



# The Corporation of the Town of Milton

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Report To: Council

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From: Glen Cowan, Chief Financial Officer/Treasurer

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Date: June 24, 2019

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Report No: CORS-036-19

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Subject: Purchasing Various - June

**Recommendation:** **THAT Council approve the budget amendments and related funding sources as outlined on Schedule A;**

**AND THAT Council approve the tender award to Graham Bros. Construction Ltd. for the Bell School Line Reconstruction and Rehabilitation from Derry Road to Britannia Road in the total tender amount of \$1,168,189 (exclusive of HST), as outlined on Schedule B be received for information;**

**AND THAT Council approve the contract increase to Hatch Corporation for additional consulting services (contract administration) for the Bell School Line (between Derry Road and Britannia Road) project in the total amount of \$132,025 (exclusive of HST), as outlined in Schedule C;**

**AND THAT Council approve the single source award for the supply of Hot Mix Asphalt by direct negotiation to Capital Paving Inc. and Halton Asphalt Supply for the 2019 season in the total amount of \$312,298 (exclusive of HST), as outlined in Schedule D;**

**AND THAT Council approve contract increase to 2008949 Ont. Ltd/Quality Tree for additional tree removal services in the total amount of \$122,939 (exclusive of HST), as outlined on Schedule E;**

**AND THAT Council approve the contract increase to Associated Paving for provisional items in the total amount of \$221,984 (exclusive of HST), as outlined on Schedule F;**

**AND THAT Council approve the contract increase for additional consulting services (contract administration) to**



# The Corporation of the Town of Milton

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Hatch Corporation for the First Line road reconstruction (Britannia to Lower Base Line) project in the total amount of \$138,504 (exclusive of HST), as outlined on Schedule G;

**AND THAT Council approve the contract increase to WSP for additional contract administration services for the Bronte Street Reconstruction (Main to Victoria) project in the total amount of \$20,980 (exclusive of HST), as outlined on Schedule H;**

**AND THAT Council approve the contract increase to Wood Environment & Infrastructure Solutions for additional services for the 16 Mile Creek bridge crossing project in the total amount of \$2,500 (exclusive of HST), as outlined on Schedule I;**

**AND THAT Council approve the contract increase to Wood Environment & Infrastructure Solutions for contract administration and inspection services for Louis St. Laurent (RR25 to Yates) in the total amount of \$14,640 (exclusive of HST), as outlined on Schedule J;**

**AND THAT Council approve the creation of a new project in the amount of \$42,750 for the Bronson Park Village Square - Design project (C52508619) to be funded from Development Charges and Project Variance Account, as outlined on Schedule K;**

**AND THAT the Manager, Purchasing and Risk Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any other required paperwork.**

## EXECUTIVE SUMMARY

This report is being submitted to have Council's authorization on the various items on the attached Schedules. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018 and the Budget Management Policy (Policy No.113).



# The Corporation of the Town of Milton

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## REPORT

### Background

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

### Discussion

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to K) attached.

This report includes the award for Bell School Line reconstruction and rehabilitation, as well as the assignment of contract administration. The project is funded jointly with the City of Burlington and costs will be shared equally.

There was a favourable variance at the end of the 2018 Asphalt Overlay program and staff are recommending that these funds be transferred to the 2019 project and be used to award additional provisional items included in the 2019 bid. This will reduce the number of outstanding road works that were previously identified through the state of the infrastructure report.

Contract administration assignments or increases are included for the following projects:

- First Line (Britannia to Lower Base Line) Rehabilitation
- Bronte Street (Main St. to Victoria St.)
- Louis St. Laurent (RR25 to Yates)

This report also includes a budget amendment for the design of Bronson Park Village Square. The design and construction of Bronson Park Village Square in the Boyne area was included as part of the 2020 Capital Forecast, however with developer base condition works anticipated to be completed this summer (2019), staff is recommending that the design be moved forward to 2019.



# The Corporation of the Town of Milton

## Financial Impact

Financial impacts are outlined in detail on the attached Schedules B to K. The resulting funding adjustments are presented on Schedule A, and result in a net overall increase in approved capital budget of \$231,790.

