



# The Corporation of the Town of Milton

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Report To: Council

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From: Glen Cowan, Chief Financial Officer/Treasurer

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Date: April 15, 2019

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Report No: CORS-021-19

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Subject: Purchasing Various - April

**Recommendation:** **THAT Council approve the budget amendments and related funding sources as outlined on Schedule A;**

**AND THAT Council approve the tender award for 2019 Asphalt Overlay Program to Associated Paving & Materials Ltd. in the total amount of \$2,822,696 (exclusive of HST) as outlined on Schedule B;**

**AND THAT Council further approve the tender award to Associated Paving & Materials Ltd. for the following Provisional roads: Cooper Avenue, Harris Blvd. and Highside Drive in the total amount of \$394,735 (exclusive of HST) as outlined on Schedule B;**

**AND THAT Council approve the tender award for 2019 Expanded Asphalt Program to Four Seasons Site Development in the total amount of \$1,283,567 (exclusive of HST) as outlined on Schedule C;**

**AND THAT Council approve the tender award for Halton Paramedic Services Station No. 17 and Milton Fire Station No. 5 to Aquicon Construction Co. Ltd. in the total amount of \$6,039,000 (exclusive of HST) as outlined on Schedule D;**

**Staff is further recommending an increase in contingency authority from 10% to 15% (as described in section 10.1 of the Purchasing Bylaw) for the contract award to Aquicon Construction Co. Ltd. for Halton Paramedic Services Station No. 17 and Milton Fire Station No. 5 and that staff be authorized to award any separate items included in the tender within this limit.**



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**AND THAT Council approve the contract increase to Wood Environment & Infrastructure Solutions for consulting services for Louis St. Laurent (Yates to Fourth Line) contract administration services in the total amount of \$334,588 (exclusive of HST) and 2019 Asphalt Overlay Program contract administration services in the total amount of \$226,252 (exclusive of HST) and 2019 Crack Sealing contract administration services in the total amount of \$30,260 (exclusive of HST), under the previous professional consulting services roster as outlined on Schedule E;**

**AND THAT Council approve the contract increase to Hatch Corporation for consulting services for 2019 Bridge Rehabilitation Program contract administration services in the total amount of \$66,760 (exclusive of HST), and for 2019 Expanded Asphalt Program contract administration services in the total amount of \$144,815 (exclusive of HST), under the previous professional consulting services roster, as outlined on Schedule E;**

**AND THAT Council approve the contract increase to Wood Environment & Infrastructure Solutions for Area Servicing Plan for Agerton Employment and Trafalgar Corridor Secondary Plan Areas in the total amount of \$20,000 (exclusive of HST) as outlined on Schedule F;**

**AND THAT Council approve the single source award to Trane for Milton Leisure Centre Building Automation System (BAS) Service and Repair for a five-year period in the total amount of \$25,750 (exclusive of HST) as outlined on Schedule G;**

**AND THAT the emergency award for HVAC Repairs at the Milton Sports Centre to Moore Environmental Systems in the total amount of \$40,661 (exclusive of HST) as outlined on Schedule H be received for information;**

**AND THAT the emergency award for the Pool Filtration System Repairs at the Milton Sports Centre to Austin Carroll Pool Construction in the total amount of \$19,945 (exclusive of HST) as outlined on Schedule I be received for information;**

**AND THAT the tender award by delegated authority to Four Seasons Site Development for Reconstruction of Louis St.**



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**Laurent Avenue (Yates to Fourth Line) in the total amount of \$7,409,317(exclusive of HST) as outlined on Schedule J be received for information;**

**AND THAT the proposal for Parking Enforcement Services be awarded to Garda Canada Security Corporation, being the highest ranked Proponent, for a term ending March 30, 2020 in the estimated amount of \$103,441 (exclusive of HST), with four (4) 1-year renewal options being provided beyond the initial 1-year term, as outlined in Schedule K.**

**AND THAT the Manager, Purchasing and Risk Management be authorized to execute the contract(s), as outlined by the purchasing by-law, and the Mayor and the Town Clerk be authorized to sign any other required paperwork.**

## **EXECUTIVE SUMMARY**

This report is being submitted to have Council's authorization on the various items on the attached Schedules. Requests are being made as per the guidelines outlined in the Purchasing By-law No. 061-2018 and the Budget Management Policy (Policy No.113).

