



# The Corporation of the Town of Milton

Report To: Council

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From: Glen Cowan, Chief Financial Officer/Treasurer

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Date: April 15, 2019

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Report No: CORS-022-19

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Subject: 2018 Purchasing and Risk Summary

Recommendation: **THAT report CORS-022-19, the 2018 Purchasing and Risk Summary report, be received for information**

## EXECUTIVE SUMMARY

This report is being submitted with respect to the 2018 Purchasing and Risk Activity in accordance with the reporting requirements of the Purchasing By-law (No. 061-2018).

## Discussion

### Purchasing Services

As outlined in the Purchasing By-law, Purchasing Services staff are responsible for oversight of the Town's procurement processes, contract negotiations, dispute resolution, surplus disposal, as well as for maintaining good supplier relations. In 2018, Purchasing Services managed 311 contract awards for a total commitment of \$50,707,775. The chart below shows a breakdown of the bids by type and value.

Description	Number of Awards	Value of Awards
Tender	64	\$24,577,638
Proposal	15	\$2,047,120
Consulting Services Roster	26	\$2,119,776
Negotiation: Renewal	116	\$10,649,766
Negotiation: Single / Sole Source	41	\$4,553,717
Negotiation: Other	1	\$72,548
Negotiation: Legacy	31	\$6,175,721
Negotiation: Low Value	31	\$207,046
Pre-Qualification	1	\$0
Request for Information	4	\$0
Emergency	4	\$104,443
<b>Total</b>	<b>311</b>	<b>\$50,707,775</b>



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Within the tender category, an average of 8 bids were picked up per tender process, with an average of 5 firms submitting a bid. Similarly within the proposal category there were an average of 7 bids picked up and an average of 4 firms submitting a bid (excluding the consulting roster process where there were 46 plan takers and 28 submissions). The response results align closely with the 2017 Municipal Benchmarking Network of Canada median response rate of 4 per bid. 100% of tenders and proposals were managed through the Town's e-bidding platform.

The Town continues to leverage the partnerships established through the Halton Co-operative Purchasing Group (HCPG) with 64 of the bids summarized above worth \$6,605,230 (13%) being made in conjunction with the other HCPG members. The co-op also implements a purchasing card program, from which the Town had an annual spend in 2018 of \$16,434,914.

Details of the 311 contracts are provided in Schedule A. The Town also posts all bid results on the website, on an ongoing basis.

In addition to the contracts summarized above, the Town also acquires goods and services through:

1. Decentralized direct purchases made by program areas (i.e. under \$25,000);
2. Processes related to the exempt items identified in the Purchasing By-law (example: utilities, legal costs, training); as well as
3. Change orders to existing awards.

Such items are still subject to the availability of approved budgets and related signing authorities. The costs of these goods and services is reflected in the financial variance reports.

The total award value of \$50,707,775 in 2018 resulted in a 65% decrease from 2017. Although the total number of awards was consistent, the total expenditure was lower as there were not any new facilities awarded in 2018 (unlike 2017 that included the Sherwood community centre and branch library).



# The Corporation of the Town of Milton



## Asset Recovery

Purchasing Services also oversees the asset recovery process, for assets that have been declared surplus (excluding land). The town utilizes formal auctions in order to derive the highest value. During 2018, eleven (11) pieces of equipment and one (1) lot of miscellaneous assets were declared surplus and disposed of, resulting in \$305,782 in gross revenue for the Town. Details with respect to these disposals are provided in Schedule B.

Key achievements in Purchasing in 2018 include:

- Implementation of Phase 1 of the Construction Act reform
- Preparation and presentation to Council of a Purchasing Policy and an updated Purchasing By-law.
- Prepared and presented to Council the introduction of the Certificate of Recognition (CoR) program.
- Introduction of a new consulting roster program
- Introduction of a formal supplier performance program
- Expansion of the e-bidding software to include evaluation for all proposals

## Risk Services

The goal of risk management is to protect the Town's assets and reputation via effective loss prevention, claims administration and risk financing and ensure a high level of public safety.



# The Corporation of the Town of Milton

With respect to claims administration, Risk Services and the Town’s Insurance Adjusters adjust all claims with the intention of obtaining the best resolution possible for the Town while considering the circumstances of each case and adhering to the applicable regulations. Standard common law and insurance practices are utilized in resolving claims in a fair and equitable manner.

Type	Claims as of Dec 31, 2017	New Claims in 2018	Claims Closed in 2018	Pre-2018 Claims Closed in 2018	Claims as of Dec 31, 2018	Value of Claim Settlement
Errors and Omission	1	0	0	1	0	\$0
Bodily Injury	43	15	7	6	45	\$64,062
General Liability	0	2	1	0	1	\$0
Property Damage	12	51	9	10	44	\$56,857
Mailbox program	0	9	3	0	6	\$765
Reverse Osmosis Program	0	1	1	0	0	\$1,200
Physical Damage	0	0	0	0	0	\$0
<b>Total</b>	<b>56</b>	<b>78</b>	<b>21</b>	<b>17</b>	<b>96</b>	<b>\$122,884</b>

Note 1: The value of claims settled in 2018 included 2 bodily injury claims from previous years, and 2 property damage claims from previous years submitted in 2018 totaling the amount of \$99,832.

Cost recovery is an important element of the claims administration process, whereby the Town reduces its costs from third parties that contributed to the losses. The figures presented above are net of such cost recoveries.

The Town employs three primary strategies with respect to risk financing, namely:

- Insurance coverage
- Appropriate contractual obligations placed on suppliers of goods and services
- Management of self-insurance retention and reserve fund to cover routine, low-value loss costs

With respect to insurance coverage, the amount of premium the Town pays is influenced by a number of factors including claims history, growth in the Town and the related service delivery and asset base, inflation, market conditions and legislative changes. For 2018, the Town paid \$594,683 in insurance premiums. This amount is up slightly from the 2017 amount of \$564,513 due to the addition of cyber insurance coverage and updated asset



valuations, but significantly lower than the years prior to the most recent competitive request for proposal process in 2016.

Key achievements of Risk Services in 2018 included:

- Risk Training Program for Town Staff – Risk Services continued to develop and deliver Risk training, material, seminars and workshops for town staff. Some of the topics addressed in 2018 include:
  - a) 2018 Amendments Minimum Maintenance Standards
  - b) Legal Liability Issues With Public Installations of Wired Glass
  - c) GPS Technology & Municipal Winter Maintenance
- Milton Accident Review Committee – The program underwent a complete review to ensure that its administration is carried out in a more efficient and effective manner. Both the structure of the Committee and its Terms of Reference were updated to ensure that Operators of town owned equipment are provided with all necessary information in a timely manner, and to facilitate a more streamlined management reporting format.
- Contract Review and Advisory Support – Risk services continues to develop, review and provide recommendation on town contracts, new programs and projects. Some of the programs of note include:
  - a. Events Business Process Review with Community Service Staff
  - b. Standard Operating Procedures with Operations Staff
  - c. Risk Assessment for Milton Access + program for Transit Staff
  - d. Risk Assessment for Off-Site Inspection for Assessment Staff
  - e. Health and Safety Assessments with the Human Resources Staff
  - f. Outdoor Fitness Equipment Assessment with Community Service Staff
  - g. Video/Security Camera Policy Review with Community Services, HR, IT and Clerks Staff
- ERM Phase 1 – Risk services initiated a preliminary review for implementing an Enterprise Risk Management (ERM) program for the Town. This work will continue into 2019 and includes a risk policy, risk register and related training.