Respectfully submitted,

Glen Cowan  
Chief Financial Officer / Treasurer

For questions, please  
contact:

Leslie Williamson, SCMP  
Deanne Peter

905-878-7252 x2138  
905-878-7252 x2316

## Attachments

- Schedule A - Summary of Changes in Capital Project Budgets and Funding
- Schedule B – Tender Award No. 19-514 Bell School Line Reconstruction and Rehabilitation – Derry Road to Britannia Road
- Schedule C – Contract increase for Additional Consulting Services for the Bell School Line (between Derry Road and Britannia Road) project
- Schedule D – Single Source award for Hot Mix Asphalt for 2019
- Schedule E – Contract increase for Additional Tree Removal Services
- Schedule F - Contract increase for 2019 Asphalt Overlay Contract No. 19-097
- Schedule G - Contract increase for Additional Consulting Services for the First Line Road Reconstruction (Britannia to Lower Base Line) project
- Schedule H - Contract increase for Additional Contract Administration Services for the Bronte Street Reconstruction (Main to Victoria) project
- Schedule I - Contract increase for Additional Services for the 16 Mile Creek Bridge Crossing project
- Schedule J - Contract increase for Contract Administration and Inspection Services of Louis St. Laurent (RR25 to Yates)
- Schedule K - Budget Amendment – Bronson Park Village Square - Design

CAO Approval  
Andrew M. Siltala  
Acting Chief Administrative Officer

**Summary of Changes in Capital Project Budgets and Funding**

Schedule	B & C	F		G	K	Total Change in Funding Sources Increase / (Decrease)
Project Number	C35013219	C33900019	C33900018	C35013419	C52508619	
Project Description	Bell School Line (Derry Rd to Britannia Rd)	2019 Asphalt Overlay Program	2018 Asphalt Overlay Program	First Line (Britannia Rd to Lower Base Line) Rehabilitation	Bronson Park Village Square	
<b>Total Approved Project Budget</b>	\$ 1,377,844	\$ 4,026,115	\$ 3,067,201	\$ 1,252,350	\$ -	
<b>Recommended Budget Change</b>						
Project Variance Account	66,549	-	-	-	4,275	70,824
<b>Development Charges:</b>						
Roads DC		24,848	(24,848)			-
Parks DC					38,475	38,475
<b>External Funding Sources:</b>						
Federal Gas Tax		223,632	(223,632)	55,942		55,942
Recovery from Other Municipality	66,549					66,549
<b>Total Increase/(Decrease) in Funding</b>	<b>133,098</b>	<b>248,480</b>	<b>(248,480)</b>	<b>55,942</b>	<b>42,750</b>	<b>\$ 231,790</b>
<b>Total Revised Project Budget</b>	<b>\$ 1,510,942</b>	<b>\$ 4,274,595</b>	<b>\$ 2,818,721</b>	<b>\$ 1,308,292</b>	<b>\$ 42,750</b>	

