase 3 Contract administration, inspection and material testing in the total amount of \$297,345.00 (exclusive of HST).</b>
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>The current contract with WSP for the Detailed Design-Campbell Avenue Phase 3, in the amount of \$163,489 (exclusive of HST) was awarded on December 18, 2018 through purchase order C-18-46. One (1) change order has been issued in the amount of \$7,100 (exclusive of HST).</p> <p>This contract increase of \$297,345 (exclusive of HST) is for the Contract Administration –Campbell Avenue Ph3.</p> <p>The estimate for the contract administration was \$251,600. As the design is almost completed (90%), staff have a more thorough understanding of the requirements and scope of the work.</p> <p>The following are the items contributing to the increase:</p> <ul style="list-style-type: none"> <li>• The construction of this project was initially scheduled for 2019 and it was deferred to 2020,</li> <li>• The approximate duration of the project was estimated to be five (5) months and the revised commencement of construction is now mid-late summer 2020 with completion in the summer 2021,</li> <li>• The project is located in a regulated area with work restrictions at certain times of the year</li> </ul> <p>The new contract total will be \$467,934 (exclusive of HST).</p>

### Financial Planning Section: Budget Impact (Note 1)

<b>Account Number(s)</b>	C35012620-A0611-7210
<b>Account Description</b>	Campbell Avenue (Canyon Rd to Campbellville Road)
<b>Project Total Budget</b>	\$1,337,601
<b>Contract Budget</b>	\$229,500
<b>Actual</b> <small>(Net of HST Rebate)</small>	\$302,578
<b>Variance</b>	\$73,078 (U)
<b>Funding Source</b>	Federal Gas Tax

Note 1: Financial impact includes any non-refundable portion of HST.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
CONTRACT INCREASE**

<b>Project Award</b>	Increased Consulting Fees for Design and Contract Administration - Demolition of 25 Brown Street and Parking Lot Construction.
<b>Recommendation</b>	<b>Staff is seeking approval to proceed with a contract increase for WSP Consulting Services in the total amount of \$14,490 (exclusive of HST).</b>
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>The current contract is awarded to WSP Consulting Services for the Demolition of 25 Brown Street and Parking Lot Construction (Contract #19-538) in the amount of \$78,042 (exclusive of HST). Additional consulting fees amounting to \$14,490 (exclusive of HST) will enable the Town to utilize existing luminaires from another site in order to achieve both short and long-term cost savings.</p> <p>The extra work includes the review of lighting alternatives which involves extra site meetings, calculations for LED and high pressure sodium luminaires, and minor electrical design adjustments.</p> <p>The new contract total will be \$92,532 (exclusive of HST).</p>

**Financial Planning Section: Budget Impact** (Note 1)

<b>Account Number(s)</b>	C58112718-A0260-7220 & 7210
<b>Account Description</b>	Civic Facility Improvements
<b>Project Total Budget</b>	\$2,065,081
<b>Contract Budget</b>	\$0
<b>Actual</b> (Net of HST Rebate)	\$14,745
<b>Variance</b>	\$14,745 (U)
<b>Funding Source</b>	Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
CONTRACT INCREASE**

<b>Project Award</b>	Contract term extension for Registration Software (PerfectMind Inc.) and a contract increase for costs related to extension of the contract term. Reference Proposal No. 16-549 and CORS-053-16.
<b>Recommendation</b>	<b>Staff are seeking approval to proceed with a contract term increase from five (5) years to a total revised term of ten (10) years at an additional cost of \$262,417 (exclusive of HST).</b>
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>The contract award via CORS-53-16 was necessary as the Town's existing vendor advised that support for the existing version would be coming to an end, and with over \$10 million in revenue processing related to programs, memberships and permits an on-going solution is critically important for the Town's service delivery. A multi-disciplinary project team was created in order to plan, implement, configure, integrate, deploy, data migrate, train and educate, as well as to provide post go-live support. Since the time of contract award and as noted in CORS-053-19, this team has worked with the vendor in order to establish a solution that met the requirements of the Town and the expectations of the Town's client groups. It is currently anticipated that the new software will be launched in August 2020.</p> <p>The implementation costs to be paid to PerfectMind for the Recreation Management Software is \$121,250 (exclusive of HST). No change orders for renewal terms have been issued.</p> <p>The original contract platform subscription fee covered a five (5) year period from January 2, 2017 to January 1, 2022 in the amount of \$404,000 (exclusive of HST). The revised agreement would extend the term to a period of ten (10) years from January 2, 2017 to January 1, 2027 at a total subscription fee of \$666,417 (exclusive of HST).</p> <p>The payment schedule associated with the revised 10 year period is attached to this schedule. Important elements of the revised term include the fact that the Town will be paying a total \$404,000 for a period that provides over three years of a live environment, as well as ensuring stable, inflationary based pricing for a period following the significant investment of time that the Town has made towards implementing this solution.</p> <p>This contract increase of \$262,417 (exclusive of HST) is to extend to a total contract term of ten (10) years. The new contract total will be \$666,417 (exclusive of HST).</p>