## **REPORT**

### **Background**

Procurement of goods and services is governed by By-law No. 061-2018. Purchasing activity is undertaken in a manner that is intended to support the Town's mandate to provide effective, responsible government and efficiently deliver services to the residents of Milton.

### **Discussion**

Information pertaining to the recommended purchasing awards is included on the corresponding Schedules (A to J) attached.

This report includes the award of several notable tenders planned for 2019 including:

- Halton Paramedic Services Station No. 17 and Milton Fire Station No. 5
- 2019 Asphalt Overlay Program
- 2019 Expanded Asphalt Program
- Louis St. Laurent Avenue – Yates to Fourth Line (for information)

The reporting of the award of Louis St. Laurent for information aligns with report ENG-005-19. Staff proceeded with the award using the delegated authority previously approved by Council in order to ensure an early spring construction start.



# The Corporation of the Town of Milton

Based on tender results, staff are recommending that the savings realized through the 2019 expanded asphalt program be utilized to fund a number of the provisional items that were included in the 2019 asphalt overlay program as this reduces the number of outstanding road works that were previously identified through the state of infrastructure report.

Finally, this report also includes the award of contract administration services to the professional consulting firms that undertook the related design work as part of the Town’s consulting services roster program, the award of overnight by-law enforcement, as well the reporting of several emergency awards that were required to ensure continuation of service at Town facilities.

## Financial Impact

Financial impacts are outlined in detail on the attached Schedules B to J. The resulting funding adjustments are presented on Schedule A, and result in a net overall decrease in approved capital budgets of \$109,084.

Respectfully submitted,

Troy McHarg  
Interim Commissioner, Corporate Services

For questions, please contact: Leslie Williamson, SCMP 905-878-7252, x2138  
For questions, please contact: Nisha Vashisht, CPA, CMA 905-878-7252, x2472

| Attachments   |
|---|
| Schedule A - Summary of Changes in Project Budgets and Funding  |
| Schedule B – Tender Award No. 19-097 – 2019 Asphalt Overlay Program   |
| Schedule C – Tender Award No. 19-050 – 2019 Expanded Asphalt Program  |
| Schedule D – Tender Award No. 19-500-1 and 19-500-2 – Halton Paramedic Services Station No. 17 & Milton Fire Station No. 5                    |
| Schedule E – Contract Increases to Wood Environment & Infrastructure Solutions and Hatch Corporation for Professional Consulting Services for |



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|---|
| Contract Administration Services for various Engineering Infrastructure projects  |
| Schedule F – Contract Increase for Area Servicing Plan for Agerton Employment and Trafalgar Corridor Secondary Plan Areas         |
| Schedule G – Single Source Award to Trane for Milton Leisure Centre BAS System  |
| Schedule H – Emergency Contract Award for HVAC repair at the Milton Sports Centre   |
| Schedule I – Emergency Contract Award for Pool Filtration System repairs at the Milton Sports Centre                              |
| Schedule J – PDA-010-19 Tender award by delegated authority for Reconstruction of Louis St. Laurent Avenue (Yates to Fourth Line) |
| Schedule K - Proposal Award for Parking Enforcement Services  |

CAO Approval  
William Mann, MCIP, RPP, OALA, CSLA, MCIF, RPF  
Chief Administrative Officer