# The Corporation of the Town of Milton

## Financial Impact

The purchasing strategies used for the acquisition of goods and services identified in this report are important in achieving the Town's goal of obtaining best value while ensuring fairness, objectivity, accountability and transparency. Similarly, the Town benefits from the implementation of its risk management programs though the low claims history and competitive premium rates.

Respectfully submitted,

Troy McHarg  
Interim Commissioner, Corporate Services

For questions, please contact: Leslie Williamson, CSCMP 905-878-7252, x2138

## Attachments

Schedule A – Summary of 2018 Contract Awards

Schedule B – Asset Recovery Summary

CAO Approval

William Mann, MCIP, RPP, OALA, CSLA, MCIF, RPF  
Chief Administrative Officer

**Schedule A  
2018 Purchasing Activity**

DEPARTMENT	BID NO.	TYPE	DESCRIPTION	SUPPLIER	AWARD VALUE (net of HST rebate)	REPORT NO.
<b>TENDER</b>						
COM SER - P	517	T	Coates Linear Park South & Milton Pipeline Trail - Coates	39 Seven Inc.	\$ 379,907	PDA-022-18
FIRE	547	T	Breathing Apparatus Replacement Units	A.J. Stone Company	\$ 15,862	N/A
CORP SER - IT	202	T	Communications Cabling Systems (Various Sites) (Prequalified List)	Activo Inc. & Viridian Automation	\$ 127,145	PDA-024-18
ENG SER - O	211	T	Turf Fertilizer	Alliance Agri-Turf Inc.	\$ 41,812	N/A
COM SER - P	520	T	Campbellville New Park Redevelopment	Alpine Green Contracting	\$ 768,714	CORS-031-18
ENG SER - I	577	T	Joint Tender w/CN Railway for Main Street Grade Separation pedestrian tunnels	Canadian National Railway Company	\$ 4,695,374	CORS-056-18
ENG SER - O	025	T	Culvert Pipe & Couplers	Armtec	\$ 23,055	N/A
ENG SER - O	241	T	Passive Weed Program - Application of Over-seeding,	Bam Bam Construction	\$ 199,999	PDA-030-18
ENG SER - O	114	T	Sidewalk Snow Clearing	Blue Chip Bldg Restoration	\$ 28,737	PDA-046-18
ENG SER - O	063	T	Operator & Truck Snow Removal - Renewals	Blue Chip, Wendover, NRG	\$ 248,478	CORS-049-18
ENG SER - I	527	T	2018 Bridge Rehabilitation Program	Bronte Construction	\$ 351,832	PDA-039-18
ENG SER - O	109	T	Grass Cutting, Landscaping & Grounds Maint.Services - Area 10	Burloak Landscaping	\$ 8,200	N/A
COM SER - FC	562	T	Salt Dome Relocation	Calhoun Building Systems	\$ 40,541	N/A
COM SER - FC	523	T	Memorial & MSC Ice Rink Refrigeration system upgrade	Cimco Refrigeration	\$ 50,657	PDA-038-18
COM SER - FC	504	T	Fire Station 1 Rehabilitation	Defaveri Group Contracting	\$ 4,637,203	CORS-008-18
COM SER - F	543	T	Automatic Floor Scrubber	Dominion Equipment & Chemical	\$ 9,691	N/A
ENG SER - F	550	T	Fleet Vehicles - Pickup Trucks	Donway Ford & Blue Mountain Chrysler	\$ 227,203	PDA-050-18
ENG SER - O	571	T	1 Ton Pick Up with Dump Body	EastCourt Ford Lincoln	\$ 72,931	N/A
COM SER - FO	251	T	Dome installation/removal	Encompas Construction	\$ 170,410	PDA-025-18
ENG SER - O	190	T	Residential Driveway Snow Window Clearing	Extreme Landscapes & Contracting Ltd	\$ 10,117	N/A
ENG SER - I	050	T	Expanded Asphalt Program (Construction)	Fermar Paving	\$ 1,409,727	CORS-039-18
ENG SER - T	581	T	Sign Reflectivity and Inventory Inspection Services	Fernandes Nuclear Products	\$ 120,077	PDA-072-18
COM SER - RP	066	T	Bussing - Day Camps	FirstCanada ULC	\$ 42,079	N/A
ENG SER - O	252	T	Storm Sceptor / Oil Grit Separator	Flo Kleen	\$ 51,632	PDA-036-18
ENG SER - O	151	T	Annual Bedding Plants	Flowershed	\$ 6,110	N/A
ENG SER - I	097	T	Asphalt Overlay (Construction)	Forest Contractors	\$ 2,384,704	CORS-024-18
CORP SER - IT	578	T	Pure Storage SAN Storage Upgrade	FoxNet Inc.	\$ 172,992	PDA-068-18
ENG SER - F	535	T	Rotary Flex Mower	Galer Equipment	\$ 30,476	N/A
FIRE	573	T	Fire Vehicles - PCPG Joint Procurement	Gallinger Ford	\$ 211,617	PDA-053-18
COM SER - P	519	T	Milton Tennis Club Redevelopment (PreQualified)	Gateman Milloy	\$ 1,435,318	CORS-031-18
ENG SER - I	508	T	Bronte (Main to Victoria)	Graham Bros	\$ 1,404,891	CORS-039-18
ENG SER - F	553	T	One Mini Compact Excavator	Green Tractor Halton	\$ 61,361	N/A
ENG SER - O	572	T	Zero Radius Mower	Green Tractor Halton	\$ 21,777	N/A
DBIA	320	T	Flower Installation & Maintenance (DBIA)	Grounds Guys of Milton	\$ 22,647	N/A
COM SER - MCA	549	T	Vinyl Signage for MCA	Hamilton Signs & Display Company	\$ 12,063	N/A
ENG SER - F	542	T	2 Ton Asphalt Hot Box Reclaimer Trailer	Heat Design Equipment	\$ 37,010	N/A
ENG SER - O	082	T	Campbellville Sidewalk Snow Clearing & Campbellville Bank Parking Lot	J&J Property Services	\$ 28,960	N/A
ENG SER - O	273	T	Bridge Maintenance Repairs	Jarlian Construction	\$ 18,073	N/A
PLANNING	532	T	12530 Nass-Esq Twain Road - Demolition	Kieswetter Demolition	\$ 20,205	N/A
ENG SER - O	315	T	General Road Maintenance Services & Repairs	Kirbyco General	\$ 110,677	PDA-019-18
ENG SER - O	018	T	Winter Sand (used for Sand/Salt mix) INVENTORY	Lakeview Sand & Gravel	\$ 114,607	PDA-062-18
COM SER - P	516	T	Harrison Park	Latitude 67	\$ 366,428	PDA-044-18
ENG SER - I	507	T	Main Street (JSP to 5th line) Demolition	Marrex Construction	\$ 30,171	N/A
FIRE	579	T	Support Vehicle Emergency Lighting	Mega-Tech	\$ 35,618	N/A
COM SER - FC	569	T	Storage Cabinets - Fire Station 1	Metric Storage Systems	\$ 63,616	N/A
ENG SER - F	559	T	Four Wheel Alignment Machine	Milton Auto Parts	\$ 27,038	N/A
ENG SER - I	576	T	Joint Tender w/ Region - Martin/Main St.	Nabolsy Contracting Inc.	\$ 1,026,826	CORS-056-18
COM SER - FC	525	T	555 Industrial - Parking Lot Improvements	Pacific Paving	\$ 414,517	PDA-043-18
ENG SER - I	505	T	Yates Drive Reconstruction	Pacific Paving Ltd.	\$ 544,923	CORS-016-18
CORP SER - IT	555	T	Interactive Displays	Paladin Technologies	\$ 65,962	PDA-065-18
COM SER - FC	561	T	Ice Resurfacer - Sherwood CC	Part A - Resurface Corp, Part B - Joe Johnson	\$ 387,966	PDA-066-18 PDA 067-18
ENG SER - O	031	T	Mudjacking	Pioneer North	\$ 12,980	N/A
CORP SER - IT	541	T	UPS Components	Powerland Computers	\$ 44,831	N/A
ENG SER - O	253	T	Sidewalk Clearing	Precision Concrete Cutting	\$ 23,000	N/A
ENG SER - O	253	T	Sidewalk Slicing	Precision Concrete Cutting	\$ 23,000	N/A
ENG SER - O	570	T	Three (3) Standard Non Roll-Off Tandem Trucks	Sheehan's Truck Centre	\$ 898,643	PDA-064-18
COM SER - F	177	T	Fire Safety Maintenance	TAS Electrical, Fire & Security Inc.	\$ 11,115	N/A
COM SER - P	518	T	Willmott Pipeline Easement	TDI International	\$ 415,467	PDA-021-18
ENG SER - F	534	T	Finishing Mower	Turf Care Products	\$ 95,553	PDA-028-18
COM SER - FC	546	T	Dusmet House Roof Replacement	Ultimate Construction	\$ 55,561	PDA-041-18
ENG SER - O	257	T	Ball Diamond Drainage Repairs	Wendover Construction	\$ 17,580	N/A
COM SER - MCA	536	T	Professional Video Projection and Accessories	Westbury	\$ 50,672	PDA-026-18