<b>Financial Planning Section: Budget Impact</b> (Note 1)	
<b>Account Number(s)</b>	2216-3445
<b>Account Description</b>	Information Technology - Service Agreements
<b>Project Total Budget</b>	N/A
<b>Contract Budget</b>	\$82,222
<b>Actual</b> (Net of HST Rebate) (Note 2)	\$82,222
<b>Variance</b>	\$0
<b>Funding Source</b>	Operating Fund

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: The actual amount relates to the payment to be made in 2020. The future annual amounts will be included in future Operating Budgets through to 2027.

**Revised Payment Schedule**

Year	Term	Amount	Discount	Payable	Payment Date	Cumulative Payment
Year 1	Jan 2, 2017 to Jan 1, 2018	\$80,800	0%	\$80,800	Already Paid	\$80,800
Year 2	Jan 2, 2018 to Jan 1, 2019	\$80,800	50%	\$40,400	Q2 2020*	\$121,200
Year 3	Jan 2, 2019 to Jan 1, 2020	\$80,800	50%	\$40,400	Q2 2020*	\$161,600
Year 4	Jan 2, 2020 to Jan 1, 2021	\$80,800	0%	\$80,800	Q2 2020*	\$242,400
Year 5	Jan 2, 2021 to Jan 1, 2022	\$80,800	50%	\$40,400	Jan 2, 2021	\$282,800
Year 6	Jan 2, 2022 to Jan 1, 2023	\$80,800	50%	\$40,400	Jan 2, 2022	\$323,200
Year 7	Jan 2, 2023 to Jan 1, 2024	\$80,800	0%	\$80,800	Jan 2, 2023	\$404,000**
Year 8	Jan 2, 2024 to Jan 1, 2025	\$85,746***	0%	\$85,746	Jan 2, 2024	\$489,746
Year 9	Jan 2, 2025 to Jan 1, 2026	\$87,461***	0%	\$87,461	Jan 2, 2025	\$577,207
Year 10	Jan 2, 2026 to Jan 1, 2027	\$89,210***	0%	\$89,210	Jan 2, 2026	\$666,417

\* Payable upon execution of amended contract.

\*\* Original agreement reflected a total payment of \$404,000 for 5 years with 1 year of implementation and 4 years post go-live.

\*\*\* Original agreement held \$80,800 rate until 2021. Rates presented here for 2024-2027 based on applying cumulative inflation annually at a rate of 2.0% per year.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
CONTRACT INCREASE**

<b>Project Award</b>	Contract Increase with Wood Environment and Infrastructure for Omagh Tributary, Centre Tributary and Area 6.
<b>Recommendation</b>	<b>Staff is recommending the contract increase be awarded to Wood Environment &amp; Infrastructure to address erosion threshold analysis with Omagh Tributary, Centre Tributary and Area 6.</b>
<b>Purpose of Report</b>	As per Section 7.1.2 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>The current contract awarded to Wood Environment &amp; Infrastructure for Consulting Services to address erosion threshold analysis with Omagh Tributary, Centre Tributary and Area 6 is \$101,251 (exclusive of HST). The original award was \$56,051 and there have been \$45,200 in change orders to-date.</p> <p>This contract increase of \$72,760 (exclusive of HST) is for an erosion threshold analysis within the 5B Area (Omagh Tributary) and peer review services for the required addenda in Area 5B (Centre Tributary) and Area 6.</p> <p>The new contract total will be \$174,011 (exclusive of HST). The hourly rates and the hours identified and the staffing proposed have been reviewed and validated by Engineering Services – Development staff.</p>
<b>Financial Planning Section: Budget Impact</b> (Note 1)	
<b>Account Number(s)</b>	6350-3736
<b>Account Description</b>	Consultants – Recoverable/Developer Contributions
<b>Contract Budget</b>	\$171,466
<b>Actual</b> (Net of HST Rebate)	\$ 74,041
<b>Variance</b> (Note 2)	\$ 97,425 (F)
<b>Funding Source</b>	Developer Recovery

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: The remaining budget variance will continue to be used for other required peer reviews in 2020.