## Summary of Changes in Capital Project Budgets and Funding

| Schedule                                    | B                                     | C                                       | E   | E                          | E                        | Total Change in Funding Sources Increase / (Decrease) |
|---|---------------------------------------|---|---|----------------------------|--------------------------|---|
| Project Number                              | C33900019                             | C35012819                               | C34003619                                   | C39011219                  | C35012819                |   |
| Project Description                         | Asphalt Overlay Program- Construction | Expanded Asphalt Program - Construction | Louis St Laurent (VickermanWay to 4th Line) | Bridge/Culvert Rehab Needs | Expanded Asphalt Program |   |
| <b>Total Approved Project Budget</b>        | <b>\$ 3,619,694</b>                   | <b>\$ 2,134,322</b>                     | <b>\$ 9,575,277</b>                         | <b>\$ 473,668</b>          | <b>\$ 2,134,322</b>      |   |
| Project Variance Account                    |                                       | (40,642)                                |   | (7,065)                    | 2,250                    | (45,457)  |
| <b>Development Charges:</b>                 |                                       |   |   |                            |                          |   |
| Roads DC                                    | 40,642                                |   | (124,523)                                   |                            |                          | (83,881)  |
| <b>External Funding Sources:</b>            |                                       |   |   |                            |                          |   |
| Federal Grants/ Subsidies                   | 365,779                               | (365,779)                               |   |                            |                          | -   |
| Federal Gas Tax                             |                                       |   |   |                            | 20,254                   | 20,254  |
| <b>Total Increase/(Decrease) in Funding</b> | <b>406,421</b>                        | <b>(406,421)</b>                        | <b>(124,523)</b>                            | <b>(7,065)</b>             | <b>22,504</b>            | <b>\$ (109,084)</b>                                   |
| <b>Total Revised Project Budget</b>         | <b>\$ 4,026,115</b>                   | <b>\$ 1,727,901</b>                     | <b>\$ 9,450,754</b>                         | <b>\$ 466,603</b>          | <b>\$ 2,156,826</b>      |   |

Note 1: In addition to the above, the award of the reconstruction of Louis St. Laurent Avenue (Yates to Fourth Line) was made under staff delegated authority (ENG-005-19) and is currently being reported back to Council through Schedule J of this report. The favourable variance of \$3,817,346 has been returned to Development Charges.

## COUNCIL AUTHORITY FOR CONTRACT AWARDS

|  |  |
|--|--|
| <b>Project Award</b>                             | Tender Award No. 19-097 – 2019 Asphalt Overlay Program   |
| <b>Recommendation</b>                            | <p><b>Staff is recommending the award of the tender for 2019 Asphalt Overlay Program to Associated Paving &amp; Materials Ltd. in the total base bid amount of \$2,822,696 (exclusive of HST) being the lowest compliant bid received;</b></p> <p><b>Staff is further recommending the tender award to Associated Paving &amp; Materials Ltd. include the following Provisional roads: Cooper Avenue, Harris Blvd. and Highside Drive in the total amount of \$394,735 (exclusive of HST);</b></p> <p><b>For a total contract award of \$3,217,431 (exclusive of HST).</b></p>   |
| <b>Purpose of Report</b>                         | As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for tender awards over \$1,000,000.  |
| <b>Background information</b>                    | <p>The asphalt overlay annual program is essential to rehabilitate the asphalt surface on roads before they deteriorate to the stage where road reconstruction is required. This program is an important component in maintaining the Town of Milton Road Network. The 2019 Asphalt Overlay program includes the roads that according to the "State of Infrastructure - Roads", Engineer roads assessments, geotechnical investigation and CCTV inspection report are identified as a candidate for asphalt overlay treatment.</p> <p>The roads included in the 2019 Asphalt Overlay Program (Note 2):</p> <ul style="list-style-type: none"> <li>• Bastedo Court (Bousefield to end)</li> <li>• Bronte Street (Derry to Heslop)</li> <li>• Cumming Boulevard (Bonin to Andrews)</li> <li>• Ferguson Drive (Armstrong to Louis St. Laurent)</li> <li>• Foster Court (Hayward to end)</li> <li>• Industrial Drive (Steeles to Market)</li> <li>• Ontario Street (Laurier to Derry)</li> <li>• Ridge Drive (Highside to Ontario)</li> <li>• Asphalt Sealing (Various locations)</li> </ul> <p>List of Provisional items included in the tender document:</p> <ul style="list-style-type: none"> <li>• Chris Hadfield Way</li> <li>• Cooper Avenue (recommended to proceed)</li> <li>• Harris Blvd (recommended to proceed)</li> <li>• Highside Dr. (recommended to proceed)</li> <li>• Satok Crescent</li> <li>• Asphalt Sealing</li> <li>• RAP</li> </ul> |
| <b>Purchasing Section: Bid Award Information</b> |  |
| <b>Date bid issued</b>                           | February 15, 2019  |
| <b>Advertisements</b>                            | Town of Milton website   |
| <b>Closing Date</b>                              | March 13, 2019   |