DEPARTMENT	BID NO.	TYPE	DESCRIPTION	SUPPLIER	AWARD VALUE (net of HST rebate)	REPORT NO.
COM SER - FC	533	T	Theatrical Lighting Console	Westbury	\$ 23,718	N/A
COM SER - FC	557	T	MLC & MCA Envelope Repairs	Zero Defects	\$ 117,582	PDA-049-18
<b>SUBTOTAL</b>		<b>64</b>			<b>\$ 24,577,638</b>	

PROPOSAL						
COM SER - P	171	P	Spray Pads for Park Projects	ABC Recreation	\$ 91,543	N/A
CORP SER - CORP	160	P	Property Appraisal Services	Antec Jacob Ellens Cushman & Wakefield Stephen Saxe	\$ 67,000	N/A
CORP SER - CORP	070	P	General Hardware/Lumber requirements	Fastenal Canada	\$ 10,000	N/A
LIBRARY	501	P	Sherwood Library Collections	Library Bound & Whitehots	\$ 1,000,000	LIBRARY
FIRE	316	P	Fire Helmets	M&L Supply, Fire & Safety	\$ 30,000	N/A
CORP SER - HR	568	P	Human Resources Strategic Plan	Mercer	\$ 63,091	N/A
COM SER - F	052	P	REVENUE - Full Service Snack Vending Machines	Naccarrato Enterprise	\$ (20,000)	N/A
COM SER - P	165	P	Design, Supply and Installation of Playground Equipment	PlayPower	\$ 101,729	N/A
CORP SER - CORP	291	P	Integrity Commissioner	Principles Integrity	\$ 20,000	CORS-035-18
PLANNING	500	P	Transit Hub Study	RE Millward	\$ 326,248	PD-017-18
CORP SER - C	239	P	Election Compliance Audit Services	Richter Advisory Group Inc.	\$ 2,000	N/A
ENG SER - I	204	P	Property Negotiation Services	S. Spera & Associates	\$ 90,948	N/A
ENG SER - T	503	P	Facility feasibility Transit	Stirling Rothesay Consulting	\$ 61,046	CORS-008-18
CORP SER - P&R	051	P	Consulting Services - Engineering, Parks, Facilities	Various - Consulting Roster Approval	\$ -	CORS-072-18
ENG SER - T	502	P	Transit Master Plan Update	WSP Canada Ltd.	\$ 203,515	CORS-056-18
<b>SUBTOTAL</b>		<b>15</b>			<b>\$ 2,047,120</b>	

CONSULTING SERVICES ROSTER						
ENG SER - I	051	CON	Louis St. Laurent (Vickerman Way to Kennedy Circle East)	Amec Foster Wheeler	\$ 217,171	CORS-016-18
ENG SER - I	051	CON	High Point Pond Cleanout	Amec Foster Wheeler	\$ 183,113	CORS-003-18
ENG SER - I	051	CON	2018 Asphalt Overlay Program	Amec Foster Wheeler	\$ 154,191	CORS-016-18
COM SER - FC	051	CON	Parking Lot Improvement at 555 Industrial Drive	Chisholm Fleming and Associates	\$ 63,040	CORS-003-18
ENG SER - I	051	CON	Yates Drive Reconstruction (Thompson Rd. to Bennett Blvd.)	Chisholm Fleming and Associates	\$ 57,494	CORS-008-18
ENG SER - I	051	CON	2018 Crack Sealing Program	Chisholm Fleming and Associates	\$ 39,310	PDA-013-18
COM SER - P	051	CON	Milton Tennis Club Redevelopment	Cosburn Giberson Landscape Architects	\$ 35,189	PDA-011-18
COM SER - P	051	CON	Harrison Park	Cosburn Giberson Landscape Architects	\$ 12,995	PDA-007-18
ENG SER - I	051	CON	2018 Expanded Asphalt Program	Hatch Corporation	\$ 152,835	CORS-008-18
ENG SER - I	051	CON	2019 Bridge and Culvert Rehabilitation Program for 6 Culverts and Bridges (Structures 20, 21, 23, 27, 66, 101)	Hatch Corporation	\$ 124,905	CORS-016-18
ENG SER - I	051	CON	2018 Bridge Rehabilitation Program	Hatch Corporation	\$ 111,891	CORS-008-18
ENG SER - I	051	CON	2019 Expanded Asphalt Program	Hatch Corporation	\$ 94,535	CORS-016-18
ENG SER - I	051	CON	Detailed Design for Bell School Line	Hatch Corporation	\$ 90,803	CORS-003-18
ENG SER - I	051	CON	Campbellville Road Bridge Rehabilitation Structure 72	Hatch Corporation	\$ 30,217	CORS-016-18
COM SER - P	051	CON	Ford Neighbourhood Park Design	Landscape Planning Limited	\$ 61,234	CORS-003-18
COM SER - P	051	CON	Campbellville New Park Redevelopment	Landscape Planning Limited	\$ 21,254	PDA-010-18
COM SER - P	051	CON	Sherwood Community Centre Phase II Design	MBTW Group	\$ 62,893	CORS-003-18
COM SER - P	051	CON	Sam Sheratt Park Redevelopment	MBTW Group	\$ 41,778	PDA-009-18
COM SER - P	051	CON	Willmott Pipeline Easement	MBTW Group	\$ 11,239	PDA-008-18
COM SER - FC	051	CON	Milton Leisure Centre Envelope Repairs	VG Architects	\$ 18,469	PDA-005-18
COM SER - FC	051	CON	Milton Centre for the Art Envelope Repairs	VG Architects	\$ 9,515	PDA-006-18
ENG SER - I	051	CON	2019 Asphalt Overlay Program Design	Wood Environment	\$ 119,568	CORS-039-18
ENG SER - I	051	CON	15 Side Road Shoulder Widening Design Services	Wood Environment	\$ 45,013	CORS-035-18
ENG SER - I	051	CON	Bronte Street Phase 1 Reconstruction (Main St. to Victoria St.)	WSP Canada	\$ 190,393	CORS-008-18
ENG SER - I	051	CON	Campbell Avenue Phase 3	WSP Canada	\$ 159,141	CORS-072-18
ENG SER - I	051	CON	Building Demolition of 7472 Fifth Line (budget represents amount for complete project)	WSP Canada	\$ 11,590	PDA-012-18
<b>SUBTOTAL</b>		<b>26</b>			<b>\$ 2,119,776</b>	

