



The Corporation of the Town of Milton

Report To: Council

From: Glen Cowan, Chief Financial Officer/Treasurer

Date: May 6, 2019

Report No: CORS-024-19

Subject: Purchasing Various – May 6th

Recommendation: **THAT Council approve the budget amendments and related funding sources as outlined on Schedule A;**

AND THAT Council approve the tender award for the Ford Neighbourhood Park Construction to Melfer Construction Inc. in the total amount of \$1,491,804 (exclusive of HST) as outlined on Schedule B;

AND THAT Council approve the contract increase to Wood Environment & Infrastructure Solutions for consulting services for the Appleby Line reconstruction project, in the total amount of \$49,100 (exclusive of taxes), as outlined in Schedule C;

AND THAT Council approve the contract increase to Hatch Corporation for consulting services for the 2018 expanded asphalt program, in the total amount of \$23,802 (exclusive of taxes), as outlined in Schedule D;

AND THAT Council approve the contract increase to Chisholm Fleming & Associate for consulting services for the Garden Lane project in the total amount of \$3,970 (exclusive of HST), as outlined on Schedule E;

AND THAT Council approve the contract increases for the 2019 Passive Weed Control Program to Clintar Landscape Management for Areas 2, 3, 7 and 8 in the total amount of \$262,923 (exclusive of HST) and to ProMow Maintenance for Areas 1, 4, 5 and 6 in the total amount of \$95,328 (exclusive of HST) for additional grass cutting requirements, for the



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2019 Passive Weed Control 6–week Program, as outlined on Schedule F;

AND THAT the Manager, Purchasing and Risk Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any other required paperwork.

EXECUTIVE SUMMARY

This report is being submitted to have Council's authorization on the various items on the attached Schedules. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018 and the Budget Management Policy (Policy No.113).

REPORT

Background

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

Discussion

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to F) attached.

Financial Impact

Financial impacts are outlined in detail on the attached Schedules B to F. The resulting funding adjustments are presented on Schedule A, and result in a net overall increase in approved capital budgets of \$14,392.

Respectfully submitted,

Troy McHarg
Interim Commissioner, Corporate Services

For questions, please contact: Leslie Williamson, SCMP 905-878-7252, x2138
For questions, please contact: Deanne Peter 905-878-7252, x2316



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Attachments

Schedule A - Summary of Changes in Project Budgets and Funding

Schedule B – Tender Award No. 19-509 Ford Neighbourhood Park

Schedule C – Contract increase for the Appleby Line Reconstruction

Schedule D – Contract increase for the 2018 Expanded Asphalt Program

Schedule E – Contract increase for the Garden Lane reconstruction

Schedule F - Contract increase for the 2019 Passive Weed program

CAO Approval
William Mann, MCIP, RPP, OALA, CSLA, MCIF, RPF
Chief Administrative Officer

CORS-024-19 - Schedule C

COUNCIL AUTHORITY FOR CONTRACT AWARDS

Project Award	Contract Increase for the Appleby Line Reconstruction
Recommendation	Staff is recommending the contract increase be awarded to Wood Environment & Infrastructure Solutions, in the total amount of \$49,100 (exclusive of HST).
Purpose of Report	As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required.
Background information	<p>The current contract awarded to Wood Environment & Infrastructure Solutions for design of Appleby Line is \$137,498 (exclusive of HST). (Original award of \$125,000 plus \$12,498 in change orders to-date).</p> <p>This contract increase of \$49,100 (exclusive of HST) is for additional design fees to address the following:</p> <p>In accordance with Res. 108-19 of the March 25, 2019 Council meeting, staff was directed to investigate variations of option 4 referenced in staff report ENG-006-19 – Appleby Line design report for Phase 1 and Phase 2 Road Improvements. This option includes an additional topographical survey at the rock outcrop to enable accurate determination of the extent of the rock cut, and to develop additional layouts, modify horizontal alignments, update the road profile, generate cross sections and limits of grading - particularly at the rock cut, the identification of new retaining wall locations, property impacts and modifications to the proposed drainage facilities. The contract increase is required to further investigate this variation.</p> <p>The new contract total will be \$186,598 (exclusive of HST). The hourly rates were established through the RFP process and the hours identified and the staffing proposed have been reviewed and validated by Engineering Services – Infrastructure staff.</p>
Financial Planning Section: Budget Impact (Note 1)	
Account Number(s)	C35000517 - A0611 - 7220
Account Description	Appleby Line - Design
Project Total Budget	\$ 154,212
Contract Budget	\$ 0
Actual (Net of HST Rebate)	\$ 49,964
Variance	\$ 49,964 (U)
Funding Source	Development Charges, Project Variance Account

Note 1: Financial impact includes any non-refundable portion of HST.