## CORS-021-19 - Schedule B

|   |  |                |
|---|--|----------------|
| <b># of Plan takers</b>                         | Eighteen (18)  |                |
| <b>List of bid submissions inclusive of HST</b> | Associated Paving & Materials Ltd.   | \$3,189,646.32 |
|   | Forest Contractors Ltd.  | \$3,286,991.28 |
|   | Graham Bros. Construction Limited  | \$3,501,491.23 |
|   | C. Valley Paving Ltd.  | \$3,539,550.32 |
|   | PAVE-AL Limited  | \$3,569,786.57 |
|   | Four Seasons Site Development Ltd.   | \$3,748,884.62 |
|   | Gazzola Paving Limited   | \$3,850,493.67 |
|   | Fermar Paving Limited  | \$3,976,540.72 |
|   | Coco Paving Inc.   | \$4,633,526.85 |
| <b>Median bid value</b>                         | The average bid received was \$3,699,657. The bid submitted by Associated Paving is approximately 15% less than the average bid. |                |

**Financial Planning Section: Budget Impact** (Note 1)

|                                   |  |
|-----------------------------------|--|
| <b>Base Bid:</b>                  |  |
| <b>Account Number(s)</b>          | C33900019-A0611-7670                   |
| <b>Account Description</b>        | Asphalt Overlay Program – Construction |
| <b>Project Total Budget</b>       | \$3,619,694                            |
| <b>Contract Budget</b>            | \$2,902,073                            |
| <b>Actual</b> (Net of HST Rebate) | \$2,872,375                            |
| <b>Variance</b>                   | \$29,698 (F)                           |
| <b>Funding Source</b> (Note 3)    | Not Applicable                         |

|                                   |   |
|-----------------------------------|---|
| <b>Provisional Items:</b>         |   |
| <b>Account Number(s)</b>          | C33900019-A0611-7670                              |
| <b>Account Description</b>        | Asphalt Overlay Program – Construction            |
| <b>Project Total Budget</b>       | \$3,619,694                                       |
| <b>Contract Budget</b>            | \$29,698  |
| <b>Actual</b> (Net of HST Rebate) | \$401,683   |
| <b>Variance</b>                   | \$371,984 (U)                                     |
| <b>Funding Source</b> (Note 4)    | Federal Gas Tax Reserve Fund, Development Charges |

Note 1: Financial impact includes any non-refundable portion of HST

Note 2: Roads included in the program are subject to change. As the project progresses there may be savings that can be applied to additional work as identified in the provisional items.

Note 3: The favourable variance should remain in the project to be applied to provisional items.

Note 4: Staff recommend that \$365,779 in Federal Gas Tax funding savings from the Expanded Asphalt Program (C35012819) as identified through Schedule C be transferred to the Asphalt Overlay project (C33900019) to fund the provisional items. Funding for this project will also be increased by \$40,642 in Development Charges to maintain original funding ratios within this project. All recommended changes in funding sources are identified through Schedule A.