NEGOTIATION (CONTRACT RENEWAL)						
ENG SER - O	295	R	Spray Pad Maintenance Services	ABC Recreation	\$ 20,258	N/A
CORP SER - CORP	079	R	Internal Mail Distribution Services	AD Enterprises = AI DairouAI Bell	\$ 30,935	N/A
COM SER - RP	090	R	Fitness Equipment Maintenance	Advantage Fitness Sales Inc.	\$ 2,442	N/A
CORP SER - CORP	015	R	Industrial Clothing - Hi Visibility (Traffic) Wear	AGO - Hi-Viz, MWW-Industrial,Corporate	\$ 53,287	N/A
ENG SER - O	012	R	Street/Road Sweeping & Flushing	Almon Equipment	\$ 26,430	N/A

DEPARTMENT	BID NO.	TYPE	DESCRIPTION	SUPPLIER	AWARD VALUE (net of HST rebate)	REPORT NO.
ENG SER - O	278	R	Sports Field Maintenance Program	Bam Bam	\$ 24,408	N/A
COM SER - F	175	R	Concession Confectionery Products (Confectionery Items)	Beech Bros.	\$ 44,600	PDA-27-18
ENG SER - F	010	R	Oils & Lubricants INVENTORY	Big Red Oil	\$ 21,366	N/A
ENG SER - O	077	R	Emergency Winter Equipment (For Snow Removal/Haulage)	Blue Chip & Cation	\$ 18,392	N/A
COM SER - F	068	R	REVENUE - Digital Media Services	Boardview Advertising Inc.	\$ (7,845)	N/A
LIBRARY	032	R	Library Consumables	BroDart	\$ 15,959	N/A
CORP SER - P&R	007	R	Gasoline/Diesel Fuels	Canada Clean Fuel	\$ 454,198	PDA-059-18
CORP SER - CORP	016	R	Envelopes	Canadian Printing Resources	\$ 5,491	N/A
ENG SER - O	039	R	Portable Toilets	Chantler's Environmental	\$ 25,338	N/A
COM SER - F	219	R	Uninterrupted Alarm Monitoring and Maintenance Services	Chubb Edwards	\$ 25,000	N/A
ENG SER - I	058	R	Traffic Consulting Services	CIMA Canada	\$ 11,742	N/A
COM SER - F	065	R	Ammonia Servicing (Arena Refrigeration Mtce)	CIMCO Refrigeration	\$ 31,896	N/A
COM SER - F	102	R	Painting Services	CIP Services	\$ 23,278	N/A
COM SER - F	043	R	Sanitary Disposal Systems	Citron Hygiene LP	\$ 12,796	N/A
CORP SER - C	215	R	Animal Shelter Services	City of Burlington	\$ 86,798	PDA-008-16
ENG SER - O	307	R	Passive Weed Program - Parks Grass Cutting (6 weeks x 2 cuts/week)	Clintar & ProMow	\$ 334,961	CORS-024-18
FIRE	326	R	Vehicle Extrication System - original tender 17-554	Code 4 Fire & Rescue	\$ 53,556	PDA-048-18
ENG SER - O	019	R	Salt - INVENTORY	Compass Minerals	\$ 810,376	CORS-047-17
CORP SER - T	290	R	Electronic Cheque Scanner	Creditron	\$ 3,824	N/A
CORP SER - C	267	R	Voter List Management Services	Data Fix	\$ 8,745	N/A
CORP SER - CORP	079	R	Bonded Courier Services	DEC Express	\$ 32,375	N/A
CORP SER - F	319	R	Payment Recovery Services	Deloitte	\$ -	CORS-003-18
ENG SER - O	199	R	Brine INVENTORY	Den-Mar Brines Ltd.	\$ 56,406	PDA-049-17
CORP SER - IT	166	R	Desktop/laptop/monitor hardware Refresh	Desktops & Laptops - Telecom Monitors - Printers Plus	\$ 121,196	PDA-004-18 & PDA-023-18
ENG SER - I	086	R	Traffic Signal Maintenance & Streetlight Mtce (071)	Ducon Utilities	\$ 536,663	CORS-037-17
ENG SER - O	176	R	Sports Field Line Marking	Ecosteam Landscaping	\$ 121,744	PDA-020-18
ENG SER - I	287	R	Right of Way Restorations	Edgar Howden & Sons	\$ 30,000	N/A
CORP SER - IT	080	R	Digital Orthoimaging	First Base Solutions	\$ 6,777	N/A
ENG SER - O	017	R	Catch Basin Cleaning	Flowklean Technology	\$ 144,806	PDA-003-18
FIRE	213	R	Maintenance of Emergency Generators	G.A.L Power Systems Ltd.	\$ 11,046	N/A
COM SER - F	045	R	Containerized Pick-up & Disposal of Waste & Metal Recycling (Revenue)	GFL (Green For Life) Environmental	\$ 39,735	N/A
COM SER - F	020	R	Pool Chemicals & Bulk Chlorine	Glen Chemical SP&S Commercial	\$ 19,348	N/A
COM SER - RP	067	R	REVENUE - Travel Services - Seniors	Great Canadian Coach	\$ 3,725	N/A
COM SER - F	113	R	Janitorial Services - All Facilities	Green Care Janitorial Systems	\$ 40,034	PDA-051-18
ENG SER - O	056	R	Road Side Grass Cutting	Green Stream Lawn & Vegetation Mgm.	\$ 41,646	N/A
ENG SER - O	275	R	Guard Rail & Cabling Grass Cutting	GreenTrail Landscaping	\$ 51,020	PDA-034-18
ENG SER - O	164	R	Engineered Wood Fibres for Playgrounds	Growers Choice	\$ 50,000	PDA-016-18
CORP SER - IT	262	R	Data Centre Maintenance	Heale Consulting	\$ 32,854	N/A
COM SER - F	106	R	Electrical Services (facilities & Operations (JC))	Holley Electric	\$ 189,388	N/A
CORP SER - T	078	R	Armored Courier Services	Inkas Security Services	\$ 11,216	N/A
CORP SER - T	186	R	Mass Mailing Services	Innovative Response Marketing	\$ 3,895	N/A
COM SER - F	313	R	Furniture - Workstations (Original bid file 08-313A)	Inscape	\$ 92,000	CORS-015-16
COM SER - F	105	R	Plumbing Services (Facilities & Operations (JC))	J. Currie Plumbing	\$ 103,000	PDA-034-17
ENG SER - O	026	R	Routing and Sealing of Roadway Cracks	J. Di Iorio Construction	\$ 204,211	PDA-014-18
CORP SER - P&R	055	R	Insurance and Risk Management Services	JLT Canada	\$ 547,522	CORS-061-16
CORP SER - F	089	R	Auditor Services	KPMG	\$ 67,365	CORS-043-16
EXE SER - COM	061	R	Printing (General Office)	M & T Printing Group	\$ 107,728	N/A
ENG SER - O	117	R	Mixing & Piling for Sand & Salt	Mann Construction	\$ 39,503	n/a
ENG SER - O	159	R	Bus Stop and Bus Shelter Snow Clearing	Marquee Landscapes & Forestell	\$ 79,854	PDA-042-18
COM SER - F	083	R	Snow Clearing Parking Lots	Marquee Landscapes Blue Chip Pro Mow	\$ 331,122	PDA-045-18
ENG SER - O	110	R	Fencing/Signage install/General Repairs	Marshall Fence	\$ 164,527	PDA-055-18
COM SER - F	193	R	Zody and Loon Chairs	McGowan Office Interiors	\$ 119,125	PDA-058-18
ENG SER - O	062	R	Tree Removal Services (2015 Tender Milton only)	Miller Tree	\$ 672,852	CORS-024-18
COM SER - F	103B	R	HVAC Services (Prequalified)	Moore Environmental	\$ 111,251	PDA-029-18
CORP SER - CORP	044	R	JEAP (Employee Assistance Program)	Morneau Shepell	\$ 50,880	N/A
ENG SER - O	027	R	Surface Treatment	MSO Construction	\$ 493,277	CORS-016-18
ENG SER - I	576	R	Joint Tender w/ Region - Martin/Main St.- Contract Admin	Nabolsy Contracting Inc.	\$ 86,115	CORS-056-18
ENG SER - F	029	R	Automotive & Light Truck Parts	Napa Auto Parts	\$ 46,754	N/A
ENG SER - O	057	R	Heavy Equipment Rental	Nellis Construction, Cation	\$ 10,000	N/A
ENG SER - T	538	R	Transit Bus from 2017	Nova Bus	\$ 593,069	CORS-051-17
COM SER - F	189	R	Well Water Testing Facilities and Operations	Oakhill Environmental	\$ 35,412	N/A
COM SER - F	004	R	Mat Rental	Olympic Dust Control	\$ 20,115	N/A
COM SER - RP	203	R	Rental Inflatable Activity Devices for the Street Festival	Ontario Inflatables	\$ 9,005	N/A
COM SER - RP	302	R	Cardio Weight Equipment for Leisure Centre	Part A - Cardio = Advantage Part B - Strength = National Fitness	\$ 11,827	N/A
ENG SER - O	269	R	Hot-in-place Asphalt Repairs	Paveseal Limited	\$ 101,100	PDA-002-18
CORP SER - C	325	R	Voter Identification Notices	Pegasus Direct Mail Worx	\$ 9,500	N/A
ENG SER - O	076	R	Sidewalk Reconstruction	Pencon Construction	\$ 345,559	PDA-017-18