## COUNCIL AUTHORITY FOR CONTRACT AWARDS CONTRACT INCREASE

<b>Project Award</b>	2020 Asphalt Overlay Program - Contract Administration portion.
<b>Recommendation</b>	<b>Staff are seeking approval to proceed with a contract increase for the Contract Administration portion of the 2020 Asphalt Overlay Program in the total amount of \$359,856 (exclusive of HST).</b>
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>The current contract awarded to Wood Environmental &amp; Infrastructure Solutions for the Asphalt Overlay Design is in the amount of \$204,908 (exclusive of HST). No change orders have been issued to date.</p> <p>The design services portion was awarded on August 8, 2019 through PDA-CRAN 19-051-14.</p> <p>This contract increase in the amount of \$359,856 (exclusive of HST) is for the contract administration portion of the program which include administration, inspection and material testing.</p> <p>The original estimate for the contract administration was \$155,616.</p> <p>With the design portion complete, staff now have a more thorough understanding of the requirements and scope of work.</p> <p>The following items are contributing to the increase:</p> <ul style="list-style-type: none"> <li>• This year's program includes major collectors such as Thompson Road (Main Street to Derry Road), Main Street (James Street to Ontario Street) and Ontario Street (Main Street to Steeles Avenue);</li> <li>• Additional inspection services are required to ensure that the roads will be under full-time supervision during construction;</li> <li>• The top asphalt for the roads will be placed at night and echelon paving is going to be implemented to improve asphalt quality and minimize traffic disturbances;</li> <li>• The majority of the work on Main Street will be completed at night requiring an additional shift;</li> <li>• Once geotechnical investigation was completed, it was identified that the majority of the roads require two asphalt lifts</li> </ul>

**CORS-015-20 - Schedule F**

(removal), requiring additional funds for material testing.

The work is scheduled to start on May 19, 2020, with a completion date of October 30 2020.

There may be a further requirement to extend the contract due to the size and complexity of the project. In addition, if savings are identified during construction there may be an opportunity to treat additional roads.

The new contract total will be \$564,764 (exclusive of HST).

Through the Year End Capital Report (CORS-007-20), which has been deferred to the April 27, 2020 agenda, it is being recommended that the funding savings of \$900,000 from the 2019 Asphalt Overlay project be returned in order to be utilized as part of the 2020 Asphalt Overlay project. In order to facilitate the timely award of the 2020 program, the approval of this transfer is being requested through this report. The reduction in project budget, of the 2019 program, will be reported through CORS-007-20.

**Financial Planning Section: Budget Impact** (Note 1)

<b>Account Number(s)</b>	C33900020-A0611-7210
<b>Account Description</b>	2020 Asphalt Overlay Program-Construction
<b>Project Total Budget</b> (Note 2)	\$8,050,000
<b>Contract Budget</b> (Note 2)	\$366,189
<b>Actual</b> (Net of HST Rebate)	\$366,189
<b>Variance</b>	(Note 2)
<b>Funding Source</b>	Federal Gas Tax/Development Charges/Provincial Grants/Subsidies (Note 2)

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: A budget increase of \$900,000 is included for approval in Schedule A, reflecting the full amount of savings from the 2019 Asphalt Overlay Program that will be returned through CORS-007-20. Of that total, \$366,189 will be utilized for the award being approved herein.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
CONTRACT INCREASE**

<b>Project Award</b>	Contract Administration for Campbellville Road Bridge Rehabilitation (structure 72)
<b>Recommendation</b>	<b>Staff is seeking approval to proceed with a contract increase for Campbellville Road Bridge (structure 72) contract administration, inspection and material testing in the total amount of \$72,800 (exclusive of HST).</b>
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>The current contract awarded to Hatch for the detailed design for Campbellville Road Bridge (structure 72) in the amount of \$29,694 (exclusive of HST).</p> <p>This contract increase of \$72,800 (exclusive of HST) is for the contract administration and inspection.</p> <p>The preliminary estimate for the contract administration was \$51,035. This estimate was provided prior to detailed design work taking place. Now that the design is complete, the scope of work has more clearly defined and the estimated working days have increased to 45 days from the original anticipated 30 days. The project is proceeding in 2020 to construction (originally scheduled for 2019).</p> <p>The new contract total will be \$102,494 (exclusive of HST).</p>

**Financial Planning Section: Budget Impact** (Note 1)

<b>Account Number(s)</b>	C39011820-A0613-7210
<b>Account Description</b>	Campbellville Road Bridge (structure 72)
<b>Project Total Budget</b>	\$553,677
<b>Contract Budget</b>	\$63,500
<b>Actual</b> (Net of HST Rebate)	\$74,081
<b>Variance</b>	\$10,581 (U)
<b>Funding Source</b>	Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST.