## CORS-036-19 - Schedule B

<b>COUNCIL AUTHORITY FOR CONTRACT AWARDS</b>																			
<b>Project Award</b>	Tender Award No. 19-514 – Bell School Line Reconstruction and Rehabilitation – Derry Road to Britannia Road																		
<b>Recommendation</b>	<b>Staff is recommending the tender award for the Bell School Line Reconstruction and Rehabilitation from Derry Road to Britannia Road to Graham Bros. Construction Ltd. in the total tender amount of \$1,168,189 (exclusive of HST), being the lowest compliant bid received.</b>																		
<b>Purpose of Report</b>	As per Section 10.1 (g) of Purchasing By-law No. 061-2018, Council approval is required.																		
<b>Background information</b>	Bell School Line is a rural boundary road between the Town of Milton and the City of Burlington and is generally north-south between Derry Road and Britannia Road. The road was identified for rehabilitation and a geotechnical investigation was carried out. It was determined that full depth reconstruction was required for the northern 400m of the roadway and rehabilitation by pulverization for the remaining roadway south to Britannia Road. Included within the project are replacements or cleanouts of several culverts as well as the rehabilitation of the existing Bell School Line bridge structure (Structure No. 16) in addition to the addition of steel beam guide rail. The project is a joint project with the City of Burlington.																		
<b>Purchasing Section: Bid Award Information</b>																			
<b>Date bid issued</b>	May 10, 2019																		
<b>Advertisements</b>	Town of Milton website																		
<b>Closing Date</b>	June 4, 2018																		
<b># of Plan takers</b>	Thirteen (13)																		
<b>List of bid submissions inclusive of HST</b>	<table> <tbody> <tr> <td>Graham Bros. Construction Ltd.</td> <td>\$</td> <td>1,320,053.66</td> </tr> <tr> <td>Steed and Evans Ltd.</td> <td>\$</td> <td>1,430,000.00</td> </tr> <tr> <td>King Paving &amp; Construction Ltd.</td> <td>\$</td> <td>1,565,174.25</td> </tr> <tr> <td>Dufferin Construction Company</td> <td>\$</td> <td>1,665,502.99</td> </tr> <tr> <td>Rafat General Contractor Inc.</td> <td>\$</td> <td>1,757,353.18</td> </tr> <tr> <td>Fermar Paving Ltd.</td> <td>\$</td> <td>1,762,671.28</td> </tr> </tbody> </table>	Graham Bros. Construction Ltd.	\$	1,320,053.66	Steed and Evans Ltd.	\$	1,430,000.00	King Paving & Construction Ltd.	\$	1,565,174.25	Dufferin Construction Company	\$	1,665,502.99	Rafat General Contractor Inc.	\$	1,757,353.18	Fermar Paving Ltd.	\$	1,762,671.28
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Dufferin Construction Company	\$	1,665,502.99																	
Rafat General Contractor Inc.	\$	1,757,353.18																	
Fermar Paving Ltd.	\$	1,762,671.28																	
<b>Median bid value</b>	The average bid received was \$1,583,459. The bid submitted by Graham Bros. Construction Ltd. is approximately 20% less than the average bid. All six (6) companies that submitted a bid for this project are COR™ Certified.																		

## CORS-036-19 - Schedule B

<b>Financial Planning Section: Budget Impact</b> (Note 1)	
<b>Account Number(s)</b>	C35013219-A0611-7665 & C35013219-A0611-7670
<b>Account Description</b>	Bell School Line (Derry Road to Britannia Road)
<b>Project Total Budget</b>	\$ 1,377,844
<b>Contract Budget</b>	\$ 1,050,000
<b>Actual</b> (Net of HST Rebate)	\$ 1,188,749
<b>Variance</b>	\$ 138,749 (U)
<b>Funding Source</b>	Recoveries, Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST.

## CORS-036-19 - Schedule C

<b>COUNCIL AUTHORITY FOR CONTRACT AWARDS</b>	
<b>Project Award</b>	<b>Contract increase for additional consulting services to Hatch Corporation for the Bell School Line (between Derry Road and Britannia Road) project.</b>
<b>Recommendation</b>	<b>Staff is recommending the contract increase to Hatch Corporation for in the total amount of \$132,025 (exclusive of HST).</b>
<b>Purpose of Report</b>	As per Section 7.1.2 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>The current contract awarded to Hatch Corporation for design work is \$89,233 (exclusive of HST). (Original award of \$89,233, no change orders have been issued to date).</p> <p>This contract increase of \$132,025 (exclusive of HST) is for Consultant fees for the Contract Administration portion of the reconstruction and rehabilitation of Bell School Line between Derry Road and Britannia Road.</p> <p>The new contract total will be \$221,258 (exclusive of HST). The hourly rates were established through the RFP process and the hours identified and the staff proposed have been reviewed and validated by Engineering Services – Infrastructure staff.</p>
<b>Financial Planning Section: Budget Impact</b> (Note 1)	
<b>Account Number(s)</b>	C35013219 - A0611 - 7210
<b>Account Description</b>	Bell School Line (Derry Road to Britannia Road)
<b>Project Total Budget</b>	\$ 1,377,844
<b>Contract Budget</b>	\$ 140,000
<b>Actual</b> (Net of HST Rebate)	\$ 134,349
<b>Variance</b>	\$ 5,651 (F)
<b>Funding Source</b>	Recoveries, Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST.