DEPARTMENT	BID NO.	TYPE	DESCRIPTION	SUPPLIER	AWARD VALUE (net of HST rebate)	REPORT NO.
COM SER - F	053	R	REVENUE/Supply of Cold Drinks Concessions	Pepsico	\$ (44,791)	N/A
EXE SER - ED	094	R	Real Estate Services	Phil Prestige, Royal LePage Meadowtowne	\$ 10,000	N/A
ENG SER - O	178	R	Grass Seed	Pickseed Canada	\$ 42,838	N/A
COM SER - F	134	R	REVENUE - Sports Pro Shop	Play it again sports	\$ (5,250)	n/a
COM SER - F	011	R	Electrical Lamps & Products	Powertrade Electric Ltd.	\$ 9,996	N/A
FIRE	184	R	Bunker Gear	PPE Solutions	\$ 51,238	PDA-040-18
COM SER - F	229	R	Swimming Pool Repairs, Filter Repairs, Start Up & Shut Down	PPL Aquatic	\$ 8,058	N/A
COM SER - F	188	R	Pest Control Services	Professional PCO Services Inc	\$ 17,910	N/A
ENG SER - O	109	R	Grass Cutting, Landscaping & Grounds Maint.Services - Area 5,6	ProMow	\$ 97,276	N/A
ENG SER - O	109	R	Grass Cutting, Landscaping & Grounds Maint. Area 1,2,7,8	ProMow = Areas 1,3,5,6 Clintar Areas 2,4,7,8	\$ 342,595	CORS-003-18
ENG SER - O	109	R	Grass Cutting, Landscaping & Grounds Maint. - Area 3,4	ProMow Clintar Areas	\$ 74,619	N/A
CORP SER - CORP	014	R	Courier Services	Purolator Courier	\$ 2,920	N/A
ENG SER - I	200	R	Traffic Counting	Pyramid Traffic	\$ 8,000	N/A
CORP SER - IT	002	R	Laser Toner Cartridges	QRX Technical	\$ 25,000	N/A
ENG SER - O	179	R	Irrigation System Maintenance	Rainforest Lighthouse Inc.	\$ 19,898	N/A
CORP SER - IT	091	R	Multifunction Printers -MFP Devices (Photocopiers)	Ricoh Canada	\$ 30,000	CORS-006-17
COM SER - F	088	R	Water Treatment Services	Rochester Midland Canada Corporation	\$ 11,509	N/A
COM SER - F	187	R	Locksmith Services	Royal Security Solution Inc.	\$ 27,000	N/A
CORP SER - F	161	R	Banking Services	Scotiabank - Bank of Nova Scotia	\$ 8,450	CORS-005-16
COM SER - F	175	R	Concession Food & Related Products	Section A - GFS Section B - Wonderland	\$ 105,875	PDA-052-18
COM SER - RP	162	R	Milton Street Festival Production Manager	Sherwood Systems	\$ 22,000	N/A
CORP SER - CORP	033	R	Shredding	Shred-It	\$ 1,000	N/A
COM SER - F	107	R	Elevator Services	Southwestern Elevator	\$ 13,224	N/A
COM SER - P	073	R	Corporate Signage Program - Supply Only	Spectra Advertising	\$ 98,270	PDA-018-18
CORP SER - CORP	001	R	Stationery Products & Related Supplies	Staples Advantage	\$ 104,830	CORS-006-17
COM SER - F	308	R	Global Furniture	Staples Business Advantage	\$ 25,000	N/A
ENG SER - O	030	R	Traffic Signs - Sign Portion - INVENTORY	Stinson & UCC	\$ 50,125	N/A
CORP SER - P&R	009	R	Propane	Superior Propane	\$ 376	N/A
CORP SER - CORP	060	R	Promotional Merchandise	Talbot	\$ 21,846	N/A
CORP SER - CORP	035	R	Off Site Storage	Tippet / Crown World Wide Group	\$ 12,000	N/A
COM SER - FO	170	R	Ticketing for the Velodrome (File 149 included)	Tixhub Inc.	\$ 37,429	CORS-027-16
ENG SER - O	163	R	Emerald Ash Bore Injections	TruGreen / Greenlawn Ltd.	\$ 35,784	N/A
FIRE	148	R	Fire Department Uniforms/Winter Jackets	Unisync Group - TOM Part A,B,C Martin & Levesque - HH Part A,B (C not awarded)	\$ 22,466	N/A
COM SER - F	182	R	Overhead Door Maintenance	Universal Door & Equipment	\$ 55,065	N/A
COM SER - F	006	R	Heating Fuel	UPI Energy	\$ 947	N/A
ENG SER - F	028	R	Snow Plow Blades & Parts	Valley Blades Ltd	\$ 8,190	N/A
ENG SER - O	212	R	Top Dress Sand, Soil and Screened Top Soil	Van Beeks Landscaping	\$ 45,290	PDA-001-18
ENG SER - F	047	R	Anti-Freeze (Windshield & Engine) INVENTORY	Vulsay Industries	\$ 1,700	N/A
CORP SER - CORP	037	R	Safety Supplies	Weber Supply	\$ 25,312	N/A
ENG SER - O	063	R	Operator & Truck Snow Removal Services	Wendover Construction, Blue Chip, Duff Construction	\$ 636,572	N/A
ENG SER - O	270	R	Weedspraying Services	Wilderness Environmental	\$ 20,338	N/A
ENG SER - D	288	R	Environmental Monitoring Boyne Survey-3 years + addl 3 years + 4 yrs	Wood Environment & Infrastructure Solutions	\$ 116,289	CORS-060-18
CORP SER - P&R	135	R	Janitorial Supplies	Wood Wyant	\$ 139,500	PDA-058-18
ENG SER - O	023	R	Pavement Line Marking	Woodbine Pavement Markings Ltd	\$ 178,293	PDA-015-18
<b>SUBTOTAL</b>		<b>116</b>			<b>\$ 10,649,766</b>	
<b>NEGOTIATION (SINGLE/SOLE SOURCE)</b>						
ENG SER - I	564	SS	Road Needs Study 2018	4 Roads Management Services	\$ 48,234	CORS-049-18
CORP SER - CORP	079	SS	Bonded Courier Services	AMK Transport	\$ 26,051	CORS-035-18
ENG SER - F	048	SS	Tires, Supply Only	Bridgestone / Michelin	\$ 66,000	CORS-074-17
COM SER - RP	556	SS	Milton Parkland Provision Strategy	Brook McIlroy Inc.	\$ 35,708	CORS-035-18
ENG SER - O	034	SS	Hot Mix Asphalt (AC Indexed)	Capital Paving & Halton Asphalt Supply	\$ 287,343	CORS-024-18
COM SER - F	264	SS	Geothermal System Maintenance @ MSC	Carter & Grant Mechanical Systems	\$ 50,000	CORS-074-17
EXE SER - ED	321	SS	IoT Incubator Program - MEV	Change Impetus Group	\$ 18,317	CORS-016-18
EXE SER - ED	560	SS	Downtown Precinct Study	Colliers Project Leaders	\$ 45,283	CORS-024-18
CORP SER - C	323A	SS	Parking Enforcement Services	Commissionaires Great Lakes	\$ 40,128	CORS-048-18
CORP SER - C	323	SS	Parking Enforcement Services	Commissionaires Great Lakes	\$ 32,693	CORS-035-18
COM SER - FC	575	SS	Donor Wall FOACM (Actual will be reported upon project completion)	Creative Art Glass		CORS-060-18
FIRE	566	SS	Fire Master Plan Update Phase I and II	Dillon Consulting	\$ 106,747	CORS-049-18
COM SER - F	322	SS	Skateboard / Scooter Camp	Evolve Camps	\$ 17,324	CORS-016-18
ENG SER - T	242	SS	Transit Fareboxes	Garival	\$ 114,296	CORS-072-18
ENG SER - F	529	SS	General Mowers and Attachments	Green Tractor Halton	\$ 12,817	CORS-008-18
COM SER - F	537	SS	Hail Guards - MNCC	HTS Engineering	\$ 17,750	CORS-008-18
ENG SER - F	530	SS	Multifunction Tractor	Joe Johnson Equipment	\$ 128,737	CORS-008-18
ENG SER - F	248	SS	Trackless parts	Joe Johnson Equipment	\$ 28,536	CORS-072-18