## COUNCIL AUTHORITY FOR CONTRACT AWARDS

|  |  |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
|--|--|--|------------------------------------|----------------|-----------------------------------|----------------|------------------------------------|----------------|---------------------|----------------|-----------------------|----------------|-------------------------|----------------|------------------|----------------|-----------------|----------------|
| <b>Project Award</b>                             | Tender Award No. 19-050 – 2019 Expanded Asphalt Program  |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| <b>Recommendation</b>                            | <b>Staff is recommending the award of the tender for 2019 Expanded Asphalt Program to Four Seasons Site Development in the total amount of \$1,283,567 (exclusive of HST) being the lowest compliant bid received.</b>   |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| <b>Purpose of Report</b>                         | As per Section 10.1 of Purchasing By-law No. 061-2018, Council approval is required for tender awards over \$1,000,000.  |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| <b>Background information</b>                    | <p>This annual program is required to rehabilitate the asphalt surface on rural roads before they deteriorate to the point where full reconstruction is required. This program is an important component in maintaining the Town of Milton Road System. The identification of the roads is dictated by the 2014 State of Infrastructure – Roads Study, Final determination of the 2019 Expanded Asphalt program was based on the results the road assessment, geotechnical investigation, as well and coordination with other stakeholders such as utility agencies, the Region and external agencies. The Geotechnical investigation was completed in 2018. There are two roads included in the 2019 Expanded Asphalt Program</p> <ul style="list-style-type: none"> <li>• No.15 Side Road from Town Limits to First Line Nassagaweya</li> <li>• Steeles Avenue. W from Appleby Line to Old Tremaine</li> </ul> <p>This program includes the following within the scope of work: culvert replacements where required, road works as per the recommendations in the Geotechnical Investigation and associated shouldering and driveway transitions. All the work is to remain within existing property limits.</p> |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| <b>Purchasing Section: Bid Award Information</b> |  |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| <b>Date bid issued</b>                           | February 27, 2019  |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| <b>Advertisements</b>                            | Town of Milton website   |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| <b>Closing Date</b>                              | March 20, 2019   |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| <b># of Plan takers</b>                          | Thirteen (13)  |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| <b>List of bid submissions inclusive of HST</b>  | <table border="0"> <tr> <td>Four Seasons Site Development Ltd.</td> <td style="text-align: right;">\$1,450,430.71</td> </tr> <tr> <td>Graham Bros. Construction Limited</td> <td style="text-align: right;">\$1,548,237.91</td> </tr> <tr> <td>Associated Paving &amp; Materials Ltd.</td> <td style="text-align: right;">\$1,678,931.45</td> </tr> <tr> <td>Capital Paving Inc.</td> <td style="text-align: right;">\$1,731,168.09</td> </tr> <tr> <td>Fermar Paving Limited</td> <td style="text-align: right;">\$1,733,783.16</td> </tr> <tr> <td>Forest Contractors Ltd.</td> <td style="text-align: right;">\$1,898,485.19</td> </tr> <tr> <td>Coco Paving Inc.</td> <td style="text-align: right;">\$1,931,825.46</td> </tr> <tr> <td>PAVE-AL Limited</td> <td style="text-align: right;">\$1,942,898.84</td> </tr> </table>   |  | Four Seasons Site Development Ltd. | \$1,450,430.71 | Graham Bros. Construction Limited | \$1,548,237.91 | Associated Paving & Materials Ltd. | \$1,678,931.45 | Capital Paving Inc. | \$1,731,168.09 | Fermar Paving Limited | \$1,733,783.16 | Forest Contractors Ltd. | \$1,898,485.19 | Coco Paving Inc. | \$1,931,825.46 | PAVE-AL Limited | \$1,942,898.84 |
| Four Seasons Site Development Ltd.               | \$1,450,430.71   |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| Graham Bros. Construction Limited                | \$1,548,237.91   |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| Associated Paving & Materials Ltd.               | \$1,678,931.45   |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| Capital Paving Inc.                              | \$1,731,168.09   |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| Fermar Paving Limited                            | \$1,733,783.16   |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| Forest Contractors Ltd.                          | \$1,898,485.19   |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| Coco Paving Inc.                                 | \$1,931,825.46   |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| PAVE-AL Limited                                  | \$1,942,898.84   |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |
| <b>Median bid value</b>                          | The average bid received was \$1,739,470. The bid submitted by Four Seasons Site Development is approximately 12% less than the average bid.   |  |                                    |                |                                   |                |                                    |                |                     |                |                       |                |                         |                |                  |                |                 |                |

**CORS-021-19 - Schedule C**

| <b>Financial Planning Section: Budget Impact</b> (Note 1) |   |
|---|---|
| <b>Account Number(s)</b>                                  | C35012819-A0611-7670                      |
| <b>Account Description</b>                                | Expanded Asphalt Program - Construction   |
| <b>Project Total Budget</b>                               | \$2,134,322                               |
| <b>Contract Budget</b>                                    | \$1,712,579                               |
| <b>Actual</b> (Net of HST Rebate)                         | \$1,306,158                               |
| <b>Variance</b>   | \$406,421 (F)                             |
| <b>Funding Source</b> (Note 2)                            | Federal Gas Tax, Project Variance Account |

Note 1: Financial impact includes any non-refundable portion of HST

Note 2: Staff recommend that \$365,779 of the savings in Federal Gas Tax funding be transferred to the Asphalt Overlay project (C33900019) as outlined on Schedule B and Schedule A. The balance of the savings of \$40,642 will be returned to the Project Variance Account.

