## CORS-036-19 - Schedule D

<b>COUNCIL AUTHORITY FOR CONTRACT AWARDS</b>			
<b>Project Award</b>	Single Source award for Hot Mix Asphalt for 2019		
<b>Recommendation</b>	Staff is recommending the single source award for the supply of Hot Mix Asphalt by direct negotiation to Capital Paving Inc. and Halton Asphalt Supply for the 2019 season in the total estimated amount of \$312,298 (exclusive of HST).		
<b>Purpose of Report</b>	As per Section 7.1.2 of Purchasing By-law No. 061-2018, Council approval is required.		
<b>Background information</b>	Town staff requires hot mix asphalt for road maintenance, which is picked up by staff at the supplier's quarry. Only Capital Paving Inc. and Halton Asphalt Supply have quarries in close proximity to the Town of Milton. Unit prices from the suppliers have been confirmed for the 2019 season. The 2019 pricing represents an approximate 9% increase from last season pricing, due to the fact that Asphalt is a market driven commodity. The internal cost of transportation is factored into the selection between the two contracts on a project by project basis.		
<b>Financial Planning Section: Budget Impact</b> (Note 1)			
<b>Account Number(s)</b>	3200-3400	3550-3400	C35000819-N0611-7660
<b>Account Description</b>	Hard Top Asphalt Hot Patch Maintenance	Regional Roads	Surface Treatment Program
<b>Project Total Budget</b>	N/A	N/A	\$849,375
<b>Contract Budget</b>	\$84,681	\$8,252	\$224,861
<b>Actual</b> (Net of HST Rebate)	\$84,681 (Note 2)	\$8,252 (Note 2)	\$224,861 (Note 2)
<b>Variance</b>	\$0	\$0	\$0
<b>Funding Source</b>	N/A	N/A	N/A

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: The budgeted estimate is based on previous year's usage. The award value is an estimate only as quantities and rates may vary, and these products fall under the Regional Road MOU amendment for the Regional share. Contract actuals will be monitored against approved budgets and any variances will be reported through the variance process.

**CORS-036-19 - Schedule E**

<b>COUNCIL AUTHORITY FOR CONTRACT AWARDS</b>	
<b>Project Award</b>	Contract increases to Tender No. 19-062B, Part 1 – Tree Removals, Stump Grinding and Emergency on-call work service contract for ash tree removals, stump grinding and replacements, non-ash removals and maintenance, and roadside brushing.
<b>Recommendation</b>	<p><b>Staff is recommending the contract increase to 2008949 Ont. Ltd/Quality Tree for additional tree removal services in the total amount of \$122,939 (exclusive of HST).</b></p> <p><b>The value noted represents \$87,288 from the 2019 EAB Implementation Strategy Capital Budget, \$24,983 from the 2019 Tree Maintenance and Replacement Operating Budget, and \$10,668 from the Roadside Brushing Operating Budget.</b></p>
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>The current contract awarded to 2008949 Int. Ltd/Quality tree for tree removal services is \$98,040 (exclusive of HST). (Original award of \$98,040, no change orders have been issued to date).</p> <p>As part of the capital project C33013419 Emerald Ash Borer Program, Town staff will need to determine how many of the approximately 200 ash trees that are currently being treated will require removals and stump grinding. That work will be determined during the TreeAzin treatment process in late June when every tree is inspected at full leaf out.</p> <p>The roadside brushing and tree maintenance and replacement operating budgets encompasses both maintenance and risk related activities.</p> <p>As per PDA-025-19 the favourable variances on the initial award were requested and approved to remain within the project budgets. Through this report staff is requesting to increase the value of the contract for both capital and operating in the total amount of \$122,939. This will ensure that tree removal and stump grinding can continue in a timely manner once the number of trees are identified.</p>