DEPARTMENT	BID NO.	TYPE	DESCRIPTION	SUPPLIER	AWARD VALUE (net of HST rebate)	REPORT NO.
COM SER - RP	147	SS	Swim Lesson Provider	Lifesaving Society Ontario Branch	\$ 56,000	CORS-072-18
PLANNING	545	SS	Trafalgar Corridor and Agerton Secondary Plan program - Phase 2 & 3	Malone Given Parsons	\$ 954,857	PD-020-18
PLANNING	543	SS	Trafalgar Corridor and Agerton Secondary Plan Program	Malone Given Parsons	\$ 50,880	CORS-016-18
ENG SER - I	539	SS	Miovision Equipment	Miovision Technologies	\$ 114,838	ENG-004-18
ENG SER - F	528	SS	1 Ton Roll-Off Bed Attachment	On-Trux Roll-Off Systems	\$ 38,516	CORS-008-18
EXE SER - COM	544	SS	Refurbishment of Signage	Pride Signs	\$ 16,255	CORS-016-18
ENG SER - F	244	SS	Volvo dump truck parts and service	Sheehan's Truck Centre	\$ 64,016	CORS-072-18
CORP SER - IT	317	SS	Software License Products and Related Services	Softchoice	\$ 126,145	CORS-065-17
ENG SER - F	558	SS	Fleet Decals	Southwood Graphics	\$ 36,572	CORS-035-18
ENG SER - I	330	SS	Miovision Equipment	Stinson / Owl Lite	\$ 121,500	CORS-072-18
ENG SER - I	286	SS	Accessible Pushbuttons	Tacel Ltd.	\$ 33,000	CORS-072-18
ENG SER - F	246	SS	Tymco sweeper parts and service	The Equipment Specialist	\$ 26,569	CORS-072-18
ENG SER - F	245	SS	Cat loader parts and service	Toromont / Cat	\$ 62,527	CORS-072-18
ENG SER - F	250	SS	Snow Plow Parts	Viking Cives	\$ 29,473	CORS-072-18
ENG SER - F	531	SS	Tandem Axle Attachments	Viking-Coves Ltd.	\$ 94,840	CORS-008-18
CORP SER - F	540	SS	Building Permit Fee Update Study	Watson & Associates	\$ 28,493	CORS-006-18
CORP SER - F	567	SS	Fiscal Impact Study for Agerton Employment & Trafalgar Corridor Secondary Plan	Watson & Associates Economists	\$ 127,200	CORS-049-18
CORP SER - IT	565	SS	Audio Equipment System Upgrades MNCC	Westbury National Show Systems	\$ 54,525	CORS-049-18
PLANNING	574	SS	MESP Agerton Employment & Trafalgar Corridor Secondary Plan programs	Wood	\$ 1,156,073	PD-049-18
PLANNING	551	SS	Agerton Trafalgar - Air Quality Assessment & Area Servicing	Wood Environment & Infrastructure Solutions	\$ 113,914	PD-020-18
ENG SER - D	328	SS	Holistic Environmental Monitoring - Derry Green Survey	Wood Environment & Infrastructure Solutions	\$ 104,660	CORS-060-18
ENG SER - O	173	SS	Brookville Monitoring	WSP Canada (MMM Group)	\$ 39,900	CORS-074-17
ENG SER - O	173	SS	Brookville Monitoring	WSP Canada (MMM Group)	\$ 27,000	CORS-072-18
<b>SUBTOTAL</b>		<b>41</b>			<b>\$ 4,553,717</b>	
<b>NEGOTIATION (SINGLE/SOLE SOURCE - OTHER)</b>						
ENG SER - I	539	SS	Miovision Equipment	Miovision & Stinson	\$ 72,548	PDA-060-18
<b>SUBTOTAL</b>		<b>1</b>			<b>\$ 72,548</b>	
<b>NEGOTIATION (LEGACY)</b>						
ENG SER - I	201	L	Parking Enforcement System	Acceo Solutions (formerly Gtechna)	\$ 57,818	CORS-072-18
COM SER - F	217	L	BAS Building Automated System Mtce-MSC	Automated Logic	\$ 12,270	CORS-077-16
CORP SER - IT	284	L	Project Management Information System	Clarizen	\$ 59,930	CORS-072-18
CORP SER - IT	311	L	Networking Switches, Routers, Firewalls and Related Services	Compugen Teramach	\$ 221,559	CORS-072-18
CORP SER - IT	125	L	Financial System Upgrade & Projects (CMIC)	Computer Methods (CMIC)	\$ 953,133	CORS-072-18
ENG SER - T	300	L	AVL & ITS System for Transit	Consat Telematics	\$ 102,401	CORS-072-18
CORP SER - IT	121	L	Building Permit & Business License support system - AMANDA	CSDC Systems	\$ 282,899	CORS-072-18
CORP SER - IT	282	L	eLearning System - annual support & maintenance (RFP 15-532)	D2L Corporation	\$ 44,484	CORS-072-18
CORP SER - IT	174	L	AVL & GPS System	Dican Digital Instruments	\$ 58,356	CORS-072-18
ENG SER - I	207	L	Peak Traffic Controller	Econolite Canada	\$ 105,000	CORS-072-18
CORP SER - IT	124	L	On-line Services Support	eSolutions Group	\$ 476,989	CORS-072-18
CORP SER - IT	122	L	GIS System	ESRI Canada	\$ 130,355	CORS-072-18
CORP SER - IT	119	L	Fire Dept. Management software application	FDM Software	\$ 295,558	CORS-072-18
CORP SER - IT	145	L	Server Maintenance & Licenses	Gibraltar Solutions	\$ 821,880	CORS-072-18
ENG SER - I	096	L	Opticom Equipment (Pre-emption)	Global Traffic Technologies / GTT	\$ 87,000	CORS-072-18
CORP SER - IT	303	L	HP Direct Renewals	Hewlett Packard Canada	\$ 26,000	CORS-072-18
COM SER - F	298	L	PM for HVAC system at the MNCC	HTS Engineering	\$ 25,343	CORS-074-17
CORP SER - IT	280	L	Research and Advisory Services	Infotech Resource Group	\$ 71,616	CORS-072-18
CORP SER - IT	126	L	Telephone System support (Introtel)	Introtel Communications	\$ 224,835	CORS-072-18
CORP SER - IT	128	L	Network Security/Firewall support (CheckPoint Firewall)	MNP LLP	\$ 223,414	CORS-072-18
CORP SER - IT	137	L	Database Operating System - Oracle	Oracle Corporation	\$ 750,988	CORS-072-18
CORP SER - IT	120	L	Recreation application system maintenance - PerfectMind	PerfectMind	\$ 80,000	CORS-072-18
CORP SER - IT	281	L	Annual Support Email Filtering Security Software	Proofpoint Inc.	\$ 30,000	CORS-072-18
CORP SER - IT	118	L	FMW Budget application software (RAC)	Public Sector Digest	\$ 67,882	CORS-072-18
CORP SER - IT	139	L	Online Mapping System	Rolta Canada	\$ 50,022	CORS-072-18
COM SER - F	296	L	PM for Fire, Security & Building Automation System at MNCC	Siemens Canada Ltd.	\$ 35,770	CORS-074-17
CORP SER - IT	116	L	Microsoft Software Licenses (see 137)	Softchoice	\$ 609,210	CORS-072-18
CORP SER - IT	120	L	Recreation application system maintenance - CLASS	The Active Network	\$ 132,961	CORS-072-18
CORP SER - IT	331	L	IT Service Desk Solution	TopDesk Inc.	\$ 55,106	CORS-072-18
CORP SER - IT	123	L	Property Tax System - Vailtech	Vailtech	\$ 72,559	CORS-072-18
COM SER - F	297	L	PM to service high end specialized boilers for humidity levels on wooden track	Woodham's Combustion Inc.	\$ 10,383	CORS-074-17