## CORS-021-19 - Schedule H

| COUNCIL AUTHORITY FOR CONTRACT AWARDS              |   |
|--|---|
| <b>Project Award</b>                               | Emergency Contract Award for HVAC repair at the Milton Sports Centre  |
| <b>Recommendation</b>                              | <b>Staff proceeded with the contract award for the emergency HVAC Repairs at the Milton Sports Centre to Moore Environmental Systems in the total amount of \$40,661 (exclusive of HST). This award is being received for information.</b>            |
| <b>Purpose of Report</b>                           | As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information.   |
| <b>Background information</b>                      | Moore Environmental Systems (under contract to provide HVAC services) was engaged to order replacement parts and complete the necessary emergency repair work to correct a system failure and avoid service interruption at the Milton Sports Centre. |
| Financial Planning Section: Budget Impact (Note 1) |   |
| <b>Account Number(s)</b>                           | F1315-1320-3740   |
| <b>Account Description</b>                         | Milton Sports Centre - Facility Maintenance - Contracts   |
| <b>Contract Budget</b>                             | \$0   |
| <b>Actual</b> (Net of HST Rebate)                  | \$41,377  |
| <b>Variance</b>                                    | \$41,377 (U)  |
| <b>Funding Source</b>                              | Operating Budget  |

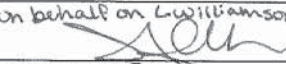
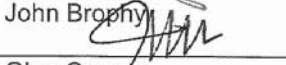


Note 1: Financial impact includes any non-refundable portion of HST.

## CORS-021-19 - Schedule I

**COUNCIL AUTHORITY FOR CONTRACT AWARDS**

|   |   |
|---|---|
| <b>Project Award</b>                                      | Emergency Contract Award for Pool Filtration System repairs at the Milton Sports Centre   |
| <b>Recommendation</b>                                     | <b>Staff proceeded with the contract award for the emergency Pool Filtration System Repairs at the Milton Sports Centre to Austin Carroll Pool Construction in the total amount of \$19,945 (exclusive of HST). This award is being received for information.</b> |
| <b>Purpose of Report</b>                                  | As per Section 11.1 of Purchasing By-law No. 061-2018, emergency expenditures shall be reported to Council for information.   |
| <b>Background information</b>                             | Emergency pool filtration system repairs were required to avoid service interruption and maintain operations at the Milton Sports Centre pool.  |
| <b>Financial Planning Section: Budget Impact</b> (Note 1) |   |
| <b>Account Number(s)</b>                                  | F1315-1320-3740   |
| <b>Account Description</b>                                | Milton Sports Centre - Facility Maintenance - Contracts   |
| <b>Contract Budget</b>                                    | \$0   |
| <b>Actual</b> (Net of HST Rebate)                         | \$20,296  |
| <b>Variance</b>   | \$20,296 (U)  |
| <b>Funding Source</b>                                     | Operating Budget  |

Note 1: Financial impact includes any non-refundable portion of HST.