**CORS-036-19 - Schedule E**

<b>Financial Planning Section: Budget Impact</b> (Note 1)			
<b>Account Number(s)</b>	C33013419-N0614-7710	0300-0325-3740	0300-0315-3740
<b>Account Description</b>	EAB-Implementation Strategy	Tree Maintenance and Replacement	Roadside Brushing
<b>Project Total Budget</b>	\$862,304	N/A	N/A
<b>Contract Budget</b>	\$ 88,824	\$25,423	\$10,856
<b>Actual</b> (Net of HST Rebate)	\$88,824	\$25,423	\$10,856
<b>Variance</b>	\$ 0	\$ 0	\$ 0
<b>Funding Source</b>	N/A	N/A	N/A

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: There is no variance as a result of this contract increase. As per PDA-025-19 the favourable variances in the tender award had CFO/Treasurer approval to remain within the project budgets and staff are now requesting Council approval with respect to the utilization of those amounts.

## CORS-036-19 - Schedule F

<b>COUNCIL AUTHORITY FOR CONTRACT AWARDS</b>	
<b>Project Award</b>	<b>Contract increase for 2019 Asphalt Overlay Contract No 19-097 to Associated Paving</b>
<b>Recommendation</b>	<b>Staff is recommending the contract increase to Associated Paving for provisional items in the total amount of \$221,984 (exclusive of HST).</b>
<b>Purpose of Report</b>	As per Section 7.1.2 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>The current contract awarded to Associated Paving &amp; Materials Ltd. for the 2019 Asphalt Overlay project for \$3,699,657 (exclusive of HST). (Original award of \$3,699,657, no change orders have been issued to date).</p> <p>The 2019 Asphalt Overlay contract was awarded on Council report CORS-021-10. The Tender included provisional roads included in the bid. Three of the provisional roads were awarded with the base tender.</p> <p>There was a favourable variance at the end of the 2018 Asphalt Overlay program and staff are recommending that these funds be used to award Satok Crescent and asphalt sealing to the various roads, outlined as provisional items in the 2019 bid.</p> <p>The new contract total will be \$3,921,641 (exclusive of HST)</p>
<b>Financial Planning Section: Budget Impact</b> (Note 1)	
<b>Account Number(s)</b>	C33900019-A0611-7670
<b>Account Description</b>	Asphalt Overlay Program – Construction
<b>Project Total Budget</b>	\$ 4,026,115
<b>Contract Budget</b>	\$ 0
<b>Actual</b> (Net of HST Rebate)	\$ 225,891
<b>Variance</b>	\$ 225,891 (U)
<b>Funding Source</b> (Note 2)	Federal Gas Tax Reserve Fund, Development Charges

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: Staff recommend that \$223,632 in Federal Gas Tax funding and \$24,848 in Development Charges from the 2018 Asphalt Overlay Program (C33900018) be transferred to this 2019 Asphalt Overlay Program (C33900019) to fund the provisional items. The total recommended transfer of \$248,480 includes 10% contingency for the

**CORS-036-19 - Schedule F**

contract increase of \$225,891. All recommended changes in funding sources are identified through Schedule A.

## CORS-036-19 - Schedule G

<b>COUNCIL AUTHORITY FOR CONTRACT AWARDS</b>	
<b>Project Award</b>	<b>Contract increase for additional consulting services to Hatch Corporation for the First Line road reconstruction (Britannia to Lower Base Line) project.</b>
<b>Recommendation</b>	<b>Staff is recommending the contract increase to Hatch Corporation in the total amount of \$138,504 (exclusive of HST).</b>
<b>Purpose of Report</b>	As per Section 7.1.2 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>The current contract award to Hatch Corporation for design work is \$183,768 (exclusive of taxes). (Original award of \$103,583 plus four (4) change orders totaling \$80,185 in change orders to date. Change order #1 for \$77,415 was reported to Council on CORS-003-18).</p> <p>This contract increase of \$138,504 (exclusive of HST) is for contract administration work.</p> <p>First Line from Britannia Road to Lower Baseline was identified as part of the 2018 Expanded Asphalt Program. Based on the geotechnical investigation, it was determined that First Line be rehabilitated with full depth asphalt replacement. Included as part of the approximate 3 km of rehabilitation, several culverts will either be cleaned out or replaced. Through CORS-028-19, delegated authority to proceed with the award for the reconstruction of First Line was approved. Upon award, staff will report the result back to Council for information.</p> <p>The new contract total will be \$322,272 (exclusive of HST) The hourly rates were established through the RFP process and the hours identified and the staff proposed have been reviewed and validated by Engineering Services - Infrastructure staff.</p>