DEPARTMENT	BID NO.	TYPE	DESCRIPTION	SUPPLIER	AWARD VALUE (net of HST rebate)	REPORT NO.
<b>SUBTOTAL</b>		<b>31</b>			<b>\$ 6,175,721</b>	
<b>NEGOTIATION (LOW VALUE)</b>						
CORP SER - IT	091	LV	Photocopiers - Maintenance Agreement for Kyocera Units	4 Office Automation	\$ 1,386	N/A
ENG SER - O	231	LV	Playground Equipment Custom, Components, Repairs, Replacement	ABC Recreation Henderson Recreation Play Power Lt	\$ 10,000	N/A
COM SER - F	222	LV	Children's Art Supplies MCA	Above Ground Art Supplies	\$ 2,981	N/A
ENG SER - F	247	LV	Gradall Repairs	Amaco Equipment	\$ 18,000	N/A
PLANNING	237	LV	OMB Appeals Consultants	Amec, Dougan & Blackport	\$ 5,000	N/A
CORP SER - CORP	185	LV	Local Express Courier Service (Same Day)	Apex Courier	\$ 500	N/A
ENG SER - I	265	LV	Concrete Curb Cutting Driveway	Cobi Concrete	\$ 1,520	N/A
FIRE	136	LV	Darch Truck Repairs (SS) - CHECK AMOUNT	Darch Fire	\$ 10,784	N/A
ENG SER - O	013	LV	Aggregates	Dufferin Aggregates & Nelson Aggregate Co.	\$ 10,095	CORS-024-18
ENG SER - O	274	LV	Emergency Spills Recovery (Environmental Clean Up Services)	Edgar Howden	\$ 14,840	N/A
CORP SER - C	314	LV	Bylaw Non-compliant Remedial Work	Edgar Howden & Sons	\$ 10,000	N/A
COM SER - F	169	LV	Continuous Safety Services Program (SS)	Electrical Safety Authority	\$ 11,132	N/A
COM SER - F	218	LV	ID Card Products and Services	Groove Identification Solutions	\$ 10,000	N/A
PLANNING	042	LV	Consulting for Subsearches	Kim Thomas	\$ 5,000	N/A
COM SER - F	225	LV	Supply / Install Glass/Windows/Doors/Mirrors	Koski Glass	\$ 7,252	N/A
ENG SER - O	266	LV	Arborist Tree Services	MapleHill Landscaping	\$ 10,000	N/A
COM SER - F	223	LV	Septic Work	Mc Isaac Septic Pumping and Drain	\$ 5,000	N/A
COM SER - F	226	LV	Blade Sharpening	Nella Cutlery (Hamilton)	\$ 16,000	N/A
CORP SER - F	209	LV	Meter Rental & Maint. For Mail Machine	Neopost	\$ 1,240	N/A
COM SER - F	224	LV	Plumbing Supplies	Noble Inc.	\$ 7,990	N/A
CORP SER - P&R	301	LV	2017 Customs Brokerage	Oakville Customs Brokerage	\$ 292	N/A
CORP SER - IT	324	LV	IT Equipment Recycling	Ontario Electronics Stewardship (OES)	\$ -	N/A
COM SER - F	255	LV	Rooftops Repairs	Rooftops and Sheet Metal Corp	\$ 10,000	N/A
COM SER - F	228	LV	Safety Signs and Labels	Seton	\$ 3,834	N/A
ENG SER - F	249	LV	Loader/Sweeper Repairs	Strongco Equipment	\$ 453	N/A
COM SER - F	240	LV	Sound System Repairs	TELK Communications	\$ 3,038	N/A
ENG SER - I	256	LV	Collision Record Scanning, Input and Validation	TES information Technology LTD	\$ 12,110	CORS-003-18
COM SER - F	220	LV	Beer for Milton Centre for the Arts	The BEER Store	\$ 10,000	N/A
COM SER - F	227	LV	Vacuum Parts and Repairs	Vacuum Store	\$ 2,000	N/A
ENG SER - F	276	LV	Transmission Work	Wajax Power, Milton Transmission	\$ 1,600	N/A
ENG SER - F	327	LV	Tires & Rims (Inventory)	Wyllie Webb Co. Ltd.	\$ 5,000	N/A
<b>SUBTOTAL</b>		<b>31</b>			<b>\$ 207,046</b>	
<b>PRE-QUALIFICATION</b>						
COM SER - FC	521	PQ	HRPS Response Station & Fire Stn 5 - Prequalification	Eleven Prequalified Companies	\$ -	N/A
<b>SUBTOTAL</b>		<b>1</b>			<b>\$ -</b>	
<b>REQUEST FOR INFORMATION (RFI)</b>						
ENG SER - F	513	I	1 Ton Pick Up with Dump Body (RFI)	No Supplier - Vehicle Type / Model Determined	\$ -	N/A
ENG SER - F	554	I	Standard Non Roll-Off Tandem Truck (RFI)	No Supplier - Vehicle Type / Model Determined	\$ -	N/A
ENG SER - F	514	I	Tandem Axle Truck with Plow Equipment (RFI)	No Supplier - Vehicle Type / Model Determined	\$ -	N/A
ENG SER - F	512	I	Zero Radius Mower (RFI)	No Supplier - Vehicle Type / Model Determined	\$ -	N/A
<b>SUBTOTAL</b>		<b>4</b>			<b>\$ -</b>	
<b>EMERGENCY</b>						
COM SER - FC	563	E	Emergency Glycol Repair MSC	Anacond Contracting Inc.	\$ 4,249	CORS-049-18
ENG SER - T	552	E	Emergency Transit Bus Repair	Diversified Transportation	\$ 62,735	CORS-039-18
COM SER - F	N/A	E	Emergency Repair to Turf Centre Dome	Encompass Construction	\$ 24,626	CORS-039-18
COM SER - FC	N/A	E	Emergency Repair to Overhead Door at Ops Centre	Universal Door and Equipment	\$ 12,833	CORS-049-18
<b>SUBTOTAL</b>		<b>4</b>			<b>\$ 104,443</b>	
			<b>TOTAL</b>		<b>\$ 50,507,776</b>	