| DELEGATED AUTHORITY FOR CONTRACT AWARDS   |   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
|---|---|-------------------------------|----------------|---------------------------|----------------|-----------------|------------------|-------------------------------|----------------|------------------------|----------------|---------------------------|----------------|--------------------------|----------------|----------------------|----------------|--------------------------------|----------------|-----------------------|----------------|-------------------------------|-----------------|-------------------------------|-----------------|-------------------------------|-----------------|
| Report Number   | PDA-010-19  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Contract Number and Description   | Tender Award No. 19-504 – Reconstruction of Louis St. Laurent Avenue (Yates to Fourth Line)   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Report Date   | March 27, 2019  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Prepared by   | Debbie Cochrane   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Project Lead  | David Muraca  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Purchasing  | on behalf of Williamson  Date: March 29/19  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Director, Infrastructure  | John Brophy  Date: 2019-03-29   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Chief Financial Officer & Treasurer   | Glen Cowan  Date: Mar 29, 19  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Purchasing Section: Bid Award information   |   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Date bid issued   | February 19, 2019   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Advertisements  | Town of Milton website  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Closing date  | March 25, 2019  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| # of Plan takers  | Thirty-two (32)   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| List of bid submissions inclusive of HST  | <table border="1"> <tbody> <tr> <td>Four Seasons Site Development</td> <td>\$8,372,528.55</td> </tr> <tr> <td>Graham Bros. Construction</td> <td>\$8,578,088.08</td> </tr> <tr> <td>Pave-al Limited</td> <td>\$8,907,184.20 *</td> </tr> <tr> <td>Dufferin Construction Company</td> <td>\$9,141,979.91</td> </tr> <tr> <td>Gazzola Paving Limited</td> <td>\$9,191,240.78</td> </tr> <tr> <td>Grascan Construction Ltd.</td> <td>\$9,195,940.00</td> </tr> <tr> <td>KAPP Infrastructure Inc.</td> <td>\$9,201,077.72</td> </tr> <tr> <td>Lakeside Contracting</td> <td>\$9,310,425.55</td> </tr> <tr> <td>Aecon Construction &amp; Materials</td> <td>\$9,314,033.31</td> </tr> <tr> <td>Fermar Paving Limited</td> <td>\$9,360,806.51</td> </tr> <tr> <td>Rafat General Contractor Inc.</td> <td>\$10,004,109.67</td> </tr> <tr> <td>Associated Paving &amp; Materials</td> <td>\$10,531,853.12</td> </tr> <tr> <td>Dig-Con International Limited</td> <td>\$16,225,677.91</td> </tr> </tbody> </table> <p>*Non-compliant bid</p> | Four Seasons Site Development | \$8,372,528.55 | Graham Bros. Construction | \$8,578,088.08 | Pave-al Limited | \$8,907,184.20 * | Dufferin Construction Company | \$9,141,979.91 | Gazzola Paving Limited | \$9,191,240.78 | Grascan Construction Ltd. | \$9,195,940.00 | KAPP Infrastructure Inc. | \$9,201,077.72 | Lakeside Contracting | \$9,310,425.55 | Aecon Construction & Materials | \$9,314,033.31 | Fermar Paving Limited | \$9,360,806.51 | Rafat General Contractor Inc. | \$10,004,109.67 | Associated Paving & Materials | \$10,531,853.12 | Dig-Con International Limited | \$16,225,677.91 |
| Four Seasons Site Development   | \$8,372,528.55  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Graham Bros. Construction   | \$8,578,088.08  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Pave-al Limited   | \$8,907,184.20 *  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Dufferin Construction Company   | \$9,141,979.91  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Gazzola Paving Limited  | \$9,191,240.78  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Grascan Construction Ltd.   | \$9,195,940.00  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| KAPP Infrastructure Inc.  | \$9,201,077.72  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Lakeside Contracting  | \$9,310,425.55  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Aecon Construction & Materials  | \$9,314,033.31  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Fermar Paving Limited   | \$9,360,806.51  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Rafat General Contractor Inc.   | \$10,004,109.67   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Associated Paving & Materials   | \$10,531,853.12   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Dig-Con International Limited   | \$16,225,677.91   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Median bid value  | \$9,868,980   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Recommended award (Note 1)  | Staff is recommending the tender award for the reconstruction of Louis St. Laurent Avenue (Yates to Fourth Line) to Four Seasons Site Development in the total amount of \$7,409,317 (exclusive of HST) being the lowest compliant bid.   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Financial Planning Section: Budget Impact   |   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Supervisor, Financial Planning  |  Date: Mar. 29/19   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Account Number(s)   | C34003618/19  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Account Description   | Louis St Laurent from Yates to 4 <sup>th</sup> Line   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Project Total Budget  | \$14,172,048  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Budget  | \$11,357,067  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Actual (Net of HST Rebate)  | \$ 7,539,721  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Variance  | \$ 3,817,346 (F)  |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Funding Source  | Development Charges   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Form of Payment   | EFT   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Chief Financial Officer and Treasurer Approval:   |   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |
| Note 1: Council approved Report ENG-005-19 for staff to proceed with the award using the delegated authority in order to ensure an early spring construction start. |   |                               |                |                           |                |                 |                  |                               |                |                        |                |                           |                |                          |                |                      |                |                                |                |                       |                |                               |                 |                               |                 |                               |                 |