**COUNCIL AUTHORITY FOR CONTRACT AWARDS  
TENDER AWARD**

<b>Project Award</b>	Tender Award No. 20-500 – Road Rehabilitation of Bronte Street and Commercial Street	
<b>Recommendation</b>	<b>Staff is recommending the award of the tender for the Road Rehabilitation of Bronte Street (Heslop Road to Main Street) and Commercial Street (Sydney Street to Main Street) to Capital Paving in the total amount of \$2,638,694 (exclusive of HST) being the lowest compliant bid received.</b>	
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for tender awards over \$1,000,000.	
<b>Background information</b>	<p><u>Bronte Street</u> This capital project is for the rehabilitation of Bronte Street from Heslop Road to South of Main Street. Bronte Street was included in the 2017 asphalt overlay (AOL) project, but due to the Region's work on Bronte, the work was defer to 2018. Upon completion of storm sewer closed circuit television (CCTV) inspection and geotechnical investigation, it was concluded that the road required more repair work than asphalt overlay.</p> <p>Bronte Street rehabilitation will consist of storm sewer repairs, sidewalk construction, full replacement of curb and gutter, and subdrains, asphalt surface replacement</p> <p><u>Commercial Street</u> This capital project is for the rehabilitation of Commercial Street from Sydney Street to Main Street. Commercial Street was included in the 2018 asphalt overlay (AOL) project, but upon completion of storm sewer closed circuit television (CCTV) inspection and geotechnical investigation, it was concluded that the work required was beyond the scope of the AOL.</p> <p>Commercial Street rehabilitation will consist of localized storm sewer repairs and removal and replacement of sidewalk, full curb curb-gutter removal and replacement, installation of sub-drains if required and asphalt surface replacement.</p>	
<b>Purchasing Section: Bid Award Information</b>		
<b>Date bid issued</b>	February 12, 2020	
<b>Advertisements</b>	Town of Milton website	
<b>Closing Date</b>	March 4, 2020	
<b># of Plan takers</b>	Fourteen (14)	
<b>List of bid submissions inclusive of HST</b>	Capital Paving Inc	\$2,982,029.76
	Graham Bros. Construction Limited	\$3,151,838.70
	Network Sewer and Watermain Ltd	\$3,191,145.10
	Forest Contractors Ltd.	\$3,233,290.76
	Dufferin Construction Company	\$3,379,875.29

<b>Median bid value</b>	The average bid received was \$3,187,635.92 (incl. HST). The bid submitted by Capital Paving is approximately 6.5% less than the average bid.
<b>COR™ Requirement</b>	On Council Report CORS-013-18, the Town adopted the Certificate of Recognition (COR™) program as a requirement for projects valued over \$500,000. As such, only Bid submissions from Bidders that were COR™ Certified were accepted for this Tender request.  <b>All five (5) bid submissions received were from COR™ Certified companies.</b>

**Financial Planning Section: Budget Impact** (Note 1)

<b><u>Bronte Street (Heslop Rd to S. of Main):</u></b>	
<b>Account Number(s)</b>	C33014820-A0611-7670
<b>Account Description</b>	Bronte Street (Heslop to Main)
<b>Project Total Budget</b>	\$2,560,779
<b>Contract Budget</b>	\$2,106,386
<b>Actual</b> (Net of HST Rebate)	\$1,822,303
<b>Variance</b>	\$ 284,083 (F) (Note 2)
<b>Funding Source</b>	Development Charges/Project Variance Account/Developer Recovery
<b><u>Commercial Street (Sydney St to Main St):</u></b>	
<b>Account Number(s)</b>	C33014720-A0611-7670
<b>Account Description</b>	Commercial Street (Sydney to Main)
<b>Project Total Budget</b>	\$1,290,944
<b>Contract Budget</b>	\$1,014,814
<b>Actual</b> (Net of HST Rebate)	\$863,107
<b>Variance</b>	\$151,707 (F) (Note 3)
<b>Funding Source</b>	Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST

Note 2: It is recommended that the favourable variance remains in the project. Due to the complexity of the project the following might be required:

- Access to businesses must be maintained, which could result in some extra work such as:
  - Temporary repairs/restoration work at entrances
  - Additional traffic control
  - Coordination to accommodate possible specific business needs/events or specific requests for business hours that could affect the construction schedule
  - Delays due to developer coordination and activity on Bronte and adjacent sites

Note 3: It is recommended that \$76,740 of the favourable variance remains in the project to address the following:

- Access to businesses must be maintained, which could result in some extra work such as:



- Temporary repairs/restoration work at entrances
- Additional traffic control
- Coordination to accommodate possible specific business needs/events or specific requests for business hours that could affect the construction schedule