## Schedule A

### 2018 Purchasing Activity - Legend of Abbreviation

Department Code	
COM SER - A	Community Services - Administration
COM SER - F	Community Services - Facilities
COM SER - FC	Community Services - Facilities Capital
COM SER - FO	Community Services - Facilities Operations
COM SER - M	Community Services - Marketing
COM SER - MCA	Community Services - Milton Centre for the Art
COM SER - P	Community Services - Parks
COM SER - RP	Community Services - Recreation Programming
CORP SER - C	Corporate Services - Clerks
CORP SER - CORP	Corporate Services - Corporate
CORP SER - F	Corporate Services - Financial Planning
CORP SER - HR	Corporate Services - Human Resources
CORP SER - IT	Corporate Services - Information Technology
CORP SER - P&R	Corporate Services - Purchasing & Risk
CORP SER - T	Corporate Services - Tax
ENG SER - D	Engineering Services - Development
ENG SER - F	Engineering Services - Fleet
ENG SER - I	Engineering Services - Infrastructure
ENG SER - O	Engineering Services - Operations
ENG SER - T	Engineering Services - Transit
EXE SER - COM	Executive Services - Communications
EXE SER - ED	Executive Services - Economic Development
FIRE	Fire
LIBRARY	Library
NLR	No Longer Required
VAR	Variable
PLANNING	Planning
DBIA	Downtown Business Improvement Area
	Blank
Type	
T	Tender
P	Proposal
CON	Consulting Services Roster
R	Negotiation (Contract Renewal)
SS	Negotiation (Single Source)
L	Negotiation (Legacy)
LV	Negotiation (Low Value)
PQ	Pre-Qualification
E	Emergency

## Schedule B 2018 Asset Recovery Summary

Auction Company	Item	Department	Gross Recovery
Ritchie Bros.	2008 Dodge Ram 3500 Quad Cab 4x4	Operations	\$18,000.00
Ritchie Bros.	2007 Freightliner/Tymco Sweeper DST-6	Operations	\$66,000.00
Ritchie Bros.	2010 John Deere 997 Ztrak Radius Mower	Operations	\$9,250.00
Ritchie Bros.	2010 John Deere 997 Ztrak Radius Mower	Operations	\$8,500.00
Ritchie Bros.	2007 Dodge Ram 3500 Crew Cab 4x4	Operations	\$19,500.00
Ritchie Bros.	2007 Dodge Ram 3500 Crew Cab 4x4	Operations	\$19,000.00
Ritchie Bros.	2008 Dodge Ram 3500 Quad Cab 4x4	Operations	\$18,000.00
Ritchie Bros.	2008 Dodge Ram 3500 Quad Cab 4x4	Operations	\$20,000.00
Ritchie Bros.	2009 Volvo Tandem Dump	Operations	\$91,000.00
Ritchie Bros.	2008 Trackless Tractor MT5T Sidewalk Plow	Operations	\$13,500.00
Ritchie Bros.	2008 Dodge Ram Crew Cab 4x4	Operations	\$20,500.00
GovDeals	Computer Equip, Misc.	Library/COMSER	\$2,532.31
<b>Total</b>			<b>\$305,782.31</b>