## COUNCIL AUTHORITY FOR CONTRACT AWARDS

|  |  |
|--|--|
| <b>Project Award</b>                             | Proposal Award No. 19-323 – Parking Enforcement Services   |
| <b>Recommendation</b>                            | <b>Staff is recommending the proposal for Parking Enforcement Services be awarded to Garda Canada Security Corporation, being the highest ranked Proponent, for a term ending March 30, 2020 in the estimated amount of \$103,441 (exclusive of HST). There are four (4) 1-year renewal options beyond the initial 1-year term.</b>  |
| <b>Purpose of Report</b>                         | As per Section 6.3.14 of Purchasing By-law No. 061-2018, Council approval is required for proposal awards over \$100,000.  |
| <b>Background information</b>                    | <p>In May 2018 through report CORS-035-18 the Town introduced the utilization of a third party provider for overnight by-law enforcement responsibilities. In July 2018 that contract was further extended based on the funding generated through the contract. In CORS-049-18, staff indicated that a competitive bid process would be utilized to continue with the service beyond the current contract.</p> <p>As such, the Town of Milton now requires a qualified contractor to provide parking enforcement services between midnight and 6:00am Monday - Sunday. The contractor will be required to perform enforcement duties as required under Part II of the Provincial Offences Act. The current contract expires April 15, 2019.</p>                            |
| <b>Purchasing Section: Bid Award Information</b> |  |
| <b>Date bid issued</b>                           | February 25, 2019  |
| <b>Advertisements</b>                            | Town of Milton website   |
| <b>Closing Date</b>                              | March 25, 2019   |
| <b># of Plan takers</b>                          | Six (6)  |
| <b>List of bid submissions</b>                   | <p>Proposals were received from the following six (6) companies:</p> <ul style="list-style-type: none"> <li>• Commissionaires Great Lakes</li> <li>• Garda Canada Security Corporation</li> <li>• Immediate Response Force Inc.</li> <li>• Neptune Security Services Inc.</li> <li>• Private Parking Control &amp; Traffic Services</li> <li>• ValGuard Security Inc.</li> </ul> <p>The submissions were reviewed and scored against the evaluation criteria as stated in the RFP. The top three (3) Proponents, Commissionaires Great Lakes, Garda Canada Security Corporation and Immediate Response Force Inc. were further invited to an interview.</p> <p>At the completion of the evaluation, Garda Canada Security Corporation is the highest ranked Proponent.</p> |

## CORS-021-19 - Schedule K

| <b>Financial Planning Section: Budget Impact</b> (Note 1) |                               |
|---|-------------------------------|
| <b>Account Number(s)</b>                                  | 3025-3740                     |
| <b>Account Description</b>                                | Parking Enforcement Contracts |
| <b>Contract Budget</b>                                    | \$0                           |
| <b>Actual</b> (Net of HST Rebate)                         | \$105,262                     |
| <b>Variance</b>   | \$105,262 (U) (Note 2)        |
| <b>Funding Source</b>                                     | Operating Fund                |

Note 1: Financial impact includes any non-refundable portion of HST

Note 2: The cost of the parking enforcement services will be funded from the parking revenue that will be generated through the contract. A forecast change to present the anticipated cost in 2019 reporting will be undertaken and the annualized amount will be reflected through the 2020 budget process.

Based on the Town's experience to date, the revenues generated from the contract will exceed the cost of the contract and contribute to the Town's goal of achieving its overall revenue target for 2019. As the total revenue generated is dependent on both third party and Town initiated infraction notices, and are impacted by among other items non-revenue generating enforcement activity and any potential staff vacancies, the total revenues collected for the year will vary. Variances will be reported through future Quarterly Variance reports.