## CORS-036-19 - Schedule G

<b>Financial Planning Section: Budget Impact</b> (Note 1)	
<b>Account Number(s)</b>	C35013419 - A0611 - 7210
<b>Account Description</b>	First Line (Britannia to Lower Base Line) Rehabilitation
<b>Project Total Budget</b>	\$ 1,252,350
<b>Contract Budget</b>	\$ 85,000
<b>Actual</b> (Net of HST Rebate)	\$ 140,942
<b>Variance</b>	\$ 55,942 (U) (Note 2)
<b>Funding Source</b>	Federal Gas Tax Reserve Fund

Note 1: Financial impact includes any non-refundable portion of HST.

Note 2: The original estimate for construction administration was based on a 40 day construction period. Based on the final design a 76 day period is now anticipated.

## CORS-036-19 - Schedule H

<b>COUNCIL AUTHORITY FOR CONTRACT AWARDS</b>	
<b>Project Award</b>	Contract increase for additional contract administration services to WSP for the Bronte Street Reconstruction (Main to Victoria) project.
<b>Recommendation</b>	Staff is recommending the contract increase to WSP for in the total amount of \$20,980 (exclusive of HST).
<b>Purpose of Report</b>	As per Section 7.1.2 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>The current contract awarded to WSP for contract administration for the reconstruction of Bronte Street (Main street to Victoria Street) is \$187,100 (exclusive to HST). (Original award of \$187,100, no change orders have been issued to date).</p> <p>This contract increase of \$20,980 (exclusive of HST) is for additional consultant fees for the contract administration for the reconstruction of Bronte Street from Main St. to Victoria St. The project duration has been extended due to utility relocation delays and subsequent construction startup delays at the outset of the project. The project has extended into the 2019 construction season and construction has been further impacted by several unknown buried obstructions which have further extended the work time required as well as modifications to the design works.</p> <p>The new contract total will be \$208,080 (exclusive of HST) The hourly rates were established through the RFP process and the hours identified and the staff proposed have been reviewed and validated by Engineering Services - Infrastructure staff.</p>
<b>Financial Planning Section: Budget Impact</b> (Note 1)	
<b>Account Number(s)</b>	C33010818 – A0611 – 7210
<b>Account Description</b>	Bronte Street (Main St to Steeles Ave)
<b>Project Total Budget</b>	\$ 6,606,542
<b>Contract Budget</b>	\$ 0
<b>Actual</b> (Net of HST Rebate)	\$ 21,350
<b>Variance</b>	\$ 21,350 (U)
<b>Funding Source</b>	Contingency

Note 1: Financial impact includes any non-refundable portion of HST.



<b>COUNCIL AUTHORITY FOR CONTRACT AWARDS</b>	
<b>Project Award</b>	<b>Contract increase for additional services to Wood Environment &amp; Infrastructure Solutions, for the 16 Mile Creek bridge crossing project.</b>
<b>Recommendation</b>	<b>Staff is recommending the contract increase to Wood Environment &amp; Infrastructure Solutions in the total amount of \$2,500 (exclusive of HST).</b>
<b>Purpose of Report</b>	As per Section 7.1.2 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>The current contract award to Wood Environment &amp; Infrastructure Solutions for design peer review is \$23,383 (exclusive of taxes). (Original award of \$23,383, no change orders have been issued to date).</p> <p>This contract increase of \$2,500 (exclusive of HST) is for additional hydraulic verification work, as requested by Conservation Halton, to support the detailed design of the 16 Mile Creek Crossing. The detailed design is being completed by the Boyne Landowners (facilitated by Delta Urban), and the cost of this work will be fully recovered from the Boyne Landowners/Delta Urban.</p> <p>The new contract total will be \$25,883 (exclusive of HST) The hourly rates were established through the RFP process and the hours identified and the staff proposed have been reviewed and validated by Engineering Services - Infrastructure staff.</p>
<b>Financial Planning Section: Budget Impact</b> (Note 1)	
<b>Account Number(s)</b>	3020 – 3736
<b>Account Description</b>	Infrastructure Management – Consultants Recoverable
<b>Contract Budget</b>	\$ 0
<b>Actual</b> (Net of HST Rebate)	\$ 2,544
<b>Variance</b>	\$ 2,544 (U)
<b>Funding Source</b>	Recoveries

Note 1: Financial impact includes any non-refundable portion of HST.

## CORS-036-19 - Schedule J

<b>COUNCIL AUTHORITY FOR CONTRACT AWARDS</b>	
<b>Project Award</b>	Contract Increase to Wood Environment & Infrastructure Solutions for Contract Administration and Inspection Services of Louis St. Laurent (RR25 to Yates)
<b>Recommendation</b>	<b>Staff is recommending the contract increase to Wood Environment &amp; Infrastructure Solutions for contract administration and inspection services for Louis St. Laurent (RR25 to Yates) in the total amount of \$14,640 (exclusive of HST)</b>
<b>Purpose of Report</b>	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
<b>Background information</b>	<p>The current contract awarded to Wood Environment &amp; Infrastructure Solutions for Contract Administration and Inspection Services of Louis St. Laurent (RR25 to Yates) is \$312,342 (exclusive of HST) (Original award of \$151,960 plus \$160,382 in change orders to date. Change order #1, for \$124,212, was approved by Council on CORS-039-18).</p> <p>This contract increase of \$14,640 (exclusive of HST) is for additional Contact Administration and Inspection Services as a result of construction delays.</p> <p>The new contract total will be \$326,982 (exclusive of HST). The hourly rates, hours identified and the staffing proposed have been reviewed and validated by Engineering Services – Infrastructure staff.</p>
<b>Financial Planning Section: Budget Impact</b> (Note 1)	
<b>Account Number(s)</b>	C34003917 – A0611 – 7210
<b>Account Description</b>	Louis St. Laurent (RR25 to Yates)
<b>Project Total Budget</b>	\$ 7,675,435
<b>Contract Budget</b>	\$ 0
<b>Actual</b> (Net of HST Rebate)	\$ 14,898
<b>Variance</b>	\$ 14,898 (U)
<b>Funding Source</b>	Contingency

Note 1: Financial impact includes any non-refundable portion of HST.

## CORS-036-19 - Schedule K

<b>COUNCIL AUTHORITY FOR BUDGET AMENDMENT</b>	
<b>Project Details</b>	Budget Amendment – Bronson Park Village Square - Design
<b>Recommendation</b>	<b>THAT a new capital project, C52508619 Bronson Park Village Square - Design, in the amount of \$42,750 be approved, and be funded from Development Charges and Project Variance Account.</b>
<b>Purpose of Report</b>	As per Budget Amendment Policy No. 113 Section 4.7.2 iii Council approval is required.
<b>Background information</b>	<p>The design and construction of Bronson Park Village Square in the Boyne area was included as part of the 2020 Capital Forecast. With developer base condition works for the park block anticipated to be completed this summer (2019), staff recommends that the design of the project be moved forward to 2019. Construction of Bronson Park Village Square will remain in the capital budget forecast for 2020.</p> <p>The project budget is made up of \$26,586 for design, internal project management of \$14,719 and an overhead charge of \$1,445.</p> <p>Bronson Park Village Square will be located on Block 359 adjacent to Bronson Terrace in Ford Neighbourhood and is anticipated to have a children's play area, park pavilion, open grass play area, asphalt walkways with lighting, site furnishings and associated landscape amenities.</p>
<b>Financial Planning Section: Budget Impact</b>	
<b>Account Number(s)</b>	C52508619
<b>Account Description(s)</b>	Bronson Park Village Square - Design
<b>Project Total Budget</b>	\$0 (Note 1)
<b>Budget Increase Requested</b>	\$42,750
<b>Funding Source</b>	Development Charges, Project Variance Account

Note 1: The 2020 forecast for Park Development Village Squares – Boyne will be reviewed and adjusted as part of the 2020 capital budget development.